

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
January 12, 2005

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, January 12, 2005 in Room 224 of I.G. Greer Hall beginning at 3:05 p.m.

Committee members present: Dr. Jeff Butts (Chair), Mr. John Abbott, Dr. Jon Beebe, Mr. John Boyd, Ms. Eleanor Cook, Dr. Mike Dotson, Dr. Ron Marden, Dr. Martha McCaughey, Dr. Diana Quealy-Berge, Dr. Gayle Weitz, Mr. Merlin Tilley, Mr. Karl Lutterloh, and Mr. Thomas Shook (Parliamentarian).

Committee member excused: Ms. Sammye Sigmann.

Committee member absent: Ms. Sarah Moncelle.

Dr. Jeff Butts called the meeting to order, and he introduced Mr. Merlin Tilley as the new graduate student member of the AP&P Committee for the remainder of the 2004-2005 academic year. Mr. Tilley is a graduate student in the Department of Physics and Astronomy.

MINUTES:

Dr. Butts noted that the December 1, 2004 minutes were not finished in time to be approved at today's meeting. The minutes have been completed, and they will be distributed in time to be considered for approval at the February 2, 2005 AP&P Committee meeting. Dr. Butts noted that he is scheduled to meet with Provost Aeschleman next week regarding those minutes.

NEW BUSINESS:

Dr. Richard Henson presented one proposal from the College of Arts and Sciences for the Department of Sociology and Social Work.

Proposal SOC 2004-1 from the Department of Sociology and Social Work was approved as amended as follows (EFF. FALL, 2005):

1. Change the course description of SOC 2020 to read as follows:

SOC 2020. Social Deviance/(3).F;S.

This course explores the social construction of deviance and the social causes of and explanations for deviant behavior. The course emphasizes theoretical explanations of social deviation illustrated with substantive examples as they occur in a social context.

VOTE 1 YES 11 NO 0 ABSTAIN 0

Dr. Mark Estepp presented proposals from the College of Fine and Applied Arts for the Departments of Art; and Technology.

Proposals ART-FAA-2004-1 through ART-FAA-2004-8 from the Department of Art were approved as amended as follows (EFF. FALL, 2005):

[NOTE: Proposal ART-FAA-2004-4 was approved contingent upon approval by the Core Curriculum Council (at their meeting on January 28, 2005) and Proposal ART-FAA-2004-7 was approved contingent upon approval by the Teacher Education Council (at their meeting on January 20, 2005).]

1. Course deletions:
*ART 3330. United States Art History/(3).F. (**CORE: HUMANITIES**)
(*CONTINGENT UPON APPROVAL BY THE CORE CURRICULUM COUNCIL.)
ART 3430. History of Twentieth Century Art/(3).F.
2. Course additions:
ART 3600. History of Modern Art/(3).F.
A survey of leading movements in modern art from the 1870's to 1945. Offered every other year. Lecture three hours. Prerequisite: ART 2130 or consent of the instructor.

ART 3700. Oceanic Art/(3).F.
This course examines the visual arts of the Pacific Islands, Australia, New Zealand, and New Guinea, including tattooing and other body adornment practices, architecture, sculpture, and textiles. The course explores the ways oceanic arts since the 18th century embody resistance and survival through the continuity of traditional art forms as well as work in more contemporary media and styles. Offered every other year. Lecture three hours. Prerequisite: sophomore standing or consent of the instructor.

ART 3800. Art Since 1945/(3).S.
A survey of leading movements in contemporary art from 1945 to the present. Offered every other year. Lecture three hours. Prerequisite: ART 2130 or consent of the instructor.
3. Change the title and course description of ART 2016, Studio for Non-Art Majors, to read as follows:
ART 2016. Introduction to Studio Art/(3).F.
Studio course for non-art majors, and for art majors concentrating in art history, who wish to pursue the art-making experience in various studio areas (alloys, clay, fibers, painting, photography, printmaking, and sculpture). Course may be repeated barring duplication of studio area. Lecture and studio four hours. Prerequisites: ART 1011, ART 1012, and ART 1013 or by permission of the instructor.
4. Add the following statement to the Department of Art's narrative section in the Undergraduate Bulletin pertaining to the foundations portfolio review: "(B.A. degree students with a concentration in Art History are exempt from all portfolio reviews)." The revised catalog description will read as follows:
ADMISSION INTO MAJORS IN THE DEPARTMENT OF ART
(*B.A. degree students with a concentration in Art History are exempt from all portfolio reviews.*)
Admission is competitive and by portfolio review only. Students must formally apply for admittance into the Department of Art through the FOUNDATIONS PORTFOLIO REVIEW. The
5. Revise the course requirements for the B.F.A. degree in Graphic Design (511A/50.0409) by adding ART 3600, ART 3700, and ART 3800 as optional "art history" courses; and by deleting ART 3330 and ART 3430 from the list of optional "art history" courses. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:
The Bachelor of Fine Arts degree in Graphic Design consists of 75 hours in studio, art history, and related areas beginning with a foundations/studio requirement of ART 1001, ART 1002, ART 1003, ART 1102, ART 2103, and nine hours from ART 2008, ART 2025, ART 2100, ART 2007 or ART 2107, ART 2009, ART 2101 or ART 2201. The studio major in graphic design further consists

of intermediate studios in TEC 1012; ART 2026, ART 2102, ART 2104, ART 2125, ART 3102; advanced studios in ART 3202, ART 3226, ART 4102, ART 4202; and six hours special topics in graphic design from ART 1202, ART 3602, ART 4602. At least three hours of professional development electives must be taken from ENG 3100; COM 2101, COM 2110; and others with written approval of the advisor. Twelve hours of art history must include ART 2030, ART 2130, ART 2230, and 3 hours from ART 3400, ART 3600, ART 3630, ART 3700, ART 3730, ART 3800, ART 4014, ART 4030, ART 4602, ART 4730. Also, students must successfully complete senior portfolio review. Not included in the 75 s.h. are 2 s.h. minimum of free electives outside the major discipline.

6. Revise the course requirements for the B.F.A. degree in Studio Art (513A/50.0702) by adding ART 3600, ART 3700, and ART 3800 as optional “art history” courses; and by deleting ART 3330 and ART 3430 from the list of optional “art history” courses. (The total number of hours required for this degree, 122 s.h., did not change.) Please note that the catalog description of this degree did not change, however the degree checksheet will be revised to reflect these course additions and deletions.
7. Revise the course requirements for the B.S. degree in Art Management (523A/50.0704) by adding ART 3600, ART 3700, and ART 3800 as optional “art history” courses; and by deleting ART 3330 and ART 3430 from the list of optional “art history” courses. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:
A Bachelor of Science degree in Art Management consists of 80 semester hours which includes 9 s.h. of Foundations Requirements - ART 1001, ART 1002, and ART 1003; 15 s.h. of Introductory Studio Art - ART 2103 and select 12 s.h. from: ART 1102, ART 2007 or ART 2107, ART 2008, ART 2009, ART 2025 or ART 2125, ART 2026, ART 2100, ART 2101 or ART 2201; 9 s.h. of Art History - ART 2030, ART 2130 and choose 3 s.h. from: ART 3400, ART 3530-3549 (selected topics in art history), ART 3600, ART 3630, ART 3700, ART 3730, ART 3800, ART 4014, and ART 4030; 6 s.h. of Advanced Studio from courses not used elsewhere in the major - Clay: ART 2007 or ART 2107, ART 3007, ART 3107; Fibers: ART 3008, ART 3208; Painting: ART 3100, ART 3200; Sculpture: ART 2101 or ART 2201, ART 3101, ART 3201; Printmaking: ART 2125, ART 3225, ART 3325; Metalsmithing & Jewelry: ART 3009, ART 3109; Photo: ART 2126, ART 3226; Drawing: ART 3103; or any Art History not used elsewhere in the major. A 35 s.h. Art Management core is required which includes: ART 2104, ART 4012, ART 4013, ART 4900 (8 s.h. min.), ACC 1100, COM 2101, ECO 2030, ENG 3100, MGT 3010, MGT 3620; 6 s.h. of related areas courses may be selected from: ACC 2110, ART 2102, ART 3500, CI 4830, CI 4840, ECO 2040, ECO 2100, ENG 3700, LAW 2150, FIN 3010, FCS 1300, RM 2110, RM 2310, MGT 4070, MKT 3050, MUS 2011, THR 2011, THR 2445/MUS 2445, THR 3735. Not included in the 80 s.h. is 2 s.h. minimum of free electives outside the major discipline.
8. Revise the course requirements for the B.S. degree in Art Education (K-12) (502A/13.1302)[T] (**CONTINGENT UPON APPROVAL BY THE TEACHER EDUCATION COUNCIL**) by including ART 3700 under “Art History” as an optional course within the “Choose 3 s.h. from...”; by adding ART 3600, ART 3700, and ART 3800 under the list of optional “Art Electives”; and by deleting ART 3330 and ART 3430 from the list of “Art Electives.” (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:
A Bachelor of Science degree in Art Education (K-12) (with teacher licensure) consists of 57 semester hours which includes: studio courses (ART 1001, ART 1002, ART 1003, ART 2007 or ART 2107, ART 2008, ART 2009, ART 2025 or ART 2125, ART 2026, ART 2100, ART 2101 or ART 2201); art history courses (ART 2030, ART 2130, ART 4030, and select 3 s.h. from ART 3400, ART 3630, ART 3700, ART 3730, ART 4730 or other with approval of advisor); art education

courses (ART 3422, ART 4421, ART 4422); and six semester hours of art electives not used elsewhere in the major to be chosen from: ART 1102, ART 1202, ART 2102, ART 3102, ART 2103, ART 3103, ART 2007, ART 2107, ART 3007, ART 3107, ART 4307, ART 2101, ART 2201, ART 3101, ART 3201, ART 4301, ART 2125, ART 3225, ART 3325, ART 3100, ART 3200, ART 3008, ART 3208, ART 3009, ART 3109, ART 2126, ART 3226, ART 2230, ART 3400, ART 3600, ART 3630, ART 3700, ART 3730, ART 3800, ART 4730, ART 3530-3549, ART 2104, ART 4521, ART 4551, ART 4012, ART 4014. In addition, the art education major must take three semester hours outside the major discipline, and satisfy specified professional education requirements. For the requirements leading to K-12 special licensure, see the Department of Curriculum and Instruction.

9. Revise the course requirements for the B.A. degree in Art (504*/50.0701) with concentrations in Studio Art (504C) and Interdisciplinary Art (504D). Update the degree checksheet by adding ART 3600, ART 3700, and ART 3800 to the list of "Art History" choices; and by deleting ART 3330 and ART 3430 from the list of "Art History" choices. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

The Bachelor of Arts degree in Art with concentrations in Studio Art, and Interdisciplinary Art consists of 40 semester hours. Foundations requirements consist of 15 s.h. and includes ART 1001, ART 1002, ART 1003; 6 s.h. of art studios at the 2000 level which cannot be used elsewhere in the major; Art History requirements consist of 12 s.h. and include ART 2030*, ART 2130* (*counted as part of the 44 s.h. core curriculum), ART 4030; 3 s.h. of another art history not used elsewhere in the major; 4 s.h. of courses from related areas include 1 s.h. from ART 2500, ART 3013, ART 3500 or ART 3520; and ART 2104. In addition to these requirements, one of the following 15 s.h. concentrations must be chosen:

Studio Art concentration (15 s.h.) - ART 2103 and choose 12 s.h. from the following courses not used elsewhere in the major: ART 2100, ART 3100, ART 3200, ART 3300, ART 4300, ART 2101, ART 2201, ART 3101, ART 3201, ART 4301, ART 2025, ART 2125, ART 3225, ART 3325, ART 4325, ART 3530-3549 (selected topics in studio art), ART 1202, ART 2007, ART 2107, ART 3007, ART 3107, ART 4307, ART 2008, ART 3008, ART 3208, ART 3308, ART 4308, ART 2009, ART 3009, ART 3109, ART 4109, ART 4309, ART 2126, ART 2026, ART 3226, ART 3103.

Interdisciplinary Art concentration (15 s.h.) - Choose 15 s.h. that includes a combination of courses from the Art History concentration and the Studio Art concentration not used elsewhere in the major. Six s.h. must be chosen from one concentration and 9 s.h. from the other concentration.

In addition to the 40 s.h. major requirements, 6 s.h. of a second year foreign language are required as well as a 12-18 s.h. minor. Also, 2 s.h. of free electives outside the major discipline are required.

10. Revise the course requirements for the B.A. degree in Art (504*/50.0701) with a concentration in Art History (504B) by completely revising the 40 s.h. of major requirements to include: 9 s.h. of Introductory Courses; 33 s.h. of Art History choices (noting that 6 of those 33 s.h. are already counted in the core curriculum); and 4 s.h. of Related Areas choices. The Foundations Portfolio Review and Art Expo are being deleted as requirements for the concentration in Art History. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:
The Bachelor of Arts degree in Art with a concentration in Art History consists of 40 semester hours. Introductory Course requirements include 9 s.h. from ART 1011, ART 1012, ART 1013, ART 2013, ART 2016; Art History requirements consist of 33 s.h. and includes ART 2030*, ART 2130* (*counted as part of the 44 s.h. core curriculum), ART 4030 and 24 s.h. from the following courses: ART 2230, ART 3400, ART 3600, ART 3630, ART 3700, ART 3730, ART 3800, ART 4014, ART 4730, ART 3530-3549 in Art History (may be repeated barring duplication); and 4 s.h. of courses

from related areas including CIS 1025 or CS 1410 or any 2-3 s.h. course carrying a computer designator, and 1 or 2 s.h. from ART 2500, ART 3013, ART 3500, ART 3520.

In addition to the 40 s.h. major requirements, 6 s.h. of a second year foreign language are required as well as a 12-18 s.h. minor. Also, 2 s.h. of free electives outside the major discipline are required.

VOTE 2 YES 12 NO 0 ABSTAIN 0

Proposals TEC 01, TEC 02, TEC-FAA-2004-1, and TEC 04 through TEC 08 from the Department of Technology were approved as amended as follows (EFF. FALL, 2005):

1. Delete the B.S. degree Industrial Technology, Electronics (544A/15.0303).
[CONTINGENT UPON APPROVAL FROM THE UNIVERSITY OF NORTH CAROLINA'S OFFICE OF THE PRESIDENT.]
(PLEASE NOTE: The deletion of this degree from the catalog and from ASU's Academic Program Inventory will be effective Fall, 2005. No new students will be admitted to this discontinued program, but those currently enrolled may complete their course of study.)
2. Revise the course requirements for the B.S. degree in Technology Education (545*/13.1309)[T] with a concentration in Technology Education, Secondary Education (545B)[T] by reducing the number of hours required in the second academic concentration from 24 to 18 s.h.; and by increasing the number of hours required within the major from 36 s.h. to 42 s.h. (add TEC 1023 and 3 additional s.h. of TEC electives to the requirements). (The total number of hours required for this degree, 122-127 s.h., did not change.) The revised catalog description will read as follows:
A Bachelor of Science degree (with teacher licensure) in Technology Education with a concentration in Secondary Education consists of 42 semester hours including: TEC 1017, TEC 1023, TEC 2011, TEC 2188, TEC 2708, TEC 3009, TEC 4557, TEC 4660*, TEC*/CI* approved elective (1 s.h.), TEC 4619*, TEC 4629* (* "C" minimum required); six semester hours of advanced course work in one technology area; and six semester hours of technology electives. Required courses from other departments (not included in the 42 semester hour major) are: one year of a physics sequence (any other science would require PHY 1101). TEC 2029 is required in the core curriculum. Also, a minimum of two semester hours of free electives outside the major discipline are required. In addition, the student must select a **second academic concentration**, after consultation with the major advisor. For other requirements for teacher licensure, refer to the Department of Curriculum and Instruction in this catalog.
3. Revise the course requirements for the B.S. degree in Technology Education (545*/13.1309)[T] with a concentration in Trade and Industry (545C)[T] by reducing the number of hours required in the second academic concentration from 24 to 18 s.h.; and by increasing the number of hours required within the major from 36 s.h. to 42 s.h. (delete the 1 s.h. TEC/CI approved elective; add TEC 3807; change the required internship from 6-9 s.h. to 9-12 s.h.; and add 3 additional s.h. of TEC electives to the requirements). (The total number of hours required for this degree, 122-127 s.h., did not change.) The revised catalog description will read as follows:
A Bachelor of Science degree (with teacher licensure) in Technology Education with a concentration in Trade and Industry consists of 42 semester hours including: TEC 1001, TEC 3009, TEC 3807, TEC 4660*, TEC 4619*, TEC 4629*, TEC 4639* (* "C" minimum required), and TEC 4900 (9-12 s.h.); nine semester hours from one of the following skill areas: construction,

drafting, electronics, graphic arts, metals, woods; and 3-6 semester hours of technology electives. Required courses from other departments (not included in the 42 semester hour major) are: one year of a physics sequence (any other science would require PHY 1101). TEC 2029 is required in the core curriculum. Also, a minimum of two semester hours of free electives outside the major discipline are required. In addition, the student must select a **second academic concentration**, after consultation with the major advisor. For other requirements for teacher licensure, refer to the Department of Curriculum and Instruction in this catalog.

4. Change the title and course description of TEC 5129, Industrial Systems Management, to read as follows:
TEC 5129. Project Management/(3).S.
The study of management procedures, techniques, and practices in technical settings. A systems approach to managing processes and solving problems is emphasized. Topics include a variety of tools and techniques that project managers use to achieve success, including economic analysis, basic statistics, decision trees, personnel costing, critical path method, and scheduling software. Students will use spreadsheets to employ many of these techniques. In addition, the course investigates personnel relations, leadership techniques, facility layout and design, just-in-time inventory, planning for expansion, and other management issues.
5. Revise the course requirements for the M.A. degree in Technology Education (546*/13.1309) with a concentration in Community College Teaching by changing the wording for the basic criteria for consideration for admission to the program; and change the course requirements as noted in the attachments for proposal # TEC 02. (The total number of hours required for this degree changed from 30-34 or 36 s.h. to 30-36 s.h.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]
6. Revise the course requirements for the M.A. degree in Technology Education (546*/13.1309) with a concentration in Secondary School Teaching (546S)[T] by changing the wording for the basic criteria for consideration for admission to the program; and change the course requirements as noted in the proposal # TEC-FAA-2004-1. (The total number of hours required for this degree, 36 s.h., did not change.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]
7. Delete the following four concentrations from the M.A. degree in Industrial Technology (538*/15.0612). 1) Applied Electronics (538B); 2) Industrial Technology (538F); 3) Manufacturing Technology (538G); and 4) Technical Training (538I).

Revise the course requirements for the M.A. degree in Industrial Technology (non-thesis option) (538*/15.0612) with concentrations in Appropriate Technology (538C), Building Science (538D), Graphic Arts and Imaging Technology (538E), and Technical Communications (538 H) by changing the wording for the basic criteria for consideration for admission to the program; and change the course requirements as noted in the proposal #TEC 01. (The total number of hours required for this degree, 36 s.h., did not change.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]
8. Revise the course requirements for the M.A. degree in Industrial Technology (532A/15.0612) (with a required thesis) by changing the wording for the basic criteria for consideration for admission to the program; and revise the catalog description as noted in

the proposal #TEC 04. (The total number of hours required for this degree, 30 s.h., did not change.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]

VOTE 3 **YES** 13 **NO** 0 **ABSTAIN** 0

Dr. Don Cox presented proposals from the Walker College of Business for the Department of Accounting; for the College of Business; and the Departments of Economics*; Finance, Banking and Insurance; and Management.

***[NOTE: The proposals ECO 1.0405 through ECO 6.0405 from the Department of Economics were withdrawn from consideration.]**

Proposals ACC 1.0405 through ACC 3.0405 from the Department of Accounting were approved as follows (EFF. FALL, 2005):

[Note: Proposal ACC 3.0405 (to change the titles of ACC 4550/ACC 5555) was approved contingent upon approval by the Graduate Council (at their meeting on January 24, 2005.)]

1. Change the title of ACC 3100, Financial Accounting I, to read as follows:
ACC 3100. Intermediate Accounting I/(3).F;S.
2. Change the title of ACC 3110, Financial Accounting II, to read as follows:
ACC 3110. Intermediate Accounting II/(3).F;S.
3. Change the titles of ACC 4550/ACC 5555, Financial Accounting III, to read as follows:
ACC 4550. Intermediate Accounting III/(3).F;S.
ACC 5555. Intermediate Accounting III/(3).F;S. (CONTINGENT UPON APPROVAL BY THE GRADUATE COUNCIL.)

VOTE 4 **YES** 13 **NO** 0 **ABSTAIN** 0

Proposals COB 2.0405 and COB 3.0405 from the College of Business were approved as amended as follows (EFF. FALL, 2005):

1. Change the "SPECIAL NOTE" requirements for enrolling in upper level business classes to correct an unintended wording change that would require any student (COB or non-COB student) wanting to take any upper level business course to have passed both the COB Basic Computer Skills Test and the COB Basic Writing Skills Test. Students should still be able to take as many as five courses at the 3000 or 4000 level without having passed both of these tests (unless a course has a specific prerequisite for one or both of these tests). The tests are to remain as part of the COB admission criteria (as noted in numbers 6. and 7. of the admission criteria - see below). The revised catalog description will read as follows:

To be admitted to the College of Business, a student must:

1. Obtain credit for at least 60 semester hours.
2. Obtain a cumulative grade-point average of at least 2.5 based on at least twelve graded hours at Appalachian State University.
3. Remove all grades of "I" (incompletes) from her/his academic record. Students with outstanding grades of "I" will NOT be admitted to the College of Business.

4. Obtain credit for:
 - a. ENG 1000 with a minimum grade of "C".
 - b. ENG 1100.
 - c. MAT 1030.
5. Obtain credit for the following College of Business lower level core courses with an overall grade-point average of at least 2.0:
 - ACC 1100
 - ACC 2110
 - ECO 2030, 2040, 2100
 - LAW 2150
6. Pass a College of Business Basic Computer Skills Test.
7. Pass a College of Business Basic Writing Skills Test.

SPECIAL NOTE ABOUT ENROLLMENT IN UPPER LEVEL BUSINESS CLASSES:

Unrestricted enrollment by undergraduates in 3000 and 4000 level courses in the College of Business is limited to students admitted to the College of Business. Other undergraduates, including declared business majors not admitted to the College of Business, may take at most five courses at the 3000 or 4000 level (unless more is specified by a required minor, required concentration, or non-business major) under the following conditions: the student has a cumulative GPA of at least 2.0 and has completed all course prerequisites. Only juniors or seniors may enroll in 3000 level courses and only seniors may enroll in 4000 level courses.

2. Revise the course requirements for the undergraduate minor in International Business (337/52.1101) as follows: 1) change the format of the description of the minor to remove confusing language and to make it easier to follow; 2) add foreign language courses at the 1050 level or above to the list of non-business electives; 3) remove the option of getting language proficiency by testing out of level 1050 without having to take a foreign language course; 4) remove the possibility that a student would use both a six hour study abroad course and a foreign language course to meet the majority of the requirements of the minor. (The total number of hours required for the minor, 15 s.h., did not change.) The revised catalog description will read as follows:

INTERNATIONAL BUSINESS MINOR

The International Business minor is available to all majors, except International Business majors. The minor provides multidisciplinary business training designed to complement the student's major. This allows students the opportunity to develop their functional skills while utilizing their elective hours to study the international aspects of business. A minimum GPA of 2.0 (overall) is required for the courses included in the international business minor. Students pursuing an international business minor must select courses as outlined below:

Required Courses (6 s.h.):

ECO 3410	International Economics (Prereq: ECO 2030, ECO 2040)	3 s.h.
FIN 3350	International Business Transactions (Prereq: LAW 2150)	3 s.h.

Required Elective (Select 3 s.h.):

Business Study Abroad	3 s.h.
(If 6 s.h. course - 3 s.h. can count here and 3 s.h. can count as other electives)	
CHN/FRE/GER/JPN/RSN/SNH 1050 or above (Prereq: 1010, 1020, 1040)	3 s.h.
Non Business Study Abroad	3 s.h.

Other Electives (Select 6 s.h.):

ACC 4730	Accounting and International Business	3 s.h.
(Prereq: ACC 2110 with a minimum grade of C-)		

Business Study Abroad		3 s.h.
(If 6 s.h. course - 3 s.h. can count here and 3 s.h. can count as other electives)		
CIS 4610	Global Information Technologies	3 s.h.
ECO 4640	International Economic Policy (Prereq: ECO 3410)	3 s.h.
FIN 4750	International Business Finance (Prereq: FIN 3680)	3 s.h.
MGT 3800	International Management (Prereq: all COB core)	3 s.h.
MGT 4760	International Strategic Management	3 s.h.
	(Prereq: all COB core courses and completion of at least two international business courses)	
MKT 4550	International Marketing	3 s.h.
	(Prereq: MKT 3050 with a minimum grade of "C")	
Approved selected topics courses		3-6 s.h.
Selected approved courses in the areas of anthropology, geography, history, or political science (only available for students who did the business study abroad course for the required elective)		3 s.h.

VOTE 5 **YES** 13 **NO** 0 **ABSTAIN** 0

Proposals FIN 1.0405 through FIN 3.0405 from the Department of Finance, Banking and Insurance were approved as follows (EFF. FALL, 2005):

[Note: Proposal FIN 3.0405 (to delete LAW 4640/LAW 5640) was approved contingent upon approval by the Graduate Council (at their meeting on January 24, 2005.)]

1. Course deletions:
LAW 4640. Business Law for Accountants/(3).F. [Dual-listed with LAW 5640.]
LAW 5640. Business Law for Accountants/(3).F;S. [Dual-listed with LAW 4640.]
(CONTINGENT UPON APPROVAL BY THE GRADUATE COUNCIL.)
2. Change the course description of LAW 2150 to read as follows:
LAW 2150. Legal Environment of Business/(3).F;S.
An introduction to the legal environment in which business must operate. Selected areas of the law are investigated as well as the historical, political, cultural, ethical and technical context in which law exists and operates. Ethical issues are integrated throughout the course. Current legal topics that impact business are analyzed and discussed.
3. Change the course description of LAW 3910; and add a prerequisite statement to read as follows:
LAW 3910. Business Law I/(3).On Demand.
A study of selected areas of the law that affect the commercial community. Includes the law of contracts, sales, commercial paper, agency and other legal topic areas. Common law concepts are investigated as well as the impact of the Uniform Commercial Code on commercial transactions. The course is designed to give students an awareness of legal problems that may exist in commercial transactions, and to develop the analytical skills necessary to recognize and seek assistance for such problems. Prerequisite: LAW 2150 or equivalent.

VOTE 6 **YES** 13 **NO** 0 **ABSTAIN** 0

Proposal HCM 1.0405 from the Department of Management was approved as follows:
(EFF. FALL, 2005)

1. Add an undergraduate minor in Health Care Management. The catalog description will read as follows:

UNDERGRADUATE MINOR IN HEALTH CARE MANAGEMENT

A minor in health care management (HCM) for non-business majors may be obtained by completing 18 semester hours of coursework from the following list. A minimum GPA of 2.0 is required for all coursework completed.

Required courses (12 s.h.):

ACC 1100	Principles of Accounting I	3 s.h.
ECO 2030	Principles of Economics - Price Theory	3 s.h.
HCM 3110	Health Care Organization and Administration	3 s.h.
HCM 3130	Managing Health Care Organizations	3 s.h.

Electives (6 s.h.):

One HCM course at the 3000/4000 level*	3 s.h.
One approved COB course at the 3000/4000 level	3 s.h.

*HCM 3900 (Internship) is a 6 s.h. course, but only 3 of these semester hours may be applied to the HCM minor. An additional HCM course may be taken for the COB elective.

It is strongly recommended that ACC 1100 and ECO 2030 be completed during the sophomore year. ECO 2030 may also be used as a social science credit for the core curriculum requirements. Courses at the 3000 and 4000 level should be taken in the junior and senior years after the student has been admitted to one of the degree-granting colleges. It is strongly recommended that students choosing an HCM minor receive advising assistance from HCM faculty in selecting elective courses.

VOTE 7 YES 13 NO 0 ABSTAIN 0

OTHER:

Dr. Butts noted that he had asked the three subcommittees to be prepared to give a very brief progress report at today's meeting, as listed on the agenda.

As Chair of the SUBCOMMITTEE TO REVIEW THE CURRENT POLICIES ON COURSE REPEATS AND LATE DROPS, Dr. Butts gave the first report. He noted that this committee did not meet in December. At their first meeting on November 17, 2004, they looked at data regarding drop policies and course repeat policies from other UNC system institutions. They plan to meet again on January 19. Mr. Don Rankins reported that the Office of Institutional Research, Assessment and Planning has now provided updated data pertaining to ASU students. He will distribute that data at the next subcommittee meeting.

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As Chair of the AD HOC COMMITTEE TO REVIEW THE REVISED AP&P MANUAL, Ms. Joni Petschauer reported that this committee began meeting in early August, 2004. They had numerous meetings throughout the Fall semester. She thanked all of the members (Dr. Jon Beebe, Dr. Mark Estep, Dr. Dan Hurley, Dr. Ron Marden, Mr. Don Rankins, and Dr. Gayle Weitz) for their diligence and hard work thus far on this assigned task. They hope to have a draft ready for review after next Friday's meeting (January 21, 2005), and they plan to post it on the Registrar's web site for the entire campus to review and provide comments. Their goal is to present a draft of the revised

AP&P Manual to the AP&P Committee members for consideration at the March 2, 2005 AP&P Committee meeting.

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As Chair of the SUBCOMMITTEE TO REVIEW THE ELECTRONIC PROCESSING ISSUE OF AP&P PROPOSAL FORMS AND PROCEDURES, Mr. Don Rankins reported that he is very pleased with the progress his committee has made, and he noted that they have a working product now on-line that is being tested and used successfully by the College of Fine & Applied Arts. Mr. Rankins asked the AP&P Committee members if they would like to take the time today to see a demonstration of that product. Dr. Butts, and other committee members responded YES, and asked Mr. Rankins to continue.

He introduced Mr. Douglas Brantz, the computer consultant for the College of Fine & Applied Arts. Mr. Brantz had developed an on-line proposal process for that college before this AP&P subcommittee was ever formed. He has since updated that system of preparing and reviewing AP&P proposals on-line with the goal of providing an electronic product that will work for the entire University. He demonstrated by going through the complete process from the beginning to the end of preparing and submitting an AP&P proposal form.

The AP&P Committee members asked numerous questions, including: Would the appropriate technology be made available to this meeting room? Would the members still receive paper copies? Or, would they only need to print out pages that needed to be questioned at the meetings? Will other committees (Graduate Council, Core Curriculum Council, etc.) buy into using this electronic process? If this committee wants to go ahead with this system, where would the starting point be?

Mr. Rankins responded by explaining that it is necessary to train appropriate individuals on how to utilize the system to input and process proposals. His office is attempting to obtain resources to hire an individual who can offer training for this system and other systems utilized on campus. Committee members indicated they were supportive of the idea of bringing this initiative to fruition. He thanked everyone for allowing Mr. Brantz to demonstrate, and he noted that all accolades go to Mr. Brantz for his work on this project and to Dean Estepp for allowing him to spend so much time on this project.

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That concluded the business on today's agenda. The next scheduled meeting of the AP&P Committee will be held on Wednesday, February 2, 2005.

ADJOURNMENT:

The AP&P Committee members voted to adjourn at 4:25 p.m.

VOTE 8 **YES 12** **NO 0** **ABSTAIN 0**

ACADEMIC POLICIES AND PROCEDURES COMMITTEE
January 12, 2005
 Vote Record

VOTE SYMBOLS	y (YES)								N (NO)	A (ABSTAIN)
	1	2	3	4	5	6	7	8		
<u>Committee Members</u>										
John Abbott	y	y	y	y	y	y	y	y		
Jon Beebe	y	y	y	y	y	y	y	y		
John Boyd	y	y	y	y	y	y	y	y		
Jeff Butts	y	y	y	y	y	y	y	y		
Eleanor Cook	y	y	y	y	y	y	y	y		
Mike Dotson	y	y	y	y	y	y	y	y	-	
Ron Marden	y	y	y	y	y	y	y	y		
Martha McCaughey	-	-	y	y	y	y	y	y		
Diana Quealy-Berge	y	y	y	y	y	y	y	y		
Sammye Sigmann	-	-	-	-	-	-	-	-		
Gayle Weitz	y	y	y	y	y	y	y	y		
Merlin Tilley	y	y	y	y	y	y	y	y		
Karl Lutterloh	y	y	y	y	y	y	y	y		
Sarah Moncelle	-	-	-	-	-	-	-	-		
Thomas Shook	-	y	y	y	y	y	y	y		

The recommendations of the Academic Policies and Procedures Committee, at its January 12, 2005 meeting are approved.

Stanley R. Aeschleman
 Stanley R. Aeschleman
 Provost and Executive Vice Chancellor
 for Academic Affairs

1/19/05
 Date
