

APPALACHIAN STATE UNIVERSITY
GRADUATE COUNCIL
Minutes of the Meeting Held January 26, 2009
(Unapproved)

Present: John Abbott, Bill Brewer, Joseph Cazier, Keith Davis, Pollyanne Frantz, Sammie Garner, Dave Haney, Bill Harbinson, Dru Henson, Holly Hirst, Marie Hoepfl, Lisa Holliday (for Neva Specht), Edelma Huntley, Mike Kernodle, Jim Killacky, Susan McCracken, Tom Fisher, Jenny Primm, Nancy Schneeloch-Bingham, Lynn Stallworth, Julie Taubman, Glenda Treadaway, James Westerman

Absent/Excused: Alecia Jackson, Chris Thaxton

Absent/Unexcused: Charles Duke, Randy Edwards, Seaton Tarrant

Guests: Phillip Ardoin, Barbara Bonham, Chuck Claxton, Larry Ellis, Ed Folts, Ken Jenkins, Brad Nash, Steve Seagle, Ken Steele

1. It was moved (Killacky) that the minutes of the November 17, 2008 meeting be approved. Vote: Unanimous.
2. Reports/announcements from the Dean – Edelma Huntley
 - The Conference of Southern Graduate Schools will present an achievement award for new scholars to Lynn Siefferman, second year faculty in Biology, at its annual meeting in Norfolk, VA in February. Dr. Siefferman was nominated by Appalachian. This conference is composed of universities from the southeastern United States. Appalachian has been the only school in the southeast to have won the thesis award three times.
 - PSM Graduates. At May Commencement, Appalachian will see the first two recipients of the Professional Science Masters in Engineering Physics. This is a combination of science, business, and professional courses which prepares students to work in science and industry.
 - Overview of sponsored activity. Appalachian was mentioned as 1 of 7 campuses with a 3-year growth trend in external funding growth.
 - A Communications Committee was formed in the Graduate School to review its website and make recommendations on how to improve the overall persona of the office.
3. Reports/announcements from Graduate Studies – Holly Hirst
 - Several students have had difficulty with financial aid awards because of probationary status. Please refer these students to Dr. Hirst to assist.
 - At the November meeting, it was noted that discussion of Graduate Faculty Membership would continue. This discussion is postponed due to amount of proposals.

- Spring enrollment data could not be presented at this meeting because systems were tied up gathering “snap-shot” information. This will be presented at the February meeting.
 - Assistantship funding could receive a budget cut. A 7% cut would equal 19 graduate assistant positions; however, Academic Affairs will try to protect these funds. The Graduate School normally distributes departmental allocations in February. The Graduate School may hold back some assistantships and re-allocate if funds are not cut.
 - Tuition is going up. When tuition increases, there are fewer out-of-state tuition waivers. Appalachian will have an on-campus tuition increase, but out-of-state tuition waivers are legislative allocations.
4. Reports/announcements from Sponsored Programs – Susan McCracken
- Compared to last year at this time, submission volume is the same but the dollar amount is down \$15M or 60%. Award numbers and dollar amounts are up \$300,000 from this time last year.
 - Julie Taubman is the new Research Compliance Officer, duties connected to biohazard, Export Controls, Federal laws, monitoring final reports submitted on awards, etc.
 - Finance Transformation Project. There needs to be a better method to transition awards into Special Funds Accounting in Business Affairs. Also needed is education on time and effort reporting.
5. Reports/announcements from the Proposal Development Team – Pollyanne Frantz
- Professional development workshops in late 2008 included NC Biotechnology Center, RAMSeS overview, Community of Science, and proposal writing.
 - Megan Johnson (Library) received an NEH award.
 - Upcoming workshops include proposal writing for faculty and graduate assistants.
 - Dr. Mimi Tangum (consultant and former faculty member, researcher, and administrator of a Washington-based resource center) returns to campus for consultations March 19-20.
 - Undergraduate Research. A maximum of three applications per institution can be submitted for a \$5,000 NC Biotechnology Center undergraduate biotechnology research fellowship. There are no guidelines yet. There will be an internal review process by a faculty panel to determine ASU’s submissions. Proposals are due March 10.
6. Academic Policies Committee

Motion 1: Approve proposals from Biology: 21-08-09, 26-08-09, 27-08-09, 34-08-09

BIO 21-08-09. Delete BIO 5580 Field Biology of the Continental U.S. A. (5) SS from the catalog

BIO 26-08-09. A request is made to increase BIO 5552, Entomology, from 3 to 4 credits hrs. The increased lecture and laboratory time will allow for new approaches to the study of this very diverse animal group.

BIO 27-08-09. Add BIO 5980: Instructional Methods in the Life Sciences.

BIO 34-08-09. To change Ichthyology (Biology 5557) from a 3 hour course (2 hours of lecture and 2 hours of lab/week) to a 4 hour course (3 hours of lecture and 3 hours of lab/week).

Comments from the department:

- Ray Williams (teaches 5552) will be removing the mention of D-level grades from the syllabus for grad students.
- Jeff Butts (teaches 5557) indicated that the graduate students are required to complete a major individual project (1/7 of the course grade) including research into and a 10-20 page paper on an environmental issue. This information more clearly delineates the difference between 4557 and 5557.

Vote: Unanimous. None opposed; no abstentions.

Motion 2: Approve the proposal from Computer Science: CS-23.

CS-1. Delete CS 1400 Fortran, CS 4525 Database Implementation, CS 4667 Software Engineering, CS 4990/5990 Numerical Linear Algebra. The deletion of CS 4667 will make the dual-listing of the graduate-level course CS 5666 redundant.

CS-23. Remove dual listing of CS 5666.

Vote: Unanimous. None opposed; no abstentions.

Motion 3: Approve proposals from Government and Justice Studies: GJS-4 through GJS-7.

GJS-4. We are requesting a change in the name and number of our current PS 5000 Research Methods course. We would like to change the course number and name to PS 5002 Research Methods and Statistics.

*GJS-5. We are requesting the addition of a new **required course** for our graduate curriculum in Political Science **PS 5001 Scope and Methods**. The course will be required for both our American Politics and International Relations/Comparative Politics concentrations.*

GJS-6. We are requesting the name change, course change and course description of PS 4722 US Foreign Policy to PS 3722 America in the World.

GJS-7. Change the requirements in the American Politics and International Relations/Comparative Politics Concentrations for the MA Program in Political Science to reflect the addition of PS 5001 Scope and Methods.

Comments from the department: They want to keep the new number (5001) rather than just changing the description for 5000, since the old 5000 should not automatically substitute for the new course (per Brian Ellison, chair).

Vote: Unanimous. None opposed; no abstentions.

Motion 4: Approve the proposal from History: HIS-18.

HIS-18. Revise the course description for HIS 5450: History and Social Studies Education.

Vote: Unanimous. None opposed; no abstentions.

Motion 5: Approve proposal MAT 11 from Mathematics with the following amendment: Instead of “ADD MAT 5601” change the proposal to read “CHANGE MAT 5600 to variable credit (1-3 s.h.)” i.e., do not change the course number. Proposals 10 and 12 should not be sent forward.

MAT-10. Delete MAT 5600 Directed Research in Mathematical Sciences (3) .

MAT-11. Add a course MAT 5601 Directed Research in Mathematical Sciences (1-3). The grading of this course is S/U.

MAT-12. Change the program description for the MASTER OF ARTS IN MATHEMATICS WITH A CONCENTRATION IN COLLEGE TEACHING (Major Code: 264/27.0101; Concentration Code: 264B).*

The department was misinformed about the need to change the course number in this situation.

Vote: Unanimous. None opposed; no abstentions.

Motion 6: Approve the proposals from Psychology: PSY-4, PSY-9, with the following amendment: The course number in PSY-4 will be PSY 5070.

PSY-4. Add a new course: PSY 5000. Organizational Behavior Management (3).F.

PSY-9. The name of PSY 5655 is to be changed from “Critical Consumer of Psychology” to “Contemporary Issues in Psychology.”

The D-level grad does not apply for the graduate-level course.

Vote: Unanimous. None opposed; no abstentions.

Motion 7: Approve the proposals from Sociology: SOC-2, SOC-3.

SOC-2. Change SOC 4710: Rural and Urban Communities to SOC 3710: Sociology of Appalachian Communities and revise course description to emphasize increased focus on Appalachia. The change in course number will make the dual-listing with SOC 5710 redundant.

SOC-3. Rename SOC 5200: Contemporary Sociological Theory as SOC 5200: Sociological Theory and revise Graduate Catalog description.

Vote: Unanimous. None opposed; no abstentions.

ITEM OF INFORMATION: ACC 1.0809. Change the semesters in which courses are offered.

Motion 8: Approve the proposals from Economics: ECO 3.0809, ECO 5.0809.

Eco 3.0809. Change the course number of ECO 3660 to ECO 4660 which will be dual-listed with ECO 5660. (See AP&P proposal ECO 4.0809)

Eco 4.0809. Create a graduate level course, ECO 5660, Benefit-Cost Analysis, that will be dual-listed with the existing course, ECO 4660, Benefit-Cost Analysis (See AP&P proposal ECO 3.0809).

Eco 5.0809. Add a new course ECO 4621, Advanced Environmental Economics to be dual-listed with ECO 5621 (See AP&P proposal ECO 6.0809).

Eco 6.0809. Add a new course ECO 5621, Advanced Environmental Economics to be dual-listed with ECO 4621, Advanced Environmental Economics. (See AP&P proposal ECO 5.0809)

- These proposals add two dual listed elective courses. Comments from the department differentiating dual listed courses: The department provided additional detail on the scope of grading and projects, which will be added to the syllabi:
- 4660 Grades: The course grade will be determined based on 3 exams worth 25 points each and a group project worth 25 points.
- 5660 Grades: The course grade will be determined based on 3 in-class exams worth 15 points each, 3 take home exams worth 10 points each and a group project worth 25 points. The take home exams will involve spreadsheet problems and short reports. The take home exams (not required of the undergraduates) require the graduate students to delve more deeply into the current literature on the course topics.
- 4660 Project: There is one “community-based research” project during the semester. Teams of students will conduct a benefit cost analysis of an on-campus project or policy, in consultation with ASU’s “Service-Learning and Community-Based Research Program” following the basic steps of BCA. The project grade will be based on a group presentation and an individual paper.
- 5660 Project: There is one “community-based research” project during the semester. Teams of students will conduct a benefit cost analysis of an off-campus project or policy, in consultation with ASU’s “Service-Learning and Community-Based Research Program” following the basic steps of BCA. The project grade will be based on a group presentation and an individual paper.
- 4621 Grades: The course grade will be determined based on 3 exams worth 25 points each and a group project worth 25 points.

- 5621 Grades: The course grade will be determined based on 3 in-class exams worth 15 points each, 3 take home exams worth 10 points each and a group project worth 25 points. Each take home exam (not required of the undergraduates) will involve reviews of articles published in accessible journals such as Journal of Economic Perspectives, Review of Environmental Economics and Policy and Journal of Policy Analysis and Management.
- 4621 Group Project: The project will involve conducting a study of an environmental policy topic chosen by students in consultation with the professor. The study will involve designing a student survey, collecting student data, entering the data in a spreadsheet, statistically estimating a model relevant to environmental policy, presenting the results to the class and writing a 5-6 page research report. The project grade will be based on the group presentation and an individual paper.
- 5621 Group Project: The project will involve conducting a study of an environmental policy topic chosen by students in consultation with the professor. The study will involve a literature review, designing a survey, collecting data from the non-student population, entering the data in a spreadsheet, statistically estimating a model relevant to environmental policy, presenting the results to the class and writing a 10-12 page research report. The project grade will be based on the group presentation and an individual paper.

Vote: Unanimous. None opposed; no abstentions.

Motion 9: Approve the proposal from Management: MGT 1.0809, with the following amendment: Remove the “Speaking” designator from the graduate version of the course description.

MGT 1.0809. Drop the course prerequisite for MGT 4770/5770, change the course name to Business Ethics and update the course description.

The designator will be removed from the graduate version.

Vote: Unanimous. None opposed; no abstentions.

Motion 10: Approve the proposals from Technology: TEC 678, 679, 700, 705, 713, 714, 715, 716, 717, 721, 722, 723.

TEC 678. Change the MA in Industrial Technology. Changes include a name change, change in program structure, addition of two new concentrations, and change to thesis optional

TEC 679. Add two new concentrations: Renewable Energy Engineering and Building Energy Engineering

TEC 700. Delete from the Graduate Bulletin: TEC 5550. Color Reproduction/(3). On demand

TEC 705. Add to the Graduate Catalog: GRA 5550. Color Management/(3).S

- TEC 713. Delete the Thesis Option program (532A)*
- TEC 714. Change the number of semester hours for TEC 5999 Thesis from 2-4 s.h. to 3-6 s.h..*
- TEC 715. Add TEC 5210 Engineering Thermodynamics, which will be required for all students in the two new concentrations*
- TEC 716. Add TEC 5220 Fluid Dynamics and Heat Transfer, which will be required for all students in the two new concentrations*
- TEC 717. Add TEC 5380 Advanced Building Science, which will be required for all students in the Building Energy Engineering concentration*
- TEC 721. Add TEC 5270 Advanced Computer Modeling, which will be required for all students in the Renewable Energy Engineering concentration*
- TEC 722. Add TEC 5260 Renewable Energy Engineering, which will be required for all students in the Renewable Energy Engineering concentration*
- TEC 723. Add TEC 5390 Building Thermal Systems Engineering, which will be required for all students in the Building Energy Engineering concentration*

These proposals change the name and type of degree for from MA in industrial technology to MS in technology. Drs. Huntley and Haney will follow through with the appropriate paperwork to notify General Administration of the name change.

Vote: Unanimous. None opposed; no abstentions.

Motion 11: Approve the proposals HPC 1, 2, and 3 from HPC.

HPC 1: Make the following changes in the Community Counseling Program (Major Code: 405 and CIP: 13.1102)*

A. Change the program name from Community Counseling to Clinical Mental Health Counseling.

B. Change the concentration name from Community Counseling, General (405G) to Clinical Mental Health Counseling, General. Other concentration names are not affected by this change.

HPC 2: Change course titles and course descriptions and/or semesters offered for the following courses:

HPC 5120 Introduction to Community Counseling/(3).F. to HPC 5120 Introduction to Clinical Mental Health Counseling/(3).F.

HPC 5752 Legal and Ethical Issues in Community Counseling/(3).S. to HPC 5752 Legal and Ethical Issues in Clinical Mental Health Counseling/(3).S.

HPC 6120 Developmental Assessment and Diagnosis in Community Counseling/(3).S. to HPC 6120 Developmental Assessment and Diagnosis in Clinical Mental Health Counseling/(3).F.

HPC 6900 Internship in Community Counseling to HPC 6900 Internship in Clinical Mental Health Counseling.

HPC 3:

A. Change course title from HPC 6451 Community Counseling Seminar/(3)F. to HPC 6451 Clinical Mental Health Counseling/(3)F. and change the course description; delete as a required course in the Master of Arts in Clinical Mental Health Counseling Program (see HPC 1).

B. Change course title from HPC 5272 Family Development and Therapy/(3).S. to HPC 5272 Individual and Family Development/(3)S. and change the course description and semesters offered; add as a required course in the Master of Arts in Clinical Mental Health Counseling (see HPC 1).

Dr. Davis noted that ASU's program is the first to make the name change in the profession.

Vote: Unanimous. None opposed; no abstentions.

Motion 12: Approve the proposal HPC 4 from HPC.

HPC 4:

A. Add DAN 5460 Somatics/(3).F. and MUS 5060 Guided Imagery and Music, Level 1/(3).SS to the list of elective options for the Graduate Certificate in Expressive Arts Therapy (425A/13.1102) and the concentration in Expressive Arts Therapy (405F) in the Master of Arts in Clinical Mental Health Counseling (see HPC 1).

B. Change the catalog description for the concentration in Expressive Arts Therapy (405F) from "Choose one of the following courses" to "Choose one of the following courses (or other courses as approved by the Advisor)".

C. Add DAN 5460 Somatics/(3)F. to the list of suggested electives for all concentrations in the M.A. in Clinical Mental Health Counseling (see HPC 1).

Vote: Unanimous. None opposed; no abstentions.

Motion 13: Approve the proposals from LRE: LRE1, LRE2, LRE3.

LRE 1. Add R E 5200. The Politics of Literacy/(3). F;S. to the graduate catalog and as an elective option for the Master of Arts in Reading Education, General (477/13.1315) with concentrations in Adult Literacy (477B) and Classroom/Clinical (477E9[T].*

LRE 2. Add R E 5210. Educating Students with Reading Disabilities /(3). F;S. to the graduate catalog and as an elective option for the Master of Arts in Reading Education, General (477/13.1315) with concentrations in Adult Literacy (477B) and Classroom/Clinical (477E9[T].*

LRE 3. Add R E 5220. Teaching Intermediate Struggling Readers /(3). F;S. to the graduate catalog and as an elective option for the Master of Arts in Reading Education, General (477/13.1315) with concentrations in Adult Literacy (477B) and Classroom/Clinical (477E9[T].*

The political science department was consulted on and has OK'd the "Politics of Literacy" course. Also, the college council and Teacher Education Council have also approved the proposals.

Vote: Unanimous. None opposed; no abstentions.

Motion 14: Approve the proposals from LES: LES 1 through LES 20, with the following changes:

- (1) The proposed bulletin descriptions for the redesigned MA and EdS programs were drafted to show the changes.
- (2) In proposal 4, changing the names and bulletin descriptions for HE 5430, HE 5440, and HE 6090 also requires changing the names of these courses as suggested electives in the technology, romance languages (French and Spanish teaching), and mathematics MA programs. (Those departments were consulted and agree to this change.)
- (3) In proposal 4, the correct name for HE 5430 is "Organization and Governance in Higher education." It is written as "of" on the APP proposal form.
- (4) Deleting HE 5900 in proposal LES 5 is contingent upon the Department of Mathematical Sciences agreeing to change the master's level internship HE 5900 (required in the mathematics MA program) to HE 6900, which is the specialist level internship. The math program directors and department chair agree with this change provided that the HE 6900 bulletin description is changed: "Graded on an S/U basis for EdS degree students" needs to be changed to "Graded on an S/U basis."
- (5) In proposal LES 5, deleting HE 5810 also requires deleting that course as a suggested elective in the technology and romance languages (French and Spanish teaching) MA programs. (Those departments were consulted and agree to this change.)
- (6) The course added in LES 8 should be titled "College Access and Student Success" as indicated in the course description (rather than "College Access and Success" as on the first page of the APP form).
- (7) The course added in LES 18 should be titled "Leading Organizational Change in Higher Education" rather than "Leading Organizational Change." The change was requested by the organizational psychology and management faculty.
- (8) The course added in LES 19 should be titled "Organizational Theory and Systems Thinking in Higher Education" rather than "Organizational Theory and Systems Thinking." The change was requested by the organizational psychology and management faculty.

LES 1. Consolidate and/or rename three of the concentrations in the Master of Arts in Higher Education (Major Code: 454/13.0404) with four concentrations:*
a. Change concentration name of Administration (454B) to Community College and Educational Leadership ()

- b. Combine concentrations Adult Education (454C) and Developmental Education(454D) and rename Adult and Developmental Education*
 - c. Change the core for these consolidated/renamed concentrations and modify required core courses to reflect these changes.*
- LES 2. Consolidate and rename concentrations in the Education Specialist in Higher Education (Major Code: 455*/13.0406):*
- a. Change concentration name of Administration (455B) to Community College and Educational Leadership()*
 - b. Combine concentrations Adult Education (455C) and Developmental Education (455D) and name the combined concentration Adult and Developmental Education().*
 - c. Change the core for these consolidated/renamed concentrations and modify required courses to reflect these change.*
- LES 3. Change H E 5900 Higher Education Internship/Field Study required for the Master of Arts in Higher Education (Major Code: 454*/13.0406) concentration in Teaching to H E 6900 Higher Education Internship/FieldStudy.*
- LES 4. Change course name and/or catalog description of the following Higher Education (HE) courses as indicated:*
- a. Change name of HE 5050 from Designing Adult Learning Experiences to Designing Learning Experiences using Technology. Change catalog description.*
 - b. Change name of HE 5430 from Organization and Administration of Postsecondary Education to Organization and Governance of Higher Education. Change catalog description.*
 - c. Change name of HE 5440 from Instruction in Postsecondary Institutions to College and University Teaching. Change Catalog Description.*
 - d. Change name of HE 5700 from Educational Leadership to Leadership in Higher Education. Change hours for HE 5700 from 2-3 to 3. Change catalog description.*
 - e. Change name of HE 5840 from College Finance to Higher Education Finance. Change catalog description.*
 - f. Change name of HE 5990 from Law of Higher Education to Ethical and Legal Issues in Higher Education. Change catalog description.*
 - g. Change name of HE 6090 from Seminar in Developmental Education to Seminar in Adult and Developmental Education. Change catalog description.*
 - h. Change name of HE 6840 from College Personnel Administration to Personnel Policy and Practice in Higher Education. Change catalog description.*
 - i. Change catalog description of HE 6861 American Higher Education.*
- LES 5. Delete the following Higher Education (HE) courses from the Graduate Catalog:*
- HE 5080. Introduction to Adult Education/(3).F.*
 - HE 5250. Conflict Management in Educational Administration/(3).S.*
 - HE 5451. Teaching Practicum in Higher Education/(1-3).On Demand.*
 - HE 5810. Planning Educational Programs/(3).F.*
 - HE 5900. Higher Education Internship/Field Study/(1-9).F;S. HE 5960. Government and Corporate Relations/(3).S.*
 - HE 5970. Seminar on Community and Technical Colleges/(3).F.*

- HE 6850. General Education and the Liberal Arts in Higher Education/(3).On Demand.*
- LES 6. Add HE 5090. Adult and Developmental Education/(3).On Demand. to the Graduate Catalog.*
- LES 7. Add HE 5635 Adult Development and Learning Theories/(3).On Demand. to the Graduate Catalog.*
- LES 8. Add HE 5640 College Access and Success/(3).On Demand. to the Graduate Catalog.*
- LES 9. Add HE 5650 Curriculum in Higher Education/(3).On Demand. to the Graduate Catalog.*
- LES 10. Add HE 5710 Teaching and Learning in Adult and Developmental Education/(3).On Demand. to the Graduate Catalog.*
- LES 11. Add HE 5720 Program Development/(3).On Demand. to the Graduate Catalog.*
- LES 12. Add HE 5730 Assessment and Evaluation/(3).On Demand. to the Graduate Catalog.*
- LES 13. Add HE 5740 Learning Assistance in Higher Education/(3).On Demand. to the Graduate Catalog.*
- LES 14. Add HE 6310 Critical Issues in Higher Education/(3).On Demand. to the Graduate Catalog.*
- LES 15. Add HE 6320 Institutional Effectiveness/(3).On Demand. to the Graduate Catalog.*
- LES 16. Add HE 6330 Organizing for Learning and Diversity/(3).On Demand. to the Graduate Catalog.*
- LES 17. Add HE 6340 Policy Analysis in Higher Education/(3).On Demand. to the Graduate Catalog.*
- LES 18. Add HE 6350 Leading Organizational Change/(3).On Demand. to the Graduate Catalog.*
- LES 19. Add HE 6360 Organizational Theory and Systems Thinking/(3).On Demand. to the Graduate Catalog.*
- LES 20. Add HE 6370 Designing Culturally Responsive Learning Environments/(3).On Demand. to the Graduate Catalog.*

- The printed material for the degree’s teaching concentration will be broken out separately for catalog copy and ease of reading.
- The Math Department will substitute the 6900 level internship since the department is deleting the 5900 level.
- The numbers did not add up for the course requirements. This was corrected.
- The wording “in higher education” will be added to proposals 6340, 6350, and 6360. This was adopted as a friendly amendment.

A friendly amendment to the motion was accepted to approve proposals LES 1-20 with the addition of “in higher education” for courses 6340, 6350, and 6360.

Vote: Unanimous. None opposed; no abstentions.

Motion 15: Approve proposal LES 21 from LES, with the following change: The proposed bulletin description will read as follows:

Basic Criteria for Consideration: Consideration for admission to the MSA program is based upon four elements: scores on the Graduate Record Exam (GRE) or the Miller Analogies Test (MAT); undergraduate GPA; assessment of a writing sample; and assessment of three qualified references. Points are assigned by the program faculty during their review of each element, and the total score will be used to determine an applicant's eligibility for unconditional admission. Specific point values and minimum qualifying scores may be found on the program website. Meeting the minimum qualifying score does not guarantee admission, only consideration for unconditional admission.

*LES 21 Change admission criteria for the Master of School Administration (MSA)
(Major Code: 433A/13/0409)*

This proposal changes the basic admission criteria for entrance into the MSA program to a more qualitative formula. The department will also add a disclaimer on its website reminding applicants that the scoring determines *eligibility* for unconditional admission and not the final admission decision, which rests with the Dean of the Graduate School.

Vote: Unanimous. None opposed; no abstentions.

7. Report from the Faculty Development Committee. Discussion of Graduate Faculty Membership will continue at the February meeting.
8. Report from the Student Affairs Committee
 - The funding of the Chancellor's Fellowships will continue @ \$5,000 each for ten returning and ten new graduate students. This is in addition to assistantships. The top Chancellor's Fellow also receives the \$10,000 Lovill Fellowship.
 - Funding of out-of-state tuition waivers is made by the Legislature. With the increase of tuition, out-of-state tuition waivers do not increase without additional appropriation.
9. Motion to adjourn.