

Graduate Council
Appalachian State University
Minutes of the Meeting Held October 16, 2006
(Approved November 20, 2006)

Present: Bill Brewer, Keith Davis, Charles Duke, Pollyanne Frantz, Sammie Garner, Bill Harbinson, Dave Haney, Dru Henson, Holly Hirst, Marie Hoepfl, Edelma Huntley, Mike Kernodle, Nancy Mamlin, Frank Monterisi, Richard Parrott, Bill Pollard, Nancy Schneelock-Bingham, Jenny Ware, James Westerman, Ray Williams, Phil Witmer

Absent/Excused: Randy Edwards, Mark Estepp, Alecia Jackson, Robert Johnson, Jill Thomley

Guests: Lee Baruth, Dennis Grady, Laurie Williamson

1. It was moved (Hoepfl), seconded (Mamlin), and accepted that the minutes of the September 18 meeting be approved.

VOTE: Motion carried. None opposed. No abstentions.

2. **Report from the Dean** – Edelma Huntley

- A. Dr. Philip Langlais, Vice Provost for Graduate Studies at Old Dominion University, visited Appalachian to review the operation of the office of Research and Graduate Studies. Dr. Maureen Grasso, Dean of the Graduate School at the University of Georgia, will visit campus at the end of October for the same purpose.

- B. *Transforming Campuses* (UNC-GA)

1. The first of six workshops was held on October 13 for persons interested in grant writing. Additional fall workshops will be November 10 and December 1; more will be conducted in Spring. The workshop goal is for participants to have proposals ready to submit to a funding agency.
2. Research Development Officers met with new faculty at an October 6 workshop.
3. Research Development Officers are working with all faculty. Faculty interested in inter-college collaboration should notify Pollyanne Frantz.
4. Pollyanne Frantz is working with the ENG 4300 professional writing class to develop an online (and CD format) research toolbox to identify funding opportunities and web sites modeling proposal and budget development.

- C. Federal Agenda 2008-2009. Research and Graduate Studies, Dr. Baumhover's office, and Meredith Curcio are discussing Appalachian's submission for the Federal Agenda. Agenda items include economic development, biomedical research, homeland security, nanotechnology.

3. **Report from the Office of Sponsored Programs** – Holly Hirst reporting for Bob Johnson
 - A. Submissions are down 45 percent since July 1, however, October will exceed last year's submission of \$2.2 million. Awards increased 13 percent since July 1.
 - B. Visit the following web sites for additional data:
September Award Recipients:
<http://www.graduate.appstate.edu/orsp/proposal/awards/award07/sep06award.html>
September Analysis Report
http://www.graduate.appstate.edu/orsp/proposal/awards/ytd_2007.pdf
September Report to Graduate Council
http://www.graduate.appstate.edu/gradstudies/facultystaff/agendas/oct06/Rpt2Grd%202006_2007.pdf
 - C. Former NSF program officer Fred Winter will give a presentation to discuss K-12 discovery research. Participants will walk through a mock review.

4. **Report from Graduate Studies** – Holly Hirst
 - A. Dr. Hirst is heavily involved with recruiting trips within North Carolina. She estimates that 150 students at other institutions have serious interest in Appalachian for Fall, 2007.
 - B. AdmissionPros will be used for online application for students enrolling Fall, 2007.
 - C. Academic Policies Committee met to review proposals and to recommend the following:
 - curriculum proposals be submitted electronically three weeks prior to each meeting
 - agenda items will be posted 10 days prior to each meeting
 - Graduate Council members will receive the report of the Academic Policies Committee by the Thursday prior to the meeting. The report will include the committee's recommendation, including changes and dialogue with departments.

This recommendation does not require a second. Following discussion, it was agreed that pre-planning would be required by departments/colleges to meet this change.

VOTE: Motion carried. None opposed. No abstentions.
 - D. Dialogue will begin to review various graduate studies policies:
 - Change double major and double degree to have the same policies and procedures
 - Refine the non-degree application process and standardize the number of hours allowed on a later degree program
 - Change the thesis/dissertation submission and approval timelines
 - Restate the appeals process to be more specific about the steps involved
 - Look for an approach to alleviate 5989 misuse
 - Comprehensive examination deadlines – set the deadline to the last day of the semester
 - Dates for POS and Candidacy

- Full-time maximum load for graduate students – set the maximum full-time enrollment at 3 s.h. for Fall and Spring semesters in the system with students not holding assistantships allowed to take 15
- GA continuation contingent upon completion of courses (such as for scholarships)
- Graduate courses and program changes should be effective Fall
- Graduate certification descriptions, rules, and regulations should be in the *Graduate Bulletin*

5. Curriculum Proposals – Human Development and Psychological Counseling

Make the following changes in the Professional School Counseling Program (Major Code: 427* and CIP: 13.1101 and Concentration Code: 427B Elementary/Middle School Licensure and 427C Secondary School Licensure)

It was moved (Davis) and seconded (Garner) that the proposal be approved.

VOTE: Motion carried. None opposed. No abstentions.

6. Curriculum Proposals – Computer Information Systems

CIS 5610 Global Information Technologies (dual-listed with 4610)
 CIS 5620 IS Strategy, Policy and Governance (dual-listed with 4620)
 CIS 5630 Advanced Data Management (dual-listed with 4630)
 CIS 5680 Developing Software Solutions (dual-listed with 4680)
 CIS 5710 e-Business Systems (dual-listed with 4710)
 CIS 5720 Advanced Internet Technologies (dual-listed with 4720)
 CIS 5830 Managing Security (dual-listed with 4830)
 CIS 5840 Advanced Security (dual-listed with 4840)
 CIS 5850 Information Systems Project (dual-listed with 4850)

It was moved (Brewer) and seconded (Mamlin) that the proposal be approved.

VOTE: Motion carried. None opposed. No abstentions.

7. Graduate Education Task Force – Dennis Grady. For the full report, visit <http://www.graduate.appstate.edu/gradstudies/facultystaff/agendas/oct06/gradtaskforce.pdf>.

8. Graduate Student Association Senate – Frank Monterisi

The Graduate Student Association Senate is continuing its efforts to raise \$10,000 for an endowment to be used for graduate student research. Several pledges have been made to match funds raised, such as matching the first \$1,000 raised by November and matching the first \$1,000 by the end of the semester. The organization will operate from the interest earned off of the endowment. They have also set a goal to raise \$50,000 by May.

9. The meeting was adjourned.