

MINUTES OF THE MEETING  
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
February 2, 2000

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, February 2, 2000 in Room 224 of I.G. Greer Hall beginning at 3:05 p.m. Committee members present: Dr. Ed Folts, Dr. Holly Hirst, Dr. Dan Hurley, Dr. Frank Mohler, Dr. Claire Olander, Dr. David Phoenix, Mr. Jeffrey Tiller, Ms. Amy Weiss, Dr. Sara Zimmerman, Ms. Kelly Cross, and Mr. David Tilley. Committee member absent: Mr. Glenn Altemose, Jr. Committee members excused: Dr. Kenneth Lurie, Dr. Steve Millsaps, and Mr. Jason Potter.

The December 1, 1999 minutes were approved as distributed.

VOTE 1                      YES 10                      NO 0                      ABSTAIN 0

Dr. Charles Duke presented the following items FOR INFORMATION ONLY from the College of Education for the Departments of Leadership and Educational Studies; Human Development and Psychological Counseling; and the Doctoral Program in Educational Leadership (EFF. SPRING, 2000):

1. Delete the Ed.S. degree in Educational Media (For Librarians) (436A[T]/13.0501). (NOTE: On 1/14/2000, ASU was authorized from UNC-General Administration to discontinue this intermediate-level degree program.)
2. Delete the graduate minor in Secondary School Teaching (499/13.0405).
3. Delete the following concentrations from the M.A. degree in Community Counseling (405\*/13.1102): 1) Counseling the Aging (405C); and 2) Employee Assistance Program (405D).
4. In the Ed.D. in Educational Leadership (701A[T]/13.0401), revise the graduate catalog description of the dissertation: insert the clarifying phrase "a minimum" of 3 s.h. for two consecutive semesters, and change the range of credit hours for the dissertation for a semester to 1-9 s.h. This change will allow students to register as full-time students while completing their dissertation without having to register concurrently for multiple 3 s.h. sections of dissertation or without having to register for dissertation plus selected topics or independent studies relating to their dissertation.

Dr. Faye Sawyer presented one proposal from the College of Arts and Sciences for the Department of Geography and Planning. Proposal #GHY 99 1 was approved as follows (EFF. FALL, 2000):

1. Revise the B.A. degree in Geography (242A/45.0701) and the B.S. degree in Geography (241\*,241C,241D/45.0701) (without teacher licensure) by changing the course distribution requirement for regional courses. (The total number of hours required for the degrees did not change.) The revised statements in the B.A. and B.S. catalog descriptions will read as follows: "...24 semester hours of geography electives including 6 hours each from geographic methods, physical geography, human geography and regional geography (with no more than three of the six hours coming from GHY 3012, United States and Canada; or GHY 3013, North Carolina)."

VOTE 2                      YES 10                      NO 0                      ABSTAIN 0

Dr. Sammie Garner presented proposals from the College of Fine and Applied Arts for the Department of Family and Consumer Sciences. Proposals FCS-1 through FCS-19 were approved as amended as follows (EFF. FALL, 2000):

1. Course additions: and approve FCS 2303 for the **C (COMPUTER)** special designator.

**FCS 2303. CAD for Interiors/(3).F;S.**

Provides an introduction to the CAD environment including basic computer skills, commands, techniques, and standards used in architectural and interior design drawings. Progresses from small, simple working drawings to production of a total set of working drawings for a residential project including, but not limited to, floor plans, exterior elevations, dimensioned floor plans, dressed floor plans, lighting and electrical plans, schedules, sections and/or elevations, and details. Prerequisites: FCS 2301 and an introductory computer course or permission of the instructor. (COMPUTER)

**FCS 3321. Color and Light in Interior Design/(3).F;S.**

Using basic knowledge of color theories, color is studied in terms of furnishings and finishes in relation to space, mass, and light. Basic concepts of illumination, including terminology, symbols, calculations, and exploration of light sources. Physiological and psychological effects of color and light.

**FCS 3331. Interior Building Materials and Finishes/(3).F;S.**

Basic understanding of interior products focusing on materials and finishes for walls, floors, and ceilings with emphasis on coordination with moveable and built-in furnishings. Emphasis is placed on criteria for proper selection and specification of materials and finishes for interior design.

2. Change the title and course description of FCS 1300, Introduction to Housing and Interior Design, as follows:

**FCS 1300. Introduction to Interior Design/(3).F;S.**

Introductory study of the nature of human interaction in the spatial environment with the application of design elements and principles. Study and discussion of physiological, psychological, social and economic aspects of interior design needs as well as the components of construction. Focuses on problem solving for effective use of residential space and resources for varied populations. Lecture three hours.

3. Change the course description of FCS 2002 as follows:

**FCS 2002. Drawing for Apparel and Interiors/(1).F;S.**

An introductory course of quick sketching and drawing skills especially for clothing and textiles, and interior design majors. Emphasis will be given to sight proportions, scale, perspective, figure drawing, rendering, and layout techniques. Students will become familiar and more skilled with drawing tools and materials. This course is designed for the non-art student who may not have previous drawing experience. Laboratory two hours.

4. Change the course description of FCS 2301 as follows:

**FCS 2301. Interior Design Drafting/(3).F;S.**

Graphically communicating effectively on the professional level ideas and designs of intelligently planned space. Includes introduction to drafting techniques and equipment;

knowledge of construction techniques, documents, and procedures; and site and structure planning. Culminate in the execution of a set of interior working drawings including furniture and lighting. Laboratory six hours.

5. Change the course description of FCS 2302 as follows:  
**FCS 2302. Interior Design Presentation/(3).F;S.**  
The development of two- and three-dimensional graphic presentation techniques, using various media and formats, for interior design. Laboratory six hours. Prerequisite: FCS 2301.
6. Change the course title, description and prerequisites for FCS 3301, Residential Interior Design I, as follows:  
**FCS 3301. Residential Interior Design/(3).F;S.**  
Reinforcement of design principles and elements through composition and critiquing processes. Application of presentation, drafting and rendering techniques in communicating design solutions. Awareness of human factors and special populations in residential interior design. Exposure to kitchen and bath standards, specifications and universal design principles. Lecture one hour, laboratory four hours. Prerequisites: Completion of the sophomore portfolio review and FCS 2303 or take concurrently, or permission of the instructor.
7. Change the course title, description and prerequisites for FCS 3311, Contract Interior Design I, as follows:  
**FCS 3311. Commercial Interior Design I/(3).F;S.**  
Study of principles and procedures essential to commercial interior design. The analysis and solution of commercial design problems with emphasis on ergonomics, codes and standards. Exposure to programming, design and post-occupancy evaluations for work spaces. Lecture one hour, laboratory four hours. Prerequisite: FCS 3301.
8. Change the course description of FCS 3320 as follows:  
**FCS 3320. Facilities Design and Maintenance/(3).On Demand.**  
The purpose of this course is to provide a general analysis of all the phases involved in the planning and execution of facilities. Emphasis will be placed on the preplanning stage of design development, blueprint information, installation factors, fire code regulations, environmental controls, and facility maintenance. Prerequisite: HOS 2000 or permission of instructor.
9. Change the course description and prerequisite for FCS 3350 as follows:  
**FCS 3350. Historic Furnishings and Interiors I/(3).F;S.**  
A study of furnishings, architecture, materials, art, and accessories from prehistoric times to the late 1800s. Lecture three hours. Prerequisite: Completion of the sophomore portfolio review, or permission of the instructor.
10. Change the course description of FCS 3351, and add a prerequisite as follows:  
**FCS 3351. Historic Furnishings and Interiors II/(3).S.**  
A study of furnishings, architecture, materials, art, and accessories from the late 1800s to the present. Lecture three hours. Prerequisite: FCS 3350 or permission of the instructor.  
(WRITING)

11. Change the course title, description and prerequisites for FCS 4312, Residential Interior Design II, as follows:  
**FCS 4312. Senior Studio Design Applications/(3).F;S.**  
A study of the theory and application of interior design principles with emphasis in applying realistic interior design solutions to actual settings. Emphasis on teamwork and interaction with allied professions. Exposure to materials, detailing, fabrication, and methods of installation. Lecture one hour, laboratory four hours. Prerequisite: FCS 3311 or take concurrently. (SPEAKING)
12. Change the course title, description and prerequisites for FCS 4321, Contract Interior Design II, as follows:  
**FCS 4321. Commercial Interior Design II/(3).F;S.**  
An advanced commercial interior design studio course focusing on refinement of technical, analytical and theoretical problem-solving methods. Comprehensive design documentation through in-depth development of individual projects. Exposes students to issues of adaptive reuse, historic preservation, and codes. Practical application of professional practice issues and project organization. Lecture one hour, laboratory four hours. Prerequisite: FCS 4312.
13. Change the course description and prerequisites for FCS 4323 as follows:  
**FCS 4323. Professional Practices for Interior Design/(3).S.**  
A study of professional roles, responsibilities, procedures, and employer-employee relationships which characterize the employment environment in interior design. Discussion of legal certification of the profession, professional organizations, NCIDQ exam, and other professional credentialing. Passing the senior portfolio review is a requirement of the class. Lecture three hours. Prerequisite: FCS 4321 or take concurrently.
14. Change the course description of FCS 4900, Internship, to reflect the proposed name change of the degree from "housing and interior design" to "interior design."
15. Change the catalog description of the SENIOR PORTFOLIO REVIEW to reflect the proposed name change of the degree, and to reflect the curriculum revisions. The catalog description will read as follows:  
**II. Senior Portfolio Review**
  - A. Interior design students will complete the following sequence of courses for the interior design major before the senior portfolio review:  
FCS 3301 Residential Interior Design  
FCS 3311 Commercial Interior Design I  
FCS 3321 Color and Light in Interior Design  
FCS 3350 Historic Furnishings and Interiors I  
FCS 3351 Historic Furnishings and Interiors II  
  
FCS 4000 Textiles Merchandising: Apparel and Furnishings  
OR  
FCS 3331 Interior Building Materials and Finishes  
  
FCS 4312 Senior Studio Design Applications  
FCS 4321 Commercial Interior Design II
  - B. The portfolio will be presented in the latter part of FCS 4323 to interior design faculty and

interior design professionals for constructive criticism and evaluation. Passing the senior portfolio review is a requirement for FCS 4323.

- C. The senior portfolio will include:
  - 1. Selected examples from all courses in the interior design curriculum and other work deemed appropriate for the presentation.
  - 2. A career goal statement plus individual evaluation of strengths and areas needing improvement by the student.
- D. Students who do not pass the senior portfolio review will be required to pursue one or more of several steps before reapplying:
  - 1. Meet with interior design faculty to determine a plan for improvement of student's work.
  - 2. Redo student's portfolio and reapply for the review procedure. Student may consider a related major or field. The interior design faculty should be consulted concerning their recommendations.

16. Change the title of the undergraduate minor in Housing and Interior Design (537/50.0408) to Interior Design; and revise the course requirements to read as follows (The total number of hours required for the minor, 18 s.h., did not change.):

**Minor in Interior Design**

Core

FCS 1300	Introduction to Interior Design	3 s.h.
FCS 2301	Interior Design Drafting (or TEC 4021 - has prerequisite of TEC 3021 - has prerequisites of TEC 1001, 2708)	3 s.h.
FCS 2302	Interior Design Presentation	3 s.h.
FCS 3301	Residential Interior Design	<u>3 s.h.</u>
		12 s.h. Total

6 s.h. from one of the following sequences:

- A. FCS 3350 Historic Furnishings and Interiors I 3 s.h. and  
 FCS 3351 Historic Furnishings and Interiors II 3 s.h.;
  - OR
  - B. FCS 3311 Commercial Interior Design I 3 s.h. and  
 (Prerequisite: FCS 3301 or take concurrently)  
 FCS 4312 Senior Studio Design Applications 3 s.h.;
  - (Prerequisite: FCS 3311)
  - OR
  - C. FCS 2000 Consumer Textiles 3 s.h. and  
 FCS 4000 Textiles Merchandising: Apparel and Furnishings 3 s.h.;
  - OR
  - D. FCS 2303 CAD for Interiors 3 s.h. and  
 FCS 3331 Interior Building Materials and Finishes 3 s.h. or  
 FCS 3321 Color and Light in Interior Design 3 s.h.
- 18 s.h. Total

17. Change the title of the B.S. degree in Housing and Interior Design (537A/50.0408) to a B.S. degree in Interior Design (CONTINGENT UPON APPROVAL FROM GENERAL ADMINISTRATION); and revise the course requirements to read as follows:  
(The total number of hours required for the degree, 124 s.h., did not change.)

**Interior Design**

A Bachelor of Science degree in Interior Design consists of 53 semester hours in family and consumer sciences: FCS 1300, 1400, 2000, 2002, 2103 (counted in core curriculum), 2301, 2302, 2303, 3301, 3311, 3321, 3350, 3351, 4000 or 3331, 4312, 4321, 4323, 4400, 4450, and 4900 (6 s.h.); and 12 semester hours in the following related areas: ART 1011 and 1012 or ART 1001 and 1002 (by portfolio review), TEC 2718 and TEC 4601. Sophomore and senior portfolio reviews are required (see below). The student should also complete FCS 2103 as part of the core curriculum format to meet departmental requirements. A required minor for this degree could be communication, technology, sociology, art, general business, marketing, or related area depending on interests of the student (12 s.h. minimum). Three semester hours of free electives outside the major discipline are required.

VOTE 3                      YES   11                        NO   0                        ABSTAIN   0  

Dr. Parker introduced our new undergraduate student member, Mr. David Tilley. David is replacing Deanna Gouge, who had to resign from the committee due to a class conflict this semester.

Dr. Parker asked for volunteers to serve on a subcommittee to make recommendations regarding honors designations. Mr. Brooks McLeod referred to a study from the Office of Institutional Research which stated that the number of students graduating with honors had increased dramatically in the last ten years. In 1987-88, 10% of the graduating class graduated with honors; and in 1997-98, more than 19% graduated with honors. Dr. Parker said that this matter needs to be studied to see if any changes should be recommended to this committee. [Note: A GPA of 3.45 is required for graduating *cum laude*; a GPA of 3.65 is required for graduating *magna cum laude*; and a GPA of 3.85 is required for graduating *summa cum laude*.]

The following AP&P Committee members volunteered to serve on the “**AP&P Subcommittee to Study Graduating With Honors:**” Dr. Claire Olander (Chair of Subcommittee), Dr. David Phoenix, Ms. Amy Weiss, and Ms. Kelly Cross. Mr. Brooks McLeod, and Ms. Barbara Daye will also serve on this subcommittee.

The AP&P committee members voted to adjourn at 3:25 p.m.

VOTE 4                      YES   11                        NO   0                        ABSTAIN   0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

February 2, 2000

Vote Record

VOTE SYMBOLS	y (YES)	N (NO)	A (ABSTAIN)	
	1	2	3	4

Committee Members

Ed Folts	y	y	y	y
Holly Hirst	y	y	y	y
Dan Hurley	y	y	y	y
Kenneth Lurie	-	-	-	-
Steve Millsaps	-	-	-	-
Frank Mohler	y	y	y	y
Claire Olander	y	y	y	y
David Phoenix	y	y	y	y
Jeffrey Tiller	y	y	y	y
Amy Weiss	y	y	y	y
Sara Zimmerman	-	-	y	y
Glenn Altemose, Jr.	-	-	-	-
Kelly Cross	y	y	y	y
Jason Potter	-	-	-	-
David Tilley	y	y	y	y

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The recommendations of the Academic Policies and Procedures Committee, at its February 2, 2000 meeting are approved.

Harvey R. Durham

Harvey R. Durham

Provost and Executive Vice Chancellor

2/15/00

Date

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