

Graduate Council Minutes November 28, 2005

Members Present: Deans Duke, Edwards, Harbinson, Huntley; Senior Associate Dean Johnson; Associate Dean Holly Hirst, Drs. Burwell, Harris, Jeffry Hirst, Hoepfl, Kernodle, Mamlin, McBride, Olson, Parrott, Tashakkori, Utter, Williams, Witman, and Ms. Jenny Ware.

Visitors/Invited Guests: Dr. Sid Connor (Technology), Dr. David Domermuth (Technology), Dr. Tracy Goodson-Espy, Dr. David Haney (English), Dr. Richard Henson (Arts & Sciences- present for Dr. Robert Lyman), Dr. Kevin Howell (Technology), Dr. Nina Jo Moore (Fine and Applied Arts- present for Dr. Mark Estep), Dr. Dennis Scanlin (Technology), Mr. Don Rankins (Registrar's Office), Dr. Jim Young (Geography and Planning)

Members Absent: Deans Estep (excused), Lyman (excused); Drs. Jackson (excused), James (excused) and Ms. Thomas (excused).

1. The November meeting was called to order at 3:03 p.m. by Dr. Edelma Huntley in 387 John Thomas Hall.

2. A motion was made and seconded to accept the minutes from the October 17, 2005 meeting. The minutes were accepted, with two editorial changes, by unanimous vote.

3. Reports/Announcements

3.1 Dr. Holly Hirst presented the report from Graduate Studies. A two sided handout was distributed.

- ❖ Side one of the handout included a "Red Flag" Checklist. The checklist is a result of the UNC system mandating a more careful review of applications to identify any potential risks to campus safety. Graduate Admissions will use the checklist to scan each application for problems/issues that are questionable.

Discussion took place regarding the extra time it will take to process the applications in the Graduate School, how to handle the items that are marked as questionable, who will be admitted although they have been flagged, and a follow-up process after an applicant has been flagged.

- ❖ Side two of the handout was a first draft of a proposal to change the Academic Policies and Procedures Manual:

1. All changes approved by APP from August through May will be effective for Fall.
2. The bulletin will be available on line in a searchable format by July 1.
3. A limited number of working, inexpensive paper copies of the full bulletin will be available as soon as possible after July 1.
4. Students will be evaluated under the Bulletin in effect during their term of admission. Students wishing to be evaluated under a more recent Bulletin may do so with permission of the program director.
5. On-line bulletins over seven years old will be deleted.
6. The faculty reserves the right to make changes in curricula, degree requirements and academic policies as needs arise.

The proposal was discussed, and Dr. Hirst requested feedback with the intent of introducing this proposal at the January 2006 Graduate Council meeting.

Graduate Council Minutes November 28, 2005

3.2 Dr. Robert Johnson gave the Research and Sponsored Programs report:

- Dr. Johnson went over the highlights of the submission and award reports from the YTD Analysis for fiscal year 2005-2006 from July thru October. Visit the following link to view the information provided by these reports:
<http://www.graduate.appstate.edu/orsp/proposal/awards/>
- A two-sided handout listing the Fall 2005 URC Grant Recipients was distributed to the Graduate Council members present.
- Dr. Johnson spoke about building a web-based search tool available to both on and off campus users. The purpose would be to search faculty expertise. There is currently a project of this type in progress on which the Research Office would like to piggyback. The Research Office is hoping to have this tool up and running in the Spring of 2006.

3.3 Dr. Huntley presented the Dean's report:

- Dr. Huntley attended the UNC Graduate Council meeting November 8, 2005. The items discussed were:
 - 1) Request to plan 2 Ph.D degrees in: Fisheries & Wildlife Science (NCSU) and Nanoscale Science (UNCC)
 - 2) Request to establish 3 Ph.D degrees in: Health Psychology (ECU), Organizational Science (UNCC) and Business Administration (UNCC)
 - 3) Other: Possible School of Optometry and Planning for MSN at UNC Pembroke
 - 4) Major themes for new graduate programs at UNC campuses:
 - 4.A) Umbrella rather than single-focus degrees
 - 4.B) Interdisciplinary rather than multidisciplinary
 - 4.C) Emphasis on collaborative research and scholarship
 - 4.D) Focus on workforce needs and development
 - 4.E) Connections with industry (including funding provided by industry)
 - 4.F) Assumptions that the bulk of student support would come from grants and contracts as well as from connections with industry.
 - 5) Other Policy issues relative to Graduate Programs:
 - 5.A) Annual GTA report will now require numbers of GTAs, GIAs, GLAs per semester and per academic year. A Substantive text report will be due every three years but must include description of training programs in each department that employs GTAs.
 - 5.B) The tuition remission request is still on the table in Raleigh. Appalachian would get 17 addition tuition remissions in that request. A new request will be developed for the next biennium budget. Dr. Huntley asked where the numbers came from and the response was: external funding, out of state enrollment and the number of new programs that have been developed within the last 10 years.

**Graduate Council Minutes
November 28, 2005**

4. New Business/Proposals

4.1 Proposals

A. College of Arts and Sciences

**The Department of English had 2 proposals.
Dr. David Haney presented the proposals.**

ENG 05-06-02, Effective date: Fall 2006

Add ENG 5570: Adolescent Literature/ (3). F. Course will be dual listed with ENG 4570 (formerly ENG 3570: see proposal ENG 05-06-01 to raise this course to the 4000 level).

ENG 05-06-04, Effective date: Fall 2006

Add ENG 5400: Appalachian Writing Project/ (6). On demand. The goal is to make the project fully recognizable to students by giving this previously special topics course its own number to be listed in the catalog.

A discussion took place regarding the course number for proposal ENG 05-06-02 needing to be changed. Dr. Haney will contact Jenny Ware in the Registrar's Office to have a different number assigned for course ENG5570.

A motion was made and seconded to accept the proposals with changes. The motion to accept carried unanimously.

**The department of Geography and Planning had 7 proposals.
Dr. James Young presented the proposals.**

GHY/PLN 2005-5, Effective date: Fall 2006

Add GHY 5814: Principles of GeoComputation.

This course is needed by graduate students focusing research on applications of GIS. It will provide experience with spatio-temporal modeling and programming within a GIS environment. This course was previously taught as a special topics course which offers and uses the expertise of a new faculty member.

GHY/PLN 2005-7, Effective date: Fall 2006

Change course title and course description for GHY5800: (Current title) Quantitative Methods, (Proposed title) Advanced Quantitative and Qualitative Methods in Geography.

GHY/PLN 2005-9, Effective date: Fall 2006

Add GHY 5240: Transportation Geography and Planning.

Transportation is an important component of many planning processes and geographic patterns. Although previously taught as a special topics course, teaching it on a regular schedule will give graduate students greater access to the course.

**Graduate Council Minutes
November 28, 2005**

GHY/PLN 2005-12, Effective Fall 2006
Add GHY 5312: GIS Management.

This course would be suitable as part of several programs being developed (e.g., Professional Science Masters; Public Administration concentration in hazards/emergency management).

GHY/PLN 2005-14, Effective Fall 2006
Add PLN 5450: Planning for Sustainable Communities.

Adding the course increases the options for graduate students in geography, geography with a planning concentration, and other majors with an interest in sustainable development and community planning.

GHY/PLN 2005-16, Effective Fall 2006
Add PLN 5460: Environmental Policy and Planning.

Adding the course increases the options for graduate students in geography who have an interest in environmental geography or planning, and students from other majors with an interest in environmental planning.

GHY/PLN 2005-20, Effective Fall 2006
Add PLN 5470: Community Development.

Adding the course increases the options for graduate students in geography, geography with a planning concentration, and other majors with an interest in sustainable development and community planning.

Proposals GHY/PLN 2005-5, GHY/PLN 2005-9, and GHY/PLN 2005-14 through GHY/PLN 2005-20 are dual listed.

A motion was made and seconded to accept these proposals. This motion was amended: The proposals are approved pending Dr. Holly Hirst's review of the dual listed course syllabi. The motion to accept carried unanimously.

B. College of Business

**The MBA program had 7 proposals.
Dr. Phil Witmer and Dr. Randy Edwards presented the proposals.**

MBA #1, Effective Date: 2nd Summer Session 2006
To change the MBA program of study from the current 42-hour curriculum to the proposed 32-hour curriculum.

The changes are designed to make our program more competitive by allowing students with a baccalaureate degree in business to complete our program within a one-year period and to be responsive to the mission of the MBA program.

**Graduate Council Minutes
November 28, 2005**

MBA #2, Effective Date: 2nd Summer Session 2006
Delete the following courses from the MBA curriculum:

MBA 5001 Foundations in Business
MBA 5002 Foundations in Financial Accounting
MBA 5003 Foundations in Economics
MBA 5004 Foundations in Finance
MBA 5005 Foundations in Marketing
MBA 5006 Foundations in Organizational Behavior
MBA 5100 Macroeconomics for Business
MBA 5700 Leadership and Management Skills
MBA 5650 Business, Law, Social Responsibility & Ethics
MBA 5010 International Study Experience

These courses are no longer offered in the 32-hour curriculum.

MBA #3, Effective Date: 2nd Summer Session 2006
Add MBA 5110 Economics for Decision Making

This course would replace MBA 5100 Macroeconomics for Business. This change would shift focus of the core course to micro economics.

MBA #4, Effective Date: 2nd Summer Session 2006
Add MBA 5020 International Seminar

This course is in response to the AACSB's emphasis on global perspectives and the importance of conducting business in an international arena.

MBA #5, Effective Date: 2nd Summer Session 2006
Add MBA 5670 Ethics and Communications

Given the importance of ethical conduct in business and effective communication, this course will help our graduates achieve these essential goals.

MBA #6, Effective Date: 2nd Summer Session 2006
Add MBA 5710 Leadership Skills

In the interest of reducing the program to 32 hours, this one-hour course replaces the previous three-hour course, and focuses on the essential leadership topics.

MBA #7, Effective Date: 2nd Summer Session 2006
Add MBA 5810 Executive Skills

Many students need some help in developing the soft skills of interpersonal behavior which can make them more marketable.

A motion to accept the proposals was made and seconded. After a lengthy discussion, the motion

**Graduate Council Minutes
November 28, 2005**

to accept carried with 3 opposed and 9 to accept.

C. College of Fine and Applied Arts

**The Department of Technology had 10 proposals.
Dr. Sidney Connor presented the proposals.**

TEC-FAA-2005-G&I 3, Effective Date: Fall 2006
This proposal is dual listed with a 4000 level course.
Add G&I 5522: Advanced 3D Imaging and Animation/(3).S.

Changes made to the Graphic Arts and Imaging Technology program to prepare students to use emerging technologies.

TEC-FAA-2005-G&I 4, Effective Date: Fall 2006
This proposal is dual listed with a 4000 level course.
**Change TEC 5622 Current Trends in Graphic Communications (2)/F; S to
G&I 5622 Current Trends in Graphic Communications Seminar (1)/F; S**

The changes better reflect current content and were recommended by the GAIT Advisory Board.

TEC-FAA-2005-G&I 5, Effective Date: Fall 2006
This proposal is dual listed with a 4000 level course.
**Change TEC 5591 Advanced Offset Printing Methods (3)/ F; S to
G&I 5591 Advanced offset Printing Methods (3)/ F; S**

The changes better reflect current content and were recommended by the GAIT Advisory Board.

TEC-FAA-2005-G&I 7, Effective Date: Fall 2006
This proposal is dual listed with a 4000 level course.
**Change the prerequisite for G&I 5566 Advanced Flexographic Printing Methods / (3) F;S
from G&I 3012 to G&I 1222 and G&I 3102, and change offering to Spring only.**

The prerequisite allows for a stronger foundation in prepress and flexography before entering an advanced flexography course.

TEC-FAA-2005-G&I 15, Effective Date: Fall 2006
This proposal is dual listed with a 4000 level course.
**Change G&I 5558 Digital Printing/(3) F;S from lecture two hours, laboratory four hours to
lecture two hours, laboratory two hours. Also, change to name to Digital Printing and
Publishing.**

The course is currently being taught with two hours lecture and two hours laboratory instead of what is listed in the catalog.

**Graduate Council Minutes
November 28, 2005**

TEC-FAA-2005-AT 2, Effective Date: Fall 2006

This proposal is dual listed with a 4000 level course.

Change the title and course description of TEC 5608 Renewable Electricity Technology/(3) F;S to TEC 5608 Photovoltaic System Design and Construction (3) F;S.

The current course, TEC 5608 Renewable Electricity Technology, has too much content to cover in the depth desired.

TEC-FAA-2005-AT 3, Effective Date: Fall 2006

This proposal is dual listed with a 4000 level course.

Add TEC 5607, Wind and Hydro Power Technology/(3) F;S

This course will provide students with the opportunity to gain more indepth knowledge related to the design and construction of Wind and Hydro power technologies.

TEC-FAA-2005-AT 5, Effective Date: Fall 2006

This proposal is dual listed with a 4000 level course.

Add TEC 5604 Sustainable Transportation / (3) F;S

This course has been successfully offered as a selected topics course for years and will become a required course in the Appropriate Technology program in the Technology Department.

TEC-FAA-2005-AT 6, Effective Date: Fall 2006

This proposal is dual listed with a 4000 level course.

Add TEC 5605 Sustainable Resource Management /(3) S.

This course has been successfully offered as a selected topics course for years and will become a required course in the Appropriate Technology program.

TEC-FAA-2005-AT 7, Effective Date: Fall 2006

This proposal is dual listed with a 4000 level course.

Add TEC 5606 Sustainable Water and Waste Water Technology / (3) F

This course has been successfully offered as a selected topics course for years and will become a required course in the Appropriate Technology program.

A motion was made and seconded to combine proposals: TEC-FAA-2005-G&I 3, TEC-FAA-2005-G&I 4, TEC-FAA-2005-G&I 5, TEC-FAA-2005-G&I 7, and TEC-FAA-2005-G&I 15.

A motion was made and seconded to accept the proposals. After a long discussion, the motion carried unanimously.

A motion was made and seconded to combine proposals: TEC-FAA-2005-AT 2, TEC-FAA-2005-AT 3, TEC-FAA-2005-AT 5, TEC-FAA-2005-AT 6, and TEC-FAA-2005-AT 7.

A motion was made and seconded to accept the proposals. The motion carried with 1 opposed and 11 to accept.

**Graduate Council Minutes
November 28, 2005**

5. **Old Business**

There was no old business to discuss.

6. The next regular meeting is scheduled for January 23, 2006 at 3:00 p.m. in 387 John Thomas Hall.

7. Meeting adjourned at 5:00 p.m.

Submitted to the Graduate Council by
Susan Triplett, Secretary to the Council