

MINUTES OF THE MEETING  
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
November 7, 2001

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, November 7, 2001 in Room 224 of I.G. Greer Hall beginning at 3:05 p.m. Committee members present: Ms. Marianne Adams, Dr. Jon Beebe, Dr. Holly Hirst, Dr. Tom Jamison, Dr. Margot Olson, Dr. David Phoenix, Ms. Amy Weiss, Dr. Dale Wheeler, Mr. Neal Holly, and Mr. Jeff Tew. Committee members excused: Dr. Michael Dotson, Dr. Steve Simon, Dr. Jim Young, and Ms. Rachel Bowling. Committee member absent: Mr. Zak Giebner.

The October 3, 2001 minutes were approved as distributed with the following correction:

(See Page 5, VOTE 4)

The correct number of votes for VOTE 4 should read: YES 13, NO 0, and ABSTAIN 1.

[Note: The Vote Record shown on Page 7 of the 10/03/01 minutes was correct as distributed.]

VOTE 1                      YES 10                                      NO 0                                      ABSTAIN 0

NEW BUSINESS:

Dr. Bill Harbinson presented proposals from the School of Music. Proposals Music #1-8 were approved as amended as follows:

(#1. EFF. SPRING, 2002):

1. Approve MUS 3051, Music Therapy in Mental Health, for the W (WRITING) special designator.

(#2.- #8. EFF. FALL, 2002):

2. Change the prerequisites for MUS 3050, Developmental Music Therapy, to read as follows: "Prerequisites: MUS 2050 with a minimum grade of "B-" (2.7) and MUS 2051 with a minimum grade of "C" (2.0)."
3. Separate MUS 3060-3061 to reflect two different course descriptions. Change the course title of MUS 3060, and change the prerequisites for MUS 3060 and MUS 3061. The revised course descriptions will read as follows:  
**MUS 3060. Functional Piano/(1).F.**  
Acquisition of piano accompanying and group music leadership skills essential for the practicing music therapist and development of a repertoire of traditional, folk and popular songs. Lecture one hour, laboratory one hour. Prerequisites: MUS 1002, 1008, and either MUS 1041 or AMU 1401. Music Therapy majors only or permission of instructor.

**MUS 3061. Functional Music Therapy Techniques/(1).S.**

Focus on acquisition of selected functional music skills essential to the practicing music therapist, including creativity, group music leadership, movement techniques, Orff techniques, and arranging for various ages, abilities, and disabilities. Lecture one hour, laboratory one hour. Prerequisites: MUS 1002, 1008 and 2050. Music Therapy majors only or permission of instructor.

4. Change the prerequisites for MUS 3900, Music Therapy Practicum, to read as follows:  
“Prerequisites: MUS 2050 with a minimum grade of “B-” (2.7) and MUS 2051 with a minimum grade of “C” (2.0).” and approve MUS 3900 for the **W (WRITING)** special designator.
5. Separate MUS 4060-4061 to reflect two different course descriptions. Change the course titles of MUS 4060 and MUS 4061, and change the prerequisite for MUS 4061. The revised course descriptions will read as follows:  
**MUS 4060. Clinical Piano Improvisation/(1).F.**  
An experiential exploration of the theory and practice of clinical music improvisation. Development of musical ideas, musical relationship, and musical freedom and flexibility with an emphasis on piano in dyadic context. One hour lecture, one hour laboratory. Prerequisites: MUS 3051 or 4051, and 2 s.h. of MUS 3900.  
  
**MUS 4061. Clinical Group Improvisation/(1).S.**  
An experiential exploration of the theory and practice of clinical music improvisation within group context. Co-active development of musical ideas and both musical and verbal communication skills within a group context on a wide variety of instruments. One hour lecture, one hour laboratory. Prerequisite: MUS 4060.
6. Change the range of credit hours for MUS 4510 from (2-3 s.h.) to (1-3 s.h.) and add the following statement to allow students to repeat the course for credit:  
**MUS 4510. Honors Project in Music/(1-3).F;S.**  
Appropriate research for the senior honors students in music. May be repeated for a maximum of 3 s.h. credit.
7. Change the course description of the Music Therapy Internship subject area under MUS 4900, Internship, as follows:  
**MUS 4900. Internship/(0-12).F;S.**  
**Music Therapy Internship/(0).F;S.**  
A minimum of 900 hours of supervised clinical experience in music therapy at an approved clinical training site. Prerequisites: completion of all other course requirements for the Bachelor of Music degree in Music Therapy. MUS 3050, 3051, 4050, 4051, and 3900 (6 credit hours) must be completed with a minimum grade of “C” (2.0) in each. Graded on S/U basis.
8. Revise the course requirements for the B.M. degree in Music Therapy (553A/51.2305) to reflect the changes shown in numbers 1.- 7. above; to delete ES 2000 as a requirement; to require SPE 4595 or both SPE 3370 and 4571; and to add a 3 s.h. course in statistics. (The total number of hours required for the degree, 128 s.h., did not change.) The catalog description will read as follows:  
**The Bachelor of Music degree in Music Therapy** consists of a minimum of 76 semester hours in the following areas: music history and theory, 24 semester hours (MUS 1001-1002, 1007-1008,

2001-2002, 2007-2008, 3002, 1611, 2611, 2612, 3611); applied principal, 8 semester hours; ensembles, 4 semester hours; secondary applied, and functional skills, 8-12 semester hours from the following (MUS 1037, 1040-1041, 1042-1043, 2040-2041, 3020, 3060, 3061, 4060, 4061); music therapy core, 15 semester hours (MUS 2050, 2051, 3050, 3051, 4050, 4051); music therapy practicum, 6 semester hours (MUS 3900). The satisfactory completion of a minimum of 1200 hours clinical training, including a minimum 900-hour internship in an approved clinical training site (MUS 4900) is required prior to the granting of the degree. (MUS 1000-1002, 1007-1008, 2001-2002, 2007-2008 require a minimum grade of C-. Music therapy core courses and practicum require a minimum grade of C with the exception of MUS 2050 which requires a minimum grade of B-.) A minimum of 20 semester hours of courses in clinical foundation areas (including PSY 2401, PSY 2301 and either SPE 4595 or both SPE 3370 and SPE 4571) and one course in statistics is required (FDN 4600, STT 2810, or ECO 2100). This course of study complies with the standards set by the National Association of Schools of Music and the American Music Therapy Association for a Bachelor of Music degree in Music Therapy. Students who complete all requirements of this curriculum are eligible to sit for the examination administered by the Certification Board for Music Therapists. Applicants who pass the examination will receive the credential "Music Therapist - Board Certified" or "MT-BC."

Revise the catalog description of the 2<sup>nd</sup> paragraph under APPLIED MUSIC as follows:

All music majors in the education and performance curricula will further demonstrate satisfactory proficiency in their major or principal performing medium by presenting, during the senior year, either an individual recital or a joint program with no more than three participants. Students pursuing the sacred music, vocal, or instrumental performance degree are required to present a recital during the junior year.

Revise the catalog description under PIANO PROFICIENCY as follows:

All music education majors must satisfy piano proficiency requirements prior to student teaching. All music therapy majors must satisfy piano proficiency requirements prior to the internship.

VOTE 2                      YES   10                        NO   0                        ABSTAIN   0  

Proposals Music #9-12 from the School of Music were approved as follows (EFF. FALL, 2002):

1. Change the title and course description of MUS 1611, Survey of Musical Style, as follows:  
**MUS 1611. Global Perspectives of Musical Style/(2).S.**  
A multi-cultural survey of music that reflects cultural diversity by presenting music as a global phenomenon. The first portion of this course concentrates on Euro-centric traditions and provides an overview of basic elements of musical style. The second portion of the course widens this perspective providing a diverse sampling of musical traditions from around the world. Lecture one hour, laboratory two hours. Prerequisite: MUS 1001 and 1007. For music majors only or by permission of the instructor. (WRITING; MULTI-CULTURAL) (CORE: HUMANITIES/MUSIC MAJORS ONLY)
2. Remove the **W (WRITING)** special designator from MUS 2611, Music History and Literature I.
3. Change the course descriptions of MUS 2611, 2612, and 3611 to read as follows:  
**MUS 2611. Music History and Literature I/(2).F.**  
An overview of the stylistic tendencies throughout Western music history, and a study of Western music history and literature from ancient times through the early-Baroque period. Lecture two

hours. Prerequisite: MUS 1611. (MULTI-CULTURAL; CROSS-DISCIPLINARY) (CORE: HUMANITIES/MUSIC MAJORS ONLY)

**MUS 2612. Music History and Literature II/(2).S.**

A study of Western music history and literature from the mid-Baroque period through the early Romantic period. Lecture two hours. Prerequisite: MUS 1611. (WRITING; MULTI-CULTURAL; CROSS-DISCIPLINARY) (CORE: HUMANITIES/MUSIC MAJORS ONLY)

**MUS 3611. Music History and Literature III/(2).F.**

A study of Western music history and literature from the mid-Romantic period to the present. Lecture two hours. Prerequisite: MUS 1611. (WRITING; MULTI-CULTURAL; CROSS-DISCIPLINARY) (CORE: HUMANITIES/MUSIC MAJORS ONLY)

4. Revise the course requirements for the B.M. degree in Music Performance (554\*/50.0903) with a concentration in Composition and Theory (554C) by changing the applied music requirements for composition/theory majors. (The total number of hours required for the degree, 122 s.h., did not change.) The catalog description will read as follows:  
**Composition and Theory.** A minimum of 76 semester hours of music in the following areas: music theory, 22 semester hours (MUS 1001-1002-1007-1008, 2001-2002-2007-2008, 3002, 4600, 4601); applied principal 14 semester hours; composition 14 semester hours; a minimum of four semester hours must be taken in secondary applied and/or methods (MUS 1040-1041, 2040-2041 or piano proficiency); ensembles eight semester hours; music history and literature eight semester hours (MUS 1611, 2611, 2612, 3611); and MUS 3020, 3021 or 3022, and three semester hours music elective. Senior recitals, a full recital in composition and a half recital in applied principal. (MUS 1001-1002-1007-1008 and 2001-2002-2007-2008 require a minimum grade of C-.)

VOTE 3

YES 10

NO 0

ABSTAIN 0

Dr. Richard Henson presented proposals from the College of Arts and Sciences for the Departments of Biology; and History.

Proposals BIO-2-2002 through BIO -5-2002 from the Department of Biology were approved as amended as follows:

**(#1. EFF. FALL, 2003)**

1. Course deletion:  
BIO 5550. Seminar/(1).F;S.

**(#2.-5. EFF. FALL, 2002)**

2. Course addition:  
**BIO 5700. Advanced Cell Biology/(3).S.(Alternate Years).**  
A detailed study of cellular structures and their functions as well as cellular communication and regulatory mechanisms, focusing on the eukaryotic cell. Prerequisite: a class in cell biology, molecular biology, or biochemistry, or permission of the instructor.
3. Increase the credit hours for BIO 5000 from (3 s.h.) to (4 s.h.); and change the course description

to read as follows:

**BIO 5000. Bibliography and Research/(4).S.**

A study of scientific writing and oral presentations using exercises in writing and speaking. Skills in searching the literature, presenting papers in specific formats, and reviewing science writing will be developed. Students are required to attend and critique science seminars and to develop a presentation using modern computer technologies to present before fellow students. Required in the first year of graduate study. Lecture three hours, laboratory three hours.

4. Revise the course requirements for the M.S. degree in Biology (207A/26.0101) to reflect the changes noted above in numbers 1. through 3. (The total number of hours required for this degree, 30 s.h., did not change.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)
5. Revise the course requirements for the M.A. degree in Biology, Education (209\*/13.1322) with a concentration in Secondary School Teaching (209S)[T] to reflect the changes noted above in numbers 1. through 3. (The total number of hours required for this degree, 37 s.h., did not change.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)

VOTE 4                      YES   10                        NO   0                        ABSTAIN   0  

Proposal HIS #1 from the Department of History was approved as follows: (EFF. SPRING, 2002)

1. Approve HIS 3322, History of Modern China, for the **S (SPEAKING)** special designator; and change the semester offering of HIS 3322 from S. to F.

VOTE 5                      YES   10                        NO   0                        ABSTAIN   0  

Dr. Ming Land presented proposals from the College of Fine and Applied Arts for the Department of Health, Leisure and Exercise Science.

[Dr. Land noted that proposals HLES ES #1-6 were distributed for this meeting, but the Department has asked the committee members to hold those copies until the December 5 AP&P Committee meeting. At that time, the Department of HLES will present a packet of graduate proposals to go along with the ES #1-6 packet of undergraduate proposals.]

Proposals RM #1-11 from the Department of Health, Leisure and Exercise Science were approved as amended as follows: (EFF. FALL, 2002)

1. Course addition:  
**RM 3150. Ropes Course Facilitation/(2).F;S.**

This course is designed to introduce students to the basic skills and equipment needed to facilitate a ropes course. It includes the history and philosophy of ropes courses; construction; maintenance and inspection techniques; gear and knots; and framing and debriefing skills.

2. Change the prerequisite for RM 2130, Principles of Commercial Recreation and Tourism, to read as follows: "Prerequisite: RM 2110 or permission of the instructor."

3. Change the course title of RM 2210, Principles of Outdoor Recreation, as follows:  
**RM 2210. Recreation Resource Management/(3).F;S.**
4. Change the semester offering of RM 3230, Commercial Recreation Management, from S. to On Demand.
5. Change the course description of RM 3315, Career Development in Leisure Services and Recreation, by changing the word “should” to “must” in the last sentence to read as follows: “(This course is a prerequisite for RM 4900 and must be taken the FALL semester preceding the internship.)”
6. Change the course description for RM 3610 to read as follows:  
**RM 3610. Administration of Leisure Services II/(3).S.**  
This course examines contemporary managerial concepts with application to the public, not-for-profit, and commercial sectors of the leisure service industry. This course focuses on the development of skills necessary to facilitate the achievement of organizational goals and objectives. Prerequisites: RM 2110 and 2310. (WRITING)
7. Change the course title of RM 3900, Internship I; change the credit hours from (3-6 s.h.) to (3 s.h.); and change the course description to read as follows:  
**RM 3900. Recreation Practicum/(3).SS.**  
This course is a guided, practical, direct leadership experience in a selected, organized recreational setting. This course is required for the minor in recreation management. RM 3900 is not required of majors in recreation management, but may be taken for elective credit. Graded on S/U basis. Prerequisite: RM 2110 or approval of the instructor.
8. Change the prerequisite for RM 4140, Outdoor Leadership to read as follows: “Prerequisites: RM 2110, 2120, and 2210 or the approval of the instructor.”
9. Change the prerequisite for RM 4210, Senior Seminar, to read as follows: “Prerequisites: RM 3315 (or approval of instructor) and senior status.”
10. Change the semester offering of RM 4561 from F. to F;S.; change the course description; and change the prerequisites to read as follows:  
**RM 4561. Leisure Service Promotions/(3).F;S.**  
Development of the ability to promote and coordinate public, not-for-profit, private and commercial recreation programs, services, resources and activities. Development of the specialized promotions knowledge and skills necessary for managing leisure service businesses and agencies. Covers working with print and electronic media. Special emphasis on promotions analysis and services promotion. Prerequisites: RM 2310, 2410 or permission of instructor.
11. Change the course title of RM 4900, Internship II, as follows:  
**RM 4900. Internship/(1-12).SS.**

12. Revise the course requirements for the B.S. degree in Recreation Management (574\*/31.0301) with concentrations in: Recreation and Park Management (574E); Outdoor Experiential Education (574F); and Commercial Recreation and Tourism Management (574G). (The total number of hours required for the degree, 122 s.h., did not change.) The catalog description will read as follows:

**RECREATION MANAGEMENT**

Students completing a Bachelor of Science degree in Recreation Management are prepared for careers in outdoor recreation, experiential education, travel and tourism, club management, recreation program management, and resort recreation.

Students must complete the required core and select a concentration in either: Commercial Recreation and Tourism Management; Recreation and Park Management; or Outdoor Experiential Education to total fifty-six (56) semester hours.

Students are required to complete an internship and a minor in a supporting field. Also, 2 s.h. minimum of free electives outside the major discipline are required. Students desiring to major in Recreation Management are allowed to enroll in RM 2110 and up to two (2) additional courses. Upon completion of RM 2110, students are required to have a minimum cumulative GPA of 2.0 in order to enroll in further RM courses.

I. Required core courses: (41 s.h.) - RM 2110 [C minimum required], 2120, 2210, 2310, 2410, 3110, 3210, 3315, 3610, 4110, 4210 [C minimum], 4561, and 4900 (8 s.h. internship).

II. Concentrations: select one.

**Commercial Recreation and Tourism Management concentration: (15 s.h.)**

Required: RM 2130, 3241, and 4450. Choose 6 s.h. electives with approval of advisor.

**Recreation and Park Management concentration: (15 s.h.)**

Required: RM 3140, 3220, and 4560. Choose 6 s.h. electives with approval of advisor.

**Outdoor Experiential Education concentration: (15 s.h.)**

Required: RM 2220, 3140, and 4140. Choose 6 s.h. electives with approval of advisor.

Internship information - two internships are listed: RM 4900 Internship is required for the major in recreation management. RM 3900 Recreation Practicum is required for the minor in recreation management. RM 3900 may be taken as an elective course by majors.

The following rules apply to prospective interns: (1) Credit for the RM 4900 course may not exceed 12 semester hours. (2) Not more than 15 semester hours of internship and practicum credit may be applied toward graduation requirements. (3) On-the-job internship time is determined by the ratio of fifty (50) contact hours for one hour of credit. (4) All prospective interns must plan their placement under the supervision of a recreation management faculty member.

VOTE 6                      YES 10                      NO 0                      ABSTAIN 0

The AP&P Committee members voted to adjourn at 3:45 p.m.

VOTE 7                      YES 10                      NO 0                      ABSTAIN 0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

**November 7, 2001**

Vote Record

VOTE SYMBOLS	y (YES)							N (NO)	A (ABSTAIN)
	1	2	3	4	5	6	7		
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<u>Committee Members</u>									
Marianne Adams	y	y	y	y	y	y	y		
Jon Beebe	y	y	y	y	y	y	y		
Michael Dotson	-	-	-	-	-	-	-		
Holly Hirst	y	y	y	y	y	y	y		
Tom Jamison	y	y	y	y	y	y	y		
Margot Olson	y	y	y	y	y	y	y		
David Phoenix	y	y	y	y	y	y	y		
Steve Simon	-	-	-	-	-	-	-		
Amy Weiss	y	y	y	y	y	y	y		
Dale Wheeler	y	y	y	y	y	y	y		
Jim Young	-	-	-	-	-	-	-		
Neal Holly	y	y	y	y	y	y	y		
Rachel Bowling	-	-	-	-	-	-	-		
Zak Giebner	-	-	-	-	-	-	-		
Jeff Tew	y	y	y	y	y	y	y		
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The recommendations of the Academic Policies and Procedures Committee, at its November 7, 2001 meeting are approved.

Harvey R. Durham

11/13/01

Harvey R. Durham

Date

Provost and Executive Vice Chancellor

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