

**Graduate Council**  
**Appalachian State University**  
**Minutes of the Meeting held April 24, 2006**

**Members Present:** Tim Burwell, Charles Duke, Bill Harbinson, Richard Henson, Holly Hirst, Jeff Hirst, Edelma Huntley, Nancy Mamlin, Frank Monterisi, Dick Parrott, William Pollard, Nancy Schneeloch-Bingham, Alan Utter, Jenny Ware, Ray Williams, Philip Witmer

**Members Absent/Excused:** Randy Edwards, Mark Estep, Tracy Goodson-Espy, Kelly Clark/Keefe, Al Harris, Marie Hoepfl, Bob Lyman, Jeff Mc Bride, Rahman Tashakkori,

**Guests:** Bill Brewer, James Barnes, Delbert Goff, Marvin Hoffman

1. Dr. Huntley called the meeting to order and welcomed guests. Only seven voting members were present, so Dr. Huntley moved ahead with announcements.
2. Announcements
  - A. Graduate Studies – Holly Hirst
    - 1) In order to streamline Spring graduation only the Deans and Bob Johnson will be hooding students. Doctoral candidates will have special provisions; their mentors will be allowed on stage. There will be a reception held in Durham Park. Rain location will be the gym. Holly is trying to secure Legends instead of the gym because of accessibility due to construction around the gym.
    - 2) The 2006 Graduate Bulletin updates will be online in the Summer of 2006. In the future, updates will be done annually. Copies of old bulletins will be kept available on line if possible. Students should have access to a copy of the bulletin under which they entered.
    - 3) An online link to the Fact Book will be made available. It will begin with data from 2004 and will be divided by department, program, and term. The Graduate School would like to provide data from admission to degree, but we need to consider that part time students will skew the time to degree data considerably.
    - 4) Holly discussed ways in which students get non-degree status. We need to devise a fair mechanism for transferring non-degree course work to degrees.
    - 5) Program development sessions were well attended and will be repeated in the Fall, including the thesis workshops.
  - B. Office of Research and Sponsored Programs – Bob Johnson
    - 1) ORSP is moving toward Banner as a way of reporting. Currently SPARC is used to report to the Office of the President but only includes submissions and awards. Banner will allow reporting of more data and will make that data available to campus. One advantage, for example, will be to provide a way to track faculty members' compensation.
    - 2) Report on the External Advisory Board meeting. In the past Appalachian has made overtures to UNC-Asheville to forge partnerships. Appalachian is currently

working with Winston Salem, Northwest RESA in Wilkesboro, and collaborative research opportunities between chemists and biologists.

- 3) ORSP Report. Persons receiving awards were listed. Council members are encouraged to congratulate these people. Submissions were down 14%; April 2005 awards were \$9 million. We cannot catch up this year on submissions, however, there will be a respectable increase in number of awards.
- 4) NC Space Grant funded by NASA. Appalachian became a member this year thanks to Dr. Calamai and his faculty. This grant will provide a source of funding for research in Physics and other programs. A formal announcement will be forthcoming. Reminders will be sent to departments in February 2007 to apply for NC Space Grant opportunities.
- 5) The University Research Council met the week of April 17. The URC will likely to be moving toward a seed-money funding model. This year the URC received \$230,000 in requests, but it could only fund \$70,000. URC is funded by external money, and the University needs to be able to support efforts from which there will be grant opportunities.

C. Dean's Report – Edelma Huntley

- 1) Distributed was a handout of the UNC System's Selected Sponsored Programs Awards. Appalachian is 15<sup>th</sup> of 16 in research dollars. Dr. Aeschleman asks the University to consider why and determine how we can we move ahead. Appalachian is not competitive for some of the funding available to other universities, and in many cases never will be. In addition, we have a high number of faculty (603). The number of faculty is used in a formula, giving Appalachian an average of \$15,000 of research funds obtained per faculty member. This affects our funding in the Short Session Budget and is 25% of the formula used to determine what Appalachian receives for out-of-state scholarship dollars. Dr. Utter asked what else is causing our funding to be so low. Dr. Huntley responded that too many rely on URC grants. Dr. Duke asked how would Appalachian compare to the other universities if the data from this table were not considered? Dr. Huntley responded that she would look into this.
- 2) Carnegie Classification – distributed and discussed.

3. Other voting members arrived to give the quorum needed to move forward in the meeting. It was moved and seconded that the minutes of the March 20 meeting be approved with one change noted (correct the spelling of Schneeloch). **Vote:** Approved.

4. New Business

A. Proposals from the Department of English

- ENG 05-06 5: Change course requirements for degree code 235S: Master of Arts in English, Education, with concentration in Secondary School Teaching
- 1) Dr. Bill Brewer discussed the changes. English is moving to a cohort mode and needs flexibility to meet the needs of those that will be in the cohort.

- 2) **Motion:** It was moved (Mamlin) and seconded (Monterisi) that the proposal be approved. Jenny Ware noted that in order to change a 5400 course AP&P approval is needed. There was further discussion clarifying the need for changes in other areas.
- 3) **Motion:** It was moved (Henson) that the proposal be accepted with the amendment that the changes for the 5400 course be brought to AP&P in the Spring. **Vote:** Motion unanimously approved.

#### B. Proposals from the Department of Political Science and Criminal Justice

- PS/CJ #1. Add PS 5271. Grants Strategies and Preparation/(3).F.Alternate years to MPA Program offerings to support the concurrent not-for-profit management concentration proposal (279F).  
Current: None  
Proposed: Overview of the grants arena in the U.S., with emphasis on the techniques of proposal preparation. Topics include the history of the grants system, types of grants, sources of grant funding, application process, and contract administration. Practical exercises in identifying funding opportunities, preparing elements of a grant application, and scoring completed proposals are incorporated.
  - PS/CJ #2. Add Emergency Management Concentration (279E) to the Master of Public Administration program.
  - PS/CJ #3. Add Not-for-Profit concentration (279F) to the Master of Public Administration program.
- 1) Dr. Henson introduced the PS/CJ guests Drs. Hoffman and Barnes. They explained the goal of their proposal was to move MPA into a non-profit arena and get the program more involved with Emergency Management curriculum.
  - 2) **Motion:** It was moved (Monterisi) and seconded (Mamlin) that the PS/CJ proposals be approved as a group.
  - 3) Dr. Hoffman noted there will be five concentrations.
  - 4) **Vote:** Motion unanimously approved.
5. Appreciation was expressed to Dr. Henson for all of his hard work. Goodbyes were said as this is his final meeting; Dr. Henson stepped down as Associate Dean of the College of Arts and Sciences.
  6. The meeting was adjourned.