

MINUTES OF THE MEETING  
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
March 7, 2012

The Academic Policies & Procedures Committee met on Wednesday, March 7, 2012 in the William C. Strickland Conference Room of I.G. Greer Hall (Room 224).

Committee members present: Mr. Kern Maass (*Chair*), Dr. Jesse Taylor (*Parliamentarian*), Dr. Jon Beebe, Dr. Karen Caldwell, Dr. Lisa Curtin Grizzard, Dr. Ellie Hoffman, Dr. Joe Klein, Dr. Ben Powell, Dr. Ray Russell, Dr. René Salinas, Dr. Derek Stanovsky, Mrs. Betsy Williams, Dr. Chris Yang, Mr. Joe Gill, Ms. Savannah Bower, Mr. Travis Gable, and Mr. John Secrest. Committee members excused: Dr. Dinesh Davé and Dr. Jeff McBride.

At 3:06 p.m., Kern Maass noted that we have a quorum and he called the meeting to order. He reminded everyone that beginning with today's meeting, the proposals that are approved will have an effective date of Fall, 2013.

MINUTES:

The AP&P Committee minutes from the **December 7, 2011** meeting were approved with the following correction: (*Copies are available at [www.app.appstate.edu](http://www.app.appstate.edu) – click on “Minutes”*)

1. (Page 13) Update the course description for UCO 1200 that was approved on 12/7/11 by the AP&P Committee to reflect the clarifying language as amended and noted below:  
**UCO 1200. First Year Seminar (3).F;S.**

*GEN ED: First Year Seminar*

The first year seminar engages students and faculty in a shared process of inquiry around a broad, interdisciplinary topic or question. Utilizing at least two different modes of inquiry, as well as varied and engaging pedagogies, this seminar aims to help students develop their abilities to think critically and communicate effectively. It also aims to help students make connections with faculty, peers, the university, and the curriculum. UCO 1200 or an equivalent “First Year Seminar” course (such as HON 1515, Freshman Honors Seminar, or WGC 1103, Investigations: Local) is required of all freshmen. It is also required of all transfer students with less than 30 semester hours of transferable work or who graduated from high school less than one year before their matriculation date. Transfer students with 30-59 semester hours of transferable work are eligible to enroll, but it is not required. ~~Transfer students with 60 semester hours of transferable work are not eligible to enroll.~~ Students with 60 or more earned hours are not eligible to enroll without permission from the Office of General Education.

**VOTE 1**

**YES ...17...**

**NO ...0...**

**ABSTAIN ...0...**

NEW BUSINESS:

Dr. Dru Henson presented the proposals from the College of Arts and Sciences for the Department of English, the Environmental Science Program, and the Department of Government and Justice Studies.

Proposals from the Department of English (2 proposals) were approved as follows  
(EFFECTIVE: FALL, 2013):

1. Change the course numbering of ENG 3510 to ENG 4508. The title and course description will continue to read as follows:  
[DELETE ENG 3510 and ADD ENG 4508.]  
**ENG 4508. Junior/Senior Honors Seminar (3).F.**  
An intensive study of major American authors, genres, or literary movements. By invitation or application.
2. Change the course numbering of ENG 3515 to ENG 4509. The title and course description will continue to read as follows:  
[DELETE ENG 3515 and ADD ENG 4509.]  
**ENG 4509. Junior/Senior Honors Seminar (3).S.**  
An intensive study of major world authors, genres, or literary movements. By invitation or application.
3. Change the prerequisite statement for ENG 4510. Senior Honors Thesis (GEN ED: Capstone Experience) to read as follows: “Prerequisites: completion of ENG 4508 and ENG 4509 with at least a “B” average.”
4. Change the description of the Honors Program in English to reflect the course number changes noted above and to eliminate the hierarchy for students graduating with highest honors, high honors, or honors. The revised catalog description will read as follows:

**Honors Program in English**

The Department of English offers an honors program on the sophomore and junior/senior levels. In order to remain in the program, students must maintain at least a “B” average in honors work. Invited English majors meeting the requirements of the junior/senior honors program (ENG 4508, ENG 4509, and ENG 4510) with a grade of “B” or better and at least a 3.45 grade-point average in all English course work will graduate with “honors in English.”

5. Revise the program of study for the Bachelor of Science in English, Secondary Education (234A/13.1305)[T] to reflect the course number changes as noted above (ENG 3510 to ENG 4508 and ENG 3515 to ENG 4509).

**VOTE 2                      YES ...17...                      NO ...0...                      ABSTAIN ...0...**

Proposals from the Environmental Science Program (3 proposals) were presented and discussed. Following discussions about the proposed new course, ENV 4510. Senior Honors Research and Thesis (1-3 s.h.), a motion was approved to amend that proposal by deleting the words “at least” from the repeat statement. The course description for ENV 4510 will include the following statement: “ENV 4510 may be repeated for a total credit of three semester hours.”

**VOTE 3                      YES ...17...                      NO ...0...                      ABSTAIN ...0...**

Proposals from the Environmental Science Program (3 proposals) were approved as amended as follows (EFFECTIVE: FALL, 2013):

1. Course additions:

**ENV 3560. Undergraduate Research (1-3).On Demand.**

The student will participate in on-going faculty-directed research. This will include involvement in the solution of a theoretical problem or the involvement in experimental work or field work which may include the design of an experiment or experimental apparatus, acquisition of data, and/or data reduction and analysis. This course is required for students planning to graduate with honors in environmental science. For honors credit, the work must also include the presentation of the results in a scholarly publication or at a scholarly meeting. ENV 3560 may be repeated for a total credit of four semester hours. Graded on an S/U basis.

**ENV 4510. Senior Honors Research and Thesis (1-3).On Demand.**

Independent in-depth research and preparation of a thesis on a significant topic in environmental science, directed by a thesis faculty advisor in the environmental science program or in another science/math department within the College of Arts and Sciences. A thesis is presented in writing to the environmental science program honors coordinator along with an oral presentation to faculty. The thesis is to be examined (defended) and approved by both the thesis faculty advisor and by a second reader from a different department. The course grade is determined by the thesis faculty advisor and by the environmental science program honors coordinator. This course is required for graduation with honors in environmental science. Prerequisites: ENV 3560, a GPA of at least 3.45 overall and in environmental science courses, the approval of the proposed research topic and methods by the environmental science program honors coordinator, and the assignment of a research thesis advisor during the semester prior to enrollment in this course. ENV 4510 may be repeated for a total credit of three semester hours.

2. Add an Honors Program in Environmental Science. The catalog description will read as follows:

**Honors Program in Environmental Science**

The Environmental Science Program offers an honors program which culminates in a senior honors research and thesis course (ENV 4510) open to majors in Environmental Science with an outstanding undergraduate record. In order to graduate with “honors in environmental science,” a student must have a minimum GPA of 3.45 overall and in environmental science, and must take nine semester hours of honors credit in environmental science including ENV 3560 (or the equivalent, as approved by the environmental science program director) and ENV 4510 (with a grade of “B” or higher). Students must apply for consideration of “honors in environmental science” with the environmental science program honors coordinator. To satisfy the nine semester hours of honors credit requirement, students may take honors courses or honors course sections in biology, chemistry, geology, or physics (with permission of the appropriate department chair) or students may arrange to take specific additional environmental science or science courses on an honors basis by negotiating an honors contract with the course instructor before class begins. The honors contract, which must be approved by the environmental science program honors coordinator, allows the student to receive honors credit for a regular course in environmental science or other science departments by specifying the additional assignments that the student must perform in order to receive honors credit. Additional information may be obtained from the Director’s Office of the Environmental Science Program.

**VOTE 4**

**YES ...17...**

**NO ...0...**

**ABSTAIN ...0...**

One proposal from the Department of Government and Justice Studies was approved as follows:  
(EFFECTIVE: FALL, 2013)

1. Course addition:

**PS 3141. The Language of Japanese Politics (3).On Demand.**

This course combines the study of Japanese politics and language. After covering the basics of the Japanese political system, the course will cover national policy making, elections, campaigns, and grass roots political participation. The course will also examine the role of rhetoric and language in political behavior. Prerequisite: JPN 1050.

**VOTE 5                      YES ...17...                      NO ...0...                      ABSTAIN ...0...**

There were no other items of business.

**ADJOURNMENT:**

The AP&P Committee members voted to adjourn at 3:40 p.m.

**VOTE 6                      YES ...16...                      NO ...0...                      ABSTAIN ...0...**

**ACADEMIC POLICIES AND PROCEDURES COMMITTEE**  
**March 7, 2012**  
 Vote Record

Vote Symbols:                                 Y (Yes)                                N (No)                                A (Abstain)

AP&P Voting Members	1	2	3	4	5	6												
Jon Beebe	Y	Y	Y	Y	Y	Y												
Karen Caldwell	Y	Y	Y	Y	Y	Y												
Dinesh Davé	-	-	-	-	-	-												
Lisa Curtin Grizzard	Y	Y	Y	Y	Y	Y												
Ellie Hoffman	Y	Y	Y	Y	Y	Y												
Joe Klein	Y	Y	Y	Y	Y	Y												
Kern Maass	Y	Y	Y	Y	Y	Y												
Jeff McBride	-	-	-	-	-	-												
Ben Powell	Y	Y	Y	Y	Y	-												
Ray Russell	Y	Y	Y	Y	Y	Y												
René Salinas	Y	Y	Y	Y	Y	Y												
Derek Stanovsky	Y	Y	Y	Y	Y	Y												
Jesse Taylor	Y	Y	Y	Y	Y	Y												
Betsy Williams	Y	Y	Y	Y	Y	Y												
Chris Yang	Y	Y	Y	Y	Y	Y												
Joe Gill	Y	Y	Y	Y	Y	Y												
Savannah Bower	Y	Y	Y	Y	Y	Y												
Travis Gable	Y	Y	Y	Y	Y	Y												
John Secrest	Y	Y	Y	Y	Y	Y												

The recommendations from the March 7, 2012 Academic Policies and Procedures Committee meeting are approved.

Lori Stewart Gonzalez  
 Lori Stewart Gonzalez  
 Provost and Executive Vice Chancellor

10/02/12  
 Date