

**MINUTES OF THE MEETING
OF THE GRADUATE ACADEMIC POLICIES AND PROCEDURES (GAPP)
COMMITTEE October 23, 2017**

The Graduate AP&P Committee (GAPP) met on Monday, October 23, 2017 at 3:00 pm in Room 224 of I.G. Greer Hall.

Members Present: John Abbott, Will Canu, Scott Collier, Patty Dale, Dru Henson, Marie Hoepfl, Mandy Robertson (for Nickolas Jordan), Ray Williams (for Ece Karatan), Victor Mansure, Gary McCullough, Kim McCullough, William Pollard, Rob Sanders, Ben Powell, Debbie Race, Tracy Smith, Susan Staub

Administrative Staff and Guests: Laura Padgett (Coordinator GAPP), Eric Marland

Excused: Sandra Vannoy, Mark Bradbury, Max Poole

Absent: Karen Fletcher, Phyllis Kloda, Dontrell Parson, Terry Rawls, James Douthit, Alecia Jackson

1. CALL TO ORDER

At 3:10 pm, Chairperson Marie Hoepfl called the meeting to order.

2. APPROVAL OF MINUTES

- A. **MOTION 1:** It was moved (Mansure) and seconded (Collier) that the minutes of the September 18, 2017 GAPP meeting be approved, with two corrections: (1) Change WNC to WCU, and (2) add Debbie Race to the roster of both subcommittees – **PASSED.**

3. ANNOUNCEMENTS/FIOs

- A. Ben Powell suggested that the Joint Subcommittee be reconstituted for 2017-2018 to look at issues of concern to both AP&P committees. Marie Hoepfl noted that the Curriculum Subcommittee has requested that the Policy Subcommittee look at the issue of dual-listed courses, including whether there should be syllabus standards developed. Ben Powell noted that this is the kind of discussion that would be appropriate for the Joint Subcommittee to address. Powell and Hoepfl indicated they will work to re-establish the Joint Subcommittee.

4. NEW BUSINESS

Curriculum Proposals:

- A. Curriculum Proposals:

College of Arts & Sciences

Department of Biology

GU_CAS_BIO_2016_05 Add the dual-listed courses, BIO 4585/5585 (Endocrinology)

GU_CAS_BIO_2016_06 1) delete BIO 5552 (Entomology), and 2) change BIO 4552 (Entomology to remove the dual-listing statement, change the course description and semester offering, and include as a Writing in the Discipline (WID) course.)

Ray Williams introduced the proposals. Chairperson Hoepfl proposed that these two proposals be considered together. She asked a Curriculum Subcommittee member to make the motion to approve.

Motion 2: It was moved (Mansure) and seconded (K. McCullough) that these two proposals be approved. Discussion about the proposals focused in part on dual listed courses and how the two should be differentiated on the syllabi. -- **PASSED.**

Department of Mathematics and Department of Physics and Astronomy

G_CAS_MAT/P&A_2017_01 Add a dual master's degree program: MA in Mathematics with a concentration in College Teaching and MS in Engineering Physics with a concentration in Instrumentation and Automation.

Eric Marland was available to answer questions about the proposal.

Motion 3: The motion was made (Mansure) and seconded (K. McCullough) that the proposal be approved -- **PASSED.**

College of Fine & Applied Arts

G_FAA_STBE_2017_1: TEC 5609 Seminar in Career and Technology Education:
In the Graduate Bulletin change the prefix to CTE 5609 and update course description to remove "Lecture three hours".

GU_FAA_STBE_2017_3: Delete four dual-listed TEC courses from the Undergraduate & Graduate Bulletins: In the Undergraduate and Graduate Bulletins delete TEC 4619/5619 Curriculum Development in Career & Technology Education; TEC 4629/5629 Organization & Management of Career & Technology Education; TEC 4639/5639 Career & Technical Student Organizations; and TEC 4660/5660 Instructional Strategies in Career & Technical Education.

Marie Hoepfl explained the proposals and Tracy Smith provided additional information.

Motion 4: The motion was made (Mansure) and seconded (K. McCullough) that the proposals be approved -- **PASSED.**

B. Policy Proposals

5. OLD BUSINESS

6. DISCUSSION ITEMS

A. Updates from the Graduate School

Rob Sanders reported that this week is the NC Council of Graduate Schools' annual meeting and most of the Graduate School staff will be there. The Chair and Deputy Chair of GAPP will also attend.

Laura Padgett reported that the 6th Annual 3MT competition will be held next Tuesday from 2:00 – 5:00 pm in Parkway Ballroom in the Plemmons Student Union. Please plan to attend to support the students who are competing.

Rob Sanders reported that GRAM applications are coming in. The deadline is Friday.

Sanders reported that the School of Graduate Studies will be offering a section *GRD 5530: From Graduate School to the Workforce* this spring. It will be held on Wednesdays from 3:00 – 5:00 pm. It is 1 credit hour.

B. Other

Hoepfl shared that this is Patty Dale's final meeting and presented her with a gift. Patty received a standing ovation for her dedication and extraordinary work for the University throughout her career. She will be deeply missed and leaves difficult shoes to fill.

7. ADJOURNMENT (3:57 pm)