

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
May 2, 2001

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, May 2, 2001 in Room 224 of I.G. Greer Hall beginning at 3:05 p.m. Committee members present: Ms. Marianne Adams, Dr. Michael Dotson, Dr. Holly Hirst, Dr. Dan Hurley, Dr. Tom Jamison, Dr. Kenneth Lurie, Dr. Frank Mohler, Dr. Claire Olander, Dr. David Phoenix, Ms. Amy Weiss, Dr. Jim Young, Ms. Joslin Lake, Ms. Joanna Clary, Ms. Katlin McGalliard, and Mr. Jeff Tew.

Dr. Parker called the meeting to order and noted a change in the agenda. The first order of business will be to consider the item listed under "Old Business."

OLD BUSINESS:

Proposal COM #8 (that was tabled at the March 7, 2001 AP&P Committee meeting) was presented from the Department of Communication by Dr. Jean DeHart. Dr. DeHart noted that the Department of Political Science/Criminal Justice was consulted and that they have no problem with the new course, COM 3315. Proposal COM #8 (to add COM 3315) was removed from the table.

Proposal COM #8 from the Department of Communication was approved as follows:
(EFF. SPRING, 2002)

1. Course addition; and approve COM 3315 for the **CD (CROSS-DISCIPLINARY)** special designator.
COM 3315. Political Communication/(3).On Demand.
Examines the theoretical and practical aspects of political communication. Topics covered include political debates, speechwriting, political cartoons, communication strategies during and after campaigns, and the role of the media in political communication. (CROSS-DISCIPLINARY)

VOTE 1 YES 12 NO 0 ABSTAIN 2

Dr. Parker noted that we need to reaffirm VOTES 1-3 from the April 4, 2001 AP&P Committee meeting because we did not have the required quorum of members at that meeting.

A motion was approved to reaffirm VOTE 1 (to approve the March 7, 2001 minutes).

VOTE 2 YES 14 NO 0 ABSTAIN 0

A motion was approved to reaffirm VOTE 2 (to approve proposals LES #1-3 from the Department of Leadership and Educational Studies). See Page 1 of the April 4, 2001 minutes.

VOTE 3 YES 14 NO 0 ABSTAIN 0

A motion was approved to reaffirm VOTE 3 (to approve proposals MUS #1-6 from the School of Music). See Page 2 of the April 4, 2001 minutes.

VOTE 4 YES 15 NO 0 ABSTAIN 0

NEW BUSINESS:

Dr. Ming Land presented proposals from the College of Fine and Applied Arts for the Departments of Art; and Family and Consumer Sciences.

Proposals ART #01 and #02 from the Department of Art were approved as follows:
(EFF. FALL, 2002)

1. Course addition; and approve ART 4351 for the **W (WRITING)** and **S (SPEAKING)** special designators.

ART 4351. Studio Seminar/(3).F;S.

This course is designed to help students organize and clarify ideas and images in preparation for creating a coherent body of work in the senior studio. When completed, this body of work will be exhibited in a group show at the Catherine J. Smith Gallery. This course will include planning and writing a proposal, reading relevant art criticism and theory, writing a research paper, and documenting through sketches, models and oral presentations. This seminar is restricted to BFA Studio Art majors in their last year of study. It is a prerequisite for Senior Studio courses: ART 4400, 4401, 4407, 4408, 4409, and 4425. (WRITING; SPEAKING)

2. Decrease the credit hours from (6 s.h.) to (3 s.h.) for ART 4400, 4401, 4407, 4408, 4409, and 4425; change the semester offerings from S. to F;S.; change the course descriptions; add ART 4351 to the prerequisites; change the prerequisites; and DELETE the **W (WRITING)** special designators. The course descriptions will read as follows:

ART 4400. Senior Studio/Painting/(3).F;S.

Senior Studio is the culminating course requirement for the BFA degree in Studio Art. This course is a concluding and major academic experience for the advanced student. The student will be given the chance to demonstrate an emerging intellectual, visual and technical maturity with respect to ones ability to resolve meaningful artistic statements. Students taking the course are expected to create a coherent body of work in a selected area of emphasis, and refine communication skills through three written critical analysis statements and four oral presentations. Participation in the Senior Studio Exhibition is required. Prerequisites: ART 4300 and ART 4351, Studio Seminar. This is the BFA in Studio Art degree's "capstone" course and must be taken during the student's final semester prior to graduation. (SPEAKING)

ART 4401. Senior Studio/Sculpture/(3).F;S.

Senior Studio is the culminating course requirement for the BFA degree in Studio Art. This course is a concluding and major academic experience for the advanced student. The student will be given the chance to demonstrate an emerging intellectual, visual and technical maturity with respect to ones ability to resolve meaningful artistic statements. Students taking the course are expected to create a coherent body of work in a selected area of

emphasis, and refine communication skills through three written critical analysis statements and four oral presentations. Participation in the Senior Studio Exhibition is required. Prerequisites: ART 4301 and ART 4351, Studio Seminar. This is the BFA in Studio Art degree's "capstone" course and must be taken during the student's final semester prior to graduation. (SPEAKING)

ART 4407. Senior Studio/Clay/(3).F;S.

Senior Studio is the culminating course requirement for the BFA degree in Studio Art. This course is a concluding and major academic experience for the advanced student. The student will be given the chance to demonstrate an emerging intellectual, visual and technical maturity with respect to ones ability to resolve meaningful artistic statements. Students taking the course are expected to create a coherent body of work in a selected area of emphasis, and refine communication skills through three written critical analysis statements and four oral presentations. Participation in the Senior Studio Exhibition is required. Prerequisites: ART 4307 and ART 4351, Studio Seminar. This is the BFA in Studio Art degree's "capstone" course and must be taken during the student's final semester prior to graduation. (SPEAKING)

ART 4408. Senior Studio/Fibers/(3).F;S.

Senior Studio is the culminating course requirement for the BFA degree in Studio Art. This course is a concluding and major academic experience for the advanced student. The student will be given the chance to demonstrate an emerging intellectual, visual and technical maturity with respect to ones ability to resolve meaningful artistic statements. Students taking the course are expected to create a coherent body of work in a selected area of emphasis, and refine communication skills through three written critical analysis statements and four oral presentations. Participation in the Senior Studio Exhibition is required. Prerequisites: ART 4308 and ART 4351, Studio Seminar. This is the BFA in Studio Art degree's "capstone" course and must be taken during the student's final semester prior to graduation. (SPEAKING)

ART 4409. Senior Studio/Metalsmithing and Jewelry Design/(3).F;S.

Senior Studio is the culminating course requirement for the BFA degree in Studio Art. This course is a concluding and major academic experience for the advanced student. The student will be given the chance to demonstrate an emerging intellectual, visual and technical maturity with respect to ones ability to resolve meaningful artistic statements. Students taking the course are expected to create a coherent body of work in a selected area of emphasis, and refine communication skills through three written critical analysis statements and four oral presentations. Participation in the Senior Studio Exhibition is required. Prerequisites: ART 4309 and ART 4351, Studio Seminar. This is the BFA in Studio Art degree's "capstone" course and must be taken during the student's final semester prior to graduation. (SPEAKING)

ART 4425. Senior Studio/Printmaking/(3).F;S.

Senior Studio is the culminating course requirement for the BFA degree in Studio Art. This course is a concluding and major academic experience for the advanced student. The student will be given the chance to demonstrate an emerging intellectual, visual and technical maturity with respect to ones ability to resolve meaningful artistic statements. Students taking the course are expected to create a coherent body of work in a selected area of emphasis, and refine communication skills through three written critical analysis statements

and four oral presentations. Participation in the Senior Studio Exhibition is required. Prerequisites: ART 4325 and ART 4351, Studio Seminar. This is the BFA in Studio Art degree's "capstone" course and must be taken during the student's final semester prior to graduation. (SPEAKING)

VOTE 5 YES 15 NO 0 ABSTAIN 0

Proposal ART #3 from the Department of Art was approved as follows: (EFF. FALL, 2002)

1. Revise the course requirements for the BFA degree in Studio Art (513A/50.0702) to include ART 4351, Studio Seminar. (The total number of hours required for the degree, 122 s.h., did not change.) The catalog description will read as follows:

The Bachelor of Fine Arts degree in Studio Art includes areas of emphasis in clay, fibers, metalsmithing & jewelry, painting, printmaking, and sculpture and consists of 78 semester hours in studio, art history and electives. The program begins with foundations requirements of ART 1001, 1002, 1003, and the introductory studio level of 15 s.h. including ART 2103, plus 12 s.h. from: ART 2007 or 2107, 2009, 2101 or 2201, 2008, 2025 or 2125, and 2100. The studio emphasis consists of 30 semester hours including ART 3103, plus 18 semester hours from a primary studio emphasis which includes studio seminar and senior studio. The secondary studio emphasis consists of 9 semester hours above the introductory level. Studio electives of 9 semester hours may be selected from any art studio not used elsewhere in the major and may also include related areas from other departments with the written approval of the advisor. Art History requirements are 12 semester hours including ART 2030 and 2130. There is a computer designator requirement of 3 semester hours, ART 2104. Not included in the 78 s.h. is 2 s.h. minimum of free electives outside the major discipline.

VOTE 6 YES 15 NO 0 ABSTAIN 0

Proposals FCS-1 and FCS-2 from the Department of Family and Consumer Sciences were approved as follows: (EFF. SPRING, 2002)

1. Change the course description of FCS/CI/SPE 3104 by deleting the corequisites "RE 3902, CI/FCS/SPE 4553 and CI/FCS/SPE 4600 or consent of instructor."; by adding a prerequisite; and by changing the semester offering from F. to F;S. as follows:

FCS/CI/SPE 3104. Practicum in Early Child Development: Three Through Kindergarten/(3).F;S.

This practicum is designed to provide opportunities for students to plan and implement developmentally appropriate curriculum and instruction for typically and atypically developing kindergarten and prekindergarten children and their families. The practicum consists of a minimum of 150 contact hours in a program serving children from three to six years of age. Periodic seminars will be required. Prerequisite: Consent of instructor. Graded on S/U basis. (Same as FCS/CI/SPE 3104.) (WRITING; CROSS-DISCIPLINARY)

2. Change the course description of FCS/CI/SPE 3105 by deleting the corequisites "SPE 3272, SPE 3273 and CI 4200 or consent of instructor."; by adding a prerequisite; and by changing the semester offering from S to F;S, as follows:

FCS/CI/SPE 3105. Practicum in Early Child Development: Birth Through Two Years/(3).F;S.

This practicum is designed to provide opportunities for students to plan and implement developmentally appropriate environments and interactions for typical and atypical infants and toddlers and their families. This practicum consists of a minimum of 150 contact hours in a program serving children from birth through two years of age. Periodic seminars will be required. Prerequisite: Consent of instructor. Graded on S/U basis. (Same as FCS/CI/SPE 3105.)

VOTE 7 YES 13 NO 1 ABSTAIN 1

Dr. Linda Bennett presented proposals from the College of Arts and Sciences for the Departments of Geology; Computer Science; History; Mathematical Sciences; and Political Science/Criminal Justice.

Proposal GLY 2000-1 from the Department of Geology was approved as follows:
(EFF. FALL, 2001)

1. Approve GLY 3480, Introduction to Oceanography, for the **ND (NUMERICAL DATA)** special designator.

VOTE 8 YES 14 NO 1 ABSTAIN 0

Proposals CS 2001-01, CS 2001-02, and CS 2001-03 from the Department of Computer Science were approved as follows: (EFF. SPRING, 2002)

1. Course addition; and approve CS 1425 for the **C (COMPUTER)** special designator.
CS 1425. Overview of Computer Science/(3).F;S.
This course will provide an overview of the entire computing milieu. Topics include algorithms, digital circuits, assembly language, high-level programming languages, system software, data organization, applications of computing, and social issues. Corequisite: MAT 1020, MAT 1025 or equivalent. (COMPUTER)
2. Increase the credit hours for CS 1440 from (3 s.h.) to (4 s.h.); add a formal laboratory to CS 1440 (Lecture 3 hours, laboratory 2 hours); and change the course description as follows:
CS 1440. Computer Science I/(4).F;S.
This course will provide an introduction to problem solving and programming using a modern computer language. It is the first required course for computer majors. Topics include data types, expressions, conditional statements, loops, classes and instantiation, file I/O, arrays and strings. Lecture three hours, laboratory two hours. Prerequisite: MAT 1020 or MAT 1025 or equivalent with a grade of C- or higher. Students with doubts about their mathematics and computing background should consider taking CS 1425 first.
(COMPUTER)

3. Change the course description of CS 2440; and add a formal laboratory (Lecture 3 hours, laboratory 2 hours); and change the prerequisite and corequisite to read as follows:
CS 2440. Computer Science II/(4).F;S.
This course follows CS 1440. This course will introduce students to some advanced programming topics including classes, templates, pointers, dynamic memory allocation and inheritance. Various software engineering topics related to writing larger programs (up to 1000 lines of code), like style, design, and testing, will be emphasized in programming assignments. The course will place emphasis on the implementation of various algorithms and data structures. Also, the course will discuss the social implications of computing. Lecture three hours, laboratory two hours. Prerequisite: CS 1440 with a grade of C or better. Corequisite: CS 1100. (COMPUTER)
4. Revise the course requirements for the BS degree in Computer Science (219A/11.0701) to reflect the above changes. The required course, CS 1440 changed from (3 s.h.) to (4 s.h.), therefore the number of free electives required for this major will be reduced by one semester hour. (Note: The catalog description for this degree will not change, but the checksheet should be revised to reflect these changes.)

VOTE 9 YES 15 NO 0 ABSTAIN 0

FOR INFORMATION ONLY:

Proposal HIS #2 was presented For Information Only from the Department of History as follows: (EFF. SPRING, 2002)

1. Change the semester offering of HIS 2322, History of Traditional China, from F. to S.; and change the course statement to "Alternate years with HIS 3326." instead of alternate years with HIS 3324.
2. Change HIS 3326, Modern East Asia, to "Alternate years with HIS 2322." instead of alternate years with HIS 3322.

FOR INFORMATION ONLY:

A memo For Information Only was presented from the Department of Mathematical Sciences to change the semester offering of the following courses: (EFF. SPRING, 2002)

1. Change the semester offering of MAT/CS 5310 from F.Even-numbered years. to On Demand.
2. Change the semester offering of MAT 5340/4340 from F.Odd-numbered years. to On Demand.
3. Change the semester offering of MAT 5360/4560 from F.Odd-numbered years. to On Demand.
4. Change the semester offering of MAT 5380/4580 from S.Odd-numbered years. to On Demand.

5. Change the semester offering of MAT 5390/4990 and CS 5990/4990 from S.Odd-numbered years. to On Demand.
6. Change the semester offering of MAT 5720 from S. to On Demand.
7. Change the semester offering of MAT 5935/4930 from S. to On Demand.

Proposal MAT #46 from the Department of Mathematical Sciences was approved as follows: (EFF. SPRING, 2002)

1. Course deletion:
MAT 1910. Mathematical Systems and Applications/(2).F;S.

VOTE 10 YES 15 NO 0 ABSTAIN 0

FOR INFORMATION ONLY:

A memo For Information Only was presented from the Department of Political Science/Criminal Justice to change the semester offering of the following courses: (EFF. SPRING, 2002)

1. Change the semester offering of CJ 3551 from F. to F;S.
2. Change the semester offering of PS/CJ 4661/5661 from F. to On Demand.
3. Change the semester offering of PS/CJ 4680/5680 from S. to F.Alternate Years.
4. Change the semester offering of PS/CJ 5050 from S. to S.Alternate Years.
5. Change the semester offering of CJ 5060 from S. to On Demand.
6. Change the semester offering of CJ 5150 from F. to F.Alternate Years.
7. Change the semester offering of CJ 5660 from On Demand. to F.Alternate Years.
8. Change the semester offering of CJ 5670 from On Demand. to S.Alternate Years.

Three proposals (PS 5559, PS/CJ MPA AJ Track, and PS/CJ MPA 1) from the Department of Political Science/Criminal Justice were approved as follows: (EFF. SPRING, 2002)

1. Course addition:
PS 5559. Capstone in Public Administration/(1).S.
This seminar integrates the theoretical and practical perspectives of public administration as a discipline. The capstone course involves students in management problem-solving as well as the following activities: development of executive skills; refinement of presentation skills; discussions of likely ethical situations; and securing public sector employment. Students present findings from a management research project in a capstone conference. Successful completion of the course fulfills the requirement for a comprehensive examination.

2. Revise the course requirements for the Master of Public Administration degree (279*/44.0401) by adding PS 5559, Capstone in Public Administration (1 s.h.) as a required course for the degree. (The total number of hours required for the MPA degree changed from 39 s.h. to 40 s.h.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)
3. Revise the course requirements for the concentration in Administration of Justice (279D) under the Master of Public Administration degree (279*/44.0401) to allow students in this concentration to have a common set of courses in criminal justice. (The total number of hours required for this degree changed from 39 s.h. to 40 s.h.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)

VOTE 11 YES 15 NO 0 ABSTAIN 0

Dr. Charles Duke presented a proposal from the College of Education for the Department of Human Development and Psychological Counseling. Proposal HPC #1 was approved as follows:
(EFF. SPRING, 2002)

1. Revise the course requirements for the concentration in Marriage and Family Counseling (405E) under the MA degree in Community Counseling (405*/13.1102) by adding HPC 6271, Theories of Marriage and Family Counseling III (3 s.h.) to the list of optional courses. (The total number of hours required for this degree, 54 s.h. with a thesis and 60 s.h. without a thesis, did not change.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)

VOTE 12 YES 15 NO 0 ABSTAIN 0

The following changes are distributed FOR INFORMATION ONLY. These changes were made for catalog clarification and will be included in the 2001-2003 General Bulletin and Graduate Bulletin as appropriate: (EFF. FALL, 2001)

College of Arts and Sciences

PHY 4635/5635 Reinstate the prerequisite: "Prerequisite: PHY 3730." which was incorrectly deleted (AP&P 6/23/99, p.11).

College of Business

MKT 3260 Delete "and junior standing" from the prerequisite. The prerequisite will read as follows: "Prerequisite: MKT 3050 with a minimum grade of "C" (2.0).

MKT 4100 Delete "and senior standing" from the prerequisite. The prerequisite will read as follows: "Prerequisite: MKT 3050 with a minimum grade of "C" (2.0).

MKT 4550/5550 Delete "and senior standing" from the prerequisite. The prerequisite will read as follows: "Prerequisite: MKT 3050 with a minimum grade of "C" (2.0).

MKT 4610/5610 Delete "and senior standing" from the prerequisite. The prerequisite will read as follows: "Prerequisite: MKT 3050 with a minimum grade of "C" (2.0).

Dr. Parker expressed his appreciation to the AP&P Committee members for their service on the committee.

The AP&P Committee members voted to adjourn at 4:00 p.m.

VOTE 13	YES <u>15</u>	NO <u>0</u>	ABSTAIN <u>0</u>
---------	---------------	-------------	------------------

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

May 2, 2001
Vote Record

VOTE SYMBOLS	y (YES)					N (NO)					A (ABSTAIN)		
	1	2	3	4	5	6	7	8	9	10	11	12	13
<u>Committee Members</u>													
Marianne Adams	y	y	y	y	y	y	y	y	y	y	y	y	y
Michael Dotson	y	y	y	y	y	y	y	y	y	y	y	y	y
Holly Hirst	A	y	y	y	y	y	y	y	y	y	y	y	y
Dan Hurley	y	y	y	y	y	y	y	y	y	y	y	y	y
Tom Jamison	-	-	-	y	y	y	y	y	y	y	y	y	y
Kenneth Lurie	y	y	y	y	y	y	y	y	y	y	y	y	y
Frank Mohler	y	y	y	y	y	y	y	y	y	y	y	y	y
Claire Olander	y	y	y	y	y	y	y	N	y	y	y	y	y
David Phoenix	y	y	y	y	y	y	A	y	y	y	y	y	y
Amy Weiss	y	y	y	y	y	y	y	y	y	y	y	y	y
Jim Young	y	y	y	y	y	y	N	y	y	y	y	y	y
Joslin Lake	y	y	y	y	y	y	y	y	y	y	y	y	y
Joanna Clary	y	y	y	y	y	y	y	y	y	y	y	y	y
Katlin McGalliard	y	y	y	y	y	y	y	y	y	y	y	y	y
Jeff Tew	A	y	y	y	y	y	y	y	y	y	y	y	y

The recommendations of the Academic Policies and Procedures Committee, at its May 2, 2001 meeting are approved.

Harvey R. Durham
Harvey R. Durham
Provost and Executive Vice Chancellor

9/13/01
Date
