

**Appalachian State University**  
**Graduate Council**  
**October 15, 2012**  
**(Approved November 19, 2012)**

**Present:** John Abbott, Mark Bradbury, Joseph Cazier, Patty Dale, Keith Davis, Garner Dewey (for Glenda Treadaway), Pollyanne Frantz, Randy Gonzalez, Dru Henson, Holly Hirst, Edelma Huntley, Jim Killacky, Sandra Krause, Katherine Ledford, Dwayne McSwain, Katrina Palmer, Brian Raichle, Martin Root, Jennifer Snodgrass, Mary Valante, Peg Werts

**Excused:** Rebecca Battista, Susan Davies

**Absent:** Charles Duke, Mary Englebort Mike Mayfield, William Pelto, Fred Whitt

**Guests:** Lori Gonzalez, Bobby Sharp, Chris Thaxton

1. Dr. Huntley called the meeting to order.
2. It was moved (Killacky) and seconded (Werts) that the minutes of the September 17 meeting be approved as corrected (Frantz was present). Motion carried.
3. Announcements
  - Dr. Hirst noted that enrollment is down on-campus but up off-campus.
  - Dr. Huntley recently attended a GRE meeting where it was noted that graduate enrollment is down nationally 1.2%. The 1.2% disguises more dramatic declines, such as teacher education down 10% and arts and humanities down 6%. Some of the decline might be the result of the elimination of subsidized loans for graduate students; but other factors including employment prospects are also important.
4. Campus Program Prioritization Process – Dr. Lori Gonzalez (Provost) and Dr. Bobby Sharp (Institutional Research, Assessment and Planning)

UNC General Administration mandates review of low-enrollment/low productivity academic programs. Dr. Mike Mayfield will coordinate the review of undergraduate programs. The Graduate Council will coordinate the review of graduate programs.

13 graduate programs will be reviewed this fall: Child Development, Computer Science, English Education, Engineering Physics, History and History Education, General Experimental Psychology and School Psychology, Gerontology, Mathematics and Mathematics Education, Music Education, Romance Languages. For more information, Council members should refer to the program prioritization document adopted by the Graduate Council during 2011-12:

<http://www.graduate.appstate.edu/facultystaff/progdir/programreview.html>.

The review committee will need to give careful thought to recommendations: continue with modifications, discontinue, merge with another program. Departments with programs on the

list for two consecutive cycles must engage in serious conversation about the future of the program. Certificate programs are under review for the first time. The Board of Governors will take into account duplication of programs across the state.

The campus has not had discussions about whether to remain a master's comprehensive or attempt to become a doctoral-level university. Some programs may be poised for excellence and could stand out nationally with increased resources.

Criteria for identifying programs for review:

- Degrees awarded in the last 2 years: fewer than 16, OR
- Degrees awarded in the more recent year: 9 or fewer, OR
- Enrollment in the more recent year: less than 23

Timeline:

- October 15 – programs notified of review
- November 9 – reports submitted to the Graduate Council's Committee on Program Assessment and Review.
- December 3 – recommendation by the Graduate Council to the Graduate Dean. Dean Huntley will make a recommendation to the Provost.
- December 14 – report due to UNC General Administration
- February 2013 – review by the Board of Governors

5. Curriculum Discussions: Council members are asked to discuss with their respective departments the 2 topics below and bring feedback to the November meeting. Refer to the attached Report of the Curriculum Subcommittee for additional information.

- Review of limits for transfer and pre-admission courses
- Accelerated Admission Discussion.

6. Other Announcements

- A. Research Services Fair – October 19 at 1:00 p.m. in the Blue Ridge Ballroom of the Union. Services available to faculty and graduate students.
- B. Faculty Awards Reception – October 25, 2012 at 5:00 p.m. in the Solarium of the Union.
  - Distinguished Graduate Faculty Member: Dr. Doris Bazzini, Psychology
  - 15<sup>th</sup> Anniversary of 100 Scholars. Recognition of recipients and donors.
  - Dr. Martin Root will be inducted into the Academy of Outstanding Graduate Mentors
- C. DegreeWorks went live on October 1.
- D. Report from Grants, Resources and Services (attached)
- E. Report from Research Protections (attached)
- F. 24-hour National Graduate Student Crisis Line: 1-800-GRAD-HLP
- G. Process for Planning and Establishing of New Degree Programs: Baccalaureate, Masters, Doctoral (See attachment)

7. Motion to adjourn (Killacky)

**Report of the Curriculum Committee  
Submitted by Holly Hirst  
October 2012**

The Curriculum Committee met and started to discuss two of the policy considerations on the list for this year. We will be soliciting feedback from the Council at the meeting on Monday:

**(1) Review of limits for transfer and pre-admission courses**

Currently: We have three limits that are inter-related, but that are enforced independently:

- 12 hours of ASU graduate coursework taken as a senior can be used on a grad program provided they were not used to meet undergraduate requirements.
- 9 hours of ASU graduate coursework taken prior to admission to a program (typically non-degree or prior degree-seeking here -- although one could argue that this *should* include courses taken as a senior)
- 6-9 hours of graduate coursework taken at another institution (either before or after admission to our program, provided it meets other transfer rules)

Discussion: Should we update these requirements to reflect current practices (off-campus cohort models; 4 credit courses in the sciences; increased number of programs that require many more than the usual 30-39 hours).

Alternate ideas for discussion by the Council: Define all coursework taken prior to admission and any taken from another institution after admission as 'non-standard' and limit those hours in one of the following ways:

- 25% of the hours on a program of study
- 12 hours on a program of study
- 9 hours or 25% on a program of study, whichever is larger (or whichever is smaller)
- 12 hours or 25% on a program of study, whichever is larger

Considerations:

- Off campus cohorts take 6 hours a term, and if they realize at the end of their first term that they want to be degree seeking, they will have taken 12 hours by the time they are fully admitted.
- Graduate science courses are often 4 hours, and so 12=3 classes, i.e., one full-time term.
- 12 hours is almost half of a 30 hour program, but 9 hours doesn't help the off-campus cohort joiner.
- An hour limit will be more restrictive in a 48-72 hour program, but a 25% is very restrictive for a 30 hour program

**(2) Accelerated Admission Discussion**

The Curriculum Committee has read about the two possible formats for a "4+1" master's program, and seeks input from the Council before proceeding (or scrapping the idea):

- Develop a centralized program in which any master's program can nominate a strong rising senior for accelerated admission with some sort of Graduate School review for each nomination. (example: UT-Austin Select Admission <http://www.utexas.edu/ogs/admissions/select.html>)
- Provide a general framework in which individual master's programs can submit curriculum proposals for a discipline specific accelerated admission program should a program wish to do so. (example: UNCW Chemistry [http://catalogue.uncw.edu/preview\\_program.php?catoid=10&poid=930&returnto=453](http://catalogue.uncw.edu/preview_program.php?catoid=10&poid=930&returnto=453))

Rules and regulations would be needed regardless of format, such as: streamlining of admission process, minimum GPA, maximum number of hours that can count on the both the undergrad and grad programs of study.

Possible actions:

- Poll the master's programs to see if there is one that wishes to be a pilot program, and try this out.
- Since for most professional programs (e.g., teacher education, nutrition) there would almost never be a student who can find time during the senior year to take graduate courses, only a few programs might find this of interest. Should this stop us from having a general program, i.e., should we go forward with a UNCW type model and require each interested department to put forth curriculum proposals for combined programs?

# Grants Resources & Services

APPALACHIAN STATE UNIVERSITY

## Graduate Council & URC / September – October 2012 Report from Dr. Pollyanne Frantz, GRS Director

### **Initiatives:**

- The Grantwriters Education Series, a hands-on interactive series of seven workshops designed to take participants through the proposal development process, began on September 28 with 14 participants from 11 departments.
- Frantz and Amy Love continue to work on the implementation of REACH NC.

### **Events (date/number of participants):**

- “First Fridays: Foreclosure Crisis in Appalachia” featuring Dr. Rosie Tighe from the Department of Geography and Planning (September / 24)
- “How to Write Successful Proposals for NSF CAREER, DoD Young Investigator, and Other Grants for Early Career Researchers” webinar featuring Lucy Deckard of Academic Research Funding Strategies (September / 2)
- “North Carolina Biotechnology Center: Funding your Life Sciences Research” (September / 13).

### **Other Activities:**

- Faculty consultations/meetings:
  - Frantz: 4
  - Love: 5
- Student consultations/meetings:
  - Love: 2
- Limited submission competitions conducted:
  - NC QUEST Cycle XI program
- Frantz is serving as a mentor in the National Organization of Research Development Professionals Mentoring Program
- Frantz and Love attended the UNC-Sponsored Programs and Research Council fall meeting via teleconference (September)
- Frantz attended the installation ceremony for Joseph Bathanti as the new Poet Laureate of North Carolina (September)

- Frantz coordinated National Science Foundation program officer and legislative visits for two faculty members from the Department of Physics and Astronomy.

### **Upcoming Events:**

*For a complete listing of events, see <http://orsp.appstate.edu/events/orsp>*

- First Fridays: Appalachian Culture and Heritage (Oct. 5, Nov. 2)
- How to Write Successful Grants for Instrumentation webinar (Oct. 9)
- Faculty and Graduate Student Research Services Fair (Oct. 19)
- New Faculty & Researcher workshop (Oct. 26).

Research Protections Report  
Graduate Council and University Research Council  
October 2012

Upcoming Presentations/Events

- October 19, Faculty and Graduate Student Research Services Fair
- October 26, New Faculty and Researcher Workshop
- November 2, Guest lecture for Dr. Michael Hamburger's Chemistry class, Julie Taubman, *Responsible Conduct of Research*
- November 13 and 16, GRAM Sessions on *Responsible Conduct of Research*, Julie Taubman

Items of Note

- 83 new requests for initial IRB review have been received as of 10/8/12. This is a record amount of requests for this time in the academic year. In contrast, 73 requests were received by 10/8 last year with a total of 318 review requests during the 2011-12 academic year. As a result of this increase in demand for IRB review, IRB reviews are taking longer to complete.
- UNC-GA provided Appalachian with a test site for an online program to manage animal care and use reviews, as well as a new version of our online program for human subject review requests. As these programs migrate from test versions to usable sites, we will have an opportunity to explore allowing researchers to request IRB and IACUC review online.

Past Events

- Robin Tyndall, Dr. Yang's COM3938 class, *IRB Basics* (9/4 12 attendees)
- Julie Taubman co-hosted the Compliance breakout session with John Chinn of East Carolina University at the UNC-Sponsored Programs and Resource Council meeting on 9/17 and co-presented with Charna Howson on 9/18 on coordination between sponsored programs and research compliance for the RAMSeS meeting.
- Robin Tyndall, *Navigating the IRB* (9/20, 6 attendees)
- Julie Taubman, Dr. Carmichael's class *Responsible Conduct of Research* (9/26, 18 attendees)