GRADUATE COUNCIL
MINUTES
January 26, 2015
(Approved April 20, 2015)

Present: John Abbott, Scott Collier, Patty Dale, Jill Ehnenn, Pollyanne Frantz, Elizabeth Graves, Dru Henson, Holly Hirst, Marie Hoepfl, Sandra Krause, Gary McCullough, Brittany Means, Vachel Miller, William Pelto, William Pollard, Max Poole, Martin Root, Robert Sanders, Tracy Smith, Jennifer Snodgrass, Glenda Treadaway, Sandra Vannoy

Excused: Mark Bradbury, Susan Davies, Lisa Houser

Absent: Robin Groce, Heather Norris

Guests: Pam Kidder Ashley, Shawn Bergman, Susan Colby, Amy Cheney, Jean DeHart, Susan Edwards, Kim Hall, David Koppenhaver, Katherine Ledford, Terry McClannon, Sean McGann, Lauren Renkert, Sharon Richter, William Schumann, Chris Thaxton (via Skype), Mary Valante, Rose Mary Webb

1. Call to order and welcome – Max Poole

2. Announcements

    A. Dr. Poole recognized Mrs. Sandra Krause for seven years of service to Graduate Studies and 19 years of service to Appalachian. Mrs. Krause accepted a position at UNC-Charlotte. Her final day at Appalachian will be February 6. Until the position is filled, recruitment will be handled by Rob Sanders and Vivian Meadows, and admissions will be handled by Anna Basnight and Brenda Chambers.
    B. Dr. Poole announced he will be on medical leave during the month of February. Dr. Rob Sanders will act as Dean during this period.

3. It was moved (Hoepfl), seconded (Root), and unanimously approved that the minutes of the November 17 meeting be accepted.

4. Curriculum Proposals

MOTION 1: Approve the Appalachian Studies program proposals (AS_2014_01, 02, 03, 04, 05, 06), with possible amendments based on questions/comments as noted.

- *AS_2014_01. Change MA curriculum in Appalachian Studies (Code 204*/05.0199) from a 36 hour degree program to a 30 hour degree program (thesis track) or 36 hour degree program (internship track)*
- *AS_2014_02 Add AS 5050 (Qualitative Research Methods)*

- *AS_2014_03 Add AS 5060 (Community Based Research)*
- *AS_2014_04 Add AS 5035 (Local Music Traditions)*
- *AS_2014_05 Add AS 5005 (Global Appalachia)*
- *AS_2014_06 Add AS 5998 (Thesis Preparation)*

Questions/Comments :
1. On proposal AS_01: 1) why retain proficiency? Is there really a need for students to have these skills to complete the program? 2) Also, ENG 5650 is Gender Studies (not 5560 as listed).
2. On proposals AS_02 and 03, will IRB processes be addressed at some point in these courses?

Response from Appalachian Studies
1. Proficiency: Reading knowledge of a foreign language; demonstrated competency in statistics and/or computer science may be substituted upon approval of the student's advisor.
2. Correction will be made from ENG 5560 to ENG 5650 in Attachment I Proposed Requirements/Electives.
3. IRB will be addressed in AS 5050 Research Methods when ethics is discussed.

VOTE 1: With clarifications noted above, motion carried unanimously. None opposed. No abstentions.

MOTION 2: Approve the Biology program proposal (BIO_2014_02).
    BIO_2014_02. Add BIO 4240/BIO 5240 (Aquatic Biology)
VOTE 2: Motion unanimously approved. None opposed. No abstentions.

MOTION 3: Approve the Business Analytics program proposals (BATF_2014_01, 02, 03, 04, 05), with possible amendments based on questions/comments as noted.

- *Item of Information: Appendix A: MS in Applied Business Analytics*
- *COB-BATF-2014-01. Action requested: Create a program of study for a Master of Science in Applied Data Analytics. The program will require 36 course hours to be taken over a one year time span. 27 hours will be core curriculum (required courses) and 9 hours can be selected from approved elective options.*
- *COB-BATF-2014-02. Action requested: Set the core prepreqs for the MS in Applied Data Analytics and change core class to allow auto enroll in these classes.*
  Admission Requirements: Baccalaureate degree from an accredited college or university; complete application to the Graduate School; official general GMAT or GRE exam scores; evidence of knowledge in statistics, financial accounting, economics, corporate finance, marketing, and organizational behavior through course work, work experience or completion of the accelerated prerequisite program before taking graduate course work in those subjects.
  Change the prereq for the core classes proposed for the MS in Applied Data Analytics to allow students in this program to automatically enroll in the pre-approved courses listed below.

• CIS 5630: Data Management (3)• CIS 5830: Security, Privacy and Ethical Issues in Analytics (3)• CIS 5850: Business Analytics Project (1-6)• CIS 5450 Project Management and Visualization (3)

• CIS 5750 Web Analytics (3)• MBA 5200: Problem Analysis and Quantitative Methods (3)• MBA 5230: Fundamentals of Business Analytics (3) • MBA 5820: Executive Skills (0)*

• MBA 5870: Analytic Models for Supply Chain Management (3)

- *COB-BATF-2014-03. Create a course entitled "Web Analytics" to be included in the course requirements for the Master of Science in Applied Data Analytics with the prefix CIS.*
- *COB-BATF-2014-04. Create a course entitled "Project Management and Visualization" to be included in the course requirements for the Master of Science in Applied Data Analytics.*
- *COB-BATF-2014-05. Change CIS 5850 Business Analytics Project from three (3) credit hours to a flexible (1-6) credit hours. The hours may be repeatable for credit up to 9 hours and change the course name to "Applied Analytics Project"*

Questions/Comments:
1. On proposal BATF_01, ACC/MBA 5240 and ECO 5621 are not listed correctly in the POS table. If either ACC or MBA 5240 is acceptable, then the POS should indicate "choose one of…" Also, in the sustainability analytics and interdisciplinary analytics concentrations, the following statement should be included: "Courses outside of the College of Business require approval of the department prior to registration."
2. On proposal BATF_02, should the prerequisites for the other MBA courses in the program (5080, 5220, 5240, 5250 5680, 5999) be changed to include permission for BATF students (as indicated for some of the MBA courses)?
3. On proposal BATF_03, this proposal to add a new course should include the desired prerequisite statement (as indicated in proposal 02). Also, there are no D level grades at the graduate level.
4. On proposal BATF_05, the course number will need to be changed because the credit hours are changing to variable with a range that allows fewer hours.

Dr. Vannoy and Dr. McGann responded the comments and agreed to edits as indicated.

VOTE 3: With clarifications/edits noted above, motion carried unanimously. None opposed. No abstentions.

MOTION 4: Approve the Educational Leadership program proposal (EDL_DOC_2013_2).
   COE_EDL_DOC_2013_2. Add a concentration in Expressive Arts Education, Leadership, & Inquiry to the Doctoral Program in Educational Leadership.
VOTE 4: Motion carried unanimously. None opposed. No abstentions.

MOTION 5-A: Approve the Educational Media program proposals (CI_2014_4, 5, 20, 21).

- *COE_CI_2014_4. Delete Educational Media Concentrations and Certificates (Program Codes 434G, 434F, 434H, 419A, 424A, 434*) from Curriculum & Instruction listing in Graduate Catalog.*
- *COE_CI_2014_5. Add CI 5310. New Media and Emerging Literacies/(3).On Demand. to the Graduate Catalog, and as a requirement in all concentrations of the Instructional Technology Specialist (TBD/13.0501) degree, as well as the New Media Literacies and Global Perspectives (TBD13.0501) Graduate Certificate.*
- *COE_CI_2014_20. Change course title of CI 5835: Media: Image, Influence, and Identity to CI 5835: Media Influence and Identity Across Cultures, and add as a requirement in the Instructional Technology Specialist/New Media Literacies and Global Perspectives (TBD/13.0501) concentration. Change catalog copy to reflect updated content.*
- *COE_CI_2014_21. Add CI 5845. Global Perspectives in Media and Technology/(3).On Demand. to the Graduate Catalog, and as a requirement in the Instructional Technology Specialist/New Media Literacies and Global Perspectives (TBD/13.0501) concentration.*

VOTE 5-A: Motion carried unanimously. None opposed. No abstentions.

MOTION 5-B: Approve the Educational Media program proposals (LES_2014_2, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13), with possible amendments based on questions/comments as noted.
- *COE_LES_ITC_2014_2: Change title of ITC 5550: Using Digital Technologies to Facilitate Systemic Improvement to ITC 5550: Professional Development, Innovation, and Systemic Change. Add as a requirement in the Online Learning and Professional Development (TBD/13.0501) concentration.*
- *COE_LES_ITC_2014_4: Add ITC 5642. Design and Development of Digital Media/(3).F. (Same as CI 5642) to the Graduate Catalog, and as a requirement in the Instructional Technology Specialist/Online Learning and Professional Development (TBD/13.0501) and Instructional Technology Specialist/New Media Literacies and Global Perspectives (TBD/13.0501) concentrations, and the Online Learning and Professional Development (TBD/13.0501) Graduate Certificate.*
- *COE_LES_ITC_2014_5: Add ITC 5730. Advanced Web Design, Development and Systems/(3).S. to the Graduate Catalog. Prerequisite: ITC 5642 (Design and Development of Digital Media) or permission of instructor.*
- *COE_LES_ITC_2014_6: Add ITC 5825. Advanced Instructional Design Concepts and Applications/(3).S. to the Graduate Catalog. Prerequisite: CI 5921 (Instructional Design)or permission of instructor.*
- *COE_LES_ITC_2014_7: Change current concentration in Instructional Technology Specialist/New Media and Global Education (434H/13.0501) to concentration in Online Learning and Professional Development (TBD/13.0501). Move updated concentration to Educational Media listings in the Department of Leadership and Educational Studies.*
- *COE_LES_ITC_2014_8: Change current concentrations in Instructional Technology Specialist/Media Literacy and Instructional Technology Specialist/Media Production*

(434F and 434G/13.0501) to concentration in New Media Literacies and Global Perspectives (TBD/13.0501). Move updated concentration to Educational Media listings in the Department of Leadership and Educational Studies.

- *COE_LES_ITC_2014_9: Change concentration titles for programs currently housed in the Department of Leadership and Educational Studies. Instructional Technology Specialist/Computers (437D) shall become Instructional Technology Specialist/K-12. Instructional Technology Specialist/Computers/General (437E) shall become Instructional Technology Specialist/General. Recommended electives in the 437E track are updated to include CIS coursework. Update required courses in both tracks to be consistent with common Educational Media core.*

- *COE_LES_ITC_2014_10: Change and update current Graduate Certificate in Web-Based Distance Learning (419A/13.0501) to concentration in Online Learning and Professional Development (TBD/13.0501). Change required coursework as indicated in catalog copy. Move updated Certificate to Educational Media listings in the Department of Leadership and Educational Studies.*

- *COE_LES_ITC_2014_11: Change and update current Graduate Certificate in Media Literacy (424A/13.0501) to Graduate Certificate in New Media Literacies and Global Perspectives (TBD/13.0501). Change required coursework as indicated in catalog copy. Move updated Certificate to Educational Media listings in the Department of Leadership and Educational Studies.*

- *COE_LES_ITC_2014_12: Change existing Add-on Licensure Program (18079/077) to an 18-hour Graduate Certificate in Instructional Technology Facilitation (TBD/13.0501).*

- *COE_LES_ITC_2014_13: Change catalog copy for Educational Media program, including text proposed in COE_CI_2014_4, 5, 20, and 21, and COE_LES_ITC_2014_2, 4-12.*

Questions/Comments:
1. On proposal ITC_4, ITC 5642 is being created to be "the same as" CI 5642, but is not the same (title or description) as CI 5642; is this proposal intended to change both courses? Also, the "same as" statement will be placed at the end of the description to be consistent with other course descriptions.
2. On proposal ITC_5, should the prerequisite be ITC/CI 5642? (see proposal 4 comment.)
3. On proposal ITC_6, the description should end in a period rather than a comma.
4. On ITC_9, why keep the general concentration? Who do you envision would need such an open-ended program?
5. On ITC_10, the rationale mentions "concentration" where "certificate" should be used.
6. On ITC_13, note that the bulletin will present the programs in the usual order (minor, certificate, major), and the POS table will be reformatted to be consistent with the others in the bulletin.

Discussion
1. Delete the language "the same as CI 5642" from proposal COE_LES_ITC_2014_4. ITC 5642 is not the same as the old CI 5642. CI 5642 would require updating if offered in the

revised program as it focuses on web design rather than the more broader design and development of digital media; however, CI 5642 will not be offered in the new program.
2. Concerns were addressed. Edits accepted.

VOTE 5-B: With clarifications noted above, motion carried unanimously. None opposed. No abstentions.

MOTION 6: Approve the Exercise Science program proposals (ES_2014-15_3, 4, 5, 6, 7, 8, 9), with possible amendments based on questions/comments as noted.
- *HS_ES_2014-2015_3 . Change ES 5621 Exercise Physiology I from 3 credits to 4 credits*
- *HS_ES_2014-2015_4 . Delete ES 5622 Exercise Physiology I*
- *HS_ES_2014-2015_5. Change ES 5200 Exercise Science Seminar to be open only to first year graduate students*
- *HS_ES_2014-2015_6 . Change ES 4625 and 5625 Concepts of Clinical Exercise Testing (courses are dual listed)*
- *HS_ES_2014-2015_7 . Delete ES 4635 and 5635 Electrocardiographic Interpretation*
- *HS_ES_2014-2015_8 . Add new dual listed courses ES 4620 & 5620 Cardiovascular Physiology*
- *HS_ES_2014-2015_9 . Change program of study for M.S. in Exercise Science*

Question/Comments:
1. On proposal ES_3, the change to this course appears to be signficant enough to warrant a new course number (title, credit, description are all changing in a more than minor way). Also, there are no D level grades at the graduate level.
2. On proposal ES_8, please verify the intended title – syllabus does not match proposal form.
3. On proposal ES_9, the edits to the admission requirements will not be listed exactly as presented. We do not include the specific graduate school requirements in a program section – they are hyperlinked instead – so that if there are changes in the future, the edits need to be made in only one location.

Response from Exercise Science:
1. Proposal 3 will be changed to ES 5623.
2. Proposal 8 title as listed on the syllabus should be changed from "Cardiorespiratory Physiology" to "Cardiovascular Physiology."

VOTE 6: With clarifications/edits noted above, motion passed unanimously. None opposed. No abstentions.

MOTION 7: Approve the Gender, Women's, and Sexuality Studies program proposals (CGG_2014_14, 39, 40, 41, 42, 43, 44), with possible amendments based on questions/comments as noted.
- *CGG_2014_14. Change the name of Women's Studies to Gender, Women's and Sexuality Studies and make prefix change from WS to GWS*
- *CGG_2014_39. Delete WS 5600 (Feminist Perspectives on Pedagogy and Academe)*
- *CGG_2014_40. Add GWS 5700 (Seminar in Gender, Women's and Sexuality Studies)*
- *CGG_2014_41. Add GWS 5800 (Teaching Apprenticeship)*

- *CGG_2014_42. Change prefix and description of WS 5900 (Internship)*
- *CGG_2014_43. Add a 9-hour graduate minor in Gender, Women's and Sexuality Studies.*
- *CGG_2014_44. Change the POS for the graduate certificate in Gender, Women's and Sexuality Studies (Code 130A)*

Questions/Comments:
1. On proposal CGG_40, how often can this repeatable course be repeated for credit?
2. On proposal CGG_43, the POS table needs to be edited to include the appropriate course prefixes.
3. On proposal CGG_44, this is really a deletion of a certificate and creation of a new one, and so will need a new code (not 130A). The POS table will need to be edited to include correct prefixes, titles, and course hours.

DISCUSSION:
1. Motion amended by Dr. Hirst to include the following sentence in Proposal 40: **"May be repeated for credit if the content does not duplicate."** Banner can be set to "99" to repeat.
2. The Registrar's Office will assign a new code to the certificate (Proposal 44).

VOTE 7: With clarifications/edits noted above, the amended motion was approved. One opposed (Root). No abstentions.

MOTION 8: Approve the Graduate Studies policy proposal (GRD_2015_1). Note: This policy should be located under non-degree coursework and certificate program of study areas of the policy section in the bulletin, rather than in the "transfer" credit section. Transfer is used to indicate coursework taken at other universities.

GRD_2015_1. Modify the graduate Transfer of Credit policy to allow up to all hours earned toward an Appalachian certificate program to be used toward a graduate degree program in the same or related field. Limits on external transfer credit and non-degree transfer credit would remain in effect.

DISCUSSION: This change will be disseminated to Graduate Program Directors and other select staff who work with graduate students as well as the change included in the Graduate Studies' Friday Update from Rob Sanders.

VOTE 8: Motion carried unanimously. None opposed. No abstentions.

SPECIAL REQUEST: Dr. Poole noted that both he and Dr. Sanders will be unable to attend AP&P on February 4. If a Council member can represent the Graduate School, please let him know.

MOTION 9: Approve the History program proposals (HIS_2014_04, 05, 06, 07, 08, 09, 10, 11, 12, 13, 14, 15). Note: Confirm number of times HIS 5660 can be repeated.

- *HIS_2014_04. Change the course description for HIS 5575 (Introduction to Public History)*
- *HIS_2014_05. Change the course description for HIS 5577 (Historical Documentation)*
- *HIS_2014_06. Change the course description for HIS 5578 (Architectural History)*
- *HIS_2014_07. Change the course description for HIS 5586 (Introduction to Historic Preservation)*
- *HIS_2014_08. Change the course description for HIS 5587 (Philosophy of Historic Preservation)*
- *HIS_2014_09. Change the course description for HIS 5660 (Topics in Public and Applied History) and remove the dual-listing with HIS 4660*
- *HIS_2014_10. Delete HIS 5582 (Public History Practicum)*
- *HIS_2014_11. Add HIS 5591 (Archives, History, and Collective Memory)*
- *HIS_2014_12. Add HIS 5595 (Digital History)*
- *HIS_2014_13. Add HIS 5400 (Grant Writing)*
- *HIS_2014_14. Change the POS for the MA History, concentrations in Historic Preservation (Code 255C), Museum Studies (Code 255E), and Public History (Code 255D)*
- *HIS_2014_15. Delete HIS 4660 (Topics in Applied and Public History); remove dual-listing from HIS 5660*

Response from History: Dr. Valante responded Proposal 9 HIS 5560 remains as presented; content will not be repeated.

VOTE 9: With clarification as noted, motion carried unanimously. None opposed. No abstentions.

MOTION 10: Approve the I-O Psychology/HRM program proposals (PSY_2014_01, 02, 03).
- *PSY_2014_01. Add PSY/MGT 5045 (Introduction to Human Resource Management and Professional Issues)*
- *PSY_2014_02. Add PSY/MGT 5055 (Leadership, Groups, and Teams)*
- *PSY_2014_03. Change POS for MA in Industrial-Organizational Psychology and Human Resource Management (IOHRM)*

VOTE 10: Motion carried unanimously. None opposed. No abstentions.

MOTION 11: Approve the Music program proposals (MUS_2015_18, 19), with possible amendments based on the question/comment as noted.
- *MUS_MUS 2015_18. Add new course: MUS 4602/5602. Music Theory Pedagogy (3). S. Alternate Years.*
- *MUS_MUS_2015_19. Remove course: MUS 4601/5601. Theory of Tonal Music. (3) S. Alternate years.*

Question/Comment: On proposal MUS_18, please confirm the title (syllabus does not match proposal). Also, please inform that faculty that there are no D level grades at the graduate level.

Response from Music: Proposal 18 Music Theory Pedagogy is the correct; the title on the syllabus will be corrected. Removal of reference to D level grades on the syllabus.

VOTE 11: With edits as noted, motion carried unanimously. None opposed. No abstentions.

MOTION 12: Approve the Nutrition program proposal (NHM_2014-2015_2).
  HS_NHM_2014-2015_2. Change Graduate Bulletin description for MS in Nutrition
VOTE 12: Motion carried unanimously. None opposed. No abstentions.

MOTION 13: Approve the Physics program proposal (P&A_2014_04).
  P&A_2014_04. Change title of PHY 5635 to "LabVIEW Interfacing and Robotics", change course description and remove PHY 4635 dual listing
VOTE 13: Motion carried unanimously. None opposed. No abstentions.

MOTION 14: Approve the Psychology program proposals (PSY_2014_09, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29), with one amendment: Proposal 29 should state that 5010 is being deleted and 5015 is being added (same title, description, decrease in number of hours). Additional amendments may be necessary based on questions/comments as noted.
- *PSY_2014_09. Change course description and semester offering of PSY 5705 (Psychotherapy: Foundations and Ethics)*
- *PSY_2014_14. Change title of PSY 5904 (Practicum I: Clinical Health Psychology) to "Practicum I: Clinical Psychology"*
- *PSY_2014_15. Change title of PSY 5905 (Practicum II: Clinical Health Psychology) to "Practicum II: Clinical Psychology"*
- *PSY_2014_16. Change title of PSY 5906 (Practicum III: Clinical Health Psychology) to Practicum III: Clinical Psychology"*
- *PSY_2014_17. Change title of PSY 6900 (Internship: Clinical Health Psychology) to "Internship: Clinical Psychology"*
- *PSY_2014_18. Change POS for the MA Psychology - both Clinical and Experimental concentrations*
- *PSY_2014_20. Add PSY 5300 (Learning)*
- *PSY_2014_21. Add PSY 5310 (Cognitive Processes)*
- *PSY_2014_22. Add PSY 5320 (Biological Bases of Behavior)*
- *PSY_2014_23. Add PSY 5330 (Developmental Seminar)*
- *PSY_2014_24. Add PSY 5340 (Seminar in Social Psychology)*
- *PSY_2014_25. Delete PSY 5150 (Pro-Seminar I: Learning and Cognition)*
- *PSY_2014_26. Delete PSY 5200 (Pro-Seminar II: Social and Personality Psychology)*
- *PSY_2014_27. Delete PSY 5250 (Pro-Seminar III: Biopsychology and Developmental Psychology)*

- *PSY_2014_28. Delete PSY 5640 (Seminar)*
- *PSY_2014_29. Change the course description, credit-hours, and semester offering for PSY 5010 (Research Seminar)*

Questions/Comments:
1. On proposal PSY_16, the action statement should include that this is also a description change for this course.
2. On proposal PSY_17, the action statement should say this is a description change, not a title change.
3. On proposal PSY_18, how will current students be transitioned if they need a deleted course to complete their current program?
4. On proposal PSY_24, should the action state that this new course replaces PSY 5200 Pro-Seminar II: Social and Personality Psychology (rather than 5250)?

Response from Arts & Sciences and Psychology:
1. Proposal 29 will be changed to deletion of PSY 5010 and addition of PSY 5015 Research Seminar to accommodate implementation in Banner.
2. Proposal 18: If a deleted class is needed, the department will work with the student on a substitution. Correct POS to change PSY 5010 to PSY 5015.
3. PSY_24 action will be corrected with appropriate course number/title.

VOTE 14: With the clarification/changes noted above, motion carried unanimously. None opposed. No abstentions.

MOTION 15:   Approve the Reading Education program proposals (RESE_2014_20, 21), with possible amendments based on the questions/comments as noted.
- COE_RESE_2014_20. The Reading Education and Special Education (RESE) *Department requests approval for changes in the admission requirements for the Master of Arts in Reading Education. Specifically, the RESE Department requests permission for the following actions:*
    1) *eliminate the admission requirement to hold, or be eligible to hold, or provide a copy of a North Carolina "A" teaching license, or a comparable initial teaching license in another state;*
    2) *eliminate the admission requirement to submit a letter of intent addressed to the reading faculty specifying current teaching position, if applicable, teaching goals, and reasons for seeking admission to the reading program; and*
    3) *eliminate the admission to candidacy requirement.*
- *COE_RESE_2014_21. The Reading Education and Special Education (RESE) Department requests approval for changes to the list of courses for the Graduate Certificate in Reading (12 hours) -- approved 10-2014. We deleted the post-master's certificate and want to add those courses to be part of the new graduate certificate.*

Question/Comment: On Proposal RESE_20, it will be VERY important to be sure students without A licensure understand they don't get ANY sort of licensure from this program. With

two kinds of students in one program, tracking appropriately (including assigning attributes in Banner) will need to be handled in the RCOE.

Response from RESE: Dr. Koppenhaver responded that Proposal 20 was approved by the Council on Teacher Education.
1. There will be a statement in the Bulletin that A licensure is required in order to obtain M licensure.
2. At the end of the program, the student will have a Master's degree; licensure is granted by the State. This will be relayed through advising.

Dr. Hirst noted that these students will have to be manually coded in Banner.

VOTE 15: With clarifications noted above, motion carried unanimously. None opposed. No abstentions.

MOTION 16: Approve the School Psychology program proposals (PSY_2014, 05, 06, 07, 08, 10), with possible amendments based on the questions/comments noted.
- *PSY_2014_05. Add PSY 6621 (Advanced Consultation)*
- *PSY_2014_06. Change course title of PSY 5717 (Preschool and Low-Incidence Assessment) to "Assessment & Intervention Planning for Special Populations" and change course description*
- *PSY_2014_07. Change course title of PSY 5820 (Psychoeducational Prevention and Intervention) to "Multi-tiered Prevention and Intervention", change course description and semester offering*
- *PSY_2014_08. Change course description for PSY 5555 (Advanced Educational Psychology)*
- *PSY_2014_10. Change the POS for the MA & Specialist in School Psychology program (Major Code: 125A/42.2805)*

Questions/Comments:
1. Has HPC been informed?
2. There are no longer any elective hours – no flexibility. Will this lead to requests for substitutions?

Response from Psychology (Dr. Kidder-Ashley):
1. Dr. Lee Baruth (HPC) has been informed of these changes.
2. The program of study will be easier without the flexibility as the department had problems filling previous electives required.
3. The proposed POS will reflect PSY 5015 Research Seminar.

VOTE 16: With clarifications/edits noted above, motion carried. None opposed. No abstentions.

MOTION 17: Approve the Social Work program proposal (SW_2014-2015_8).

HS_SW_2014-2015_8. Add wording in the graduate bulletin related to the Academic Standards for Retention in the MSW Program.

Question was asked about information provided to students about appeals.

Response from Social Work (Dr. Renkert): The MSW Handbook will address the student appeal process.

VOTE 17: With clarification noted above, motion carried unanimously. None opposed. No abstentions.

MOTION 18: Approve the Special Education program proposals (RESE_2014_5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19), with possible amendments based on questions/comments as noted.

- *COE_RESE_2014_5. The Reading Education and Special Education (RESE) Department requests approval to add a new course (a) as an elective to the program requirements for the Masters of Arts in Special Education (476), (b) as a course option for the Graduate Certificate in Autism Spectrum Disorders (445A), and (c) as a course option for the Graduate Minor in Autism (445). Specifically for this proposal, the RESE Dept. requests permission to create a new course, SPE 5140. Social Communication in Autism Spectrum Disorders (3 s.h.). (See subsequent proposals for changes to graduate catalog: COE_RESE_2014_17 & 18 & 19)*
- *COE_RESE_2014_6. Add the course SPE 5525. Product of Learning to the MA in Special Education Course of Study as a requirement. (See subsequent proposals for changes to the graduate bulletin--COE_RESE_2014_17) *
- *COE_RESE_2014_7. Change the title of the course SPE 5220 Characteristics, Assessment, and Identification of Individuals with Learning Disabilities to SPE 5220 Characteristics, Assessment, and Identification of Individuals with Specific Learning Disabilities.*
- *COE_RESE_2014_8. Change the title of the course SPE 5610: Advanced Studies in Classroom Management to SPE 5610: Classroom Management for Effective Instruction.*
- *COE_RESE_2014_9. Deletion of the prerequisite course requirement for SPE 5626 Advanced Studies in Intellectual Disabilities*
- *COE_RESE_2014_10. Change the title of the course SPE 5636 Advanced Studies in Learning Disabilities (3) to SPE 5636 Advanced Studies in Specific Learning Disabilities (3) and delete the prerequisite course requirement.*
- *COE_RESE_2014_11. Change the title of the course SPE 5640 Individualized Planning at the Secondary Level to SPE 5640 Educational and Career Planning.*
- *COE_RESE_2014_12. Deletion of the prerequisite course requirement for SPE 5646 Advanced Studies in Emotional and Behavioral Disorders.*
- *COE_RESE_2014_13. Change the credit hours of SPE 5900: Internship from 6 to 3 and schedule on demand. SPE 5900 Internship is being requested for deletion from the MA requirements in Special Education Course of Study for the MA degree and added to the list of electives. (See proposal COE_RESE_2014_17)*

- *COE_RESE_2014_14. Change course catalog description for SPE 5030 Research Informing Practice in Special Education to reflect requirements for students to read and engage in relevant (classroom) research.*
- *COE_RESE_2014_15. Delete two Admissions requirements from SPE MA Program, as follows:*
  - *1. Delete requirement for Letter of Intent*
  - *2. Delete requirement for applicants to have an "A" license for admission*
- *COE_RESE_2014_16. Change "Other Requirements for the MA in Special Education," as follows:*
  - *1. Delete Candidacy as a requirement*
  - *2. Delete the separate requirement for Action Research Project*
- *COE_RESE_2014_17. Change the program of study for the Master of Arts in Special Education to reflect the following:*
  - *1. Reduce the number of required course hours from 30 to 12*
  - *2. Maintain required 6 hour concentration in Learning Disabilities, Emotional / Behavioral Disorders, and Intellectual Disabilities.*
  - *3. Increase the number of elective hours from 3 to 18.*
  - *4. Reduce the overall number of hours for the degree from 39 to 36.*
- *COE_RESE_2014_18. Change the POS for the Graduate Minor in Autism Spectrum Disorders (445) by adding a course, SPE 5140: Social Communication in Autism Spectrum Disorders, to the list of courses from which students can "choose two of the following courses." (See proposal COE_RESE_2014_5)*
- *COE_RESE_2014_19. Change the POS for the Graduate Certificate in Autism Spectrum Disorders (445A) by adding a course, SPE 5140: Social Communication in Autism Spectrum Disorders, to the list of courses from which students can "choose two of the following courses." (See proposal COE_RESE_2014_5)*

Questions/Comments:
1. On proposal 5, the title is not listed in the "proposed" section, and it is not listed the same everywhere. Confirm the exact title. Note: the title will be "Social Communication in Autism Spectrum Disorders" (i.e., disorders is plural).
2. On proposal 9, the words "mental retardation" are being deleted so this is also a description change (not just a prerequisite deletion).
3. On proposal 13, the number of hours is being reduced – this proposal will need to state that 5900 is being deleted and 5901 (or other number) is being added.
4. On proposal 15, as with Reading Education, it will be VERY important to be sure students without A licensure understand they don't get ANY sort of licensure from this program. With two kinds of students in one program, tracking appropriately (including assigning attributes in Banner) will need to be handled in the RCOE.
5. Request for submission of a new version of the Special Education POS table.

Response from RESE: Revised Proposals 5, 9, 13-A, 13-B, and 17 were submitted in response to the above.

VOTE 18: With revisions/clarifications as noted, motion carried unanimously. None opposed. No abstentions.

MOTION 19: *Approve the Strategic Communication program proposals (COM_2014_7, 8).*

- *FAA_COM_2014_7: Add to the graduate catalog COM 5150: Strategic Communication (3).On Demand.*
- *FAA_COM_2014_8: Add to the graduate catalog Graduate Certificate in Strategic Communication to the graduate catalog.*

Discussion:
1. Dr. DeHart submitted a Program of Study for inclusion in Proposal 8.
2. Question was asked whether electives could be taken outside of the department. Dr. DeHart will discuss elective substitutions with the department.

VOTE 19: The motion was unanimously approved. None opposed. No abstentions.

MOTION 20: Approve the Technology program proposals (TED_AT_2014_02, 03, 04; TED_GAIT_2014_01; TED_GRAD_2014_01, 02, 03, 04, 05, 06, 07, 08; TED_IND_2014_02, 10), with possible amendments based on questions/comments as noted.

- *FAA_TED_AT_2014_02: TEC 4638: Contemporary Problems in Appropriate Technology: Change course format to Lecture two hours, Lab two hours.*
- *FAA_TED_AT_2014_03: TEC 4700: Biofuels Technology: Change prerequisites and lecture/lab hours to two hours.*
- *FAA_TED_AT_2014_04: TEC 4711 Computer Modeling of Renewable Energy Systems: Change prerequisites and lecture/lab to two hours.*
- *FAA_TED_GAIT_2014_01: TEC: 4592 Advanced Screen Process Printing: Change to GRA 4592: Specialty Graphics Printing.*
- *FAA-TED-GRAD-2014-01. Within the MS in Technology Program, DELETE the current concentration in Graphic Arts and Imaging Technology, and change the prerequisites for admission to the concentration in Sustainable Design and Construction.*
- *FAA-TED-GRAD-2014-02. ADD the course TEC 5440 Advanced Building Information Modeling (3 s.h.), which will be a recommended core course for students in the Building Science and Sustainable Design and Construction concentrations. This course will be offered once every two years.*
- *FAA-TED-GRAD-2014-03. CHANGE the course TEC 5210: Theory and Practice of Engineering Thermodynamics (3 s.h.) from lecture to lecture/lab. This change reflects the way that the course has been, and currently is, taught.*
- *FAA-TED-GRAD-2014-04. CHANGE the course TEC 5220: Theory and Practice of Thermal Fluid Systems (3 s.h.) from lecture to lecture/lab. This change reflects the way that the course has been, and currently is, taught.*
- *FAA-TED-GRAD-2014-05. CHANGE the course TEC 5380: Advanced Building Science (3 s.h.) from lecture to lecture/lab. This change reflects the way that the course has been, and currently is, taught. Change prerequisite to include "TEC 5708 or permission of instructor."*

- *FAA-TED-GRAD-2014-06. CHANGE the course TEC 5410: Integrated Design Studio (6 s.h.) from lecture to "Studio eight hours." This change reflects the way that the course has been, and currently is, taught.*
- *FAA-TED-GRAD-2014-07. CHANGE the course TEC 5420: Sustainable Design/Build Laboratory (3 s.h.) from lecture to lecture/lab. This change reflects the way that the course has been, and currently is, taught.*
- *FAA-TED-GRAD-2014-08. CHANGE the course TEC 5430: Project Site Administration (3 s.h.) from lecture to lecture/lab. This change reflects the way that the course has been, and currently is, taught.*
- *FAA_TED_IND_2014_02: In the undergraduate and graduate catalogs, note the following prefix changes: The TEC prefix will change to IND for the following courses, the number and description will remain unchanged and are all equivalent courses.*
  TEC 2004 to IND 2004 (Delete TEC 2004)   TEC 3054 to IND 3054 (Delete TEC 3054)
  TEC 2005 to IND 2005 (Delete TEC 2005)   TEC 4555 to IND 4555 (Delete TEC 4555) Dual Listed
  TEC 2008 to IND 2008 (Delete TEC 2008)   with TEC 5555
  TEC 2116 to IND 2116 (Delete TEC 2116)   TEC 4565 to IND 4565 (Delete TEC 4565) Dual Listed
  TEC 3004 to IND 3004 (Delete TEC 3004)   with TEC 5565
  TEC 3025 to IND 3025 (Delete TEC 3025)   TEC 4576 to IND 4576 (Delete TEC 4576)
  TEC 4596 to IND 4596 (Delete TEC 4596)
- *FAA_TED_IND_2014_10: IND 4557 Design for Manufacture: Change the description and prerequisite.*

Question/Comments:
1. On proposal IND_2, please clarify what will change regarding TEC 5555 and 5565 – are they changing to IND? Will they still be dual-listed with the IND courses? Note: TEC 5555 and 5565 will also change to IND 5555 and IND 5565.
2. On proposal IND_10, the graduate version of the course should not have the speaking designator indication.
3. On proposal GAIT_01: Revised proposal submitted which makes the appropriate changes to both the undergraduate and graduate dual-listed courses, and not just to the undergraduate course: Change TEC 4592/5592 to GRA 4592/5592 and update prerequisite on the grad level version.
4. On proposal GRAD_01, should TEC 5440 be on the POS? See the rationale from proposal GRAD_02, which adds 5440 as a new course.

Response from Fine and Applied/Technology and Environmental Design:
1. Proposal IND_2, TEC 5555 and 5565 will also change to IND 5555 and IND 5565.
2. Proposal IND_10, remove reference to speaking designator.
3. Revised GAIT_01 submitted. TEC 4592/5592 changed to GRA 4592/5592 with an update to the title, description, and prerequisite on the graduate level course.
4. Proposal GRAD_01, Add TEC 5440 from GRAD_2 proposal to POS for concentrations in Appropriate Technology: Building Science and Sustainable Design and Construction.

VOTE 20: With clarifications/edits noted above, motion carried unanimously. None opposed. No abstentions.

MOTION 21: It was moved (Means) and seconded (Root) to approve the following courses

- *ENV_2014_03. Add two cross-listed courses, GLY/ENV 4110 (Environmental Management and Impact Analysis); Make ENV 4110 a Senior Capstone; Add ENV 5110 and dual-list it with ENV 4110. Note: GLY 4110 will not be dual-listed.*
- *ENV_2014_06. Add ENV 5900 (Environmental Professional Internship)*
- *ENV_2014_07. Add a new graduate certificate program, Environmental Management*

Dr. Chris Thaxton skyped into the meeting to discuss concerns from the Curriculum and Policy Committee as presented below.

1. On proposal ENV_03, the request is to create the dual-listed course ENV 4110/5110, and also have ENV 4110 be the same as GLY 4110, without listing GLY 4110 as dual-listed. GLY 4110 will need to be considered dual-listed as well then it is the same as ENV 4110. It appears from the syllabus that the intent is to treat ENV/GLY 4110 interchangeably.
2. On proposal ENV_06, why allow 12 hours of internship if the students cannot count more than 3 toward graduation; the students would just have to pay for more hours.
3. On ENV_07, the POS for the proposed certificate raises several serious concerns, all of which appear to stem from a desire to squeeze concepts and learning outcomes suitable for a full MS program into 12 hours of coursework.
   o There is a lack of focus that does not align with the intent of a graduate certificate. It is reasonable to have a little flexibility in course selection. This proposal, comprised of 4 credit bearing courses, requires selecting 1 course out of a list of 10 and 1 out of a list of 5. Why not start with a very focused certificate that can be leveraged as a core for a (later) full degree program?
   o This curriculum appears to be more undergraduate focused than graduate focused: 2 of the 3 required courses are dual-listed (and the third is a 0 credit course), 7 of the 10 science course options are dual-listed, and 3 of the 5 policy options are dual-listed.
   o There are discussions and graphs focused on the need for a workforce in "environmental and ecological services," but the case is not made for this set of courses preparing the needed professionals.
   o The stated learning outcomes (and there are 7 – a large number to be addressed by 12 hours) will not all be attained by students, but will depend on which courses students select from the broad ranging list. The document even points out that outcome 7 (communication, team building…) is met by an optional course.

Dr. Thaxton indicated that the curriculum proposals followed 2.5 years of work with an external advisory group. Following discussion, Dr. Thaxton requested an itemized list of the concerns for continued discussion with the external advisory group.

VOTE 21: Motion did not pass (0 for; 5 opposed; 4 abstentions).

5. **ITEM OF INFORMATION:** Appendix A of Business Data Analytics & Appendix A of Health Care Management

6. **Announcements**

A. 3 MR Presentations (Thursday, January 29, 3:00-5:00 p.m., 226 Linville Falls, Plemmons Student Union) – 18 participants. The winner will compete at CSGS in New Orleans, LA in early March.
B. Graduate Faculty Awards Reception (Thursday, February 26, 5:00-6:30 p.m., Blue Ridge Ballroom of the Plemmons Student Union)
C. GRAM applications due February 13
D. See attached report from Grants Resources and Services.

7. Motion to adjourn (Root).

Graduate Council / January 2015
Report from Dr. Pollyanne Frantz, GRS Director

Upcoming events:

New Faculty and Researcher Workshop (1-2:30 p.m. February 13, 2015)
This event is an introduction to resources and services available at Appalachian State
University to support faculty and staff pursuit of internal and extramural funding.

Locating and Evaluating Funding Opportunities (February 2015: date/time TBA).
Graduate students will learn about common terminology related to grants, the major
funding opportunity databases available, and effective searching methods. Participants
also will learn about how to evaluate a funding opportunity to determine whether to
pursue it.

Grant Proposal Writing (March 2015: date/time TBA). Graduate students will learn
how to adapt their scholarly writing styles to a writing style better suited for preparing
competitive grant proposals.

Securing Funds for Research, Scholarship and Creative Endeavors (March 2015:
date/time TBA). This session provides an overview of the resources available to locate
and evaluate funding opportunities to support research, scholarship and creative
endeavors. Participants will be introduced to major funding opportunity databases,
funding guides, and effective searching practices.

Upcoming internal grant program deadlines:

Board of Trustees International Research Grants. These awards provide up to $2,500 in
travel funds for faculty members whose research projects require travel outside the
United States, such as foreign travel to libraries, laboratories, computer facilities, and
natural settings essential to the research proposed. Deadline: Noon, February 5, 2015.

University Research Council Grants program (URC). These awards provide up to
$5,000 to support faculty research activities, including basic and applied research, as
well as scholarly and creative endeavors. Deadline: Noon, March 3, 2015.

For a complete listing of events, see *http://orsp.appstate.edu/events/orsp*