

MINUTES OF THE MEETING  
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
February 6, 2008

The Academic Policies & Procedures Committee met on Wednesday, February 6, 2008 in the William C. Strickland Conference Room of I.G. Greer Hall.

Committee members present: Dr. Jeff Butts (Chair), Mr. John Boyd, Dr. Allen Bryant, Dr. Dinesh Dave, Dr. Rodney Duke, Mr. Mark Malloy, Dr. Ron Marden, Dr. Jon Saken, Dr. Kay Taylor, Mr. Joe Smith, Mr. Thomas Brigman (Parliamentarian), Ms. Rachel Hicks, and Ms. Kendra Johnson. Committee members excused: Dr. Jon Beebe and Dr. Gayle Weitz.

At 3:05 p.m., Dr. Jeff Butts called the meeting to order.

MINUTES:

Dr. Butts noted that the November 7, 2007 and the November 28, 2007 minutes have been distributed, however, they have not yet been considered for approval by the Provost. Dr. Butts plans to meet with Dr. Aeschleman tomorrow afternoon to discuss the minutes. The November 7<sup>th</sup> and 28<sup>th</sup> minutes, along with the January 16, 2008 minutes, will be included on the agenda for consideration at the March 5, 2008 AP&P Committee meeting.

ANNOUNCEMENTS:

1. Dr. Butts introduced our newest AP&P Committee members: Ms. Rachel Hicks (an undergraduate student appointed by the SGA) and Mr. Joe Smith (a graduate student appointed by the GSAS). Ms. Hicks and Mr. Smith were appointed for the remainder of this academic year as replacements for Ms. Lindsay Tigar and Ms. Erin Boyer who both resigned from the committee due to class conflicts.
2. Dr. Butts asked the Deans and Departmental Chairs to note that Item number 5. on the revised AP&P Proposal Form includes the Registrar's Office as part of the review of proposals before they are distributed to the AP&P Committee members. Number 5 on the proposal form states: *"Have all appropriate departmental chairs and the Registrar's Office been consulted in the development of this proposal?"* Dr. Butts noted that after reviewing the proposals for today's meeting, he found that only one department had gone back and noted that review on the proposal form. Other proposals may have been reviewed by the Registrar's office, but it was never noted on the proposal forms. Dr. Butts explained that a lot of questions and concerns with proposals could be alleviated if the Registrar's Office is consulted early on in the proposal process.

Dr. Holly Hirst pointed out that the graduate level proposals are reviewed by the Registrar's Office each month before the Graduate Council considers the proposals for approval.

Dr. Butts also noted that contact with the appropriate departmental chairs has been overlooked in a number of cases recently, in regards to proposed new courses, which has caused proposals to be returned to the departments for further consultations. Dr. Butts asked the Deans for their help in informing the Departmental Chairs of these problems.

**NEW BUSINESS:**

Proposals from the Reich College of Education were presented from the Departments of Human Development and Psychological Counseling, and Curriculum and Instruction.

Proposal HPC 1 from the Department of Human Development and Psychological Counseling was approved as follows (EFFECTIVE: FALL, 2008):

1. Revise the course requirements for the Master of Arts degree in Professional School Counseling (427\*/13.1101)[T] with concentrations in Elementary/Middle School Licensure (427B)[T] and Secondary School Licensure (427C)[T] as follows: 1) Delete SPE 5610 from the list of required courses which decreases the number of required hours from 45 s.h. to 42 s.h.; and 2) Increase the number of elective hours for both concentrations from 11 s.h. to 14 s.h. (for the Thesis Option), and from 15 s.h. to 18 s.h. (for the Non-Thesis Option). (The total number of hours required for this M.A. degree, 60 s.h., did not change.) The revised graduate catalog description will read as follows:

**PROGRAM OF STUDY FOR THE MASTER OF ARTS IN PROFESSIONAL SCHOOL COUNSELING (Major Code: 427\*/13.1101 [T])**

**Required Courses:**

RES 5000	Research Methods	3
HPC 5110	Multicultural Counseling	3
HPC 5140	Psychological and Educational Testing	3
HPC 5210	Life and Career Planning	3
HPC 5220	Counseling Theory and Techniques	3
HPC 5310	Introduction to Professional School Counseling	3
HPC 5754	Legal & Ethical Issues in Professional School Counseling	3
HPC 5790	Group Methods and Processes	3
HPC 5900	Practicum in Counseling	3
HPC 6290	Child and Adolescent Therapy	3
HPC 6452	Seminar in Professional School Counseling	3
HPC 6620	School-Based Consultation	3
HPC 6900	Internship in Professional School Counseling	6
REQUIRED HOURS		42

**Concentrations: (CHOOSE ONE) (18 s.h.)**

**ELEMENTARY/MIDDLE SCHOOL LICENSURE CONCENTRATION (427B)[T]**

The specific elective courses chosen for this concentration must be approved by the graduate advisor in advance.

**Thesis Option:**

HPC 5999	Thesis	4
Elective Hours (5000 level or above)		14

**OR**

**Non-Thesis Option:**

Elective Hours (5000 level or above)		18
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**SECONDARY SCHOOL LICENSURE CONCENTRATION (427C)[T]**

The specific elective courses chosen for this concentration must be approved by the graduate advisor in advance.

**Thesis Option:**

HPC 5999	Thesis	4
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Elective Hours (5000 level or above)	14
<b>OR</b>	
<b>Non-Thesis Option:</b>	
Elective Hours (5000 level or above)	18
CONCENTRATION HOURS	18
TOTAL HOURS FOR THE MA DEGREE	60

**VOTE 1**                      **YES** 12                      **NO** 0                      **ABSTAIN** 0

Proposals CI #1 through CI #5 from the Department of Curriculum and Instruction were approved as follows (EFFECTIVE: FALL, 2008):

1. Course deletions:  
 CI 5592. Elementary Education Teaching Strategies (3).S.  
 CI 5980. Special Topics in Elementary Education (1-3).F;S.
2. Course additions:  
**CI 5070. Advanced Study in Elementary School Mathematics (3).F;S.**  
 Elementary teachers will build on their content knowledge of elementary school mathematics while examining content and pedagogy through the lens of a practicing teacher. They will explore and implement specific research-based pedagogy to deepen their pedagogical content knowledge. Topics will include comparative analyses of state and national curriculum standards, research-based best practice, authentic assessment, and subject matter integration.  
  
**CI 5075. Advanced Study in Elementary School Science (3).F;S.**  
 Advanced Study in Elementary School Science is designed for elementary teachers or specialists who wish to further develop their content knowledge and critically examine existing pedagogical practices. The course focuses on the understanding of scientific concepts and principles; interdisciplinary planning and implementation; infusion of community resources and local funding into the elementary science program; and contemporary issues specific to the teaching, learning, and evaluation of science curricula.  
  
**CI 5080. Advanced Study in Elementary School Social Studies (3).F;S.**  
 Designed for elementary teachers to build on their content knowledge about the social studies (including history, political science, and geography). Includes analysis of ideological views about the purpose of the social studies, current issues in social studies, and on-going debates about social studies curriculum standards at the national and state levels. Specific topics will include research-based teaching strategies, connecting learners to social studies content, developing in-depth subject matter integration, social studies for social justice, and advocating for the social studies.
3. Increase the credit hours for CI 5130 from (2 s.h.) to (3 s.h.), and change the course description to read as follows:  
**CI 5130. Recent Trends and Issues in Education (3).F;S.**  
 Designed for elementary teachers to deepen their understanding of significant issues and trends in education at both the national and international levels. Specific topics include: current debates about assessment and high stakes testing; research in comparative education; the health status of children; and analysis of current issues affecting school, family and

community relationships.

4. Revise the course requirements for the Master of Arts degree in Elementary Education (422A/13.1202)[T] as follows: 1) Change the list of “Required Courses” by deleting CI 5592 and CI 5980, by increasing the credit hours for CI 5130 from 2 s.h. to 3 s.h., and by increasing the hours required for CI 5525 from 1 s.h. to 3 s.h. (which decreases the number of required hours from 28-33 s.h. to 27 s.h.); 2) Change the “Teaching Field Courses” requirement from 6 s.h. to 12 s.h., and include three new optional courses: CI 5070, CI 5075, and CI 5080; and 3) Delete the “Electives” requirement of 0-5 s.h. (The total number of hours required for this M.A. degree, 39 s.h., did not change.) The revised graduate catalog description will read as follows:

**PROGRAM OF STUDY FOR THE MASTER OF ARTS IN ELEMENTARY EDUCATION+  
(Major Code: 422A/13.1202 [T])**

**Required Courses: (27 s.h.)**

CI/SPE 5045	Advanced Topics in Diversity	3
CI 5055	Connecting Learners and Subject Matter	3
CI 5130	Recent Trends and Issues in Education	3
CI 5525	Product of Learning	3
(Recommended to be taken in 3 one-hour courses over the course of the program)		
CI/LSA 5585	Teacher Leadership and School Improvement	3
CI 5591	Advanced Curriculum Design in Elementary Education	3

Choose one course from the three below: 3

CI/RE/RES/SPE 5040 Teacher as Researcher (3 s.h.)

RES 5000 Research Methods (3 s.h.)

RES 5560 Classroom Assessment (3 s.h.)

Choose one course from the two below: 3

CI 5630 Instructional Technology (3 s.h.)

ITC 5220 Computers in Educational Settings (3 s.h.)

Choose one course from the two below: 3

FDN 5840 Social and Philosophical Foundations of Education (3 s.h.)

PSY 5555 Advanced Educational Psychology (3 s.h.)

**REQUIRED HOURS** 27

**Teaching Field Courses: (12 s.h.)**

Courses (5000 level or above) selected from each of the content areas: math, science, social studies, and English language arts with the advice and approval of the academic advisor.

Mathematics - Choose one course from below: 3

CI 5070 Advanced Study in Elementary School Mathematics (3 s.h.)

Graduate level Math course (3 s.h.)

Science - Choose one course from below:

CI 5075 Advanced Study in Elementary School Science (3 s.h.)

Graduate level Science course (3 s.h.)

Social Studies - Choose one course from below: 3

CI 5080 Advanced Study in Elementary School Social Studies (3 s.h.)

Graduate level course in a Social Studies related area (3 s.h.)

English Language Arts - Choose one course:	3
Graduate level course in RE or ENG (3 s.h.)	
TEACHING FIELD HOURS	12
TOTAL HOURS FOR THE MA DEGREE	39

**VOTE 2**                      **YES** 11                      **NO** 0                      **ABSTAIN** 1

Dr. Glenda Treadaway presented proposals from the College of Fine and Applied Arts for the Departments of Health, Leisure and Exercise Science; and Technology.

Proposal HLE468-FAA-2007-60 from the Department of Health, Leisure and Exercise Science was approved as amended as follows (EFFECTIVE: FALL, 2008):

1. Course addition:  
**RM 5561. Field Laboratory in Outdoor/Adventure Programming (3).SS.**  
The primary focus of this course is to prepare students to design and implement a backcountry field experience. The class will be divided into three sections. The first section will be preparation and planning, followed by a five-day field expedition, and ending with an extensive assessment of the experience. Prerequisite: HPC 5440 or permission of the instructor.

**VOTE 3**                      **YES** 12                      **NO** 0                      **ABSTAIN** 0

A packet of 15 proposals was presented from the Department of Technology. A motion was made and seconded to consider the proposals from Technology for approval. Following that motion, a number of questions were raised about whether or not the appropriate departmental chairs (more specifically, the science and math chairs) had been consulted regarding two of the proposed new courses [*TEC 5149. Entrepreneurship in Technology and Science (3 s.h.)*, and *IND 2321. Engineering for Designers (3 s.h.)*].

**The original motion was amended to return the two proposals, TEC 500-FAA-2007-414 (to add TEC 5149) and TEC 515-FAA-2007-429 (to add IND 2321), to the department for further consultations with the appropriate departmental chairs.**

**VOTE 4**                      **YES** 10                      **NO** 1                      **ABSTAIN** 2

The proposals from the Department of Technology [excluding proposals, TEC 500-FAA-2007-414 (to add TEC 5149) and TEC 515-FAA-2007-429 (to add IND 2321)] were approved as amended as follows (EFFECTIVE: FALL, 2008):

1. Course additions:  
**TEC 1728. Architectural Drafting (3).F;S.**  
Fundamentals of architectural drafting including basics of construction, sketching, architectural drafting conventions, CAD techniques, pictorial drawing, dimensions, sections, and working drawings. Selected assignments from this course will be appropriate for

inclusion in student portfolios. Lecture two hours, laboratory two hours.

**TEC 2758. Surveying and Foundations (3).F;S.**

This course covers construction from initial site investigation through foundations. Key topics include: soils, soil testing, structural foundation design, surveying, site layout, site plans, and foundation construction. Prerequisite: MAT 1020.

**TEC 4700. Biofuels Technology (3).S.**

An examination of evolving biofuel technologies such as biodiesel, alcohol, cellulose products, and methane which are being developed to displace depleting fossil fuels (diesel, gasoline, natural gas, and coal). This course will introduce students to the basic concepts, tools, techniques, and materials needed to assess, design, and construct biofuels technology systems. Coursework will include multimedia presentations, lectures, discussions, films, field trips, homework, guest-speakers, and laboratory activities. Topics include: internal combustion engine technology, biodiesel chemistry and physical properties, combined heat-power systems, materials compatibility, by-products, closed-loop designs, energy balance, life cycle assessment, ASTM specifications, fuel analysis, feedstocks, biofuels and agriculture, biofuels in developing countries, ethanol, cellulosic ethanol, biogas and landfill gas, and eco-industrial models. [Dual-listed with TEC 5700.]

**TEC 5700. Biofuels Technology (3).S.**

An examination of evolving biofuel technologies such as biodiesel, alcohol, cellulose products, and methane which are being developed to displace depleting fossil fuels (diesel, gasoline, natural gas, and coal). This course will introduce students to the basic concepts, tools, techniques, and materials needed to assess, design, and construct biofuels technology systems. Coursework will include multimedia presentations, lectures, discussions, films, field trips, homework, guest-speakers, and laboratory activities. Topics include: internal combustion engine technology, biodiesel chemistry and physical properties, combined heat-power systems, materials compatibility, by-products, closed-loop designs, energy balance, life cycle assessment, ASTM specifications, fuel analysis, feedstocks, biofuels and agriculture, biofuels in developing countries, ethanol, cellulosic ethanol, biogas and landfill gas, and eco-industrial models. [Dual-listed with TEC 4700.]

**TEC 4758. Planning and Scheduling (3).F;S.**

This course covers planning and scheduling, estimating resources, value engineering, project meetings, and personnel management for construction projects. Special attention will be given to the use of computer software (such as spreadsheets and scheduling programs) for construction management activities. Prerequisites: TEC 2708, TEC 2738, and MAT 1020 or higher, or permission of the instructor. [Dual-listed with TEC 5758.]

**TEC 5758. Planning and Scheduling (3).F;S.**

This course covers planning and scheduling, estimating resources, value engineering, project meetings, and personnel management for construction projects. Special attention will be given to the use of computer software (such as spreadsheets and scheduling programs) for construction management activities. The course also involves research on different scheduling software packages available commercially. [Dual-listed with TEC 4758.]

**TEC 4768. Construction Administration (3).F;S.**

This course discusses the mechanics of starting and managing a construction business.

Organizational structures, required licenses, taxes, codes, permits, advertising, personnel management, customer relations, scheduling, accounting, insurance, and financing will be addressed. Special attention will be given to the use of computer software (such as spreadsheets and financial software) for construction management activities. Prerequisites: TEC 2708, TEC 2738, and MAT 1020 or higher, or permission of the instructor.

2. Change the title and course description of TEC 3039. Materials, and change the course from being lecture/lab to lecture only. The revised course description will read as follows:  
**TEC 3039. Materials Science (3).F;S.**  
An in-depth study of the structure, characteristics, analysis, and application of modern engineering materials, with an emphasis on the processing/structure/properties/performance interrelationship. Topics include atomic structure and bonding, crystal structure and imperfections, solidification, mechanical properties, strengthening mechanisms, failure analysis, phase diagrams, heat treatment, corrosion and degradation, and materials characterization techniques.
3. Change the credit hours for TEC 3332 from (3 s.h.) to (1-3 s.h.). There is no change to the current course description which reads as follows:  
**TEC 3332. Field Experience in Technical Photography (1-3).F;S.**  
This course allows Technical Photography majors to earn credit for professional experiences outside of the classroom environment. These experiences include, but are not limited to, attending professional conferences, seminars, trade association fairs, field photographic experiences such as international program offerings and extended photographic field trips. This course may be repeated for credit barring duplication. Prerequisite: permission of the instructor.
4. Change the semester offering for TEC 4718 from F;S. to On Demand.  
Change the semester offering for TEC 5718 from F;S. to On Demand.
5. Change the course description for TEC 5000 to read as follows:  
**TEC 5000. Research in Technology (3).S.**  
A comprehensive study of the types, components, methods, and tools of research. Emphasis is placed on promoting an understanding of research design, statistical analysis, searching literature, data collection, and publication of results. The student is required to prepare a proposal for research that will expand knowledge within the field of concentration.
6. Change the course description for TEC 5809 and add the following prerequisite statement:  
**TEC 5809. Research and Development in Technical Areas (3).F.**  
In this course, students will be required to design and carry out an original research project, including data collection and analysis and preparation of a research report for publication consideration. Prerequisite: TEC 5000 (Research in Technology) or permission of the instructor.
7. Change the title and course description of TEC 5909. Computer Uses for Industrial Research and Development, change the course from being seminar/lab to seminar only, and delete the prerequisite statement from TEC 5909. The revised course description will read as follows:  
**TEC 5909. Computer Uses for Technical Research and Development (3).F.**  
A seminar course with an emphasis on the effective use of computer applications used in

technical areas. Designed to allow for research and development activities related to the specific needs of individual students.

8. Revise the course requirements for the Bachelor of Science degree in Building Sciences (577\*/52.2001) with a concentration in Architectural Technology and Design (577B) as follows: 1) Change the major requirements from 78 s.h. to 73 s.h.; 2) Add TEC 1728, TEC 2758, TEC 4758 or TEC 4768, and TEC 4900 as required courses; 3) Delete IND 1001, INT 2300, TEC 4667, TEC 4718 from the course requirements; 4) Delete the 12 s.h. of "Major Electives," and 5) Increase the number of free electives from 2 s.h. to 5 s.h. (The total number of hours required for this degree will decrease from 124-125 s.h. to 122 s.h.) The revised catalog description will read as follows:

**The Bachelor of Science degree in Building Sciences** has two concentrations, one in Architectural Technology and Design, and the other in Construction Management. Freshmen entering this program are required to have a laptop computer.

**The Bachelor of Science degree in Building Sciences (577\*/52.2001) with a concentration in Architectural Technology and Design (577B)** consists of a minimum of 73 semester hours from the following: 24 semester hours of introductory coursework including IND 2201, INT 2310, TEC 1728, TEC 2708, TEC 2718, TEC 2738, TEC 2758, and TEC 3039; 35 semester hours of advanced coursework including INT 3001, INT 4320, TEC 3718, TEC 3728, TEC 3738, TEC 4708, TEC 4728, TEC 4738, TEC 4748, TEC 4758 or TEC 4768, and TEC 4900; and 14 semester hours of interdisciplinary courses which include COM 2101 (minimum grade of "C"), PLN 2410, PLN 3431, and PLN 3730. Core curriculum requirements include: a physics sequence, MAT 1020 or higher, and TEC 2029. Five semester hours of free electives outside the major discipline are required.

9. Revise the course requirements for the Bachelor of Science degree in Building Sciences (577\*/52.2001) with a concentration in Construction Management (577C) as follows: 1) Change the major requirements from 59 s.h. to 72 s.h.; 2) Add TEC 1728, TEC 2758, TEC 4758, TEC 4768, TEC 4900, LAW 2150, and ACC 2100 as required courses; 3) Delete IND 1001, TEC 4667, and TEC 4718 from the course requirements; 4) Change the "Major Electives" from 18 s.h. to 15 s.h.; 5) Delete the minor requirement; and 6) Increase the number of free electives from 2 s.h. to 6 s.h. (The total number of hours required for this degree will change from 122-123 s.h. to 122 s.h.) The revised catalog description will read as follows:

**The Bachelor of Science degree in Building Sciences (577\*/52.2001) with a concentration in Construction Management (577C)** consists of a minimum of 72 semester hours from the following: 18 semester hours of introductory coursework including TEC 1728, TEC 2708, TEC 2718, TEC 2738, TEC 2758, and TEC 3039; 30 semester hours of advanced coursework including TEC 3718, TEC 3728, TEC 3738, TEC 4103, TEC 4708, TEC 4728, TEC 4758, TEC 4768, and TEC 4900; 15 semester hours of major electives which must be selected from IND 2201, IND 3801, IND 4401, INT 2310, TEC 2120, TEC 3120, TEC 3601, TEC 3807, TEC 4608, TEC 4618, TEC 4628, TEC 4711, CIS 3050, FIN 3010, MGT 3010, MKT 3050, PLN 2410, PLN 3431, PLN 3730, SNH 1010 and SNH 1020, or SNH 1030; and 9 semester hours of interdisciplinary courses which include COM 2101 (minimum grade of "C"), LAW 2150, and ACC 2100. Core curriculum requirements include: MAT 1020 or higher, TEC 2029, and ECO 2030. Six semester hours of free electives outside the major discipline are required.

VOTE 5

YES 13

NO 0

ABSTAIN 0

Dr. Rainer Goetz presented proposals from the College of Arts and Sciences for the Departments of Biology and Psychology, and proposals CAS-4 and CAS-5 for Sociology and Social Work.

Proposals BIO-7 through BIO-10 from the Department of Biology were approved as amended as follows (EFFECTIVE: FALL, 2008):

1. Course additions:

**BIO 5650. Bioinformatics (3).F.Alternate years.**

An introduction to computational molecular and cellular biology. Students will have the opportunity to learn how to mine biological databases for information; retrieve, analyze, and compare biological sequence data; and predict sequence features and relationships using computational tools. Lecture two hours, laboratory two hours. Prerequisite: BIO 3800 (Molecular Biology) or BIO 3306 (Genetics), or permission of the instructor.

**BIO 5710. Genomics (3).S.Alternate years.**

An exploration of how genomic information is obtained; new insights gained from this information into the workings of life at the molecular, cellular and organismal level; and how this information is being used to understand evolution, symbiosis, pathogenesis, effectiveness of vaccines, cancer diagnosis and treatment, and other current issues. Lecture three hours. Prerequisites: BIO 3306 (Genetics), BIO 3800 (Molecular Biology), and BIO 5650 (Bioinformatics) with a grade of "C" or higher in each, or permission of the instructor.

**BIO 5720. Gene Regulation (3).S.Alternate years.**

An exploration of the molecular principles underlying the regulation of the expression of a gene in the context of the Central Dogma of Molecular Biology. Topics include: the Central Dogma, DNA structure and packaging, general transcription, and *cis* and *trans* regulatory elements and factors. Lecture three hours. Prerequisites: BIO 3306 (Genetics), BIO 3800 (Molecular Biology), and BIO 4100 (Cell Biology) with a grade of "C" or higher in each, or permission of the instructor.

2. Add a concentration in Cell and Molecular Biology to the Master of Science degree in Biology (207A/26.0101). [Note: By adding this concentration, it changes the degree from being a degree without a required concentration (207A) to being a degree which requires one of the following two concentrations (207\*, 207B or 207C). The current M.S. degree in Biology will continue to be available, with no additional changes, as the new concentration in General Biology.]
- Add the following two concentrations to the Master of Science degree in Biology: 1) Cell and Molecular Biology, and 2) General Biology. (The total number of hours required for this M.S. degree, 30 s.h., did not change.) The revised graduate catalog description will read as follows:

**PROGRAM OF STUDY FOR THE MASTER OF SCIENCE IN BIOLOGY**  
**(Major Code: 207\*/26.0101)**

**Admission Requirements:** Baccalaureate degree in Biology from an accredited college or university; complete application to the Cratis Williams Graduate School ([www.graduate.appstate.edu](http://www.graduate.appstate.edu)), including resume, three letters of recommendation\*, official GRE general exam scores, official transcripts from all colleges attended; statement of interest and intent; and a commitment from a Biology faculty member to chair the applicant's thesis committee\*\*.

\*Recommendations should be written by persons familiar with the applicant's academic performance.

\*\*Applicants are encouraged to contact the program director as early as possible regarding thesis research interests.

**Basic Criteria for Consideration:**  $(\text{GRE V \%} \times 4) + (\text{GRE Q \%} \times 4) + (\text{Analytical writing} \times 50) + (\text{GPA} \times 300) = 1300$ , with a minimum GRE analytical writing score of 4.

**Hours:** 30 semester hours minimum      **Location:** On Campus

**Required Courses:**

BIO 5000	Bibliography and Research	4	
BIO 5999	Thesis	4-8	
	REQUIRED HOURS		8-12

**Concentrations: (CHOOSE ONE)** 18-22

**CELL AND MOLECULAR BIOLOGY CONCENTRATION (207B)**

BIO 6615	Current Topics in Molecular Biology	4-12	
	One of the following courses:	3	
BIO 5650	Bioinformatics (3 s.h.)		
BIO 5777	Biostatistics (3 s.h.)		
	Elective Hours		3-15

**GENERAL BIOLOGY CONCENTRATION (207C)**

BIO 5777	Biostatistics	3	
	Elective Hours		15-19

TOTAL HOURS FOR THE MS DEGREE (minimum) 30

**VOTE 6**                      **YES** 12                      **NO** 0                      **ABSTAIN** 1

Proposals PSY 3 through PSY 11 from the Department of Psychology were approved as amended as follows (EFFECTIVE: FALL, 2008):

1. Course deletion:  
PSY 5653. Health Psychology (3).F;S.
2. Course additions:  
**PSY 1530-1549. Selected Topics (1-4).On Demand.**  
An examination of one or more topics drawn from or related to an area of psychology. Topics vary from year to year depending on and guided by the interests of faculty and students.

[Note: PSY 4208 was approved for the **S (SPEAKING)** special designator at the 1/25/08 Core Curriculum Committee meeting.]

**PSY 4208. Forensic Psychology (3).F;S.**

This course will provide an in-depth study of the ways in which psychology and the law interact. It will include a study of the way in which researchers and mental health professions contribute to legal issues as well as the ways in which research and mental health practice are governed by the law. Prerequisite: PSY 3100 or permission of the instructor. (SPEAKING) [Dual-listed with PSY 5208.]

**PSY 5208. Forensic Psychology (3).F;S.**

This course will provide an in-depth study of the ways in which psychology and the law interact. It will include a study of the way in which researchers and mental health professions contribute to legal issues as well as the ways in which research and mental health practice are governed by the law. [Dual-listed with PSY 4208.]

3. Add the **S (SPEAKING)** special designator to PSY 4206 (as approved by the Core Curriculum Committee on 1/25/08). There is no change to the current course description which reads as follows:

**PSY 4206. Industrial Psychology (3).F;S.**

A survey of the field of human resource management based on fundamental psychological principles and psychometric theory. Topics considered include job analysis and evaluation, performance appraisal, and personnel selection. Prerequisite: PSY 3100 or permission of the instructor. (SPEAKING; CROSS-DISCIPLINARY)

4. Change the course numbering of PSY 4653. Health Psychology to PSY 3653, change the prerequisite statement, and delete the **W (WRITING)** special designator. The revised course description will read as follows:  
[DELETE PSY 4653 and ADD PSY 3653.]

**PSY 3653. Health Psychology (3).F;S.**

This course includes a survey of major physical disabilities including cardiovascular disease, diabetes, Aids, cancer, pain, obesity, eating disorders, and injury using a behavioral medicine orientation. Behavioral medicine represents a multidimensional approach to integrating behavioral and biomedical information in determining disease etiology and in prescribing comprehensive treatment. Prerequisite: PSY 1200.

5. Change the title and course description of PSY 4655. Advanced General Psychology to read as follows:

**PSY 4655. The Critical Consumer of Psychology (3).F;S.**

An investigation and discussion of psychological phenomena utilizing the scientific method and empirical research to evaluate causal claims, evaluate research, assess validity, and engage critical thinking. A focus of the class will be the use of empirical research literature, as well as oral and written assignments to improve reasoning skills in order to become a more critical consumer of information from both academic and popular sources. Topics will span multiple areas of psychology. Prerequisite: PSY 3100 or permission of the instructor. (WRITING; SPEAKING) [Dual-listed with PSY 5655.]

6. Change the title and course description of PSY 5655. Advanced General Psychology to read as follows:

**PSY 5655. The Critical Consumer of Psychology (3).F;S.**

An investigation and discussion of psychological phenomena utilizing the scientific method and empirical research to evaluate causal claims, evaluate research, assess validity, and engage critical thinking. A focus of the class will be the use of empirical research literature, as well as oral and written assignments to improve reasoning skills in order to become a more critical consumer of information from both academic and popular sources. Topics will span multiple areas of psychology. Prerequisite: PSY 3100 (Research Methods in Psychology) or permission of the instructor. [Dual-listed with PSY 4655.]

7. Revise the course requirements for the Bachelor of Arts degree in Psychology (251A/42.0101) to reflect the changes in the major requirements under “Group D. Capstone Courses.” Students will no longer be required to select 6 s.h. from PSY 4655, PSY 4658, and PSY 4660. They will be required to select 9 s.h. from a broader array of classes distributed between two capstone areas, “Core Concepts Courses” (3 s.h. minimum) and “Application/Specialization Courses” (3 s.h. minimum). Also, the number of required psychology elective courses decreases from 12 s.h. to 9 s.h. required. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

**The Bachelor of Arts degree in Psychology (251A/42.0101)** consists of 41 semester hours of major requirements including courses from Group A (PSY 1200, PSY 2200, PSY 3100; STT 2810); at least two courses from Group B (PSY 2301, PSY 2400, PSY 2401, PSY 2402); at least two courses from Group C (PSY 3202, PSY 3203, PSY 3204, PSY 3205); at least 9 semester hours from Group D, of which a minimum of 3 semester hours must be completed from Core Concepts courses (PSY 4511, PSY 4512, PSY 4655, PSY 4658, PSY 4660) and of which a minimum of 3 semester hours must be completed from Application/Specialization courses (PSY 4201, PSY 4202, PSY 4206, PSY 4208, PSY 4700); and 9 semester hours of PSY electives. A candidate for the Bachelor of Arts degree may count not more than a total of 40 semester hours above core curriculum requirements in psychology.

8. Revise the course requirements for the Bachelor of Science degree in Psychology (252\*/42.0101) with concentrations in Business (252D), Health Studies (252E), Human Services (252F), Natural Science (252C), and Social Science (252G) to reflect the changes in the major requirements under “Group D. Capstone Courses.” Students will no longer be required to select 6 s.h. from PSY 4655, PSY 4658, and PSY 4660. They will be required to select 9 s.h. from a broader array of classes distributed between two capstone areas, “Core Concepts Courses” (3 s.h. minimum) and “Application/Specialization Courses” (3 s.h. minimum). Also, the number of required psychology elective courses decreases from 12 s.h. to 9 s.h. required. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

**The Bachelor of Science degree in Psychology (252\*/42.0101)** consists of 41 semester hours of major requirements including courses from Group A (PSY 1200, PSY 2200, PSY 3100; STT 2810); at least two courses from Group B (PSY 2301, PSY 2400, PSY 2401, PSY 2402); at least two courses from Group C (PSY 3202, PSY 3203, PSY 3204, PSY 3205); at least 9 semester hours from Group D, of which a minimum of 3 semester hours must be completed from Core Concepts courses (PSY 4511, PSY 4512, PSY 4655, PSY 4658, PSY 4660) and of which a minimum of 3 semester hours must be completed from Application/Specialization courses (PSY 4201, PSY 4202, PSY 4206, PSY 4208, PSY 4700); and 9 semester hours of PSY electives. Students must also complete the requirements for one of the following five concentrations:

1. **Business concentration (252D):** Of the 24 semester hours required, at least 3 semester hours (up to a maximum of 9 credit hours) must come from one of the following academic areas: Biology, Chemistry, Mathematics, Statistics, or Physics. The additional credit hours (up to a maximum of 21 credit hours) must come from at least two of the following academic areas: Accounting, Business, Computer Information Systems, Economics, Finance, Management, Marketing, Health Care Management, Political Science.
2. **Health Studies concentration (252E):** Of the 24 semester hours required, at least 3 semester hours (up to a maximum of 9 credit hours) must come from one of the following academic areas: Biology, Chemistry, Mathematics, Statistics, or Physics. The additional credit hours (up to a maximum of 21 credit hours) must come from at least two of the following academic areas: Biology, Exercise Science, Health Promotion.
3. **Human Services concentration (252F):** Of the 24 semester hours required, at least 3 semester hours (up to a maximum of 9 credit hours) must come from one of the following academic areas: Biology, Chemistry, Mathematics, Statistics, or Physics. The additional credit hours (up to a maximum of 21 credit hours) must come from at least two of the following academic areas: Communication Disorders, Criminal Justice, Human Development and Psychological Counseling; Social Work, Sociology, Special Education.
4. **Natural Science concentration (252C):** 24 semester hours must be selected from at least two of the following academic areas: Astronomy, Biology, Chemistry, Geology, Mathematics, Statistics, Physics.
5. **Social Science concentration (252G):** Of the 24 semester hours required, at least 3 semester hours (up to a maximum of 9 credit hours) must come from one of the following academic areas: Biology, Chemistry, Mathematics, Statistics, or Physics. The additional credit hours (up to a maximum of 21 credit hours) must come from at least two of the following academic areas: Anthropology, Criminal Justice, Geography and Planning, Political Science, Sociology.

VOTE 7

YES 12

NO 0

ABSTAIN 0

Proposals CAS-4 and CAS-5 from the College of Arts and Sciences for the Department of Sociology and Social Work were approved as follows:  
(EFFECTIVE: FALL, 2008)

1. Separate the **Department of Sociology and Social Work** into two academic departments: 1) **Department of Social Work (SW)**, and 2) **Department of Sociology (SOC)**  
[CONTINGENT UPON APPROVAL FROM THE GENERAL ADMINISTRATION.]

The course prefix, SOC (Sociology), will be housed in the Department of Sociology (SOC).

The course prefix, SW (Social Work), will be housed in the Department of Social Work (SW).

Change the "Department of Record" from **SOC to SW** for the following API codes:

- Bachelor of Social Work degree (281A/44.0701)
- Undergraduate minor in Social Work (281/44.0701)
- Master of Social Work degree (135\*/44.0701) with concentrations in Community and Organizational Practice (135B), and Individuals and Families (135C)

The "Department of Record" will continue to be **SOC** for the following API codes:

- Bachelor of Arts degree in Sociology (281A/44.0701)
- Bachelor of Science degree in Sociology (284\*/45.1101) with concentrations in Applied Research Methods (284D), Criminology and Social Control (284E), Family Development (284F), Gerontology (284G), Individually Designed (284I), Legal Studies (284H), and Social Inequalities (284K)
- The concentration in Sociology (291G)[T] under the Bachelor of Science degree in Social Sciences, Education (291\*/13.1318)[T]
- Undergraduate minor in Gerontology (253/30.1101)
- Undergraduate minor in Sociology (290/45.1101)
- Master of Arts degree in Gerontology (245A/30.1101)
- Master of Arts degree in Gerontology (256\*/30.1101) with concentrations in Counseling (256B), Lifespan Transitions (256D), and Program Administration (256C)
- Graduate Certificate program in Gerontology (110A/30.1101)

**VOTE 8**                      **YES** 11                      **NO** 0                      **ABSTAIN** 1

Dr. Heather Hulburt presented proposals from the Walker College of Business for the Department of Accounting; the General Business minor; the International Business major; and the Departments of Management; Computer Information Systems; and Finance, Banking and Insurance.

Proposal ACC 02.0708 from the Department of Accounting was approved as follows:  
(EFFECTIVE: FALL, 2008)

1. Course addition:

**ACC 1050. Survey of Accounting (3).F;S.**

An overview of financial and managerial accounting. The course focuses on the analysis of financial data with an emphasis on accounting issues faced by small businesses such as business planning, budgeting, and performance evaluation. This is the ideal course for the business minor and for non-business majors interested in understanding the role of accounting in the business world. This course is not open to business majors for credit.

**VOTE 9**                      **YES** 12                      **NO** 0                      **ABSTAIN** 0

Proposal BUS 01.0708 from the Walker College of Business for the General Business Minor was approved as follows (EFFECTIVE: FALL, 2008):

1. Revise the course requirements for the undergraduate minor in General Business (324/52.0101) (for non-business majors) by allowing students to choose either ACC 1050 or ACC 2100 to satisfy the requirements for the minor. (The total number of hours required for this minor, 18 s.h., did not change.) The revised catalog description will read as follows:

**UNDERGRADUATE MINOR IN GENERAL BUSINESS (324/52.0101)**  
**(for non-business majors)**

Students **not majoring in the Walker College of Business** may earn a General Business minor by completion of the following 18 semester hours of coursework with a minimum overall GPA of 2.0:

ACC 1050	Survey of Accounting	3 s.h.
	<i>[or ACC 2100 Principles of Accounting I (3 s.h.)]</i>	
CIS 3050	Fundamentals of Management Information Systems	3 s.h.

ECO 2030	Principles of Economics-Price Theory	3 s.h.
FIN 3010	Survey of Finance	3 s.h.
<i>[or FIN 3680 Introduction to Finance (3 s.h.)]</i>		
MGT 3010	Survey of Management	3 s.h.
MKT 3050	Principles of Marketing	3 s.h.
	TOTAL	18 s.h.

All 1000 and 2000-level courses should be taken prior to the 3000-level courses in the minor. ECO 2030 can also be used as a social science credit for the core curriculum education requirements.

Minors for non-business majors are also available in accounting, computer information systems, economics, entrepreneurship, health care management, and marketing. No more than one business minor can be declared. These minors are described in the appropriate departmental sections of this bulletin. The entrepreneurship and health care management minors are administered by the Department of Management. For a more specialized minor or additional information, see the appropriate departmental chair.

**VOTE 10**                      **YES** 12                      **NO** 0                      **ABSTAIN** 0

Proposal IB 1.0708 from the Walker College of Business for the International Business Major was approved as amended as follows (EFFECTIVE: FALL, 2008):

1. Revise the requirements for the Bachelor of Science in Business Administration degree in International Business (337A/52.1101) to allow students to satisfy the foreign language minor by taking 15 s.h. of a particular foreign language at or above the 2000-level where coursework is available but not the minor (see the revised copy of #5. below). Also, the current policy requires an international experience which must take place in a country whose native language is the same as the language chosen by the student to fulfill the minor requirement. Add the following wording to the catalog description which provides for exceptions to that restriction when the situation warrants (see the revised copy of #6. below). (The total number of hours required for this degree, 128 s.h., did not change.) The revised catalog description will read as follows:

**The Bachelor of Science in Business Administration degree in International Business (337A/52.1101)** may be obtained by completing 128 semester hours as follows:

1. Completion of the University Core Curriculum Requirements and special designator requirements outlined in the Core Curriculum section (44 semester hours, 3 of which also count in the lower level business core). MAT 1030 should be selected as the math course and ECO 2030 should be selected as one of the social sciences.
2. All College of Business core courses:
  - A 2.0 GPA in the 18 semester hours of lower level core courses which includes ACC 2100 and ACC 2110, ECO 2030 (counts as a social science in the Core Curriculum), ECO 2040, ECO 2100 and LAW 2150.
  - The 24 semester hours of additional core courses includes ENG 3100 or BE 3340, CIS 3050, ECO 2200, FIN 3680, MGT 3630, MKT 3050, POM 3650 and MGT 4750.
3. Completion of all COB admission requirements as outlined in the general information section of the College of Business

4. The following 15 semester hours of required courses for the international business major:

**Required courses (6 s.h.)**

ECO 3410 International Economics  
FIN 3350 International Business Transactions

**Business Electives in International Business (9 s.h.) - select three of the following:**

ACC 4730 Accounting and International Business  
CIS 3620 Global Information Technologies  
ECO 4640 International Economic Policy  
FIN 4750 International Business Finance  
MGT 3800 International Management  
MKT 4550 International Marketing  
Other approved selected topics

**Approved Electives (9 s.h.)**

A student will select 9 s.h. of electives with the approval of the College in support of the student's international business training. Typically, the courses which will meet the approval of the College are in the following categories:

- a) Additional 3000/4000 level business classes
  - b) Additional foreign language classes at the 3000/4000 level (not used in required language minor)
  - c) Internship
  - d) Selected non-business electives in the areas of anthropology, geography, history, or political science
5. A minor in a foreign language, or a minimum of 15 semester hours at the 2000 level or above in the selected language if no minor is available. All language coursework must have an average GPA of 2.0. International business majors must select the coursework for the foreign language requirement in consultation with the Director of the International Business major and a foreign language advisor. Prior to enrolling in courses on the 2000 level or above, the student must have completed coursework through the intermediate level (1050) or have passed a proficiency test of the chosen language. Please note that this can require as much as 12 semester hours of 1000 level courses.
6. A student must participate in an international experience approved by the Walker College of Business in a country whose native language is the same as the language chosen by the student to fulfill the language requirement above. Exceptions to this restriction must be approved by the Dean or the Dean's designee. The experience must have a duration of at least 10 weeks. Generally, this will be satisfied through an international internship or semester abroad.
7. Six semester hours of free electives, all of which must be outside of the COB. Students who must take the beginning courses in the foreign language (1010 and 1020) to prepare for the minor can count these courses here.
8. Completion of all GPA and residency requirements for graduation

**VOTE 11**

**YES 12**

**NO 0**

**ABSTAIN 0**

Proposal MGT 01.0708 from the Department of Management was approved as follows:  
(EFFECTIVE: FALL, 2008)

1. Add an undergraduate minor in Entrepreneurship (for non-business majors) (CIP 52.0201). (The total number of hours required for the minor in Entrepreneurship will be 15 s.h.) The proposed catalog description will read as follows:

**UNDERGRADUATE MINOR IN ENTREPRENEURSHIP (xxx/52.0201)  
(for non-business majors)**

Students **not majoring in the Walker College of Business** may earn an Entrepreneurship minor by completion of the following 15 semester hours of coursework with a minimum overall GPA of 2.0:

**Required courses: (12 s.h.)**

ACC 1050	Survey of Accounting	3 s.h.
BUS 1050	Introduction to Business	3 s.h.
MGT 3060	Understanding Entrepreneurship	3 s.h.
MGT 4650	New Venture Creation	3 s.h.

**Elective course:** 3 s.h.

One elective - Any 3000 or 4000-level College of Business course (excluding credit for instructional assistance) including, but not limited to:

MGT 3170	Fostering and Managing Creativity (3 s.h.)	
MGT 3190	International Entrepreneurship (3 s.h.)	
	<b>TOTAL</b>	<b>15 s.h.</b>

All 1000 and 2000-level courses should be taken prior to the 3000 and 4000-level courses in the minor. Some College of Business courses selected as an elective may require additional courses as prerequisites that are not required for the minor in entrepreneurship.

**VOTE 12**                      **YES** 12                      **NO** 0                      **ABSTAIN** 0

Proposal POM 3.0607 from the Department of Computer Information Systems was approved as follows (EFFECTIVE: SUMMER, 2008):

1. Change the credit hours for POM 3900. Internship from (6 or 9 s.h.) to (3 or 6 or 9 s.h.), and change the course description to read as follows:

**POM 3900. Internship (3).SS; (6 or 9).F;S;SS.**

A full-time work experience in business. Nine semester hours of credit are granted for a normal 600 hour internship, six semester hours of credit are granted for a 400 hour internship, and three semester hours of credit are granted for a 200 hour internship. Students are encouraged to do the internship during the summer between their junior and senior years of study. Prerequisites: admission to the Walker College of Business and permission of the departmental chair and the internship coordinator. Graded on an S/U basis.

**VOTE 13**                      **YES** 12                      **NO** 0                      **ABSTAIN** 0

Proposals FBI 01.0708 and FBI 02.0708 from the Department of Finance, Banking and Insurance were approved as amended as follows: (EFFECTIVE: FALL, 2008)

1. Revise the elective requirements for the Bachelor of Science in Business Administration

degree in Finance and Banking (326A/52.0801) by requiring students to take 9 s.h. instead of 6 s.h. in “Elective Set I”, and 6 s.h. instead of 9 s.h. in “Elective Set II.” (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

**The Bachelor of Science in Business Administration degree in Finance and Banking (326A/52.0801)** may be obtained by completing 122 semester hours as follows:

1. Completion of the University Core Curriculum Requirements and special designator requirements outlined in the Core Curriculum section (44 semester hours, 3 of which also count in the lower level business core). MAT 1030 should be selected as the math course and ECO 2030 should be selected as one of the social sciences.
2. All College of Business core courses:
  - A 2.0 GPA in the 18 semester hours of lower level core courses which includes ACC 2100 and ACC 2110, ECO 2030 (counts as a social science in the Core Curriculum), ECO 2040, ECO 2100 and LAW 2150.
  - The 24 semester hours of additional core courses includes ENG 3100 or BE 3340, CIS 3050, ECO 2200, FIN 3680, MGT 3630, MKT 3050, POM 3650 and MGT 4750.
3. Completion of all COB admission requirements as outlined in the general information section of the College of Business
4. The following 24 semester hours of required courses for the finance and banking major:

**Core courses (9 s.h.)**

FIN 3690	Financial Management
FIN 3790	Banking and Financial Markets
FIN 3890	Survey of Investments

**Elective Set I (9 s.h.) - choose three of the following:**

FIN 4580	Financial Planning
FIN 4610	Commercial Banking Management
FIN 4620	Investment Management I (must take FIN 4622 the following semester)
FIN 4660	Financial Decision Making and Statement Analysis
FIN 4750	International Business Finance

**Elective Set II (6 s.h.) - choose two of the following:**

*(Courses listed in Elective Set I not taken as part of Elective Set I may be used to meet the requirements in Elective Set II.)*

FIN 3071	Principles of Risk Management and Insurance
FIN 3780	Estate Planning
FIN 3850	Real Estate Principles and Practices
FIN 3880	Retirement and Employee Benefit Planning
FIN 3900	Internship <i>(This is a 6-9 s.h. course, but only 3 of these semester hours may apply to meeting the requirements for the major.)</i>
FIN 4622	Investment Management II
FIN 4710	Issues in Bank Management
FIN 4770	Derivatives and Financial Risk Management
ACC 3100	Intermediate Accounting I
ACC 3110	Intermediate Accounting II
ACC 3200	Cost Accounting
ACC 3580	Individual Income Taxation
ECO 3020	Macroeconomic Analysis

5. Three semester hours of COB electives at the 3000/4000 level excluding MGT 3010 and

- FIN 3010. Finance and Banking majors are advised to use their elective hours in areas such as accounting, computer information systems, economics, insurance, law, and real estate.
6. Twelve semester hours of free electives, six of which must be outside of the COB and six of which must be 3000/4000 level in or out of the COB. Students are encouraged to take their free electives in related disciplines such as computer science, marketing, or statistics, for example.
  7. Completion of all GPA and residency requirements for graduation
2. Revise the course requirements for the Bachelor of Science in Business Administration degree in Risk Management and Insurance (380A/52.1701) by reorganizing the curriculum as follows using existing courses: 1) Change the number of required courses from 15 s.h. to 12 s.h.; 2) Move FIN 3690 from the list of required courses to the Elective Set; 3) Change the Elective Set from 3 s.h. required to 9 s.h. required; 4) Add FIN 3780, MGT 3060, MGT 3620, and POM 3660 to the list of elective courses; and 5) Change the required number of COB electives from 9 s.h. to 6 s.h. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

**The Bachelor of Science in Business Administration degree in Risk Management and Insurance (380A/52.1701)** may be obtained by completing 122 semester hours as follows:

1. Completion of the University Core Curriculum Requirements and special designator requirements outlined in the Core Curriculum section (44 semester hours, 3 of which also count in the lower level business core). MAT 1030 should be selected as the math course and ECO 2030 should be selected as one of the social sciences.
2. All College of Business core courses:
  - A 2.0 GPA in the 18 semester hours of lower level core courses which includes ACC 2100 and ACC 2110, ECO 2030 (counts as a social science in the Core Curriculum), ECO 2040, ECO 2100 and LAW 2150.
  - The 24 semester hours of additional core courses includes ENG 3100 or BE 3340, CIS 3050, ECO 2200, FIN 3680, MGT 3630, MKT 3050, POM 3650 and MGT 4750.
3. Completion of all COB admission requirements as outlined in the general information section of the College of Business
4. The following 21 semester hours of required courses for the risk management and insurance major:

**Required courses (12 s.h.)**

FIN 3071	Principles of Risk Management and Insurance
FIN 3072	Personal Insurance
FIN 3073	Commercial Insurance
FIN 4570	Risk Management

**Elective Set (9 s.h.) - select three of the following:**

FIN 3690	Financial Management
FIN 3780	Estate Planning
FIN 3880	Retirement and Employee Benefit Planning
FIN 3890	Survey of Investments
FIN 3900	Internship ( <i>This is a 6-9 s.h. course, but only 3 of these semester hours may apply to meeting the requirements for the major.</i> )
FIN 4580	Financial Planning
FIN 4770	Derivatives and Financial Risk Management
ACC 3580	Individual Income Taxation
LAW 3960	Insurance Law

MGT 3060 Understanding Entrepreneurship  
MGT 3620 Human Resource Management  
MKT 3052 Professional Selling  
POM 3660 Supply Chain Management

5. Six semester hours of COB electives at the 3000/4000 level excluding MGT 3010 and FIN 3010. If FIN 3900 is selected in the Elective Set, the extra hours not used in the Elective Set can be used for COB electives.
6. Twelve semester hours of free electives, six of which must be outside of the COB and six of which must be 3000/4000 level in or out of the COB.
7. Completion of all GPA and residency requirements for graduation

Risk management and insurance majors are advised to use their elective hours in areas such as accounting, economics, finance, management, mathematical sciences, law, real estate and additional risk and insurance courses. An internship may be elected to provide practical experience, with academic credit, in the field of specialization.

The Richard S. Brantley Risk and Insurance Center, housed in the Department of Finance, Banking and Insurance, has the mission of developing the strongest possible degree program in risk management and insurance. The Brantley Center supports the Risk Management and Insurance major by sponsoring the Gamma Iota Sigma insurance fraternity, scholarships, internships, executive-in-residence appointments, and the placement of graduates in the insurance industry.

**VOTE 14**                      **YES**   11                        **NO**   0                        **ABSTAIN**   0  

**OLD BUSINESS:**

The next item on the agenda was to continue the discussions regarding the report from the *Ad Hoc* Subcommittee to Review Gen Ed Proposal #3.

Dr. Butts announced that the Ad Hoc Committee's report and recommendations on the governance of General Education was emailed this morning (February 6, 2008) to the AP&P Committee membership list. He acknowledged receipt of the report and the committee members were asked to review the report before our next meeting on March 5, 2008. It will be posted on the AP&P Committee's web site, and a memo will be sent out campus-wide to invite faculty comments and feedback regarding the recommendations in the report. Dr. Butts also noted that the report will be the first item of business on the March 5 agenda.

**ADJOURNMENT:**

The AP&P Committee members voted to adjourn at 5:00 p.m.

**VOTE 15**                      **YES**   10                        **NO**   0                        **ABSTAIN**   0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
**February 6, 2008**  
 Vote Record

VOTE SYMBOLS	y (YES)					N (NO)					A (ABSTAIN)				
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
<u>Committee Members</u>															
Jon Beebe	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
John Boyd	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Allen Bryant	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Jeff Butts	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Dinesh Dave	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Rodney Duke	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Mark Malloy	y	y	y	N	y	y	y	y	y	y	y	y	y	y	y
Ron Marden	-	-	-	A	y	y	y	y	y	y	y	y	y	y	y
Jon Saken	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Kay Taylor	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Gayle Weitz	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Joe Smith	y	A	y	A	y	A	y	A	y	y	y	y	y	-	-
Thomas Brigman	y	y	y	y	y	y	y	y	y	y	y	y	y	y	-
Rachel Hicks	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Kendra Johnson	y	y	y	y	y	y	-	-	-	-	-	-	-	-	-

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The recommendations of the Academic Policies and Procedures Committee, at its February 6, 2008 meeting are approved.

Stanley R. Aeschleman  
 Stanley R. Aeschleman  
 Provost and Executive Vice Chancellor

4/07/08  
 Date

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