

PROVOST APPROVED 10.20.17

MINUTES OF THE MEETING  
OF THE UNDERGRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
October 4, 2017

The Undergraduate AP&P Committee met on Wednesday, October 4, 2017 at 3:00 p.m. in the William C. Strickland Conference Room of I.G. Greer Hall.

Committee members present: Dr. Jon Beebe, Dr. Ellen Cowan, C. A. Debelius, Dr. Christina Hayes, Dr. Jeff Hirst, Dr. Joe Klein, Dr. Cameron Lippard, Dr. Tanga Mohr, Dr. Ben Powell, Dr. Teresa Sumrall, Mr. John Wiswell, Mr. Rice Neese

Committee members excused: Ms. Raiann Rosier

Committee members unexcused: Dr. Teresa Carnevale, Mr. Jason Miller

At 3:00 p.m., Dr. Mark Ginn noted that we had a quorum and he called the meeting to order.

**Introduction of new members**

Dr. Ginn introduced new members and thanked those returning.

**Election of Chair**

A motion was made and seconded to nominate Dr. Ben Powell as chair.

A motion was made to close the nominations.

Vote 1 – To close the nominations - PASSED

Vote 2 – To elect Ben Powell as chair - PASSED

**Appoint a Parliamentarian**

Jon Beebe was appointed by the chair as parliamentarian.

**Subcommittees**

Ben Powell asked for volunteers for the AP&P Subcommittee.

**Approval of Minutes**

May 3, 2017

Vote 3 – To approve the May 3, 2017 minutes - PASSED

### Announcements

- “For Information Only” memo/list of items approved by the General Education Council on September 22, 2017.
- For the record (Registrar’s Office):  
UAP&P Proposal **DeansCouncil\_2016\_1** from the February 1, 2017 meeting did not get all the proposal information recorded. In addition to what was recorded in the February minutes, the following needs to be added to the Undergraduate Bulletin for 2017-2018 (In Academic Regulations, after the section Course Numbering and before Course Credits):

#### **Numerical Data (ND) Prerequisite**

The Numerical Data (ND) pre-requisite can be met by having any of the following: Credit for any math or statistics course, passing score on the Math Placement test, ACT Math score of 22 or above, or SAT Math Score of 550 or above.

Also for future reference (but not in the Bulletin):

In Banner the Registrar will continue to build the rule that will use courses in the attached list. The criteria for meeting the ND pre-req include:

GEP MAT (transfer),  
MAT AREA (transfer) - which is old Core Curriculum credit,  
MAT ELEC (transfer),  
Any MAT course (transfer or institutional),  
Any STT course (transfer or institutional),  
Math Placement test passing score,  
ACT of 22 or above, or  
SAT of 550 or above.

When scoring of ACT or SAT exams is changed, the cut-offs will be updated by means of the ACT or SAT concordance tables.

- FIO - Semester Offerings Changes

### New Business

**Procedural note: All dual-listed graduate course changes are approved through the graduate AP&P Committee. The complete action of the proposal will be listed but only the undergraduate curriculum is voted on by UAP&P.**

ORDER OF PRESENTATION

Hayes School of Music  
College of Arts and Sciences

### Proposals from the Hayes School of Music (1)

Dr. James Douthit presented the proposal from the Hayes School of Music.

The proposal from the **Hayes School of Music** was approved as follows: (Effective: FALL 2018)

U\_MUS\_MUS\_2017\_1      Change the course description and prerequisite statement of **MUS 2010 – Contemporary Musicianship II (3) Spring** to read as follows:  
**MUS 2010 - Contemporary Musicianship II (3)**  
When Offered: Spring

An expansion of the aural skills and theoretical knowledge presented in MUS 1003. The study of basic music theory concepts, integrated with aural skills (sight singing, rhythmic reading, melodic and rhythmic dictation.) Prerequisite: MUS 1003 with a minimum grade of "C-" (1.7). May be repeated no more than twice, including withdrawals after the initial add/drop period.

POS affected: 557G, 557H, 557I

Vote 4 – To approve the proposal from the Hayes School of Music - PASSED

### **Proposals from the College of Arts and Sciences (3)**

Dr. Dru Henson presented proposals from the College of Arts and Sciences for the Department of Biology and the Department of Cultural, Gender and Global Studies.

The proposals from the **Department of Biology** were approved as follows: (Effective: Fall 2018)

GU\_CAS\_BIO\_2016\_05      Add **BIO 4585/BIO 5585 - Endocrinology (3) Fall**

#### **BIO 4585 - Endocrinology (3)**

When Offered: Fall

This course covers basic concepts and principles of hormone synthesis, metabolism and action and some of their associated disorders.

Prerequisites: BIO 1801 for non-Biology majors, BIO 1802 for Biology majors. [Dual-listed with BIO 5585.] Dual-listed courses require senior standing; juniors may enroll with permission of the department.

GU\_CAS\_BIO\_2016\_06      Delete BIO 5552 - Entomology (4) Fall and remove the dual-listing with **BIO 4552**.

Change the semester offering, course description, and prerequisite statement of **BIO 4552 - Entomology (4) Fall** to read as follows:

#### **BIO 4552. Entomology (4)**

When Offered: Fall. Even-numbered years.

GEN ED: Junior Writing in the Discipline (WID).

A study of the insects, including anatomy, physiology and function, with a special emphasis on the ecological roles of insects and their interactions with other organisms. Evolutionary relationships with related arthropods are also covered. Basic taxonomy of the major insect groups is addressed with required excursions into the field and an insect collection, which teaches collecting and preservation techniques. Students investigate insects through essays, a research paper and oral presentations. Lecture three hours, laboratory three hours. Prerequisite: RC 2001 or its equivalent, BIO 1801 for non-Biology majors, BIO 1802 for Biology majors.

Vote 5 - To approve the proposals from the Department of Biology to include changing “arthropods is” back to “arthropods are” in the BIO 4552 course description – PASSED

The proposals from the **Department of Cultural, Gender and Global Studies** were approved as follows: (Effective: FALL 2018)

U\_CAS\_WRC\_2016\_04      Change the prerequisite statement of **WRC 3525 - Pedagogy of Investigations (2) Fall; Spring** to read as follows:

Prerequisites: WRC 1103 and WRC 1104, or their equivalents, and WRC 2001 or its equivalent. Corequisites: WRC 2203 or WRC 3520.

Vote 6 – To approve the proposal from the Department of Cultural, Gender and Global Studies - PASSED

### **Old Business**

### **Other**

### **Adjournment**

Vote 7 – To approve the motion to adjourn - PASSED

**UNDERGRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE**  
**October 4, 2017**  
 Unofficial Vote Record

<b>Committee Members</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
Jon Beebe	Y	Y	Y	Y	Y	Y	Y						
Teresa Carnevale	-	-	-	-	-	-	-						
Ellen Cowan	Y	Y	Y	Y	Y	Y	Y						
C. A. Debelius	Y	Y	Y	Y	Y	Y	-						
Shanan Fitts	-	-	-	-	-	-	-						
Christina Hayes	Y	Y	Y	Y	Y	Y	Y						
Jeff Hirst	Y	Y	Y	Y	Y	Y	Y						
Rene Horst	-	-	-	-	-	-	-						
Joe Klein	Y	Y	Y	Y	Y	Y	Y						
Cameron Lippard	Y	Y	Y	Y	Y	Y	Y						
Jason Miller	-	-	-	-	-	-	-						
Tanga Mohr	Y	Y	Y	Y	Y	Y	Y						
Ben Powell	A	A	Y	Y	Y	Y	Y						
Teressa Sumrall	Y	Y	Y	Y	Y	Y	Y						
John Wiswell	Y	Y	Y	Y	Y	Y	Y						
Rice Neese	Y	Y	Y	Y	Y	Y	Y						
Raiann Rosier	-	-	-	-	-	-	-						

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The recommendations from the October 4, 2017 Undergraduate Academic Policies and Procedures Committee meeting are approved.

*Darrell P. Kruger*  
 Darrell P. Kruger  
 Provost and Executive Vice Chancellor

10/20/2017  
 Date

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**TO: AP&P**  
**FROM: Michael Krenn, Director, General Education Program**  
**DATE: September 25, 2017**  
**RE: Memo of actions of the General Education Council on Sept. 22, 2017**

The General Education Council took the following actions at its meeting on 09/22/17:

**ACTION Items:**

**VOTE 1: Minutes from March 24, 2017 and April 21, 2017 meetings**

Yes: 11      No: 0      Abstain: 1      *Minutes approved as written.*

**VOTE 2: Writing in the Discipline, effective Fall 2018**

**BIO 4552, Entomology**

Yes: 11      No: 1      Abstain: 0      *Motion carried.*

## **SEMESTER OFFERING CHANGES April 26, 2017 – September 18, 2017**

PE 1704 changed from Fall, Spring to On Demand  
PE 1725 changed from Fall, Spring to On Demand  
PE 1734 changed from Fall, Spring to On Demand  
PE 1735 changed from Fall, Spring to On Demand  
PE 1743 changed from Fall, Spring to On Demand  
PE 1755 changed from Fall, Spring to On Demand  
PE 1791 changed from Fall, Spring to On Demand  
PE 1793 changed from Fall, Spring to On Demand  
PE 1804 changed from Fall, Spring to On Demand  
PE 1823 changed from Fall, Spring to On Demand  
PE 1840 changed from Fall, Spring to On Demand  
NUR 3021 changed from Spring to Fall  
NUR 4021 changed from Summer Session to Spring  
NUR 4029 changed from Summer Session to Spring  
NUR 4032 changed from Fall, Spring to Summer Session  
NUR 4033 changed from Fall to Summer Session  
CHN 2005 changed from Fall to On Demand  
FRE 1010 changed from Fall to Fall, Spring  
FRE 1020 changed from Spring to Fall, Spring  
FRE 1040 changed from Fall to Fall, Spring  
FRE 1050 changed from Spring to Fall, Spring  
SNH 1010 changed from Fall to Fall, Spring  
SNH 1020 changed from Spring to Fall, Spring  
SNH 1040 changed from Fall to Fall, Spring  
SNH 1050 changed from Spring to Fall, Spring  
SNH 2005 changed from Fall to Fall, Spring  
SNH 2025 changed from Spring to Fall, Spring  
SNH 3035 changed from Spring to Fall, Spring  
SNH 3080 changed from Fall to Fall, Spring  
CI 2300 changed from Fall, Spring to Fall, Spring, Summer Session  
CI 3400 changed from Fall, Spring to Fall, Spring, Summer Session  
CI 3750 changed from Fall, Spring to Fall, Spring, Summer Session  
AMU 0001-0025 changed from Fall, Spring to Fall, Spring, Summer Session  
AMU 2001-2025 changed from Fall, Spring to Fall, Spring, Summer Session  
AMU 4001-4025 changed from Fall, Spring to Fall, Spring, Summer Session  
MUS 2011 changed from Fall, Spring to Fall, Spring, Summer Session  
MUS 2014 changed from Fall, Spring to Fall, Spring, Summer Session  
MUS 2015 changed from Fall, Spring to Fall, Spring, Summer Session  
MUS 2018 changed from Fall, Spring to Fall, Spring, Summer Session  
MUS 3002 changed from Fall, Spring to Fall, Spring, Summer Session  
MUS 3060 changed from Spring to Fall, Spring  
DAN 1420 changed from Fall to Fall, Spring  
DAN 2020 changed from Spring to Fall, Spring  
DAN 2030 changed from On Demand to Fall, Spring  
DAN 2420 changed from Spring to Fall, Spring  
DAN 2600 changed from On Demand to Fall, Spring

DAN 3280 changed from Spring to Fall, Spring  
DAN 3435 changed from Spring to Fall, Spring  
DAN 4405 changed from Spring to Fall, Spring  
DAN 4870 changed from Spring, Odd-numbered years to Fall; Odd-numbered years  
HPC 5870 changed from Spring, Odd-numbered years to Fall; Odd-numbered years  
THR 2005 changed from Fall to Fall, Spring  
THR 2022 changed from Spring to Fall, Spring  
THR 2214 changed from Fall (this was already changed to Spring in 2015) to Spring  
THR 2629 changed from On Demand to Fall, Spring  
THR 3670 changed from On Demand to Fall, Spring  
THR 3679 changed from On Demand to Fall, Spring  
ENG 3679 changed from Spring to Fall, Spring  
THR 3630 changed from On Demand to Spring  
ARB 1020 changed from Fall to Spring  
FRE 2025 changed from Spring, Alternate Years to On Demand  
FRE 3045 changed from Fall to On Demand  
FRE 4075 changed from Spring to On Demand  
SNH 4001 changed from Fall to On Demand  
SNH 4003 changed from Spring to On Demand  
SNH 4063 changed from Fall to On Demand  
SNH 4565 changed from Fall; On Demand to Fall, Spring  
MUS 3073 changed from Spring to Fall  
MUS 4030 changed from Fall to Spring  
MUS 4070 changed from Fall to On Demand  
MUS 4420 changed from Spring to Fall  
MUS 4900 changed from Fall, Spring to Fall, Spring, Summer Session  
MAT 3340 changed from Fall to Spring  
CSD 3660 changed from Fall, Spring to On Demand  
CSD 5682 changed from Summer Session to On Demand  
CSD 4662 changed from Spring, Summer Session to Fall, Spring  
CSD 5662 changed from Spring, Summer Session to Fall, Spring  
HIS 3823/MSL 3823 changed from F;S. Odd-numbered years. (SS1. Even-numbered years.) to Fall. Spring, Even-numbered years. Summer Session 1, Odd-numbered years.