

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
March 6, 2002

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, March 6, 2002 in Room 224 of I.G. Greer Hall beginning at 3:10 p.m.

Committee members present: Ms. Marianne Adams, Dr. Jon Beebe, Dr. Michael Dotson, Dr. Holly Hirst, Dr. Dan Hurley, Dr. Margot Olson, Dr. David Phoenix, Ms. Amy Weiss, Dr. Dale Wheeler, and Dr. Jim Young.

Committee member excused: Dr. Tom Jamison.

Committee members absent: Sunny Townes, Rachel Bowling, Zak Giebner, and Jeff Tew.

The December 5, 2001 minutes were approved as distributed.

VOTE 1 YES 10 NO 0 ABSTAIN 0

The January 16, 2002 minutes were approved as distributed with the following correction:

1. (See Page 4 of the 1/16/02 minutes)

The **3rd paragraph on Page 4** should be corrected to read as follows:

“Following a lengthy discussion concerning the move of the Interior Design program from the Department of Family and Consumer Sciences to the Department of Technology, Dr. Parker noted that all interested parties had been given the opportunity to speak. He reminded the members that there was a motion (made and seconded) on the floor and that it was time to vote yes or no on the original motion; to make a substitute motion; or to vote to table the original motion.”

VOTE 2 YES 10 NO 0 ABSTAIN 0

OLD BUSINESS:

For your records, Dr. Parker shared with the committee the action that has been taken on the Interior Design program. Dr. Parker distributed a copy of the February 1, 2002 memo from Provost Durham in which Dr. Durham informed Drs. Land, Garner and Estep that the decision has been made to relocate the Interior Design program to the Department of Technology (Effective: July 1, 2002).

NEW BUSINESS:

Dr. Michael Jacobson and Dr. Tim Harris presented proposals from the College of Education for the Departments of Curriculum and Instruction; Human Development and Psychological Counseling; and Language, Reading and Exceptionalities.

Proposals CI #1 through CI #5 from the Department of Curriculum and Instruction were approved as amended as follows: (EFF. SPRING, 2003)

1. Change the course description of BE 3340 and delete the course prerequisite statement. The catalog description will read as follows:

BE 3340. Business Communications/(3).F;S.

Students gain experience in written and spoken business communications. Activities include writing e-mail, memoranda, letters, proposals, and reports. Oral, nonverbal, and intercultural communications are emphasized. (SPEAKING; WRITING)

2. Change the title and course description of BE 3380, Administrative Office Systems, to read as follows:

BE 3380. Information Systems for Business and Education Professionals/(3).S.

This course provides instruction in computers as essential components in business and education. Students are instructed about concepts related to information systems design, networking, e-commerce, and programming languages. Students will have the opportunity to engage in some hands-on experiences related to the course objectives. (COMPUTER)

3. Change the title and course description of BE 4650, Information Processing Applications for Business and Education Professionals, to read as follows; and delete the course prerequisite statement:

BE 4650. Computer Applications for Business and Education Professionals/(3).F.

This course involves extensive hands-on activities that include word processing, spreadsheets, databases, presentation and publication software. Internet activities, including web page design, will be integrated into practical projects that will build on student knowledge and skills. (COMPUTER)

4. Change the title and course description of BE 4660, Classroom Management and Assessment, to read as follows:

BE 4660. Classroom Management and Assessment Practicum in Secondary Education/(2-3).F.

Provides opportunities for students to study, observe, and participate in using performance assessment and classroom management strategies in public schools. Reflection, analysis and discussion of practicum experiences are integrated into regularly scheduled seminar classes. Emphasis is place on: multiple assessment strategies, including portfolio assessment; making and documenting classroom management decisions; taking action and communicating these actions to students and parents; and becoming a reflective practitioner. Lecture and laboratory hours required.

5. Revise the course requirements for the B.S. degree in Business Education (407*/13.1303)[T] by changing the business foundation requirements to provide greater flexibility and choice. (The total number of hours required for the degree did not change.) The revised catalog description will read as follows:

A Bachelor of Science degree in Business Education with teacher licensure consists of the following: ECO 2030* (counts as core curriculum requirement); ACC 1100*, ACC 2110*, FIN 2150*, and MKT 3050* (or other marketing course approved by the program coordinator), in business foundation requirements;

*These courses must be completed with an average grade of "C" (2.0) or better.

VOTE 3

YES 10

NO 0

ABSTAIN 0

One item FOR INFORMATION ONLY from the Department of Human Development and Psychological Counseling was presented as follows: (EFF. FALL, 2002)

1. Change the prerequisite for HPC 5140, Psychological and Educational Testing, to read as follows:
“Prerequisite: FDN 5000, or previous course in statistics, or permission of the instructor.”

Proposals LRE-1 through LRE-6 from the Department of Language, Reading and Exceptionalities were approved as amended as follows: (EFF. FALL, 2002)

1. Course deletion:
CD 5865. Organization and Administration of Speech, Language and Hearing Programs in Schools/(3).SS.
2. Change the course number of CD 4666 to **CD 4668, Language Disorders**.
[DELETE CD 4666, and ADD CD 4668.]
(Note: CD 4668, Language Disorders will be dual-listed with CD 5668, Language Disorders.)
3. Change the prerequisites for CD 3366, Communication Development, to read as follows:
“Prerequisites: CD 3162 and 3163.”

Change the prerequisites for CD 4668, Language Disorders, to read as follows: “Prerequisites: CD 3162, 3163, and 3366.”

Change the prerequisites for CD 5668, Language Disorders, to read as follows: “Prerequisites: CD 3162, 3163, and 3366.”

4. Change the titles, course descriptions, and prerequisites for CD 4864 and CD 5864, Evaluation and Intervention Procedures in Communication Disorders, to read as follows:
CD 4864. Intervention Processes in Communication Disorders/(3).F;S.
An introduction to intervention processes relevant to any clinical setting. Critical issues addressed will include the importance and role of appropriate prior diagnostic information; development of intervention plans; assessment of intervention effectiveness; and professional ethics. The necessity for and means of obtaining appropriate professional credentials will also be discussed.
Prerequisites: CD 2259, 3364, 4563 or 4668; and, concurrently with CD 4865. (WRITING)

CD 5864. Intervention Processes in Communication Disorders/(3).F;S.

An introduction to intervention processes relevant to any clinical setting. Critical issues addressed will include the importance and role of appropriate prior diagnostic information; development of intervention plans; assessment of intervention effectiveness; and professional ethics. The necessity for and means of obtaining appropriate professional credentials will also be discussed.
Prerequisites: CD 2259, 3364, 5563 or 5668; and, concurrently with CD 5865.

5. Change the course number of CD 5866 to CD 5865; and change the titles, course descriptions,

and prerequisites for CD 4865 and CD 5865, Laboratory in Intervention Procedures in Communication Disorders, to read as follows:

[DELETE CD 5866, and ADD CD 5865.]

(Note: CD 4865 and CD 5865 will be dual-listed courses.)

CD 4865. Laboratory in Intervention Processes in Communication Disorders/(1).F;S.

In this course, students will obtain 25 hours of supervised observation of the provision of speech, language and hearing services. This will primarily involve serving as participant observers with one client at the Appalachian State University Communication Disorders Clinic. Emphasis will be placed on applying the skills learned in CD 4864 such as developing intervention plans and assessing intervention effectiveness. Prerequisites: CD 2259, 3364, 4563, or 4668; and, concurrently with CD 4864. (WRITING)

CD 5865. Laboratory in Intervention Processes in Communication Disorders/(1).F;S.

In this course, students will obtain 25 hours of supervised observation of the provision of speech, language and hearing services. This will primarily involve serving as participant observers with one client at the Appalachian State University Communication Disorders Clinic. Emphasis will be placed on applying the skills learned in CD 5864 such as developing intervention plans and assessing intervention effectiveness. Prerequisites: CD 2259, 3364, 5563, or 5668; and, concurrently with CD 5864.

6. Revise the course requirements for the B.S. degree in Communication Disorders (494A/51.0201) by deleting COM 1100 as a required course; and by adding COM 2101, Public Speaking, as a required course with the S (SPEAKING) special designator. (The total number of hours required for the degree, 123 s.h., did not change.) [NOTE: A copy of the revised degree description is on file in the Office of Academic Affairs.]

VOTE 4 YES 10 NO 0 ABSTAIN 0

Dr. Tim Burwell presented proposals from the College of Business for the Department of Accounting. Proposals ACC 1 and ACC 2 were approved as follows: (EFF. FALL, 2002)

1. Revise the course requirements for the M.S. degree in Accounting (302*/52.0301) by deleting ACC 5350 as a required course for all M.S. in Accounting students. List ACC 5350 as a required course for the General concentration (302C) only. (The total number of hours required for the M.S. degree, 30 s.h., did not change.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]
2. Add a concentration in Accounting Information Systems to the M.S. degree in Accounting (302*/52.0301). (The total number of hours required for the M.S. degree is 30 s.h.) [NOTE: A copy of the graduate catalog description is on file in the Office of Academic Affairs.]

VOTE 5 YES 10 NO 0 ABSTAIN 0

Dr. Ming Land presented proposals from the College of Fine and Applied Arts for the Department of Family and Consumer Sciences.

One memo FOR INFORMATION ONLY from the Department of Family and Consumer Sciences was presented as follows: (EFF. SPRING, 2003)

1. Change the course number and title of FCS 2001, Clothing Construction to **FCS 1001. Apparel Construction/(3).F;S.** [DELETE FCS 2001, and ADD FCS 1001.]
2. Change the course number of FCS 3001 to **FCS 2011. Flat Pattern Design/(3).F;S.** [DELETE FCS 3001, and ADD FCS 2011.]

Proposals FCS-1 through FCS-8 from the Department of Family and Consumer Sciences were approved as amended as follows: (EFF. SPRING, 2003)

1. Course addition:
(Note: FCS 2050 has been approved for the **C (COMPUTER)** special designator.)
FCS 2050. CAD for Apparel Design and Merchandising/(3).F.
This course focuses on the comprehensive introduction to computer-aided design (CAD) in apparel and textiles. The components, commands, and methods of computerized design and store planning will be emphasized. Pattern and textile design, production procedures, illustration, store floor planning, dimensional plans, and fixtures layout for the apparel industry developed.
Prerequisites: FCS 1001, 2000, and 2011. (COMPUTER)
2. Change the course title of FCS 1000, Clothing and Consumer Behavior, to read as follows:
FCS 1000. Apparel and Consumer Behavior/(3).F.
3. Change the course description of FCS 2002 to read as follows:
FCS 2002. Drawing for Apparel and Interiors/(1).F;S.
An introductory course of quick sketching and drawing skills especially for apparel and textiles, and interior design majors. Emphasis will be given to sight proportions, scale, perspective, figure drawing, rendering, and layout techniques. Students will become familiar and more skilled with drawing tools and materials. This course is designed for the non-art student who may not have previous drawing experience. Laboratory two hours.
4. Change the title and course description of FCS 3010, History of Costume, to read as follows:
FCS 3010. History of Apparel/(3).F.
A study of apparel worn by different people throughout history with emphasis on how social, political, and economic events have influenced the way people dress. The course will cover how historical trends influence current fashion and will provide the student a working knowledge of fashion terminology. Lecture three hours.
5. Change the following sections of the course description for FCS 4900:
FCS 4900. Internship/(6-12).F;S.

In-the field experience or employment in the area of the student's interest: (a) apparel and textiles;
....

E. Major courses completed:

1. apparel and textiles: FCS 1000, 1001, 2000, 3003; ECO 2030; MKT 3050; ACC 1100

6. Delete the "Prerequisite: FCS 2000." from **FCS 1001. Apparel Construction/(3).F;S.**

Change the corequisite/prerequisite statements for the courses listed below:

FCS 2011. Flat Pattern Design/(3).F;S.

"Prerequisites: FCS 1001 and 2000."

FCS 3002. Apparel Design and Production/(3).S.

"Corequisite: FCS 4060. Prerequisites: FCS 2011 and 2050."

FCS 3003. Fashion Merchandising/(3).S.

"Prerequisites: FCS 2000 and 2050."

FCS 4000. Textiles Merchandising: Apparel and Furnishings/(3).F.

"Prerequisites: FCS 2000, 2002, 2050, and ART 1011."

FCS 4002. Merchandise Display and Promotion/(3).S.

"Prerequisites: FCS 2002 and 3003."

FCS 4060. Illustration and Portfolio/(3).S.

"Corequisite: FCS 3002. Corequisite or prerequisite: FCS 4400. Prerequisites: FCS 4000; MKT 3240."

7. Change the title of the B.S. degree in Clothing and Textiles (512A/19.0901) to a B.S. degree in Apparel and Textiles; and revise the course requirements. [THIS DEGREE TITLE CHANGE IS CONTINGENT UPON APPROVAL FROM THE UNIVERSITY OF NORTH CAROLINA'S OFFICE OF THE PRESIDENT.] (The total number of hours required for the degree, 128 s.h., did not change.) The catalog description will read as follows:

Apparel and Textiles

A Bachelor of Science degree in Apparel and Textiles consists of 50 semester hours in family and consumer sciences: FCS 1000, 1001, 1400, 2000, 2002, 2011, 2050, 2103, 3002, 3003, 3010, 3350, 4000, 4002, 4003, 4060, 4400, 4450, and 4900 (6 s.h.); and 12 semester hours in the following related areas: ART 1001 or 1011 and 2008; COM 2101. The student should also complete ECO 2030 and PSY 1200 as part of the core curriculum format to meet departmental requirements. A minor in marketing (18 s.h.) is required. An overall 2.0 is required in the minor. Also, 2 s.h. minimum of free electives outside the major discipline are required.

8. Change the title of the concentration in Clothing Services (526C)[T] under the B.S. degree in Family and Consumer Sciences, Secondary Education (526*/13.1308)[T] to a concentration in Apparel Services.
9. Change the title of the undergraduate minor in Clothing and Textiles (512/19.0901) to a minor in

Apparel and Textiles; and revise the course requirements to read as follows (The total number of hours required for the minor, 18 s.h., did not change.):

Undergraduate Minor in Apparel and Textiles

FCS 1000	Apparel and Consumer Behavior	3 s.h.
FCS 2000	Consumer Textiles	3 s.h.

Plus four of the following: (12 s.h.)

FCS 1001	Apparel Construction	3 s.h.
FCS 2011	Flat Pattern Design	3 s.h.
FCS 2050	CAD for Apparel Design and Merchandising	3 s.h.
FCS 3002	Apparel Design and Production	3 s.h.
FCS 3003	Fashion Merchandising	3 s.h.
FCS 3010	History of Apparel	3 s.h.
FCS 4000	Textiles Merchandising: Apparel and Furnishings	3 s.h.
FCS 4002	Merchandising Display and Promotion	3 s.h.
FCS 4003	Fashion Buying and Merchandising	3 s.h.
TOTAL of 18 s.h.		

VOTE 6 YES 10 NO 0 ABSTAIN 0

The AP&P Committee members voted to adjourn at 4:50 p.m.

VOTE 7 YES 10 NO 0 ABSTAIN 0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

March 6, 2002

Vote Record

VOTE SYMBOLS	y (YES)			N (NO)			A (ABSTAIN)		
	1	2	3	4	5	6	7		

Committee Members

Marianne Adams	y	y	y	y	y	y	y		
Jon Beebe		y	y	y	y	y	y	y	
Michael Dotson		y	y	y	y	y	y	y	
Holly Hirst	y	y	y	y	y	y	y		
Dan Hurley		y	y	y	y	y	y	y	
Tom Jamison	-	-	-	-	-	-	-	-	
Margot Olson		y	y	y	y	y	y	y	
David Phoenix	y	y	y	y	y	y	y		
Amy Weiss		y	y	y	y	y	y	y	
Dale Wheeler		y	y	y	y	y	y	y	
Jim Young	y	y	y	y	y	y	y		
Sunny Townes	-	-	-	-	-	-	-		
Rachel Bowling	-	-	-	-	-	-	-		
Zak Giebner	-	-	-	-	-	-	-		
Jeff Tew	-	-	-	-	-	-	-		

The recommendations of the Academic Policies and Procedures Committee, at its March 6, 2002 meeting are approved.

Harvey R. Durham
 Harvey R. Durham
 Provost and Executive Vice Chancellor

4/07/02
 Date
