

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
February 1, 2006

The Academic Policies and Procedures Committee met on Wednesday, February 1, 2006 in Room 224 of I.G. Greer Hall beginning at 3:00 p.m.

Committee members present: Dr. Jeff Butts (Chair), Dr. Jon Beebe, Mr. John Boyd, Ms. Eleanor Cook, Dr. Mike Dotson, Dr. Eric Groce, Dr. Julie Horton, Dr. Dan Hurley, Mr. Mark Malloy, Dr. Ron Marden, Ms. Sammye Sigmann, Ms. Lari Garren, Mr. Joseph Henderson, Mr. Jason Radford, and Mr. Justin Viens (Parliamentarian).

Dr. Jeff Butts noted that we have a quorum, and he called the meeting to order at 3:00 p.m.

MINUTES:

The November 2, 2005 minutes were approved as distributed.

VOTE 1 **YES** 14 **NO** 0 **ABSTAIN** 0

The November 30, 2005 minutes were approved as distributed, with the following correction:

1. (Page 5, number 4.) For the B.S. degree in Technical Photography, the total number of hours required in the major should be 44-45 semester hours rather than 47-48 semester hours; and the 35 s.h. of technical specialization courses should be 32 s.h. (This error happened when "COM 2101 or COM 2106" on the proposed checksheet was counted in the totals twice instead of once.)

A Bachelor of Science degree in Technical Photography consists of ~~47-48~~ 44-45 semester hours including 9-10 s.h. of interdisciplinary courses to be selected from: ART 2130, ART 3226, CI 4810, CI 4840, GRA 1012, GRA 2102, GRA 3012; ~~35 s.h.~~ 32 s.h. of technical specialization courses which include: ART 1011, TEC 1022, TEC 2022, TEC 2032, TEC 2422, TEC 3022, TEC 3422, TEC 3442, TEC 4432, GRA 3102, and GRA 4112 (2 s.h.), each with a minimum grade of "C+"; and 3 s.h. from COM 2101 or COM 2106 with a minimum grade of "C." Core curriculum requirements include TEC 2029 and ECO 2030 (if pursuing a business minor). A minor of 12-18 s.h. (outside the Department of Technology) is required. Two semester hours of free electives outside the major discipline are required.

VOTE 2 **YES** 14 **NO** 0 **ABSTAIN** 0

The January 11, 2006 minutes were approved as distributed, with the following contingency met, and with one correction as noted below:

1. (Page 16, number 6.) The request to change the prefix, title and course description of TEC 5557, Manufacturing Production Techniques, to ID 5557, Design for Manufacture was approved by the Graduate Council on January 23, 2006.

2. (Page 18, VOTE RECORD) The "Vote Record" should read Lari Garren instead of Kristi Thomas. The recorded votes for Lari Garren are correct as listed.

VOTE 3 **YES 14** **NO 0** **ABSTAIN 0**

ANNOUNCEMENTS:

1. DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK
The request to add a Master of Social Work (MSW) degree (135*/44.0701) with concentrations in: 1) Communities & Organizational Management (135B); and 2) Individuals and Families (135C) was approved by the UNC Board of Governors on January 13, 2006. (See Page 8 of the April 27, 2005 AP&P Committee Meeting minutes.)
(EFF. FALL, 2006)
2. DEPARTMENT OF POLITICAL SCIENCE/CRIMINAL JUSTICE
The request to add a Master of Science degree in Criminal Justice and Criminology (120A/43.0104) was approved by the UNC Board of Governors on January 13, 2006. (See Page 7 of the March 2, 2005 AP&P Committee Meeting minutes.)
(EFF. FALL, 2006)
3. Listed below are the **SPECIAL DESIGNATOR** course changes that received final approval from the Core Curriculum Council at their January 27, 2006 meeting. These items are presented at the AP&P Committee meeting FOR INFORMATION ONLY.
(EFF. FALL, 2006):

Add the C (COMPUTER) special designator to the following courses:

ID 3801. CADD I: 3D and Solid Modeling/(3).F;S.

GHY 3800/PLN 3800. Introduction to Quantitative Methods/(3).F;S.

Delete the C (COMPUTER) special designator from the following course:

AST 3200. Astromechanics/(2).On Demand.

DELAYED BUSINESS:

Dr. Butts noted that the next item of business is to continue with the final report from the AD HOC COMMITTEE TO REVIEW THE AP&P MANUAL. He also noted that in order to continue discussion on the proposed new ACADEMIC GOVERNANCE HANDBOOK, and to accommodate those departments with curriculum proposals, we will discontinue discussion of the manual at 3:45 p.m., and we will move to the items of "New Business." If needed, and if time permits, we will return to discussion of the manual when we complete the "New Business."

At the January 11, 2006 AP&P Committee meeting, "**Section D. Specific Academic Issues**" was approved for adoption. Consideration of the remaining sections: A., B., and C. of the ACADEMIC GOVERNANCE HANDBOOK was on the floor for action at 4:55 p.m. at the January meeting, but a motion was approved to delay debate on those sections until our February 1, 2006 meeting. The January 11, 2006 meeting adjourned at 5:00 p.m.

Dr. Butts reviewed the motion from the last meeting, and he suggested that we continue going section by section. He asked the committee members to consider **“Section A. Academic Governance”** for approval. Upon approval by the AP&P Committee, this section will require further approval from the Faculty Senate, the Provost, the Chancellor, and the Board of Trustees. The proposed text will read as amended as follows:

A. ACADEMIC GOVERNANCE (according to Chapter II of the *Faculty Handbook*)

The basic mission of the University is instruction of students; therefore, the procedures for curriculum modification are most important and should be clear.

The basic and most important unit in determining curricula is the academic department. Departments recommend their own departmental courses and programs after careful consideration by the faculty of that department. Each department should have a representational curriculum committee involving faculty and undergraduate students (and graduate students, if there are graduate programs in that department).

Each college/school shall have a curriculum committee to carefully consider changes to courses, programs, policies, or structures within or affecting that college/school. This curriculum committee should include faculty and undergraduate students (and graduate students, if there are graduate programs in that college/school).

In addition, the Graduate Council, the Teacher Education Council, and the Core Curriculum Council shall each carefully consider changes to courses, programs, or structures within or affecting their programs. These curriculum committees shall include faculty, undergraduate students, and graduate students.

The Academic Policies and Procedures Committee is the final committee to carefully consider changes to the University's curriculum, policies, and structures.

The Provost and the Chancellor shall communicate to the University in a timely fashion their decisions on proposals and motions involving changes in academic policies, programs, or structures.

GUIDELINE I

Any proposal for changes in a department's courses or programs must first be acted upon by the department before being submitted to the college advisory council. Any proposal for changes (excluding course changes within existing programs) in a college's or school's programs or structures must first be acted upon by the faculty of the college or school concerned before being presented to the Academic Policies and Procedures Committee. After a proposal for curricular or structural change has been acted upon by a college or school and after the dean of that college or school has submitted the proposal to all other necessary groups, the dean may then present the proposal to the Academic Policies and Procedures Committee.

GUIDELINE II

Recommendations for changes in general academic policies or academic programs must be submitted to the Academic Policies and Procedures Committee by any of the following:

- A. Department, program, college or school
- B. Faculty Senate
- C. Student Government Association
- D. Graduate Student Association Senate
- E. Deans' Council
- F. Council of Chairs

If the proposal does not originate from a specific academic department, it must go through one of the bodies listed above.

GUIDELINE III

The Academic Policies and Procedures Committee is, in most circumstances, the final recommending body to the Provost and Executive Vice Chancellor and the Chancellor. Faculty and student members on this committee serve as representatives for the faculty and students, respectively.

GUIDELINE IV

If a proposal for changes in a department's curriculum is not approved by that department, the group initiating the proposal may appeal (within 90 days after rejection) first to the advisory council of the college to which that department belongs. If the proposal is rejected by the college or school, the group may appeal (within 90 days after rejection) to the Academic Policies and Procedures Committee.

When a department proposal is not recommended by other necessary groups, the department may appeal to the Academic Policies and Procedures Committee (within 90 days after rejection).

After reviewing the above text, members of the subcommittee responded to a few questions. Following that discussion, Dr. Butts entertained a motion to officially adopt "**Section A. Academic Governance.**" The motion was approved.

VOTE 4 **YES** 14 **NO** 0 **ABSTAIN** 0

Dr. Butts noted that the next item for consideration is "**Section B. The Academic Policies and Procedures Committee.**" This section outlines the composition of the AP&P Committee's membership, who the committee reports to, the areas of responsibility, and the operating procedures for the AP&P Committee. Upon approval by the AP&P Committee, this section will require further approval from the Faculty Senate, the Provost, the Chancellor, and the Board of Trustees.

The major changes that are being recommended to this section include the following: a) increase the number of faculty members on the committee from 11 to 13 and base the faculty membership on a proportional full-time equivalent (FTE) faculty distribution; b) decrease the undergraduate student membership from 3 to 1; c) change the library faculty member from a voting member to *ex officio* non-voting status; d) change the chair from being a voting member to non-voting member status; [Note: approval has already been granted by the Faculty Senate, the Provost and the Chancellor that "The chair of AP&P shall be a tenure-track faculty member and shall be elected from the membership." (This policy has been in effect since the December 1, 2004 AP&P Committee meeting.)] and, e) add the language which states that "The term of chair is for three years and is renewable. The chair shall receive one quarter reassigned time per semester."

Discussions focused mostly on the concerns of reducing the undergraduate student membership from three student members to one (while also acknowledging that the one graduate student member would be retained). Lari Garren asked the subcommittee for the logic behind making that recommendation, and Dr. Dan Hurley responded for the subcommittee. He explained that the subcommittee felt that having four student members total was excessive student representation, and that the total number of student members should not be greater than the number of faculty representing any one college or school. It was also noted that the subcommittee thought that it would be more useful for students to participate in curricular decisions at the departmental level.

Jason Radford asked if it was realistic to think that students would have more voice at the departmental level? Justin Viens reported that the SGA strongly supports maintaining the current student “voting” representation.

Eleanor Cook also voiced concerns from the library faculty that the library representation will change from voting membership to the *ex officio* non-voting membership status.

Dr. Butts noted that the discussions thus far have focused on the number of student members. He pointed out that one option at this point would be to propose an amendment to the recommended language, but that without an amendment, we are still discussing Section B. as it has been presented.

At 3:45 p.m., the committee had reached no conclusion on any suggested amendments, so Dr. Butts reminded the members that we would take leave of this discussion at that point, and come back to it later in the meeting, time permitting.

A motion was approved to delay this discussion until we handle the items under “New Business” on the agenda.

VOTE 5 YES 14 NO 0 ABSTAIN 0

NEW BUSINESS:

Dr. Charles Duke presented proposals from the Reich College of Education for the Departments of Curriculum and Instruction; and Human Development and Psychological Counseling.

Proposals CI-1 through CI-3, and CI-1 from the Department of Curriculum and Instruction were approved as amended as follows (EFF. SPRING, 2007):

1. Change the title and course description of BE 1030, Keyboarding and Digital Input Systems to read as follows:
BE 1030. Computer Digital Input Systems/(3).F;S.
Provides opportunities for students to use speech recognition to efficiently input data; use emerging alternative digital input devices such as handheld computers, scanners, digital cameras, and cell phones. Basic skills such as formatting letters, manuscripts, and other business documents are also reinforced.
2. Change the title of BE 3750, Administration and Supervision in Business and Marketing Education to read as follows:
BE 3750. Curriculum Planning in Business and Marketing Education/(3).S.
3. Course addition: Cross-list the existing course, BE 4660 as CI 4660. (Note that BE 4660 is dual-listed with BE 5660, but CI 4660 will not be offered as a dual-listed course.) The course description for CI 4660 will read as follows:
CI 4660. Classroom Management and Assessment Practicum in Secondary Education/(2-3).F.
Provides opportunities for students to study, observe, and participate in using performance assessment and classroom management strategies in public schools. Reflection, analysis and

discussion of practicum experiences are integrated into regularly scheduled seminar classes. Emphasis is placed on: multiple assessment strategies, including portfolio assessment; making and documenting classroom management decisions; taking action and communicating these actions to students and parents; and becoming a reflective practitioner. Lecture and laboratory hours required. (Same as BE 4660.)

4. Increase the credit hours from (2 s.h.) to (3 s.h.) for CI 4020, and change the prerequisite statement to read as follows:
CI 4020. Teaching Physical Education/(3).F;S.
Students will have 30 hours of teamed experiences in public school classrooms in addition to class. It is strongly advised that all other course requirements for licensure (except student teaching) be completed prior to the methods course. Prerequisites: PE 3003, PE 3008, PE 3009 and PE 3031 with a grade of "C" or higher in each.
5. Revise the course requirements for the B.S. degree in Business Education (407*/13.1303)[T] with concentrations in Business Education (407B)[T], and Business and Marketing Education (407C)[T] by adding BE 1030 (3 s.h.) to the list of required major courses under both concentrations. This course will be required of all Business Education majors in order to meet the revised accreditation standards of the North Carolina Department of Public Instruction. (The total number of hours required for this degree, 128 s.h., will not change.) The revised catalog description will read as follows:

BACHELOR OF SCIENCE DEGREE IN BUSINESS EDUCATION (Grades 9-12 licensure)

Goals and objectives:

- Students are expected to develop business knowledge, understandings, and skills as preparation for teaching.
- Students are expected to apply learned subject matter in a classroom setting as a business and/or marketing teacher.
- Students are expected to demonstrate competencies in subject matter, knowledge, classroom management, teaching skill, learning psychology, and student evaluation.
- Students are expected to demonstrate their ability to foster learning development and applications through logical thinking, reasoning, and problem-solving regarding business and economic problems.

A Bachelor of Science degree in Business Education with teacher licensure consists of the following: ECO 2030* (counts as a core curriculum requirement); ACC 1100*, ACC 2110*, LAW 2150*, and MKT 3050* (or other marketing course approved by the program coordinator) in business foundation requirements; CI 2800/SPE 2800, CI 3850/FDN 3850/RE 3850+, CI 4900, FDN 3800+, and PSY 3000+ in professional education requirements; and a concentration in one of the following areas:

BUSINESS EDUCATION: 26 semester hours which consists of BE 1030+, BE 3340+, BE 3380+, BE 3750+, BE 4510+, BE 4650+, BE 4660+/CI 4660+, BE 4755+, RE 4630+, and 10 semester hours of approved electives. In addition, the business education concentration requires the Core Battery: Professional Knowledge and the PRAXIS II Specialty Area: Business Education tests.
OR

BUSINESS AND MARKETING EDUCATION: 32 semester hours which consists of BE 1030+, BE 3340+, BE 3380+, BE 3750+, BE 4510+, BE 4650+, BE 4660+/CI 4660+, BE 4755+, RE 4630+, MKT 3210, MKT 3240, and 4 semester hours of approved electives. In addition, the business and marketing education concentration requires the Core Battery: Professional Knowledge, the PRAXIS II Specialty Area: Business Education, and the PRAXIS II Specialty Area: Marketing Education tests.

In addition to the above, all students must demonstrate proficiency in word processing or take BE 2110 as a prerequisite to the program. **A second academic concentration is required of all business education majors.** (Students should meet with their advisor for a list of appropriate second academic concentrations.) Also, a minimum of 2 semester hours of free electives outside the major discipline are required.

* These courses must be completed with an average grade of "C" (2.0) or better.

+ Each course must be completed with a grade of "C" (2.0) or better.

VOTE 6 **YES** 15 **NO** 0 **ABSTAIN** 0

Proposal HPC-1 from the Department of Human Development and Psychological Counseling was approved as amended as follows (EFF. SPRING, 2007):

1. Change the course description of the Internship in Marriage and Family Therapy under HPC 6900, Internship to read as follows:

HPC 6900. Internship/(1-18).F;S.

Advanced students in counselor education will have supervised experiences in specific functions of the counselor education field in a public school system, post-secondary institution, or other appropriate agency. In addition to those listed below, other specific experiences will be developed and approved by the student and the student's advisory committee. May be taken up to a total of eighteen semester hours with permission of the departmental chair. Graded on an S/U basis. Prerequisite: prior approval of the departmental chair.

Internship in Marriage and Family Therapy/(3+3+6).F;S;SS.

Supervised practice in the application of skills used in systemic individual, couple and family therapy. Open only to marriage and family therapy majors. Graded on an S/U basis. Prior approval of the departmental chair.

VOTE 7 **YES** 15 **NO** 0 **ABSTAIN** 0

Dr. Heather Hulburt presented one proposal from the Walker College of Business for the Department of Accounting.

Proposal ACC 1.0506 was approved as amended as follows (EFF. FALL, 2006):

1. Course addition:

ACC 5340. Accounting in the Business Environment/(3).F;S.

Various accounting topics will be explored in an international context with a focus on ethical implications of the role of accountants as business persons. Topics will be explored in a seminar environment with a strong emphasis on research and communication through written work and presentations. Prerequisite: admission to the M.S. in Accounting program.

2. Revise the course requirements for the M.S. degree in Accounting (302*/52.0301) with concentrations in Accounting Information Systems (302D), General (302C), and Taxation (302B) by adding ACC 5340 (3 s.h.) as a required course for all students seeking the M.S. degree in Accounting. (The total number of hours required for this M.S. degree, 30 s.h., did

not change.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]

VOTE 8 **YES** 15 **NO** 0 **ABSTAIN** 0

Dr. Rainer Goetz presented proposals from the College of Arts and Sciences for the Departments of Physics and Astronomy; Computer Science; and Psychology.

Proposals PHY AST 05-06 and PHY AST 05-08 from the Department of Physics and Astronomy were approved as amended as follows (EFF. FALL, 2006):

1. Course additions:

PHY 5020. Computational Methods in Physics and Engineering/(3).F.

A course designed to introduce the student to modern techniques and algorithms in computational physics, involving solutions of real physical systems using techniques from interpolation, optimization, non-linear least squares, the numerical integration of ordinary and partial differential equations, Monte Carlo methods, Fourier analysis and stability analysis. Applications of these techniques will be selected from the areas of mechanics, optics, modern physics, astrophysics, engineering, signal processing, and electromagnetism. Graduate students will, in addition to the lab, carry out a major computational project which will address an important or relevant problem in physics, astrophysics or engineering. Programming will be carried out in a computer language such as 'C' or Fortran. Lecture two hours, laboratory two hours. [Dual-listed with PHY 4020.]

PHY 5730. Analog Systems/(3).F.

The theory and operation of DC and AC circuits with discrete passive and active components. Included are resistors, capacitors, inductors, diodes, bipolar transistors, field effect transistors, and operational amplifiers. An in-depth analysis of circuit theorems, phasors, differential equations, and simulations predicting the behavior of systems of analog devices will be explored in lecture and laboratory. The use and limitations of common electronics instrumentation such as multimeters, oscilloscopes, function generators, modulators/demodulators, lock-in amplifiers, and phase detection will also be explored. Lecture two hours, laboratory three hours. [Dual-listed with PHY 4730.]

VOTE 9 **YES** 15 **NO** 0 **ABSTAIN** 0

Proposals CS 1 through CS 13 from the Department of Computer Science were approved as amended as follows (EFF. SPRING, 2007):

1. Course deletions:

CS 4630. Programming Language Translation/(4).F. (**COMPUTER**)

[Note: The dual-listed course, CS 5630, is NOT being deleted.]

CS 4730. Object-Oriented Design and Programming/(3).S.Even-numbered years.

CS 5730. Object-Oriented Design and Programming/(3).S.Even-numbered years.

2. Course additions:

CS 3750. Applied Neural Networks/(3).On Demand.

This project-oriented course provides an opportunity for students to learn and apply neural networks techniques to solve a variety of problems from different disciplines, applying such techniques in pattern recognition, time series prediction, data mining, and optimization problems. Focus is on some applications of artificial neural networks in the real world.

Prerequisites: CS 1440 and MAT 2240.

CS 4740. Digital Image Processing/(3).On Demand.

This course provides an opportunity for students to learn digital image processing techniques. Students apply these techniques to images from different fields of science, engineering, and medicine. The course covers image acquisition and display, properties of the human visual system, sampling and quantization, color image representations, image enhancement, image transformations, image compression, and image restoration.

Prerequisites: CS 1440 and MAT 2240. [Dual-listed with CS 5740.]

CS 5740. Digital Image Processing/(3).On Demand.

This course provides an opportunity for students to learn digital image processing techniques. Students apply these techniques to images from different fields of science, engineering, and medicine. The course covers image acquisition and display, properties of the human visual system, sampling and quantization, color image representations, image enhancement, image transformations, image compression, and image restoration.

Prerequisites: CS 1440 (Computer Science I) and MAT 2240 (Introduction to Linear Algebra). [Dual-listed with CS 4740.]

CS 5710. Data Mining and Knowledge Discovery in Scientific Data/(3).On Demand.

Large quantities of data are collected in different studies and/or experiments in science, engineering, business, and medicine. The data contain significant amounts of useful information or knowledge that is often hard to discover without computational tools and techniques. This course focuses on techniques used in data mining tasks such as classification, association rule mining, clustering, and numerical prediction. The approach utilizes visualization, statistics, and neural networks. The goal is to study data mining as a means to achieve knowledge discovery in databases. Prerequisites: CS 1440 (Computer Science I) and Statistics.

CS 5720. Scientific Computing with Visualization/(3).On Demand.

Visualization plays a major role in understanding difficult concepts in different fields of science, engineering, medicine, and education. This course provides an opportunity to students from different disciplines to learn some visualization techniques that are applied to solve problems. The course uses several computational tools with visualization ability to solve problems and explore data from scientific fields, with emphasis on visualization of data, using available tools to build and understand computational models, and understanding and visualizing the solutions. Prerequisites: CS 1440 (Computer Science I) and Statistics.

CS 5800. Project/(3).On Demand.

In this course, students are required to work on an approved project under the guidance of a faculty advisor and/or the course instructor. Students are also required to prepare a written document and make an oral presentation about the project. Prerequisite: department approval. Graded on an S/U basis.

3. Change the course descriptions and delete the statistics prerequisites from CS 4520/CS 5520. The revised course descriptions and prerequisite statements will read as follows:
CS 4520. Operating Systems/(4).S.
An in-depth study of the design and implementation of operating systems including device drivers, process management, memory management, and security issues. Lecture three hours, laboratory three hours. Prerequisite: CS 3482. (COMPUTER) [Dual-listed with CS 5520.]
CS 5520. Operating Systems/(4).S.
An in-depth study of the design and implementation of operating systems including device drivers, process management, memory management, and security issues. Lecture three hours, laboratory three hours. Prerequisite: CS 3482 (Computer Systems II). [Dual-listed with CS 4520.]
4. Change the course descriptions for CS 4620/CS 5620 to read as follows:
CS 4620. Real-time Systems/(4).S.Odd-numbered years.
Real-time hardware and software. Analog and digital data acquisition and reduction. Real-time algorithms and data structures. Advanced programming concepts including double buffering, interrupts, signal handlers, processes and threads, inter-process communication, synchronization, and the operating system kernel. Lecture three hours, laboratory three hours. Prerequisite: CS 3482. (COMPUTER) [Dual-listed with CS 5620.]
CS 5620. Real-time Systems/(4).S.Odd-numbered years.
Real-time hardware and software. Analog and digital data acquisition and reduction. Real-time algorithms and data structures. Advanced programming concepts including double buffering, interrupts, signal handlers, processes and threads, inter-process communication, synchronization, and the operating system kernel. Lecture three hours, laboratory three hours. Prerequisite: CS 3482 (Computer Systems II). [Dual-listed with CS 4620.]
5. Change the course description for CS 5450 to read as follows:
CS 5450. Computer Networking/(3).S.Even-numbered years.
Computer network architectures. The Internet protocol suite including TCP, UDP, ICMP, and IP. Routing and congestion control. Network monitoring and management. Specification, design, and implementation of network protocols. Creation of a socket-based client/server distributed application. Prerequisite: CS 4450 (Data Communications and Networking).
6. Change the credit hours for CS 5999 (Thesis) from (4-6 s.h.) to (6 s.h.) as follows:
CS 5999. Thesis/(6).F;S.
Prerequisite: departmental approval. Graded on an S/U basis.
7. Revise the course requirements and the program description for the M.S. degree in Computer Science (224A/11.0701) as follows: 1) add a project track (a non-thesis option) in addition to the existing thesis option; and 2) include other appropriate course changes as noted in numbers 1.-6. above. (The total number of hours required for this M.S. degree will change from 30 s.h. to 30 s.h. with a thesis; 36 s.h. without a thesis.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]

VOTE 10

YES 15

NO 0

ABSTAIN 0

Proposals Psy 1 through Psy 7 from the Department of Psychology were approved as amended as follows (EFF. SPRING, 2007):

1. Course deletions:

PSY 5580. Foundations and Ethics of Health Psychology/(3).F.

Under the “PSY 6900, Internship” course: delete the “Health Psychology/(6).F;S.” internship option from the graduate catalog.

2. Change the title and course description of PSY 5552, Advanced Abnormal Psychology, and change the prerequisite statement to read as follows:

PSY 5552. Diagnosis and Psychopathology/(3).F;S.

Consideration of diagnostic practices of common psychological disorders, including symptom criteria, epidemiological data, with an emphasis on the acquisition of applied diagnostic skills. Content will often include a study of the origin, development, and manifestations of psychological and causal models with empirical support. Prerequisite: PSY 2401 (Abnormal Psychology) or permission of the instructor.

3. Under the “PSY 5901, Practicum I” course: change the title and course description of “Clinical Psychology” to read as follows:

PSY 5901. Practicum I/(3).On Demand.

Practicum experiences are available in the following areas:

Clinical Health Psychology

Students will train in a professional mental health or medical setting for the equivalent of one day per week. Supervision is provided on-site by staff psychologists or other professionals. Weekly class meetings supplement the on-site training to provide additional group supervision as well as coverage of professional issues. Graded on an S/U basis.

4. Under the “PSY 5902, Practicum II” course: change the title and course description of “Clinical Psychology” to read as follows:

PSY 5902. Practicum II/(3).On Demand.

Practicum experiences are available in the following areas:

Clinical Health Psychology

Students will train in a professional mental health or medical setting for the equivalent of one day per week. Supervision is provided on-site by staff psychologists or other professionals. Clinical experience is arranged as appropriate for the student’s level of training. Weekly class meetings supplement the on-site training to provide additional group supervision as well as coverage of professional issues. Graded on an S/U basis.

5. Under the “PSY 6900, Internship” course: change the title, the course description, and the credit hours from (6 s.h.) to (1-6 s.h.) as follows:

PSY 6900. Internship/(1-6).F;S.

Internships are required for students in the Clinical Health Psychology and the School Psychology programs and are an option for students in the Industrial-Organizational Psychology and Human Resource Management (I/O-HRM) program. It is anticipated that students will spend a minimum of 75 contact hours in the field for each earned hour of credit. The requirements are listed below. Graded on an S/U basis.

Clinical Health Psychology/(1-6).F;S.

Six months full-time placement in a mental health setting under professional supervision; to include experience with psychological evaluation, individual or group psychotherapy and behavior change, and consultation with relevant community agencies. Prerequisite: approval of the internship instructor or the director of the clinical health psychology program. Graded on an S/U basis. May be repeated up to a total of six credit hours.

6. Delete the M.A. degree in Health Psychology (296A/51.2310).
[CONTINGENT UPON APPROVAL FROM GENERAL ADMINISTRATION.]

(PLEASE NOTE: The deletion of this degree from the catalog and from ASU's Academic Program Inventory will be effective Spring, 2007. No new students will be admitted to this discontinued program, but those currently enrolled may complete their course of study.)

7. Change the title of the M.A. degree in Clinical Psychology (217A/42.0201) to an M.A. degree in Clinical Health Psychology and revise the course requirements for this degree as follows: 1) revise the course listings under the "Clinical Health Psychology Core - Required Courses"; 2) change the number of elective hours under the Non-Thesis and the Thesis options; and 3) include the appropriate course changes as noted in numbers 1.-5. above. [THIS DEGREE TITLE CHANGE IS CONTINGENT UPON APPROVAL FROM GENERAL ADMINISTRATION.] (The total number of hours required for this M.A. degree will change from 54 s.h. to 57 s.h.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]

VOTE 11 YES 15 NO 0 ABSTAIN 0

There being no further items to consider under "New Business" at 4:30 p.m., Dr. Butts asked the committee members to go back to the discussion of "**Section B. The Academic Policies and Procedures Committee.**"

Discussions continued without reaching an agreement to amend the proposed language. The same concerns as voiced earlier in the meeting surfaced and the overall feeling was that the members were not satisfied enough with the recommendation from the subcommittee regarding the composition of the AP&P membership to consider it for approval without some amended language.

A motion was made and seconded to delay this discussion of the membership composition, and to request the AD HOC COMMITTEE to re-visit this section and to make amendments to the language in Section B. in light of the discussions held today.

The subcommittee members in attendance were not supportive of the motion (as stated in the previous paragraph), explaining that they had met and worked on these issues over and over for more than a year. They have already asked for feedback from the University community, including the Faculty Senate, the GSAS, the SGA, and other appropriate offices and they received very few comments or suggestions in return.

The consensus of the committee members was that no conclusion could be made at today's meeting in support of adopting Section B.

A motion was approved to close debate on the motion on the floor (as noted above in bold print).

VOTE 12 **YES** 13 **NO** 2 **ABSTAIN** 0

The Chair called for the vote on the motion on the floor (**to delay this discussion of the membership composition, and to request the AD HOC COMMITTEE to re-visit this section and to make amendments to the language in Section B. in light of the discussions held today**). The motion failed.

VOTE 13 **YES** 0 **NO** 15 **ABSTAIN** 0

Dr. Butts noted that the time was currently 5:00 p.m. and that the committee must adjourn unless a motion was made to extend the meeting.

A motion was approved to the extend the meeting for five minutes.

VOTE 14 **YES** 11 **NO** 3 **ABSTAIN** 0

As part of their final report, the AD HOC COMMITTEE had previously distributed a formal list of recommendations that were in addition to the text as stated in Sections A., B., C. and D. of the ACADEMIC GOVERNANCE HANDBOOK. Dr. Butts asked the members to look at “Recommendation 3” in that list because it suggests that a standing committee of AP&P be appointed to deal with necessary changes in policies or procedures that might come up on an on-going basis. The rationale for “Recommendation 3” stated that campus policies and procedures are part of a dynamic process. Documents that guide the actions of the Academic Policies and Procedures Committee need to be reviewed regularly and revised accordingly.

A motion was approved to accept recommendation #3 from the subcommittee which is stated as follows: “RECOMMENDATION 3: Appoint a subcommittee, or other body, from the AP&P membership that is responsible for an annual updating of the AP&P MANUAL (ACADEMIC GOVERNANCE HANDBOOK), particularly providing an ongoing review of the policies.”

VOTE 15 **YES 12** **NO 0** **ABSTAIN 0**

Dr. Butts noted that the time limit was up (that extended the meeting for five minutes).

A motion was approved to extend the meeting for an additional five minutes.

VOTE 16 **YES 12** **NO 0** **ABSTAIN 0**

A motion was approved to ask the Chair to create an ad hoc committee that will be charged with amending the language in **“Section B.”** under **“Members on Committee:”** which deals with the AP&P membership composition.

VOTE 17 **YES 12** **NO 0** **ABSTAIN 0**

Dr. Butts asked for volunteers to serve on the ad hoc committee. The following members volunteered: Mr. Mark Malloy, Ms. Lari Garren, Ms. Eleanor Cook, Dr. Dan Hurley, Dr. Julie Horton, and Mr. Don Rankins. Dr. Butts noted that he would appoint the subcommittee in the next few days.

ADJOURNMENT:

The AP&P Committee members voted to adjourn at 5:15 p.m.

VOTE 18 **YES 12** **NO 0** **ABSTAIN 0**

ACADEMIC POLICIES AND PROCEDURES COMMITTEE
February 1, 2006
 Vote Record

VOTE SYMBOLS	y (YES)								N (NO)				A (ABSTAIN)					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
<u>Committee Members</u>																		
Jon Beebe	y	y	y	y	y	y	y	y	y	y	y	y	N	N	-	-	-	-
John Boyd	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y
Jeff Butts	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y
Eleanor Cook	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y
Mike Dotson	y	y	y	y	y	y	y	y	y	y	y	y	N	N	-	-	-	-
Eric Groce	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y
Julie Horton	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y
Dan Hurley	y	y	y	y	y	y	y	y	y	y	y	N	N	y	y	y	y	y
Mark Malloy	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y
Ron Marden	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y
Sammye Sigmann	y	y	y	y	y	y	y	y	y	y	y	y	N	-	-	-	-	-
Lari Garren	y	y	y	y	y	y	y	y	y	y	y	N	N	y	y	y	y	y
Joseph Henderson	-	-	-	-	-	y	y	y	y	y	y	y	N	N	y	y	y	y
Jason Radford	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y
Justin Viens	y	y	y	y	y	y	y	y	y	y	y	y	N	y	y	y	y	y

The recommendations of the Academic Policies and Procedures Committee, at its February 1, 2006 meeting are approved.

Stanley R. Aeschleman
 Stanley R. Aeschleman
 Provost and Executive Vice Chancellor

2/23/06
 Date
