

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
March 4, 2009

The Academic Policies and Procedures Committee met on Wednesday, March 4, 2009 in the William C. Strickland Conference Room of I.G. Greer Hall.

Committee members present: Dr. Jeff Butts (Chair), Mr. John Boyd, Dr. Dinesh Dave, Dr. James Ivory, Mr. Mark Malloy, Dr. Ron Marden, Dr. Jon Saken, Dr. Kay Taylor, Dr. Carol Truett, Ms. Hildreth Davis, and Ms. Kat Gardzalla.

Committee member excused: Dr. Jon Beebe and Dr. Rodney Duke.

Committee members absent: Mr. Andy Ball and Mr. Thomas Brigman.

At 3:12 p.m., Dr. Jeff Butts noted that we have a quorum and he called the meeting to order.

MINUTES:

Dr. Butts noted that the minutes from November through February are still a work in progress. Priority was made to get the course additions and course changes in place first. Draft copies of the minutes have been sent to the Registrar's Office for the Fall 2009 Schedule of Classes. The minutes will be completed and distributed as soon as possible.

ANNOUNCEMENTS:

The General Education Council, at its February 20, 2009 meeting, approved the following courses for inclusion in the General Education program (EFFECTIVE: FALL, 2009). These approvals are presented to the AP&P Committee FOR INFORMATION ONLY:

GEN ED: Junior Writing

- CD 3366. Communication Development
- COM 3155. Persuasion
- CS 3100. Junior Seminar
- MUS 3002. Music Theory V
- NUR 3011. Concepts of Professional Nursing

GEN ED: Capstone Experience

- ART 4030. Seminar in Art Criticism and Theory
- GLY 4705. Advanced Environmental and Engineering Geology
- NUR 4032. Professional Nursing Synthesis
- PS 4800. Political Science Capstone

GEN ED: Aesthetic Perspective (Theme: "Expressions of Belief")

- Remove COM 3155. Persuasion

- Remove COM 3315. Political Communication

[Please note that *COM 3533. Selected Topics: Political Communication* will be used for this perspective and theme for the 2009-2010 academic year.]

GEN ED: Historical and Social Perspective (Theme: "Revolutions and Social Change")

- Remove COM 2310. Communication Ethics

[Please note that *COM 3532. Selected Topics: Communication Ethics* will be used for this perspective and theme for the 2009-2010 academic year.]

GEN ED: Local to Global Perspective (Theme: “Identity, Culture, and Media”)

Remove COM 3300. Mass Media and Society

[Please note that *COM 3531. Selected Topics: Mass Media and Society* will be used for this perspective and theme for the 2009-2010 academic year.]

GEN ED: Local to Global Perspective (Theme: “Performance of Culture”)

Remove COM 3124. Intercultural Communication

[Please note that *COM 3535. Selected Topics: Intercultural Communication* will be used for this perspective and theme for the 2009-2010 academic year.]

NEW BUSINESS:

Dr. Rainer Goetz presented proposals from the College of Arts and Sciences for the Departments of Foreign Languages and Literatures; and Government and Justice Studies.

Proposals FLL-08-03 and FLL-08-04 from the Department of Foreign Languages and Literatures were approved as amended as follows (EFFECTIVE: FALL, 2009):

1. Course addition:

SNH 4002. Latin American Thought (3).On Demand.

This course is a study of the evolution of ideas in Latin America through the literature produced from the second part of the nineteenth century until the present. By reading and critically studying different literary genres (namely poetry, fiction, and essays), the student will gain a comprehensive understanding of how Latin-American poets, novelists, and essayists have shaped, transformed, mapped, and contributed to the evolution of what we call Latin American thought. Likewise, students will learn that Latin America is necessarily integrative and that it is and it has been interconnected with the world throughout history. The skills that the students will have the opportunity to learn in this course can be applied to a number of disciplines beyond literature, namely politics, negotiation, business, and conflict resolution. Prerequisites: SNH 2025 and junior or senior standing.

2. Change the title of FL 2050. Linguistics & Language Learning, change the semester offering from F.Alternate years. to F;S., delete the “Prerequisite: a year of foreign language or permission of the instructor.” statement, and change the course description to read as follows:

FL 2050. Say What? Language in Mind and Society (3).F;S.

GEN ED: Historical and Social Perspective (Theme: “Mind”)

An exploration of the issues surrounding human language and its relationship with thought, cognition and culture. Students will have the opportunity to learn how the sounds, structures and meanings of human languages are produced and interpreted, and will explore variation among world languages as well as the relationship among language, society and culture. Different theoretical approaches to these issues will be explained. The course will also examine the interaction between language and mind and the neurological basis of human language, and will look at the application of linguistic principles in language learning and artificial intelligence.

VOTE 1

YES 10

NO 0

ABSTAIN 0

Proposals GJS-8, GJS-9, and GJS-10 from the Department of Government and Justice Studies were approved as amended as follows (EFFECTIVE: FALL, 2009):

1. Course addition:

CJ 3001. Writing in Criminal Justice (3).F;S.

GEN ED: Junior Writing

This course will continue with the writing skills developed from the first and second year writing courses, but will focus on specific issues and writings within criminal justice. In addition to writing (effective communication), the course will emphasize critical thinking, community responsibility within the context of criminal justice, and local to global connections. (WRITING)

2. Change the course description of CJ 4900 to read as follows:

CJ 4900. Internship in Criminal Justice (3-12).F;S.

GEN ED: Capstone Experience

Field work in a criminal justice agency, office, or institution. This course offers the student the opportunity to synthesize the knowledge, approaches, and theories of the criminal justice discipline. At least three of the following four general educational goals will be addressed: thinking critically and creatively, communicating effectively, understanding responsibilities of community membership, and making global to local connections. Graded on an S/U basis. Prerequisite: senior standing (or 90 semester hours of coursework). (WRITING; SPEAKING)

3. Revise the course requirements for the Bachelor of Science in Criminal Justice (BSCJ) degree (220A/43.0104) by adding CJ 3001 as a required course. The revised catalog description will read as follows:

The Bachelor of Science in Criminal Justice (BSCJ) degree (220A/43.0104) (without a concentration) consists of 64 semester hours including completion of CJ 1100, CJ 2120, CJ 2150, CJ 2430, CJ 3001, CJ 3115, CJ 3400, CJ 3551, CJ 4900*; PS 1100; PSY 1200, PSY 2401; SOC 1000 or SOC 1100, SOC 2020; STT 1810; and 9 semester hours of electives to be chosen from a group of specified courses and approved by the advisor.

4. Revise the course requirements for the Bachelor of Science in Criminal Justice (BSCJ) degree (220*/43.0104) with a concentration in International Studies (220B) by adding CJ 3001 as a required course. The revised catalog description will read as follows:

The Bachelor of Science in Criminal Justice (BSCJ) degree (220*/43.0104) with a concentration in International Studies (220B) consists of 64 semester hours including completion of CJ 1100, CJ 2120, CJ 2150, CJ 2430, CJ 3001, CJ 3115, CJ 3400, CJ 3551, CJ 4900*; PS 1100, PS 2120, PS 2240; SOC 1000, SOC 4850 or PS 4220; STT 1810; and 9 semester hours of international studies electives to be chosen from a group of specified courses and approved by the advisor.

*To earn a Bachelor of Science in Criminal Justice degree, a field experience in the form of an internship (CJ 4900) for 12 semester hours is required. [To be eligible for an internship in the BSCJ degree, students must have senior standing (or 90 semester hours of coursework.)] This may be waived if the student has more than one year of successful work experience in a criminal justice agency. If it is waived, the student will complete 12 semester hours of approved criminal justice electives as a substitute.

Dr. Charles Duke presented one proposal from the Reich College of Education for the Department of Leadership and Educational Studies. Proposal LES 14 was approved as amended as follows: (EFFECTIVE: FALL, 2009)

1. Change the title and course description of HE 6310. Critical Issues in Higher Education to read as follows:

HE 6310. Critical Issues in Adult and Developmental Education (3).On Demand.

This course examines social, political, ethical, and economic issues impacting adult and developmental education and helps students deepen their skills of analysis in dealing with complex problems in the field today. The course provides students with opportunities to study issues of particular interest to them at a level typically not possible in other courses.

VOTE 3

YES 10

NO 0

ABSTAIN 0

Dr. Glenda Treadaway presented proposals from the College of Fine and Applied Arts for the Department of Technology. Proposals TEC-FAA-2009-266, 267, and 268 were approved as amended as follows (EFFECTIVE: FALL, 2009):

1. Change the course description of TEC 5618, and add the following prerequisite statement: *[Note: The dual-listed course, TEC 4618, was revised at the 2/04/09 AP&P Committee meeting.]*

TEC 5618. Sustainable Building Design and Construction (3).F;S.

This course introduces students to the concepts and best practices related to sustainable building design and construction. Course topics include green building certification programs, sustainable building design software, high performance construction practices, resource efficient material selection, sustainable site planning, water efficiency, indoor air quality, and passive solar design. The course also explores a variety of unconventional building techniques and building materials such as straw bale, adobe, cob, and geodesics. Other topics discussed include sustainable community design, low impact development, composting, recycling, and grey water systems. Prerequisite: TEC 2708 (Construction Technology and Building Codes) or permission of the instructor. [Dual-listed with TEC 4618.]

2. Change the course description of TEC 5718, and change the prerequisite statement to read as follows: *[Note: The dual-listed course, TEC 4718, was revised at the 2/04/09 AP&P Committee meeting.]*

TEC 5718. Construction Management (3).On Demand.

This course introduces students to the mechanics of managing construction projects and personnel. Organizational structures, required licenses, codes, permits, safety requirements, personnel management, customer relations, scheduling, accounting, insurance, and financing are addressed. Special attention is given to the use of computer software, such as spreadsheets and scheduling programs, for construction management activities.

Prerequisites: MAT 1025 (Algebra and Elementary Functions) or higher, TEC 2708 (Construction Technology and Building Codes), TEC 2718 (Building Mechanical Systems), TEC 2738 (Commercial Construction Technology), TEC 3718 (Construction Estimating),

and basic knowledge of computer word processing, Internet procedures, and spreadsheets, or permission of the instructor. [Dual-listed with TEC 4718.]

3. Change the course description of TEC 5758, and add the following prerequisite statement:
[Note: The dual-listed course, TEC 4758, was revised at the 2/04/09 AP&P Committee meeting.]

TEC 5758. Planning and Scheduling (3).F;S.

This course introduces students to the complex process of planning for construction projects. The course covers project planning and scheduling, determining and leveling project resources, estimating, budgeting, and cost control for construction projects. Special attention will be given to the use of specialized scheduling software for construction management activities. Prerequisites: MAT 1025 (Algebra and Elementary Functions) or higher, TEC 2708 (Construction Technology and Building Codes), TEC 2718 (Building Mechanical Systems), TEC 2738 (Commercial Construction Technology), TEC 3718 (Construction Estimating), or permission of the instructor. [Dual-listed with TEC 4758.]

VOTE 4

YES 9

NO 0

ABSTAIN 1

OTHER:

Dr. Butts introduced the next item on the agenda - the report from the SUBCOMMITTEE FOR ANNUAL REVIEW OF POLICIES AND PROCEDURES. The following two items were presented for general feedback and discussion:

- A proposed policy regarding the use of cell phones in class (Policy Regarding the Use of Electronic Devices in the Classroom).
- A talking points document regarding issues in undergraduate programs (Undergraduate Liberal Education and Specialist Program Issues).

Both items were discussed briefly and Dr. Butts asked the committee members to continue to look at those issues because we will come back to these discussions as time permits at our next meeting.

ADJOURNMENT:

The AP&P Committee members voted to adjourn at 4:20 p.m.

VOTE 5

YES 11

NO 0

ABSTAIN 0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE
March 4, 2009
 Vote Record

VOTE SYMBOLS y (YES) N (NO) A (ABSTAIN)

1 2 3 4 5

Committee Members

Jon Beebe	-	-	-	-	-
John Boyd	y	y	y	y	y
Jeff Butts	y	y	y	y	y
Dinesh Dave	y	y	y	y	y
Rodney Duke	-	-	-	-	-
James Ivory	y	y	y	y	y
Mark Malloy	y	y	y	A	y
Ron Marden	y	y	y	y	y
Jon Saken	y	y	y	y	y
Kay Taylor	y	y	y	y	y
Carol Truett	y	y	y	y	y
Hildreth Davis	y	y	y	y	y
Andy Ball	-	-	-	-	-
Thomas Brigman	-	-	-	-	-
Kat Gardzalla	-	-	-	-	y

The recommendations of the Academic Policies and Procedures Committee, at its March 4, 2009 meeting are approved.

Stanley R. Aeschleman
 Stanley R. Aeschleman
 Provost and Executive Vice Chancellor

8/24/09
 Date
