

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
November 5, 2014

The AP&P Committee met on Wednesday, November 5, 2014 at 3:00 p.m. in the William C. Strickland Conference Room of I.G. Greer Hall.

Committee members present: Dr. Jon Beebe, Dr. Teresa Carnevale, Dr. Joe Klein, Dr. Kathleen Lynch-Davis, Mr. Jason Miller, Mr. Edgar Peck, Dr. Janice Pope, Dr. Ben Powell, Dr. Rene Salinas, Mr. John Wiswell, Mr. Mason Calhoun, Ms. Abby Hamrick

Committee members excused: Dr. Dinesh Davé, Dr. Kim Hall, Dr. Ellie Hoffman

Committee members unexcused: Ms. Paige Marley, Mr. Carson Rich

At 3:04 p.m., Ben Powell noted that we have a quorum and he called the meeting to order.

Minutes

October 1, 2014

VOTE 1: To approve the October 1, 2014 minutes – PASSED

Subcommittee Updates

Academic Governance Manual – Edgar Peck reported that the subcommittee was working together to delete duplications that are in the Academic Governance Handbook and also in the Graduate and Undergraduate Bulletins. He asked for the AP&P student representatives to volunteer to serve on the committee. One of the SGA representatives will ask if any other SGA students would like to serve as ex-officio members on the subcommittee.

Curriculum Software – Ben Powell reported that the subcommittee has not met yet.

Announcements

“For Information Only” memo/list of items approved by the General Education Council on October 24, 2014.

(Effective: Fall 2015)

GEN ED: Liberal Studies Experience

ART 2011. Introduction to Visual Arts
ART 2016. Introduction to Studio Art and Design
COM 3315. Political Communication
MUS 2611. Music History and Style I
MUS 2612. Music History and Style II
MUS 3611. Music History and Style III
REL 1100. Religion and Contemporary Issues
REL 1110. Religions of the World
REL 3120. African Thought
TEC 2601. Energy Issues and Technology

GEN ED: Fine Arts Designation

ART 2016. Introduction to Studio Art and Design
IND 2012. Product Design
THR 3730. Early Theatre History and Literature

GEN ED: Social Science Designation

ECO 2030. Principles of Microeconomics
ECO 2620. Environmental and Resource Economics
FDN 2350. Unlearning Racism: Racial Literacy for Responsible Citizenship
REL 1100. Religion and Contemporary Issues
SOC 1000. The Sociological Perspective
SOC 1100. Social Problems in American Society
SOC 1110. Sociology of Intimate Relationships
SOC 2020. Social Deviance
SOC 2850. Constructions of Gender
SOC 3100. Gerontology
SOC 3710. Sociology of Appalachian Communities
SOC 3800. Sociology of War

GEN ED: Senior Capstone

ENG 4899. Capstone in Topics in Irish Literature
FER 4300. Sensory Analysis of Wine and Beer

GEN ED: Integrative Learning Experience theme

Expressions of Culture
Social Relations Across Contexts

You will not see GEN ED 2.0 listed on the courses below. They will be added by the Registrar's Office using the FIO General Education Council approvals.

New Business

Dr. Glenda Tredaway presented the proposals from the **College of Fine and Applied Arts** for the Department of Art, the Department of Communication, the Department of Sustainable Development, the Department of Technology and Environmental Design, and the Department of Theatre and Dance.

A proposal from the Department of **Art** was approved as follows: (EFFECTIVE: FALL 2015)

FAA_ART_2014_2 Change the title, course description, and semester offering of **ART 2016. Introduction to Contemporary Issues in Art and Design.**

ART 2016. Introduction to Studio Art and Design (3).F;S.

An introductory exploration of contemporary studio art practice, with a specific thematic focus. Students will experiment with materials and techniques, complete research on visual/thematic topics, and document their developing ideas. Projects will introduce a variety of two dimensional, three dimensional, and time-based media. Sample themes include topics in culture, technology, history, sociology, and the environment. Barring duplication of content, a student may repeat the course for a total credit of nine semester hours. Studio six hours.

VOTE 2: To approve proposal from the Department of Art - PASSED

A proposal from the Department of **Communication** was approved as follows: (EFFECTIVE: FALL 2015)

FAA_COM_2014_2 Change the course number of COM 3124 to COM 2124 as follows: [DELETE COM 3124 and ADD COM 2124.]

COM 2124. Intercultural Communication (3).S.

Examines communication practices in multi-cultural settings including international, national, regional, ethnic, racial, economic, religious, and other topics of pertinence to effective intercultural communication. Students will be involved in observational activities and research activities to exemplify intercultural communication differences in a practical way. (WRITING; MULTI-CULTURAL; CROSS-DISCIPLINARY)

POS affected: 126, 220B, 233C, 272D, 272K, 429, 521A, 585A

VOTE 3: To approve proposal from the Department of Communication - PASSED

A proposal from the Department of **Sustainable Development** was approved as follows: (EFFECTIVE: FALL 2015)

FAA_SD_2014_1

Course Additions:

SD 3715. Literature and the Environment (3).F.

An exploration of literature through the theoretical lens of ecocriticism; students will examine the ways environmental values and practices are expressed in literature. Class readings may be drawn from a particular literary period or national literature, may range across literary periods and national borders, or may be selected thematically. (Same as ENG 3715.)

ENG 3715. Literature and the Environment (3).F.

An exploration of literature through the theoretical lens of ecocriticism; students will examine the ways environmental values and practices are expressed in literature. Class readings may be drawn from a particular literary period or national literature, may range across literary periods and national borders, or may be selected thematically. (Same as SD 3715.)

VOTE 4: To approve proposal from the Department of Sustainable Development - PASSED

A proposal from the Department of **Technology and Environmental Design** was approved as follows: (EFFECTIVE: FALL 2015)

FAA_TEC_CP_2014_01

Change the course description and semester offering of **TEC 2032.**

History of Photography to read as follows:

TEC 2032. History of Photography (3). F;S.

This course examines photography in a historical context from the beginning of the 19th Century to present. This comprehensive study of the technical and creative evolution of photography will feature historically significant photographers, their styles and corresponding historical events. Emphasis shall be placed on the evolution of photography in relation to developments in science, technology, society, the arts and politics. Lecture three hours. (CROSS-DISCIPLINARY)

VOTE 5: To approve proposal from the Department of Technology and Environmental Design - PASSED

The proposals from the Department of **Theatre and Dance** were approved as follows:
(EFFECTIVE: FALL 2015)

- FAA_TD_2014_1 Change the course title of **DAN 2010. Analyzing Style and form: Dance** to read as follows:
DAN 2010. Exploring the Arts: Dance (3).F;S.
- FAA_TD_2014_5 Change the title and course description of **THR 2010. Analyzing Style and form: Theatre** to read as follows:

THR 2010. The Theatre Experience (3).F;S.
GEN ED: Fine Arts Designation; Aesthetic Perspective (Theme: "Analyzing Style and Form")
In this course, students will analyze forms of theatre from various cultures and historical eras. They will also examine how their own personal, historical, and cultural perspectives affect their responses to artistic performance.
- FAA_TD_2014_14 Add a repeat statement to **THR 2629. Acting for the Camera** to read as follows:
May be repeated one time for credit.
- FAA_TD_2014_15 Add a repeat statement to **DAN 3580. Gyrokinesis** to read as follows:
May be repeated one time for credit.
- FAA_TD_2014_16 Add a repeat statement to **DAN 3280. Yoga as Somatic Practice** to read as follows:
May be repeated one time for credit.
- FAA_TD_2014_17 Change the Undergraduate Bulletin description for **Honors Program in Dance Studies** to read as follows:

Honors Program in Dance Studies:
The Department of Theatre and Dance provides the opportunity for highly qualified students to graduate with honors in Dance Studies. Applicants for the departmental honors program must have completed 30 semester hours including 6 semester hours in Dance Studies with an overall GPA of 3.45. Admission into the Dance Studies honors program is by application to, and recommendation of, the departmental honors committee. Space in the track is limited, and not all students meeting the application criteria may be accepted into the track.

In order to graduate with honors in Dance Studies, a student must maintain an overall GPA and a GPA in Dance Studies courses of 3.5 or better. The student must satisfactorily complete an honors contract (made between the student and the professor teaching the course) in the two of the following courses: DAN 3430, 3435, 4460, 4480, 4870 or other approved DAN course(s) at the 3000 or 4000 level. Additionally, all Dance Studies honors students must complete DAN 4510, an honors thesis/project. The honors thesis/project must include the primary dance studies professor and a secondary professor from outside the department as a secondary advisor. An honors student must make a grade of no less than "B" in any of their selected nine semester hours of departmental Honors-designated courses.

Note: The honors program in Dance Studies requires a minimum of three semesters to complete. Honors courses in Dance Studies are not offered during summer sessions.

FAA_TD_2014_19

Course Addition:

DAN 1430. African Dance (2).F,S.

GEN ED: Wellness Literacy

This course is an introduction to the study of West African dance technique. The course emphasizes the movement vocabulary of West African dance while also providing historical and cultural perspectives on cross cultural dance styles. The course introduces students to the alignment, mechanics, musicality and performance qualities associated with West African dance, while also addressing the central role dance plays in the socio-spiritual life of African people. May be repeated one time for credit.

VOTE 6: To approve proposals from the Department of Theatre and Dance (pending approval of FAA_TD_2014_17 from Honors Council) – PASSED

Proposal FAA_TD_2014_17 was approved by Honors Council November 8, 2014.

Dr. Billl Pelto presented the proposals from the Hayes School of Music.

The proposal from the Hayes School of **Music** was approved as follows: (EFFECTIVE: FALL 2015).

MUS_2015_9

Change the title and course description of **MUS 2011. Analyzing Style and Form** to read as follows:

MUS 2011. Exploring Music in Culture (3).F;S.

GEN ED: Fine Arts Designation, Aesthetic Perspective (Theme: "Analyzing Style and Form")

A nontechnical course for students with little or no musical background. Emphasis is placed on the style and form of music as perceived by the listener, with focuses on "classical" western European concert music and other repertoires. Lecture three hours. (MULTI-CULTURAL) (CORE: HUMANITIES)

VOTE 7: To approve proposals from the Hayes School of Music - PASSED

Dr. Forsyth presented proposals from the **Walker College of Business** for the Department of Accounting.

The proposals from the Department of **Accounting** were approved as follows: (EFFECTIVE: FALL 2015)

COB_ACC_2014_02

Change the prerequisite statement of **ACC 3560. Accounting for Non-Profit organizations** to read as follows:

Prerequisite: ACC 3100 with a minimum grade of "C-".

COB_ACC_2014_03

Change the course description and prerequisite statement of **ACC 4560. Introduction to Auditing** to read as follows:

ACC 4560. Introduction to Auditing (3).F;S.

Topics include selected auditing standards, types of services, analysis of reports, legal responsibility, ethics, and internal control considerations. Prerequisites: a minimum grade of "C" in any Writing in the Discipline (WID) course, and ACC 3100 with a minimum grade of "C-".

COB_ACC_2014_04

Change the course description and prerequisite statement of **ACC 4730. Accounting and International Business** to read as follows:

ACC 4730. Accounting and International Business (3).F;S.

A study of selected issues in accounting for international business and related effects on organizational and operating decisions. Subjects include DISCs and foreign sales corporations; dual taxation and tax treaties; impact of alternative taxing methods on international competition; international accounting standards; foreign currency translations; Foreign Corrupt Practices Act. Prerequisites: a minimum grade of "C" in any Writing in the Discipline (WID) course, and ACC 3100 or equivalent, with a minimum grade of "C-".

COB_ACC_2014_05

Change the prerequisite statement of **ACC 4760. Internal Auditing** to read as follows:

Prerequisites: a minimum grade of "C" in any Writing in the Discipline (WID) course, and ACC 3100 with a minimum grade of "C-".

Revise the program of study for the Bachelor of Science in Business Administration in Accounting (301A/52.0301). The revised program of study is at the end of the minutes.

COB_ACC_2014_06

Course Addition:

ACC 3590. Assessing Sustainability in a Global Business Environment (3).On Demand.

This course explores the process of measuring and reporting on the performance of business operations from three different sustainability perspectives: economic prosperity, environmental quality, and social justice. These three perspectives make up the conceptual "triple bottom line", a generally accepted term for assessing sustainability performance, which indicates the ability of a company to be viable using available financial, natural, and social resources. A primary objective in this course is to develop an understanding of the concept of sustainability as it applies to businesses, and how global differences in economic conditions, cultures, codes of ethical conduct, environmental conditions, natural resources, human resource management, social issues, and other factors can impact sustainability performance assessment.

This course will also incorporate an international perspective and will meet the "Global Issues" requirement for the Bachelor of Science in Business Administration degree.

Because the College of Business lists each course approved to fulfill the Global Issues Requirement on the Programs of Study, each **COB** Program of Study will need to be revised to include this course.

Update the General Bulletin, item #6, first bullet, under degree requirements for the Bachelor of Science in Business Administration (BSBA) to include ACC 3590 in the list of courses approved to count in the "Global Issues" requirement.

VOTE 8: To approve the proposals from the Department of Accounting - PASSED

Old Business

Mark Zrull, Faculty Senate Representative, stated that the Academic Governance Manual changed in 2006. Faculty Senate and AP&P will work closely with the Office of General Counsel. Faculty Senate's interest is to be consistent and will help any way they can.

Adjournment

VOTE 9: To adjourn – PASSED

ACADEMIC POLICIES AND PROCEDURES COMMITTEE
November 5, 2014
 Unofficial Vote Record

Committee Members	1	2	3	4	5	6	7	8	9				
Jon Beebe	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Teresa Carnevale	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Kim Hall	-	-	-	-	-	-	-	-	-				
Ellie Hoffman	-	-	-	-	-	-	-	-	-				
Joe Klein	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Kathleen Lynch-Davis	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Jason Miller	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Edgar Peck	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Janice Pope	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Ben Powell	Y	A	Y	Y	Y	Y	Y	Y	Y				
Rene Salinas	Y	Y	Y	Y	Y	Y	Y	Y	Y				
John Wiswell	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Mason Calhoun	Y	Y	Y	Y	Y	Y	Y	A	Y				
Abby Hamrick	Y	Y	Y	Y	Y	Y	Y	Y	Y				
Paige Marley	-	-	-	-	-	-	-	-	-				
Carson Rich	-	-	-	-	-	-	-	-	-				

The recommendations from the November 5, 2014 Academic Policies and Procedures Committee meeting are approved.

Stan Aeschleman 1/7/2015
 Stan R. Aeschleman Date
 Interim Provost and Executive Vice Chancellor

ATTACHMENT #2

ACCOUNTING (301A) Bachelor of Science in Business Administration (B.S.B.A.) Fall 2014 - Summer 2015

GENERAL EDUCATION REQUIREMENTS (44 sh) – the following 13 sh of major requirements can also count in the General Education Program:

- ENG 1000 and 2001 (6 sh) count as General Education Writing Across the Curriculum requirements
- MAT 1030/1110 (4 sh) counts as a General Education Quantitative Literacy requirement
- ECO 2030 (3 sh) counts as a General Education Perspective requirement

<p>COB ADMISSION REQUIREMENTS (28 sh) 2.5 cumulative GPA (based on 12+ graded hours at ASU), 60 earned hours and completion of the following:</p> <ul style="list-style-type: none">____ ENG 1000 (min. grade of "C" required) (hours already counted in Gen Ed)____ ENG 2001 (prereq: ENG 1000 & UCO 1200) (min. grade of "C" required) (hours already counted in Gen Ed)____ MAT 1030 or 1110 (4 sh) (min. grade of "C" required) (hours already counted in Gen Ed)____ BUS 2000 (0 sh) – graded S/U (prereq: 24 earned hours)____ Computer Proficiency - passing score on the Basic Computer Skills Proficiency Test or credit for CIS 1026 (min. grade "C-" required) <p>COB LOWER LEVEL CORE (2.0 average required; Minimum grade of "C-" required in each course)</p> <ul style="list-style-type: none">____ ACC 2100 (prereq: 24 EH)____ ACC 2110 (prereq: min. grade of "C-" in ACC 2100)____ ECO 2030 (hours already counted in Gen Ed)____ ECO 2040 (prereq: ECO 2030)____ ECO 2100 (prereq: MAT 1020, 1030 or 1110) (STT 2810 can substitute)____ LAW 2150 <p>Students cannot be admitted to the COB with any outstanding grades of "I". Students cannot be admitted to the COB with any outstanding grades of "I".</p>	<p>ADDITIONAL COB CORE (25 sh)</p> <ul style="list-style-type: none">____ ENG 3100 (prereq: ENG 2001 & 54 EH) or BE 3340 (prereq: ENG 2001) (Writing in the Discipline Requirement) (min. grade of "C" in ENG 3100/BE 3340 required to take 4000 level business courses)____ CIS 2050____ ECO 2200 (prereq: ECO 2030 & ECO 2100)____ FIN 3680 (prereq: MAT 1030 & ACC 2100)____ MGT 3630____ MKT 3050 (prereq: ECO 2030)____ POM 3650____ MGT 4750 (prereq: all 2000/3000 COB core, grad audit and final semester of coursework)____ BUS 4000 (1 sh) (Capstone Requirement) (prereq: all 2000/3000 COB core, grad audit and final semester of coursework)	<p>GLOBAL ISSUES REQUIREMENT (met within the other degree requirements – does not require additional course work)</p> <p>The Global Issues requirement can be met by satisfying one of the following:</p> <ul style="list-style-type: none">____ International business course (ACC 4730; BUS 4540; CIS 3620; ECO 3410; ECO 3430; ECO 4640; FIN 3350; FIN 4750, FIN 4800; MGT 3190; MGT 3600; MGT 3670; MGT 3800; MKT 4550; SCM 3680; SCM 3690 and others upon approval)____ Business summer study abroad (minimum 3 sh) (BUS 3010, 3020, 3030, 3040, 3050, 3060, 3070, 3080 and others upon approval)____ Semester long study abroad for credit____ Full-time 400-hour minimum international internship for credit____ Foreign language courses at or above the 3000 level
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***** IN ORDER TO GRADUATE, ACCOUNTING MAJORS MUST ACHIEVE AN AVERAGE G.P.A. OF 2.0 IN THE FOLLOWING 27 HOURS OF REQUIRED AND ELECTIVE 3000/4000-LEVEL ACCOUNTING COURSES. *****

REQUIRED - ACCOUNTING (21 s.h.)

- ____ ACC 3100 (Intermediate Accounting I) - prereq: min. "C-" in ACC 2110
- ____ ACC 3110 (Intermediate Accounting II) - prereq: min. "C-" in ACC 3100
- ____ ACC 3200 (Cost Accounting) - prereq: min. "C-" in ACC 2110
- ____ ACC 3570 (Accounting Systems and Internal Control) - prereq: min. "C-" in ACC 3100
- ____ ACC 3580 (Individual Income Taxation) - prereq: min. "C-" in ACC 2110
- ____ ACC 4550 (Intermediate Accounting III) - prereq: min. "C-" in ACC 3110
- ____ ACC 4560 (Introduction to Auditing) - prereq: min. "C-" in ACC 3110 or ACC 4760 (Internal Auditing) - prereq: min. "C-" in ACC 3110

OTHER PREREQUISITE INFORMATION

Students must have 57 hours to take 3000 level COB core courses, 60 hours to take any other 3000 level COB course, and 90 hours to take any 4000 level COB course. In addition, students not admitted to the COB must have a minimum GPA of 2.0 to take 3000/4000 level business classes.

In addition to other prerequisites, a minimum grade of "C" in ENG 3100 or BE 3340 is required prior to taking any 4000 level business courses.

No more than five 3000/4000 level COB courses can be taken by students not admitted to the COB.

It is recommended that students take all 3000 COB core courses prior to taking 4000 level COB courses.

ELECTIVES - ACCOUNTING (6 s.h. at the 3000/4000 level) – (ACC 3560 recommended for CPA; ACC 4730 recommended to cover Global Issues Requirement)

- ____ ACC _____ (cannot use ACC 3900 or ACC 3520)
- ____ ACC _____ (cannot use ACC 3900 or ACC 3520)

COLLEGE OF BUSINESS ELECTIVES (3000/4000 Level) (3 s.h.) (cannot use MGT 3010 or FIN 3010)

FREE ELECTIVES (8 s.h.) - 2 s.h. any level outside of the COB (university requirement)
6 s.h. any level inside or outside of the COB (cannot use ACC 1050, FIN 3010 or MGT 3010)

TOTAL HOURS REQUIRED: 122 (91 sh major requirements/electives **PLUS** 44 sh Gen Ed requirements **MINUS** 13 sh of major requirements already counted in Gen Ed)