

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
January 10, 2001

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, January 10, 2001 in Room 224 of I.G. Greer Hall beginning at 3:05 p.m. Committee members present: Ms. Marianne Adams, Dr. Michael Dotson, Dr. Dan Hurley, Dr. Tom Jamison, Dr. Kenneth Lurie, Dr. Frank Mohler, Dr. Claire Olander, Dr. David Phoenix, Dr. Jim Young, Ms. Joanna Clary, and Mr. Jeff Tew. Committee members excused: Dr. Holly Hirst, Ms. Amy Weiss, Ms. Lizette Rodriguez, and Ms. Katlin McGalliard.

Dr. Parker noted that the December 6, 2000 minutes are not ready to be distributed. They will be considered for approval just as soon as possible.

Dr. Linda Bennett presented proposals from the College of Arts and Sciences for the Departments of Biology, Chemistry, and Computer Science.

Proposals BIO 4-2000 and BIO 8 through 11-2000 from the Department of Biology were approved as amended as follows (EFF. FALL, 2001):

1. Increase the credit hours for BIO 4556 from (3 s.h.) to (4 s.h.) and change the course description as follows:
BIO 4556. Mycology/(4).F.
An investigation of the fungi with particular reference to the techniques of working with these organisms. Lecture three hours, laboratory three hours.
2. Change the course title of GS 4401, Methods of Elementary School Science; increase the credit hours from (2 s.h.) to (3 s.h.); and change the course description as follows:
GS 4401. Science and Science Teaching in the Elementary School/(3).F;S.
A survey of scientific principles, concepts and national curricula taught in elementary schools. Emphasis is placed on the development of materials, demonstrations and "hands on" experiments appropriate for integration into the total curriculum. Lecture two hours, laboratory two hours.
3. Course deletion:
GS 4402. Science Teaching in the Middle School/(2).S.
4. Course addition: Approve GS 4403 for the **W (WRITING), S (SPEAKING), and C (COMPUTER)** special designators; and add GS 4403 as a requirement for middle school and high school science education majors; i.e., add GS 4403 as a requirement to the B.S. degree in Biology, Secondary Education (209A/13.1322)[T]; and as a requirement to the B.S. degree in Middle Grades Education with a concentration in Science (470*,470D/13.1203)[T].
GS 4403. Teaching Science in Middle and High Schools/(3).F;S.
This course is for the prospective middle/high school teacher and focuses on effective instructional strategies for teaching principles associated with the major science disciplines.

Emphasis is placed on planning, science process skills, inquiry instruction, hands-on/minds-on activities, improvising materials, demonstrations, and assessment techniques. Special emphasis is also placed on the *North Carolina Standard Course of Study* and national curriculum standards. Secondary education majors will have at least 15 hours of teamed experience in public school classrooms in addition to class. It is strongly advised that all other requirements for licensure (except student teaching) be completed prior to this course. Lecture two hours, laboratory two hours. (WRITING; SPEAKING; COMPUTER)

5. Revise the course requirements for the B.S. degree in Biology, Secondary Education (209A/13.1322)[T] to allow additional flexibility in course selection and to provide an improved methods course, GS 4403. (The total number of hours required for the degree, 128 s.h., did not change.) The catalog description will read as follows:

BACHELOR OF SCIENCE IN BIOLOGY, SECONDARY EDUCATION (TEACHING)

In addition to the general objectives of the department, this degree is designed for students intending to pursue careers in teaching. Successful completion of this degree provides the student with a North Carolina teacher licensure in secondary science. Students will meet the State Department of Public Instruction requirements to teach biology full-time in grades 9-12 and to teach chemistry and/or physical science half-time in grades 9-12. Students who select one additional elective course in physics will also meet the requirements necessary to teach physics half-time.

In addition to the biology core (BIO 1110, 2000, and 2001), the Bachelor of Science in Biology, Secondary Education (Teaching) degree requires 128 s.h. with a minimum of 26 s.h. in biology and completion of the following: BIO 3301 or 4555; 3306; 3307; 3308; 3312; 3436; 3520; 3800; one organismal biology course (3 s.h. minimum); CHE 1101, 1110; 1102, 1120; 2101, 2203; MAT 1110; STT 2810; PHY 1103-1104; GS 4403; and RE 4630; plus course work required by the College of Education for teacher licensure. The student should consult the requirements for licensure listed under the Department of Curriculum and Instruction.

VOTE 1 YES 10 NO 0 ABSTAIN 0

Proposal #CHE 2000-1 from the Department of Chemistry was approved as follows
(EFF. FALL, 2001):

1. Revise the course requirements for the Marketing and Business concentration (214D) under the B.S. degree in Chemistry (214*/40.0501). The course revisions will provide a stronger background in marketing, and students who complete this concentration will qualify for a minor in marketing. (The total number of hours required for the degree, 122 s.h., did not change.) The revised catalog description will read as follows:

Marketing and Business Concentration

Additional required chemistry courses are: CHE 2202 and 2204. Required marketing and business courses: ACC 1100, ECO 2030, MKT 3050, MKT 3220, MKT 3230, MKT 3900. Recommended electives: ACC 2110, ECO 2040, ECO 2100, FIN 2150, MKT 3250. Completing the required marketing courses listed above with an overall GPA of at least 2.00 qualifies a student to minor in Marketing.

VOTE 2 YES 10 NO 0 ABSTAIN 0

Proposals CS 2000-01 and CS 2000-02 from the Department of Computer Science were approved as follows (EFF. FALL, 2001):

1. Change the prerequisite for CS 1100, Discrete Mathematics, to read as follows:
“Prerequisite: MAT 1020 or MAT 1025 or equivalent with a grade of C- or higher.”

Also, delete the course, MAT 1100, which was cross-listed with CS 1100.

Course deletion:

MAT 1100. Discrete Mathematics/(3).F;S.

2. Change the course, CS 4630, from a lecture course to a lab course. (The total number of course credit hours, 4 s.h., did not change.) The revised course description will read as follows:

CS 4630. Programming Language Translation/(4).F.

Techniques for the translation of programming languages into machine or assembly language. Each student will participate in the writing of a compiler. Lecture three hours, laboratory three hours. Prerequisites: CS 3482 and 3490. (COMPUTER)

VOTE 3 YES 10 NO 0 ABSTAIN 0

Dr. Charles Duke presented one proposal from the College of Education for the Department of Curriculum and Instruction.

Proposal CI-1 from the Department of Curriculum and Instruction was approved as amended as follows (EFF. FALL, 2001):

(CONTINGENT UPON APPROVAL BY THE TEACHER EDUCATION COUNCIL.)

(NOTE: The Teacher Education Council approved this proposal at their meeting on 1/18/01.)

1. Change the course number of CI 3141 (to CI 4020), and add the following prerequisites.
(DELETE CI 3141, and ADD CI 4020)

The revised course description will read as follows:

CI 4020. Teaching Physical Education/(2).F;S.

Students will have 30 hours of teamed experiences in public school classrooms in addition to class. It is strongly advised that all other course requirements for licensure (except student teaching) be completed prior to the methods course. Prerequisites: PE 3008, PE 3009, PE 4012, and PE 4013.

VOTE 4 YES 10 NO 0 ABSTAIN 0

Dr. Ming Land presented proposals from the College of Fine and Applied Arts for the Departments of Health, Leisure and Exercise Science; and Theatre and Dance.

At the December 6, 2000 AP&P Committee meeting, proposal HLES PE #4 [to add PE 3009, Planning, Implementation, and Assessment of Dance and Rhythms (1 s.h.) as a new course] was tabled until the Department of Health, Leisure and Exercise Science could discuss this proposal with

the Department of Theatre and Dance. It was then noted that these two departments held a productive meeting regarding this proposal, and that they are ready to present a stronger course for AP&P approval. A motion was approved to remove proposal HLES PE #4 from the table.

VOTE 5 YES 10 NO 0 ABSTAIN 0

Proposal HLES PE #4 from the Department of Health, Leisure and Exercise Science was approved as amended as follows (EFF. FALL, 2001):

1. Course addition:
PE 3009. Planning, Implementation, and Assessment of Dance and Rhythms/(1).F;S.
Prospective physical education teachers will participate as pupils in a Dance/Rhythm instructional unit. Additionally there will be an emphasis on curriculum development as well as design, implementation and analysis of an instructional unit. The application of pedagogical concepts will take place in clinical or field-based laboratory experiences. A collaborative instructional approach with faculty from the Department of Theatre and Dance will be incorporated in this course. One hour lecture, one hour laboratory. Prerequisites: PE 2020 and 3007.

VOTE 6 YES 9 NO 0 ABSTAIN 1

Proposal HLES PE #1 from the Department of Health, Leisure and Exercise Science was approved as follows (EFF. FALL, 2001):

1. Revise the course requirements for the undergraduate minor in Sport Coaching (525/13.1314) by deleting PE 3004, adding PE 2115, changing PE 2001 to ES 2001, and deleting "and current certificates in emergency care and CPR" from the minor requirements. (The total number of hours required for the minor, 16 s.h., did not change.) The revised catalog description will read as follows:
MINOR IN SPORT COACHING (NON-PE MAJOR)
A minor of 16 semester hours in Sport Coaching is open to non-physical education majors. Courses required include: ES 2001, PE 2002, 2115, 4002, and AT 1600. The minor also requires two (1) semester hour apprenticeships (PE 3580-1/1).

VOTE 7 YES 10 NO 0 ABSTAIN 0

Proposal HLES HP #1 from the Department of Health, Leisure and Exercise Science was approved as follows (EFF. FALL, 2001):

1. Increase the credit hours for HP 4400 from (2 s.h.) to (3 s.h.), and change the course description as follows:
HP 4400. Weight Management/(3).S.
This course examines current research on the theories, health risks, and treatment of obesity. Topics include body composition assessment, dietary guidelines for Americans, role of

exercise in weight management, treatment approaches, theories on health behavior change, and screening, assessment, referral resources, and legal constraints and liabilities related to practice. The course focuses on the development of skills necessary to critically review current weight loss claims/programs. Attention will also be devoted to eating disorders and non-diet approach to health and fitness.

VOTE 8 YES 10 NO 0 ABSTAIN 0

Proposal TD #2 from the Department of Theatre and Dance was approved as follows
(EFF. FALL, 2001):

1. Increase the credit hours for THR 3720 from (2 s.h.) to (3 s.h.) and change the course description as follows:

THR 3720. Playwriting/(3).F.

A study of the art and craft of writing for performance. Readings will include plays, performance theory, and performance reviews. The course will be run as a workshop in which every student must be an active participant in evaluating her or his own work and that of others. Assignments will include written work, oral presentations, workshop evaluations, and performances.

VOTE 9 YES 10 NO 0 ABSTAIN 0

Dr. Tim Burwell presented proposals from the College of Business for the College of Business; and for the Department of Information Technology and Operations Management.

Proposal COB 2000.1 from the College of Business was approved as follows (EFF. FALL, 2001):

1. Change the policy for non-admitted College of Business students to take upper-level business classes to include a requirement that students have at least a 2.0 GPA. The catalog description (listed on page 271 of the current General Bulletin) will be revised to read as follows:

SPECIAL NOTE:

Unrestricted enrollment by undergraduates in 3000 and 4000 level courses in the College of Business is limited to students admitted to the College of Business. Other undergraduates, including declared business majors not admitted to the College of Business, may take at most five courses at the 3000 or 4000 level (unless more is required by their business minor or non-business major) under the following conditions: the student has a cumulative GPA of at least 2.0 and has completed all course prerequisites. Only juniors or seniors may enroll in 3000 level courses and only seniors may enroll in 4000 level courses.

VOTE 10 YES 11 NO 0 ABSTAIN 0

Proposals ITOM-00-11 through ITOM-00-15 from the Department of Information Technology and Operations Management were approved as follows (EFF. FALL, 2001):

1. Delete the prerequisites of: "MAT 1030 and ECO 2100." from the course POM 3650, Production and Operations Management.
2. Course additions:
CIS 4370. Advanced Visual Basic/(3).F;S.
This course explores advanced topics in using the Visual Basic programming language in the Windows environment. Topics explored may include, but are not limited to, Active-X controls, Crystal Reports, using Visual Basic in a database environment, and other topics. Prerequisite: CIS 3370.

CIS 4410. Visual C++ for Business/(3).F;S.

This course explores the Visual C++ programming language within a Windows environment. Students will learn to code Visual C++ projects in a Windows environment, including built-in functions, programmer designed functions, selection and looping procedures, and arrays.

CIS 4585. Advanced Data Communications & Networking/(4).F;S.

This course is a continuation of CIS 4580 and explores advanced topics in data communications and networking. It encompasses parts 3 and 4 of the CCNA (Cisco Certified Network Associate) certification and, upon successful completion, allows students to take the CCNA certification exam. Prerequisite: CIS 4580.

CIS 5585. Advanced Data Communications & Networking/(4).F;S.

This course is a continuation of CIS 5280 and explores advanced topics in data communications and networking. It encompasses parts 3 and 4 of the CCNA (Cisco Certified Network Associate) certification and, upon successful completion, allows students to take the CCNA certification exam. Prerequisite: CIS 5280.

VOTE 11 YES 11 NO 0 ABSTAIN 0

FOR INFORMATION ONLY:

The following courses are to be deleted from the Department of Information Technology and Operations Management due to the deletion of the B.S.B.A. degree in Production/Operations Management (see page 1 of the AP&P minutes dated May 5, 1999).

(NOTE: This FIO request was made per e-mail on 1/22/01 from Dr. Tim Burwell and Dr. Al Harris.)

1. Course deletions:
POM 4651. Planning and Control Systems/(3).F;S.
POM 4740. Applications for Forecasting Techniques/(3).On Demand. (W; ND; C designators)
(Note: Do **not** delete the cross-listed course, ECO 4740.)

POM 4750. Management Science/(3).F.

POM 4760. Service Operations Management/(3).F.

POM 4850. Materials Management Systems/(3).S. (**W designator**)

POM 4880. Operations Analysis and Design/(3).S. (**W; S designators**)

OLD BUSINESS:

At the November 1, 2000 AP&P Committee meeting, the following recommendation from the **AP&P Subcommittee to Study Graduating with Honors** was discussed, and then tabled until we could be provided with additional data.

- (1) We recommend that the award of Latin honors (*cum laude*, *magna cum laude*, and *summa cum laude*) be changed to a system based on class rank rather than GPA. For instance, the top X percent of the graduating class would receive *summa cum laude* honors, the next X percent would receive *magna cum laude* honors etc. The value of X would be determined by the AP&P. The change would maintain the award of honors at a constant percentage of the graduating class and confer greater distinction on students who achieve at a high level.

At today's AP&P Committee meeting (January 10, 2001), a motion was approved to remove the recommendation part (1) (noted above) from the table.

VOTE 12 YES 11 NO 0 ABSTAIN 0

Following discussion, a motion was then made and seconded to accept the recommendation (1) noted above to change the awarding of Latin honors to a system based on class rank rather than GPA. THE MOTION FAILED.

VOTE 13 YES 0 NO 11 ABSTAIN 0

The AP&P Committee members discussed the possibility of raising our minimum GPA requirements for the Latin honors (*cum laude*, *magna cum laude*, and *summa cum laude*). Suggestions were made to distribute the data to the Deans and Departmental Chairs to be shared with faculty members.

A motion was approved to request that the information and the data that is collected for this subcommittee should flow from the Council of Chairs to the Deans. Dr. Parker asked Dr. Claire Olander (as chair of the **AP&P Subcommittee to Study Graduating with Honors**) to present this item for discussion at a Council of Chairs meeting this semester.

VOTE 14 YES 10 NO 0 ABSTAIN 1

The AP&P Committee members voted to adjourn at 4:20 p.m.

VOTE 15 YES 11 NO 0 ABSTAIN 0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

January 10, 2001

Vote Record

VOTE SYMBOLS	y (YES)					N (NO)					A (ABSTAIN)				
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
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<u>Committee Members</u>															
Marianne Adams	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Michael Dotson	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Holly Hirst	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dan Hurley	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Tom Jamison	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Kenneth Lurie	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Frank Mohler	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Claire Olander	y	y	y	y	y	A	y	y	y	y	y	y	N	A	y
David Phoenix	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Amy Weiss	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jim Young	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Lizette Rodriguez	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Joanna Clary	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y
Katlin McGalliard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jeff Tew	-	-	-	-	-	-	-	-	-	y	y	y	N	y	y

The recommendations of the Academic Policies and Procedures Committee, at its January 10, 2001 meeting are approved.

Harvey R. Durham

Harvey R. Durham

Provost and Executive Vice Chancellor

2/16/01

Date
