

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
October 3, 2001

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, October 3, 2001 in Room 224 of I.G. Greer Hall beginning at 3:00 p.m. Committee members present: Ms. Marianne Adams, Dr. Jon Beebe, Dr. Michael Dotson, Dr. Holly Hirst, Dr. Tom Jamison, Dr. Margot Olson, Dr. David Phoenix, Dr. Steve Simon, Dr. Dale Wheeler, Dr. Jim Young, Mr. Neal Holly, Ms. Rachel Bowling, Mr. Zak Giebner, and Mr. Jeff Tew. Committee member excused: Ms. Amy Weiss.

Dr. Parker introduced the new members for the 2001-2002 academic year:
Faculty: Dr. Jon Beebe, Music; Dr. Margot Olson, Family and Consumer Sciences; Dr. Steve Simon, History; and Dr. Dale Wheeler, Chemistry.
Graduate Student: Mr. Neal Holly.
Undergraduate Students: Ms. Rachel Bowling and Mr. Zak Giebner.

The April 4, 2001 minutes, and the May 2, 2001 minutes were approved as distributed.

VOTE 1 YES 12 NO 0 ABSTAIN 1

NEW BUSINESS:

Dr. Linda Bennett presented proposals from the College of Arts and Sciences for the Departments of Biology; and Foreign Languages and Literatures.

Proposal BIO 1-2002 from the Department of Biology was approved as amended as follows:
(EFF. FALL, 2002)

1. Increase the credit hours for BIO 3302 from (3 s.h.) to (4 s.h.); and change the course description to read as follows:
BIO 3302. Ecology/(4).F;S.
A study of the interaction of organisms with their environment. Principles discussed will include natural selection and adaptation, population growth and regulation, interspecific interactions, including competition, predation, parasite-host relationships and mutualism, the structure and function of communities and ecosystems, geographical ecology, and human impacts on the biosphere. STT 2810 recommended. Lecture three hours, laboratory three hours. (NUMERICAL DATA; COMPUTER) (ND Prerequisite: Passing the math placement test or successful completion of MAT 0010.)

VOTE 2 YES 14 NO 0 ABSTAIN 0

Proposals FLL #5 and #6 from the Department of Foreign Languages and Literatures were approved as follows: (EFF. FALL, 2002)

1. Revise the course requirements for the undergraduate minors in French (238/16.0901) and Spanish (286/16.0905) by adding the following statements: 1) to exclude 3520 from counting in the number of required elective hours; 2) to require a minimum overall grade point average of 2.0 for the courses used to meet minor requirements; and 3) to add FRE 2006 as a required course for the minor in French. (The total number of hours required for the minors, 15 s.h., did not change.) The revised catalog descriptions will read as follows:
A minor in French consists of 15 semester hours including 2005, 2006 and 2010; and six semester hours of electives in the major field at the 2000 level or above, but excluding 3520, Instructional Assistance. A minimum overall grade point average of 2.0 is required for the courses included in the minor(s).

A minor in Spanish consists of 15 semester hours including 2005 and 2010; and nine semester hours of electives in the major field at the 2000 level or above, but excluding 3520, Instructional Assistance. A minimum overall grade point average of 2.0 is required for the courses included in the minor(s).

2. Revise the course requirements for the undergraduate minor in German (245/16.0501) by adding the statement to require a minimum overall grade point average of 2.0 for the courses used to meet minor requirements. (The total number of hours required for the minor, 15 s.h., did not change.) The revised catalog description will read as follows:
A minor in German consists of 15 semester hours including GER 2010 and 2015; and nine semester hours of electives in German at the 2000 level or above, but excluding 3520, Instructional Assistance. A minimum overall grade point average of 2.0 is required for the courses included in the minor.

VOTE 3 YES 14 NO 0 ABSTAIN 0

FOR INFORMATION ONLY:

Six items For Information Only were presented from the Department of Foreign Languages and Literatures as follows: (EFF. FALL, 2002)

1. Change the course description of FRE 2005, Intensive Grammar Review, by changing the last sentence "Required for majors." to read: "Required for minors and majors."
2. Change the course description of FRE 3080, Advanced Grammar & Composition, by changing the prerequisite statement "consent of the advisor" to read: "consent of instructor."
3. Change the course title of FRE 4010, Francophone Culture, to:
FRE 4010. Aspects of Francophone Culture/(3).S.
and, change the course description of FRE 4010, by changing the prerequisite statement "consent of advisor" to read: "consent of instructor."
4. Change the semester offering of FRE 4063, French Life-Ways, from F.Alternate Years. to F.On Demand.

5. Change the course description of FRE 4075, Advanced Conversation, by changing the prerequisite statement "consent of the advisor" to read: "consent of instructor."
6. Change the course descriptions of FRE 4565/5565, Advanced Writing in French, by changing the prerequisite statement "consent of advisor" to read: "consent of instructor." and delete the sentence: "For graduate courses (5000 and above) refer to the *Graduate Bulletin*."

Proposals FLL #1-15 from the Department of Foreign Languages and Literatures were approved as follows: (EFF. FALL, 2002)

1. Course deletions:

FRE 3015. Selections of French Literature I/(3).F.

(MULTI-CULTURAL; WRITING) (CORE: HUMANITIES/LITERATURE)

FRE 3025. Selections of French Literature II/(3).S.

(MULTI-CULTURAL; WRITING) (CORE: HUMANITIES/LITERATURE)

FRE 3035. French Phonetics and Diction/(3).S.

FRE 3050. Culture and Civilization of France/(3).F.

(MULTI-CULTURAL; WRITING) (CORE: HUMANITIES)

FRE 3055. Culture and Civilization of Modern France/(3).S.

(MULTI-CULTURAL; WRITING) (CORE: HUMANITIES)

FRE 4555. History of the French Language/(3).S.

(Note: The dual-listed course, FRE 5555 is NOT being deleted.)

2. Course additions:

FRE 2006. French Sound and Script/(3).F.

A study of the sound system in French, the phonetic alphabet and its use. Oral practice aimed at improving pronunciation and orthography. Prerequisite: FRE 1050 or 1060 or consent of instructor. Laboratory work required. Required for minors and majors.

Approve FRE 3030 for the **MC (MULTI-CULTURAL)** and **W (WRITING)** special designators, and as a **Core Curriculum** course with **HUMANITIES/LITERATURE** credit.

FRE 3030. Masterworks of French Literature/(3).F.

A study of selected works of French literature from the Medieval to the Modern period. Content will vary by semester. Prerequisite: FRE 2025 or consent of instructor. (MULTI-CULTURAL; WRITING) (CORE: HUMANITIES/LITERATURE)

Approve FRE 3040 for the **MC (MULTI-CULTURAL)** and **W (WRITING)** special designators, and as a **Core Curriculum** course with **HUMANITIES** credit.

FRE 3040. French Culture and Civilization/(3).S.

A study of the culture of France and the Francophone world as seen through social and

political development, institutions and the arts, from the Medieval to the Modern period. Content will vary by semester. Prerequisites: FRE 2005 and FRE 2010 or consent of instructor. Required of BS teaching majors in French. (MULTI-CULTURAL; WRITING) (CORE: HUMANITIES)

Approve FRE 3045 for the **W (WRITING)** special designator.

FRE 3045. Translation Techniques/(3).F.

Introduction to practical translation techniques to prepare students of French to produce French-English and English-French translations. Prerequisites: FRE 2005 and FRE 2025. (WRITING)

Approve FRE 3065 for the **MC (MULTI-CULTURAL)** special designator.

FRE 3065. Francophone Culture Through Film/(3).F.

An in-depth study of selected films that reveal traditional and contemporary aspects of Francophone culture with focus on such issues as immigration and past colonization, nationalism, religion, freedom, education, parenthood, marriage, and aging. Special consideration of films produced in France, Africa, Canada, Belgium, and Switzerland. Laboratory work required. Prerequisite: junior or senior standing and FRE 3080. (MULTI-CULTURAL)

3. Change the course description of FRE 2010, and change the prerequisites as follows:
FRE 2010. Conversational French/(3).F;S.
Emphasis on acquisition of a practical vocabulary and active use of the language. Prerequisites: FRE 1050 or FRE 1060 and FRE 2006, or consent of instructor. Laboratory work required. Required for minors and majors. (SPEAKING)
4. Change the title and course description of FRE 2025, Introduction to Literature, and approve FRE 2025 for the **W (WRITING)** special designator:
FRE 2025. Introduction to Literature and Writing/(3).S.
Focus is on the development of skills necessary for critical reading of and writing about literature (examination of genres, concepts of literary structure, language use, and critical theories) through examination of selected works. The course also aims at improving the student's ability to write in French with grammatical correctness. Prerequisite: FRE 2005. Required for majors. (WRITING)
5. Change the course number, course description and prerequisites for FRE 4090, Business French, to FRE 3095 as follows:
[DELETE FRE 4090, and ADD FRE 3095.]
FRE 3095. Business French/(3).On Demand.
Focus on various types of business correspondence, with emphasis on current, specialized vocabulary pertinent to international trade and business, and ability to write and communicate via business letters, ads, memos, etc. Students must keep a "business portfolio." Prerequisite: junior or senior standing and FRE 2005 or consent of the instructor.
6. Revise the course requirements for the B.A. degree in French (238A/16.0901) and the B.S. degree in French, Education (236A/13.1325)[T] to reflect the addition of FRE 2006, and the deletion of FRE 3035. (The total number of hours required for the degrees, 122 s.h., did not change.) The catalog descriptions will read as follows:

A major in French leading to the Bachelor of Arts degree consists of 30 semester hours at the 2000 level or above, including 2005, 2006, 2010, 2025, 3080, 4075, and twelve hours of electives, including one culture/civilization course and one literature course. **A major in Spanish leading to the Bachelor of Arts degree** consists of 30 semester hours at the 2000 level or above, including 2005, 2010, 2025, 3035, 3080, 4075, and twelve hours of electives, including one culture/civilization course and one literature course. A candidate for the Bachelor of Arts degree may count NOT more than a total of 40 hours above core curriculum requirements in French or Spanish.

A major in French leading to the Bachelor of Science degree and K-12 teacher licensure, consists of 33 semester hours at the 2000 level or above, including 2005, 2006, 2010, 2025, 3040, 3080, 4075, and FL/CI 3120, and nine hours of electives in the major field, including one literature course. **A major in Spanish leading to the Bachelor of Science degree and K-12 teacher licensure**, consists of 33 semester hours at the 2000 level or above, including 2005, 2010, 2025, 3035, 3080, 4075, and FL/CI 3120, and twelve hours of electives in the major field, including one culture/civilization course and one literature course. Also required is RE 4630. The department recommends that students majoring in French or Spanish use electives to build up a teaching competence in a related field. For the requirements in teacher education, see the Department of Curriculum and Instruction.

VOTE 4 YES 14 NO 0 ABSTAIN 0

In the absence of Dean Ming Land, the departmental chairs, Ms. Laura Ives and Dr. Mark Estepp presented proposals from the College of Fine and Applied Arts for the Departments of Art and Technology.

Proposals ART #1 and ART #2 from the Department of Art were approved as follows:
(EFF. FALL, 2002)

1. Change the course title, semester offering, description, and prerequisites for ART 3101, Sculpture II: Intermediate Modeling and Casting, as follows:
ART 3101. Sculpture II/(3).F.
Intermediate exploration of sculptural expression through greater depth and emphasis on media, processes and concepts previously introduced in the 2000 level sculpture courses. Prerequisites: ART 2101 and ART 2201. Lecture and studio four hours.
2. Change the course title, semester offering, description, and prerequisites for ART 3201, Sculpture II: Intermediate Carving and Construction, as follows:
ART 3201. Sculpture II: Contemporary Issues/(3).S.
Intermediate focus on traditional and/or experimental sculptural processes, media or techniques. Topics to be considered may include installation art, digital art, performance art or site specific sculpture as well as in-depth study of traditional media. Course content will vary from semester to semester. Prerequisites: ART 2101 and ART 2201. Lecture and studio four hours.

VOTE 5 YES 14 NO 0 ABSTAIN 0

Proposals TEC 1 and TEC 2 from the Department of Technology were presented (to change the grading procedure for TEC 3622 and TEC 4622/5622 from "Graded on S/U basis" to the A-F grading scale). Following questions regarding the similarity of these two courses, and concerns about the proposed grading procedure, a motion was approved to table the consideration of proposals TEC 1 and TEC 2 until the next AP&P Committee meeting, with a request that the Department of Technology provide new course syllabi (with some examples of student resumes that are prepared for these two courses).

VOTE 6 YES 11 NO 1 ABSTAIN 1

Dr. Edelma Huntley presented three items **FOR INFORMATION ONLY** from the Graduate School for the Departments of Chemistry; Family and Consumer Sciences; and Political Science/Criminal Justice as follows: (EFF. SPRING, 2002)

Course additions:

CHE 5560. Instrumental Methods of Analysis/(4).F. (Dual listed with CHE 4560.)

FCS 5552. Medical Terminology/Records/(1).S. (Dual listed with FCS 4552.)

PS 5741. European Democracies/(3).S. (Dual listed with PS 4741.)

Dr. Huntley presented another item **FOR INFORMATION ONLY** from the Graduate School for the Department of Sociology and Social Work: to add a Graduate Certificate Program in Gerontology (15 s.h.). It was noted that this graduate certificate program received final approval from the Graduate Council at their meeting on September 17, 2001.

The AP&P Committee members voted to adjourn at 4:00 p.m.

VOTE 7 YES 13 NO 0 ABSTAIN 0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

October 3, 2001

Vote Record

VOTE SYMBOLS	y (YES)				N (NO)		A (ABSTAIN)
	1	2	3	4	5	6	7
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<u>Committee Members</u>							
Marianne Adams	y	y	y	y	y	y	y
Jon Beebe	y	y	y	y	y	y	y
Michael Dotson	y	y	y	y	y	y	y
Holly Hirst	y	y	y	y	y	y	y
Tom Jamison	-	y	y	y	y	-	-
Margot Olson	A	y	y	y	y	y	y
David Phoenix	y	y	y	y	y	y	y
Steve Simon	y	y	y	y	y	A	y
Amy Weiss	-	-	-	-	-	-	-
Dale Wheeler	y	y	y	y	y	y	y
Jim Young	y	y	y	A	y	y	y
Neal Holly	y	y	y	y	y	y	y
Rachel Bowling	y	y	y	y	y	y	y
Zak Giebner	y	y	y	y	y	N	y
Jeff Tew	y	y	y	y	y	y	y

The recommendations of the Academic Policies and Procedures Committee, at its
October 3, 2001 meeting are approved.

Harvey R. Durham

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Provost and Executive Vice Chancellor

11/01/01

Date
