

**Appalachian State University**  
**Graduate Council**  
**November 19, 2012**  
**Approved January 28, 2013**

**Present:** John Abbott, Rebecca Battista, Mark Bradbury, Patty Dale, Keith Davis, Mary Englebert, Randy Gonzalez, Dru Henson, Holly Hirst, Edelma Huntley, Jim Killacky, Sandra Krause, Katherine Ledford, Dwayne McSwain, Katrina Palmer, Brian Raichle, Martin Root, Glenda Treadaway, Mary Valante, Peg Werts

**Excused:** William Bradshaw, Susan Davies, Pollyanne Frantz, Mike Mayfield

**Absent:** Joseph Cazier, Charles Duke, Jennifer Snodgrass, William Pelto, Fred Whitt

**Guests:** Les Bolt, Richard Crepeau, Ed Folts, Damiana Gibbons, Theresa Redmond, Ed Rosenberg, Amy Trawick

1. Dr. Huntley called the meeting to order.
2. It was moved (Killacky) and seconded (Werts) that the minutes of the October 15 meeting be approved. Motion carried.
3. Announcement
  - There will be a lunch for international graduate exchange students on November 27. Graduate programs are asked to encourage exchange students to become degree seeking instead of visiting students. Numbers declined following 9/11.
4. Curriculum Proposals

**MOTION 1 to approve with no changes: Government and Justice Studies – Criminal Justice and Criminology MS**

- *CAS\_GJS\_2012\_01. Create CJ 5666. The Criminal Court.*
- *CAS\_GJS\_2012\_02. Move CJ/PS 5661 Court Administration, SOC 5560 Race and Minority Relations, and SOC 5750 Social Stratification from the required to the elective area on the MSCJ&C check sheet. Add CJ 5666 The Criminal Court to the list of required courses for the MS in CJ&C.*

*Add these courses to the MSCJ&C electives:*

*PA 5180 Public Policy Analysis and Program Evaluation*

*PA 5260 Organization Theory and Behavior*

*PA 5360 Public Personnel Administration*

*PA 5460 Budgeting and Fiscal Administration*

*Change the required course requirements to 18. Change the elective course requirements to 12 to 15.*

**VOTE 1:** Motion unanimously approved.

**MOTION 2 to approve with no changes: Geography and Planning – Planning Certificate**  
*CAS\_GHY\_2012\_01. Revise existing Graduate Certificate in Planning (109A). The proposed changes reduce the number of required hours in the Certificate from 18 to 15, aligns our Graduate Certificate in Planning with our current course offerings, and reflects changes in our graduate curriculum.*

**VOTE 2:** Motion unanimously approved.

**MOTION 3 to approve with no changes: Government and Justice Studies – Political Science MA**

*CAS\_GJS\_2012\_04. Create PS 5675 Readings and Research in Environmental Policy.*

**VOTE 3:** Motion unanimously approved.

**MOTION 4 to approve with no changes: Sociology – Gerontology MA**

- *CAS\_SOC\_2012\_02. Rename SOC 5110 from Research Problems I to Advanced Research Methods I and change the course offering from fall to spring.*
- *CAS\_SOC\_2012\_03.*
  - 1) *Change name of SOC 5990 from Research Problems II to Advanced Research Methods II.*
  - 2) *Change grading from S/U to standard graduate letter grades (A through C-, F).*
  - 3) *Change the course offering from spring to summer.*
- *CAS\_SOC\_2012\_04. Add SOC 5550 (Housing for Older Adults).*
- *CAS\_SOC\_2012\_05. Change the MA/Gerontology degree offerings:*
  - 1) *Delete Major Code 256\**
  - 2) *Change Major Code 245A to:*
    - a) *remove the thesis option*
    - b) *increase the number of required hours and reduce the number of elective hours*
- *CAS\_SOC\_2012\_06. Change requirements for Graduate Certificate in Gerontology (110A).*

**VOTE 4:** Motion unanimously approved.

**MOTION 5 to approve with no changes: Educational Leadership (EDD)**

*COE\_EDL\_2012\_1. Add a new course EDL 7165, Quantitative Approaches in Non-Experimental Studies/ (3). On Demand., as a required course to the existing College of Education Doctoral program in Educational Leadership.*

**VOTE 5:** Motion unanimously approved.

**MOTION 6 to approve with no changes: Human Development and Psychological Counseling – Marriage and Family Therapy MA**

*COE\_HPC\_2012\_2. Make the following changes in the Marriage and Family Therapy Program (468A/51.1505):*

- A. *Add HPC 5110 Multicultural Counseling/(3).S. as a required course in the Human Development and Family Studies section.*

- B. *Move the remaining electives listed in the Human Development and Family Studies section to the Electives section and remove HPC 5110 Multicultural Counseling/(3).S. from "choose one of the following eight courses" in the Human Development and Family Studies section.*
- C. *Delete SOC 5400 Sociology of Adult Development and Aging /(3) as an elective in the Electives section.*

**VOTE 6:** Motion unanimously approved.

**MOTION 7 to approve with no changes: Human Development and Psychological Counseling – Clinical Mental Health Counseling MA and Expressive Arts CERT**

- *COE\_HPC\_2012\_3. Change the prerequisite for HPC 6390 Current Issues in Expressive Arts Therapy/(3).S. from no prerequisite to HPC 6360 Therapy and the Expressive Arts/(3).F;S.\*
- *COE\_HPC\_2012\_4. Add new course HPC 6365 Expressive Arts Summer Institute/(3-9).SS. to the graduate bulletin and as an elective in all concentrations of the Clinical Mental Health Counseling Program (709\*/13.1102).*
- *COE\_HPC\_2012\_5. Add new course HPC 6366 EXA Child/Adolescents/(3-6).SS. to the graduate bulletin and as an elective in all concentrations of the Clinical Mental Health Counseling Program (709\*/13.1102).elective in all concentrations of the Clinical Mental Health Counseling Program (709\*/13.1102).\*
- *COE\_HPC\_2012\_6. Add new course HPC 6355 Mindfulness Based Counseling/(3).F. to the graduate bulletin and as a required course in the Body Centered Therapy concentration (709C) and as an elective in all concentrations of the Clinical Mental Health Counseling Program (709\*/13.1102).*
- *COE\_HPC\_2012\_7. Make the following changes in the Clinical Mental Health Counseling Program (709\*/13.1102):*
  - A. *In the Expressive Arts Therapy Concentration (709E):*
    - a. *Change HPC 6390 Current Issues in Expressive Arts Therapy/(3).S. from an elective to a required course.*
    - b. *Change the required concentration semester hours from 6 to 9 and delete the concentration elective hours.*
  - B. *In the Body Centered Therapy Concentration (709C) change the required concentration semester hours from 6 to 9 and delete the concentration elective hours.*
- *COE\_HPC\_2012\_8. Make the following changes in the Graduate Certificate in Expressive Arts Therapy (425A/13.1102):*
  - A. *Add HPC 6390 Current Issues in Expressive Arts Therapy/(3).S. as a required course.*
  - B. *Change the number of required semester hours from 6 to 9*
  - C. *Change the number of elective semester hours from 12 to 9.*

**VOTE 7:** Motion unanimously approved.

**MOTION 8 to approve with changes: Curriculum and Instruction – Educational Media: Media Literacy**

- *COE\_C&I\_2012\_1. Change the MA in Educational Media (434\*/13.0501) with concentrations in Instructional Technology Specialist (ITS)/Media Literacy (434G), ITS/Media Production (434F), and ITS/New Media and Global Education (434H)*
- *COE\_C&I\_2012\_2.*
  - a. *Delete the following courses from the Graduate Certificate. Note: Each deletion is not a deletion from the catalog.*
    - *CI 5635 Media Literacy and Curriculum Development (3).F.*
    - *CI 5552 Advanced Video Production (3).S. and CI 5770 Intermediate Photography and Digital Imaging (3).F. from the approved graduate electives.*
  - b. *Add the following courses to the Graduate Certificate.*
    - *CI 5810 Introduction to Sight and Sound (3). F;S. as Required*
    - *CI 5825 Non-fiction Film and Video (3).F;S. and CI 5740 Photography and Digital Imaging (3).F;S. as approved graduate electives.*
- *COE\_C&I\_2012\_3.*
  - a. *Change course title from CI 5635: Media Literacy and Curriculum Development (3).F. to CI 5635: Media Literacy and Program Development (3). F. and change course descriptions.*
  - b. *Change course description of CI 5830 Media Literacy (3).S.*
  - c. *Change course title from CI 5940 Media: Image and Influence (3). S. to CI 5940 Media: Image, Influence, and Identity (3).S. and change description.*
  - d. *Change course descriptions of the following by deleting: “[Dual Listed with CI...] Dual listed courses require senior standing; juniors may enroll with permission of the department” (UG Catalog): “[Dual Listed with CI...]” (Graduate Catalog) for the following courses: CI 4552/5552, 4770/5770, 4810/5810, 4825/5825, 4830/5830, 4840/5840, 4860/5860, and 4940/5940.*
- *COE\_C&I\_2012\_4. Change course descriptions of the following by deleting: “[Dual Listed with CI...]. Dual listed courses require senior standing; juniors may enroll with permission of the department” (Undergraduate Catalog): “[Dual Listed with CI...]” (Graduate Catalog) for the following courses: CI 4552/5552, 4770/5770, 4810/5810, 4825/5825, 4830/5830, 4840/5840, 4860/5860, and 4940/5940.*

**Changes:**

1. The electives under the MA concentration in Media Literacy changed to 3-9 rather than 0-9 (in order for the concentration to total 27 hours);
2. The course number for Photograph and Digital Imaging on the Media Literacy CERT program should be 5750 (not 4750).

**VOTE 8:** Motion unanimously approved with changes noted above.

**MOTION 9 to approve with change: Leadership and Educational Studies – Higher Education**

*COE\_LES\_HE\_2012\_1.*

- A. *In the MA in Higher Education (454\*) Concentrations in Adult and Developmental Education (454F) and Community College and University Leadership (454G), move HE 5640 College Access and Student Success (3). On Demand from the Required Courses Section of the major to the Concentration Courses sections as a required course in both*

*the Adult and Developmental Education Concentration (Option A and Option B) and for the Leadership Concentration.*

- B. *In the MA in Higher Education (454\*) Concentration in Adult and Developmental Education (454F), delete HE 5710 Teaching and Learning in Adult and Developmental Education (3). On Demand. From Option A and Option B.*
- C. *In the MA in Higher Education (454\*) Concentrations in Adult and Developmental Education (454F), Community College and University Leadership (454G), and Teaching Concentration (454E), add HE 5440 College and University Teaching (3). On Demand. To the Required Courses section of major and remove it from the Concentration Courses sections in the Community College and University Leadership Concentration, and the Teaching Concentration.*
- D. *In the MA in Higher Education, Concentration in Teaching (454E):*
  - 1. *Delete*
    - *HE 5630. The Adult Learner (3). On Demand. from the Concentration Courses section*
    - *HE 5420 The Community College (3). On Demand. from the Concentration Courses section*
  - 2. *Add*
    - *HE 5635 Adult Development and Learning Theories (3). On Demand. to the Required Courses section*
    - *HE 5050 Designing Adult Learning Experiences Using Technology (3). On Demand. to the Concentration Courses section.*
  - 3. *Move HE 6900 Higher Education Internship/Field Study (2--8). On Demand. from the Required Course section of the major to the Concentration Courses section.*

**Change:** The number of hours for the internship in the teaching concentration listed as 3 (no hours are listed in the proposal).

**VOTE 9:** Motion unanimously approved.

## 5. OLD BUSINESS

- A. Commencement. Feedback from the Commencement survey is that the ceremony is too long. Doctoral candidates only will be hooded. Discussion will continue in the Spring whether departments might want to pursue a same-day hooding ceremony.
- B. Campus Prioritization Process. Phase I documents were submitted. Phase II deadline is in April. Phase III deadline is in June. There is a Graduate Council workspace in AsULearn.
- C. Awards and Recognition Committee. Dr. Davis reported
  - Domer Award: Rebecca Obdean (Technology)
  - Zigli Award: Manley Pugh (Biology)
- D. Announcements
  - Report from Grants, Resources and Services (attached)
  - Report from Research Protections (attached)

## 6. Motion to Adjourn (Killacky)

# Grants Resources & Services

APPALACHIAN STATE UNIVERSITY

## Graduate Council & URC / November 2012 Report from Dr. Pollyanne Frantz, GRS Director

### **Initiatives:**

- The Grantwriters Education Series, a hands-on interactive series of seven workshops designed to take participants through the proposal development process, focused on locating and evaluating funding opportunities at the second session.
- Frantz and Amy Love continue to work on the implementation of REACH NC.
- Two awards were made through the BIG Idea grant program.

### **Other Activities:**

- Limited submission competitions currently open:
  - ORAU Ralph E. Powe Junior Faculty Enhancement Awards
  - NSF Major Research Instrumentation

### **Upcoming events:**

- “Competing for Funding from the NSF” webinar (Nov. 5)
- “Competing for Funding from the NIH” webinar (Dec. 3)

For a complete listing of events, see <http://orsp.appstate.edu/events/orsp>

Research Protections Report  
Graduate Council and University Research Council  
November 2012

Announcements

- The Institutional Review Board (IRB) approved a standard operating procedure for investigating allegations of noncompliance:  
[researchprotections.appstate.edu/sites/researchprotections.appstate.edu/files/IRB%20SOP%20Non-Compliance.pdf](http://researchprotections.appstate.edu/sites/researchprotections.appstate.edu/files/IRB%20SOP%20Non-Compliance.pdf)
  - Note: the U.S. Department of Health and Human Services Office of Human Research Protections requires IRBs to develop written IRB procedures (regulatory requirements: [www.hhs.gov/ohrp/policy/irbgd107.html](http://www.hhs.gov/ohrp/policy/irbgd107.html) )

Coming Events

- November 13 and 16, GRAM Sessions on *Responsible Conduct of Research*, Julie Taubman
- November 20, IRB meeting (November 6 is the deadline for receiving IRB requests for full board review for this meeting)