

MINUTES OF THE MEETING  
OF THE UNDERGRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
October 7, 2015

The AP&P Committee met on Wednesday, October 7, 2015 at 3:00 p.m. in the William C. Strickland Conference Room of I.G. Greer Hall.

Committee members present: Dr. Jon Beebe, Dr. Teresa Carnevale, Dr. Dinesh Davé, Dr. Joe Klein, Dr. Kathleen Lynch-Davis, Mr. Jason Miller, Dr. Janice Pope, Dr. Ben Powell, Dr. Rene Salinas, Mr. John Wiswell, Ms. Tori Little, Mr. Wes Rawles

Committee members unexcused: Dr. Ellie Hoffman

At 3:04 p.m., Dr. Mike Mayfield noted that we have a quorum and he called the meeting to order. Each member introduced themselves for the benefit of any new members present. Dr. Mayfield reminded the committee that the official vote is by voice.

**Election of Chair**

Dr. Mike Mayfield opened the floor for nominations for the position of Chair of the Undergraduate Academic Policies and Procedures Committee. A motion was made and seconded to nominate Dr. Ben Powell.

VOTE 1 – To approve Ben Powell as chair - PASSED

**Selection of a Parliamentarian**

Dr. Ben Powell opened the floor for nominations for the position Parliamentarian. A motion was made and seconded to nominate Wes Rawles as Parliamentarian.

VOTE 2 – To approve Wes Rawles as Parliamentarian - PASSED

**Subcommittees**

Dr. Powell reported that Edgar Peck will continue to be chair the Academic Policies subcommittee (Formerly Academic Governance Handbook subcommittee.) He also reported that the Academic Procedures subcommittee (formerly Curriculum Software subcommittee) will continue. Dr. Powell asked for volunteers for both committees.

**Minutes**

April 29, 2015

VOTE 3 – To approve the April 29, 2015 minutes - PASSED

## **Announcements**

1. “For Information Only” memo/list of items approved by the General Education Council on September 25, 2015. (Effective: Fall 2016)

### **GEN ED: Quantitative Literacy Designation**

CS 1445. Introduction to Programming with Interdisciplinary Applications  
MAT 1005. A Brief Introduction to Mathematics  
MAT 1010. Introduction to Mathematics  
MAT 1020. College Algebra with Applications  
MAT 1030. Calculus with Business Applications  
MAT 1110. Calculus with Analytic Geometry I  
STT 1805. A Brief Introduction to Statistics  
STT 1810. Basic Statistics  
STT 2810. Introduction to Statistics  
STT 2820. Reasoning with Statistics  
STT 3820. Statistical Methods I

### **GEN ED: Historical Studies Designation**

HIS 1110. History and Culture  
HIS 1120. Society and History  
HIS 1130. Themes in Global History  
HIS 1200. American History  
HIS 1400. World Empires  
HIS 1501. Revolution and Social Change in World history  
HIS 2312. Introduction to the Ancient Mediterranean World  
HIS 3726. History of the Appalachian Region  
HIS 3823. American Military History  
MUS 2611. Music History and Style I  
MUS 2612. Music History and Style II  
MUS 3611. Music History and Style III  
RM 2140. Natural Resources: Becoming an Informed Citizen

### **GEN ED: First Year Writing Designation**

WRC 1103. Investigations Local

### **GEN ED: Second Year Writing Designation**

WRC 2001. 28607: Days in the Life

### **GEN ED: Writing in the Discipline (WID)**

MAT 3110. Introduction to Modern Algebra  
MAT 3220. Introduction to Real Analysis I  
PSY 3100. Research Methods in Psychology  
SOC 3885. Research Methods I  
SOC 3960. Sociological Theory II  
STT 3851. Statistical Data Analysis II

### **GEN ED: Senior Capstone**

MAT 4330. Senior Seminar in Actuarial Science  
MAT 4510. Senior Honors Thesis  
PSY 4655. Contemporary Issues in Psychology  
PSY 4658. History and Systems of Psychology  
SOC 4450. Senior Seminar

2. AP&P FIOs

- The course title approved by AP&P Dec. 3, 2014 NUR 4140. Professional Nursing Syntheses was too similar to NUR 4032. Professional Nursing Synthesis and could cause confusion. The title was changed to NUR. 4140. Introduction to Professional Nursing Synthesis.
- The Appendix C to establish a Master of Science in Applied Data Analytics was submitted to UNC-GA September 24, 2015.

**New Business**

Order of Presentation:

Deans Council  
Honors College  
College of Arts and Sciences

Dr. Mike Mayfield presented a proposal from the Deans Council

The proposal from **Deans Council** was approved as follows: (Effective: FALL 2016)

DeansCouncil\_2015\_1      Change the Credit Limitations section (#8) in the Undergraduate Bulletin to allow an ASU graduate to pursue a second major under the same degree. The policy will read as follows:

8. Concurrent second degrees or majors: If a student wishes to earn two (or more) undergraduate degrees or majors at Appalachian concurrently, she or he must complete all program of study requirements stipulated for the respective degrees or majors. The University will award a diploma for each degree earned. Both majors or degrees are noted on the transcript.

Returning after ASU graduation for second degrees or majors: If a student has received a bachelor's degree from Appalachian, a second (or subsequent) bachelor's degree or major can be earned by completing all program of study requirements stipulated for the second (or subsequent) degree or major. The University will award a diploma for each degree earned. Both degrees are noted on the transcript.

VOTE 4 – To approve the proposal from Deans Council - PASSED

Dr. Heather Waldroup presented a proposal from the Honors College.

The proposal from **Honors College** was approved as follows: (Effective: FALL 2016)

HON\_2015\_01      Change the description of the University Honors requirements in the Undergraduate Bulletin to reflect a requirement of a minimum "B" grade in each course taken for Honors credit. The policy will read as follows:

5. maintaining both a cumulative and Honors course GPA of 3.45 in the senior year and earning no less than a "B" (3.0 grade points) in each required Honors course.

All honors contracts must be approved in advance by the Honors College.

VOTE 5 - To approve the proposal from Honors College with Dr. Hirst's suggestions to add clarification of "3.0 grade points" and change "all" to "each". - PASSED

Dr. Dru Henson presented the proposals from the College of Arts and Sciences for the Department of Chemistry, the Department of English, the Department of Government and Justice Studies, and the Department of History.

The proposal from the **Department of Chemistry** was approved as follows: (Effective: FALL 2016)

CAS\_CHE\_2014\_01            Revise the Program of Study for the minor in Chemistry (214/40.0501).  
The revised program of study is at the end of the minutes.

VOTE 6 – To approve the proposal from the Department of Chemistry - PASSED

The proposals from the **Department of English** were approved as follows: (Effective: FALL 2016)

CAS\_ENG\_2014\_28            Change the prerequisite statement of **ENG 3662. Advanced Fiction (3).F;S.** to read as follows:  
Prerequisite: ENG 3652.

CAS\_ENG\_2014\_29            Course Addition:  
**ENG 2180. Introduction to Comic Books and Graphic Novels (3).On Demand.**  
A study of comic book form and production, combined with a survey of American superhero and alternative comic books and graphic novels.

VOTE 7 – To approve the proposals from the Department of English - PASSED

The proposals from the **Department of Government and Justice Studies** were approved as follows: (Effective: FALL 2016)

CAS\_GJS\_2014\_18            Revise the program of study for the Bachelor of Science in Criminal Justice (220A/43.0104). The revised program of study is at the end of the minutes.

CAS\_GJS\_2015\_01            Change the prerequisite statement of the cross listed course **PS 3115/CJ 3115. Research Methods (4).F;S.** to read as follows:  
**CJ 3115. Research Methods (4).F;S.**  
An introduction to the logic and techniques of social science research with computer applications, examination of the structure of scientific inquiry, methods utilized to analyze information, with emphasis placed upon the interpretation of that information. Lecture three hours, laboratory two hours. Required of all PS and CJ majors. (Same as PS 3115.) (ND Prerequisite: passing the math placement test or successful completion of MAT 0010.)

**PS 3115. Research Methods (4).F;S.**  
An introduction to the logic and techniques of social science research with computer applications, examination of the structure of scientific inquiry, methods utilized to analyze information, with emphasis placed upon the interpretation of that information. Lecture three hours, laboratory two hours. Required of all PS and CJ majors. (Same as CJ 3115.) (ND Prerequisite: passing the math placement test or successful completion of MAT 0010.)

VOTE 8 - To approve the proposals from the Department of Government and Justice Studies - PASSED

The proposal from the **Department of History** was approved as follows: (Effective: FALL 2016)

CAS\_HIS\_2015\_01

Revise the catalog copy for the Honors Program in History to read as follows:

Honors Program in History

The Department of History offers honors courses by honors contract which are open to students who have distinguished themselves. Honors courses carry full credit toward the major or, for non-majors, full elective credit. Subject to the recommendation of the departmental honors committee, a student will be considered for graduation with "honors in history" upon successful completion of one three hour 3000 or 4000 level honors course or HIS 3510, the senior honors research course (HIS 4509), the senior honors thesis (HIS 4510), and a defense of the honor thesis. The three thesis hours can be substituted for HIS 4100 Senior Seminar. A grade of "B" or better is required to receive honors credit in any honors course.

VOTE 9 - To approve the proposal form the Department of History - PASSED

**Old Business**

**Other**

**Adjournment**

VOTE 10 – To approve the motion to adjourn - PASSED

UNDERGRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE

**October 7, 2015**  
Unofficial Vote Record

Committee Members	1	2	3	4	5	6	7	8	9	10	11	12	13
Jon Beebe	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Teresa Carnevale	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Dinesh Davé	-	-	Y	Y	Y	Y	Y	Y	Y	Y			
Ellie Hoffman	-	-	-	-	-	-	-	-	-	-			
Joe Klein	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Kathleen Lynch-Davis	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Jason Miller	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Janice Pope	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Ben Powell	A	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Rene Salinas	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
John Wiswell	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
	-	-	-	-	-	-	-	-	-	-			
Tori Little	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Wes Rawles	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			

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The recommendations from the October 7, 2015 Undergraduate Academic Policies and Procedures Committee meeting are approved.

Darrell P. Kruger

11/3/2015

Darrell P. Kruger  
Provost and Executive Vice Chancellor

Date

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~~2015-2016~~2016-2017  
**Minor Program of Study**

**Chemistry Minor**

Required hours: 20 hours

**Minor Code 214**

**I. Required (8 hours)**

CHE 1101 \_\_\_\_\_ (3) Introductory Chemistry I (Co: CHE 1110)                      CHE 1110 \_\_\_\_\_ (1) Intro Chemistry I Lab (Co: CHE 1101)  
CHE 1102 \_\_\_\_\_ (3) Introductory Chemistry II (Pre: CHE 1101 & 1110; Co: CHE 1120)      CHE 1120 \_\_\_\_\_ (1) Intro Chemistry II Lab (Co: CHE 1102)

**II. Electives:** Choose 12-14 hours of CHE electives from at least two areas of chemistry. This must include laboratory experiences in at least two different areas.

**OPTION I**

CHE 2201 \_\_\_\_\_ (3) Organic Chemistry I (Pre: CHE 1102 & 1120; Co: CHE 2203)  
CHE 2203 \_\_\_\_\_ (1) Organic Chemistry I Lab (Pre: CHE 1102 & 1120; Co: CHE 2201)  
CHE 2202 \_\_\_\_\_ (3) Organic Chemistry II (Pre: CHE 2201 & 2203 w/min grade of "C-"; Co: CHE 2204)  
CHE 2204 \_\_\_\_\_ (1) Organic Chemistry II Lab (Pre: CHE 2201 & 2203 w/min grade of "C-"; Co: CHE 2202)

**Choose 4 sh course sequence:**

CHE 4580 \_\_\_\_\_ (3) Biochem I (Pre: CHE 2101 or 2202; Sr stndg)    **AND** CHE 4581 \_\_\_\_\_ (1) Biochem I Lab (Pre: CHE 2102 OR 2204; Co: CHE 4580; Sr. sdg)

**OR**

CHE 2210 \_\_\_\_\_ (3) Quant Anly (Pre: CHE 1102 & 1120; Co: CHE 2211)    **AND**    CHE 2211 \_\_\_\_\_ (1) Quant Analysis Lab (Co: CHE 2210)

**OR**

CHE 4800 \_\_\_\_\_ (4) Forensic Microscopy (Pre: CHE 2202) includes one lab credit hour

**~~OPTION II~~**

~~CHE 2210 \_\_\_\_\_ (3) Quantitative Analysis (Pre: CHE 1102 & 1120; Co: CHE 2211)~~  
~~CHE 2211 \_\_\_\_\_ (1) Quantitative Analysis Laboratory (Co: CHE 2210)~~  
~~CHE 3301 \_\_\_\_\_ (3) Physical Chemistry I (Pre: CHE 2210 & 2211; MAT 1120; PHY 1151)~~  
~~CHE 3303 \_\_\_\_\_ (1) Physical Chemistry I Lab (Pre/Co: CHE 3301; Pre: RC 2001)~~

~~**Choose 4 sh course sequence:**~~

~~CHE 3302 \_\_\_\_\_ (3) Physical Chem II (Pre: CHE 3301)    **AND**    CHE 3304 \_\_\_\_\_ (1) Physical Chem II Lab (Pre: CHE 3303; Pre/Co: CHE 3302)~~

~~**OR**~~

~~CHE 3560 \_\_\_\_\_ (3) Instrumental Meth (Pre: CHE 3301 & 3303; Co: CHE 3561)    **AND**    CHE 3561 \_\_\_\_\_ (1) Inst'l Meth Lab (Co: CHE 3560)~~

~~**OR**~~

~~CHE 4800 \_\_\_\_\_ (4) Forensic Microscopy (Pre: CHE 2202) includes one lab credit hour~~

**OPTION III**

CHE 2101 \_\_\_\_\_ (3) Fundamentals of Organic Chemistry (Pre: CHE 1102 & 1120; Co: CHE 2102)  
CHE 2102 \_\_\_\_\_ (1) Fundamentals of Organic Chemistry Lab (Pre: CHE 1102 & 1120; Co: CHE 2101)  
CHE 2210 \_\_\_\_\_ (3) Quantitative Analysis (Pre: CHE 1102 & 1120; Co: CHE 2211)  
CHE 2211 \_\_\_\_\_ (1) Quantitative Analysis Laboratory (Co: CHE 2210)

**Choose a 4 sh course sequence:**

~~CHE 3404 \_\_\_\_\_ (3) Inorganic (Pre: CHE 2101&2102 or 2202&2204; CHE 2210 & 2211)    **AND**    CHE 3405 \_\_\_\_\_ (1) Inorganic Lab (Pre/Co: CHE 3404)~~

~~**OR**~~

~~CHE 4580 \_\_\_\_\_ (3) Biochem I (Pre: CHE 2101 or 2202; Sr stndg)    **AND**    CHE 4581 \_\_\_\_\_ (1) Biochem I Lab (Pre: CHE 2102 OR 2204; Co: CHE 4580; Sr. sdg)~~

**OPTION ~~IV~~ IIII**

CHE 2101 \_\_\_\_\_ (3) Fundamentals of Organic Chemistry (Pre: CHE 1102 & 1120; Co: CHE 2102)  
CHE 2102 \_\_\_\_\_ (1) Fundamentals of Organic Chemistry Lab (Pre: CHE 1102 & 1120; Co: CHE 2101)  
CHE 2526 \_\_\_\_\_ (1) Chemical Safety (Pre: CHE 1101 & 1110)  
CHE 4580 \_\_\_\_\_ (3) Biochemistry I (Pre: CHE 2101 or 2202; Sr. standing)  
CHE 4581 \_\_\_\_\_ (1) Biochemistry I Lab (Pre: CHE 2102 or 2204; Co: CHE 4580; Sr. standing)

**Choose one:**

CHE 2400 \_\_\_\_\_ (3) Intro to Forensic Chemistry & Criminalistics (Pre: CHE 1102 & 1120)

**OR**

CHE 4630 \_\_\_\_\_ (3) Forensic Toxicology (Pre: CHE 2101 or 2202)

A minimum of 9 hours must be 'in residence,' i.e. courses taken through ASU (can include study abroad, ASU online courses, etc.).

**I. GENERAL EDUCATION CURRICULUM.....44**

*Some general education requirements may be double-counted in the major with departmental approval. Please see your advisor for information.*

**II. MAJOR REQUIREMENTS .....64**

**2.0 major GPA is required for graduation. Major GPA calculation will include all courses taken in the major department, plus any other courses under II. Minimum of 18 semester hours of courses taken to fulfill major requirements must be courses offered by Appalachian.**

**A. Required: ~~18-15~~ semester hours**

- |   |  |
|---|--|
| P S 1100 ____ (3) American National Government & Politics   | SOC 1000 ____ (3) The Sociological Perspective     |
| PSY 1200 ____ (3) Psychological Foundations                 | <b>OR</b>  |
| PSY 2212 ____ (3) Abnormal Psychology                       | SOC 1100 ____ (3) Social Problems in Amer. Society |
| STT 1810 ____ (3) Basic Statistics ( <i>Pre: MAT 1010</i> ) | <del>SOC 2020 ____ (3) Social Deviance</del>       |

**B. Required Criminal Justice Courses: 37 semester hours**

- |  |  |
|--|--|
| C J 1100 ____ (3) Introduction to Criminal Justice   | C J 3001 ____ (3) Writing in Criminal Justice [ <b>WID</b> ] ( <i>Pre: RC 2001</i> ) |
| C J 2120 ____ (3) Police Process ( <i>Pre: CJ 1100</i> )   | C J/P S 3115 ____ (4) Research Methods ( <i>Pre: STT 1810</i> )                      |
| C J 2150 ____ (3) The Judicial Process ( <i>Pre: CJ 1100</i> )   | C J 3400 ____ (3) Theories of Crime & Justice  |
| C J 2430 ____ (3) Corrections ( <i>Pre: CJ 1100</i> )  | C J 3551 ____ (3) Criminal Law   |
| C J 4900* ____ (12) Internship in CJ [ <b>CAP</b> ] ( <i>Pre: CJ 1100, 2120, 2150, 2430, 3001; Sr. standing; 2.0 cumulative &amp; major GPAs</i> ) |  |

**C. Required electives: 9-12 semester hours chosen from the following**

~~ANT 2420 \_\_\_\_ (3) Gender, Race, and Class~~

- P S 2130 \_\_\_\_ (3) State and Local Government
- P S 2160 \_\_\_\_ (3) Intro. to Public Administration
- P S 3150 \_\_\_\_ (3) Constitutional Law
- P S 3330 \_\_\_\_ (3) Urban Politics
- P S 3660 \_\_\_\_ (3) Administrative Law

- PSY 2211 \_\_\_\_ (3) Psychology of Personality
- PSY 2213 \_\_\_\_ (3) Survey of Social Psychology
- ~~PSY 3207 \_\_\_\_ (3) Organizational Psych (*Pre: PSY 1200*)~~
- ~~PSY 4700 \_\_\_\_ (3) App Behavior Mgmt. (*Pre: PSY 3100; Sr standing*)~~

- ~~SOC 2020 \_\_\_\_ (3) Social Deviance~~
- ~~SOC 3320 \_\_\_\_ (3) Sociology of Conflict Resolution~~
- SOC 3360 \_\_\_\_ (3) Juvenile Delinquency
- SOC 3370 \_\_\_\_ (3) Sexual Deviance and Violence
- ~~SOC 3710 \_\_\_\_ (3) Sociology of Appalachian Communities~~
- ~~SOC 4340 \_\_\_\_ (3) Punishment in Amer Soc (*Pre: SOC 3340 or 3350*)~~
- SOC 4560 \_\_\_\_ (3) Race and Minority Relations (*Pre: Sr. stndg*)
- SOC 4650 \_\_\_\_ (3) Women in the Justice System (*Pre: Sr. stndg*)
- ~~SOC 4750 \_\_\_\_ (3) Social Stratification (*Pre: Jr. standing*)~~

- C J 3050 \_\_\_\_ (3) American Legal Systems
- C J 3110 \_\_\_\_ (3) Crime and Culture
- C J/P S 3121 \_\_\_\_ (3) International Terrorism
- C J 3250 \_\_\_\_ (3) Juvenile Justice
- C J 3405 \_\_\_\_ (3) Forensic Investigation
- C J 3450 \_\_\_\_ (3) Injustice in America
- C J 3530-3549 (3) Selected Topics \_\_\_\_\_
- C J 3552 \_\_\_\_ (3) Criminal Procedure
- C J/PS 3888 \_\_\_\_ (3) Diversity in Justice & Public Affairs
- C J 4450 \_\_\_\_ (3) The Death Penalty
- C J 4530-4549 (3) Selected Topics \_\_\_\_\_
- C J/P S 4550 \_\_\_\_ (3) Law and Society (*Pre: Jr/Sr standing*)
- C J 4620 \_\_\_\_ (3) Contemporary Police Issues (*Pre: Jr/Sr standing*)
- C J/P S 4661 \_\_\_\_ (3) Court Administration (*Pre: Jr/Sr standing*)
- C J/P S 4680 \_\_\_\_ (3) Organized Crime (*Pre: Jr/Sr standing*)
- HED 4650 \_\_\_\_ (3) Drug Educ. and Prevention (*Pre: Sr standing*)

S W 2020 \_\_\_\_ (3) The American Social Welfare System

**III. MINOR (optional)**

**IV. ELECTIVES (taken to total 122 hours for the degree ..... 14**

2 semester hours of free electives must be outside the major discipline