## MINUTES OF THE MEETING OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE March 20, 2013

The AP&P Committee met on Wednesday, March 20, 2013 at 3:00 p.m. in the William C. Strickland Conference Room of I.G. Greer Hall. (The March 6<sup>th</sup> meeting was postponed until March 20<sup>th</sup> due to inclement weather.)

Committee members present: Mr. Kern Maass (Chair), Dr. Jon Beebe, Dr. Lisa Curtin Grizzard, Dr. Kim Hall, Dr. Jeff Hirst, Dr. Ellie Hoffman, Dr. Joe Klein, Mr. Edgar Peck, Dr. Ben Powell, Dr. Ray Russell, Mrs. Betsy Williams, Dr. Chris Yang, Mr. Dylan Russell

Committee members absent: Dr. Karen Caldwell, Dr. Dinesh Dave, Dr. Derek Stanovsky, Ms. Alyssa Frizzelle, Mr. John Secrest (Parliamentarian)

Committee member excused: Ms. Jennifer Prince

At 3:17 p.m., Kern Maass noted that we have a quorum and he called the meeting to order.

Kern Maass recognized Lesa Felker for 25 years of service to the AP&P Committee. She is retiring on May 1, 2013.

## **MINUTES**

The AP&P Committee minutes from the January 16, 2013 meeting were approved with no corrections.

VOTE 1	YES <u>13</u>	NO <u>0</u>	ABSTAIN <u>0</u>
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The AP&P Committee minutes from the February 6, 2013 meeting were approved with no corrections.

VOTE 2	YES <u>13</u>	NO <u>0</u>	ABSTAIN <u>0</u>
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# **ANNOUNCEMENTS**

#### **General Education Council Approvals**

The General Education Council, at its meeting on February 15, 2013, approved the following item. This approval is presented to the AP&P Committee FOR INFORMATION ONLY: (EFFECTIVE: FALL 2013)

#### **GEN ED: Capstone Experience**

• GRA 4900, Graphic Communication Internship

# **University College Reorganization** (*EFFECTIVE DATES: Fall, 2013 for curriculum and course changes and July 1, 2013 for budget/faculty contract matters.*)

Listed below is a summary of the undergraduate and graduate curriculum changes that will go into effect as of Fall, 2013 due to the reorganization of several University College programs and services.

- I. PROGRAMS/COURSES THAT REMAIN IN UNIVERSITY COLLEGE:
  - a. The undergraduate certificate program: <u>Citizen Scholar (608A/33.0104)</u> in the Service-Learning and Community-Based research program.
  - b. UCO (University College) course(s).
  - c. **US (University Studies**) courses.

- II. PROGRAMS/COURSES THAT MOVE FROM UNIVERSITY COLLEGE TO THE COLLEGE OF FINE AND APPLIED ARTS:
  - a. Move the <u>Goodnight Family Sustainable Development Program (SD)</u> from University College to the College of Fine and Applied Arts and change it from a program to a department: <u>Goodnight Family Department of Sustainable</u> <u>Development (SD)</u>.
    - i. Move all **SD** (Sustainable Development) undergraduate and graduate courses from the Sustainable Development Program (SD) in the University College to the Department of Sustainable Development (SD) in the College of Fine and Applied Arts (FA).
    - ii. Move the <u>BA in Sustainable Development (603A/03.0103)</u> from the Sustainable Development Program (SD) in the University College to the Department of Sustainable Development (SD) in the College of Fine and Applied Arts (FA).
    - iii. Move the <u>BS in Sustainable Development (604\*/03.0103) with</u> <u>concentrations in Agroecology and Sustainable Agriculture (604B).</u> <u>Community, Regional and Global Development (604C), and</u> <u>Environmental Studies (604D)</u> from the Sustainable Development Program (SD) in the University College to the Department of Sustainable Development (SD) in the College of Fine and Applied Arts (FA).
    - iv. Move the <u>undergraduate minor in Sustainable Development</u> (294/03.0103) from the Sustainable Development Program (SD) in the University College to the Department of Sustainable Development (SD) in the College of Fine and Applied Arts (FA).
- III. PROGRAMS/COURSES THAT MOVE FROM UNIVERSITY COLLEGE TO THE COLLEGE OF ARTS AND SCIENCES:
  - a. Move the <u>Appalachian Studies Program (AS) under the Center for Appalachian</u> <u>Studies</u> from University College to the College of Arts and Sciences.
    - i. Move all **AS (Appalachian Studies) undergraduate and graduate courses** in the Appalachian Studies Program (AS) from University College to the College of Arts and Sciences (AS).
    - ii. Move the <u>BA in Appalachian Studies (600A/05.0199)</u> in the Appalachian Studies Program (AS) from University College to the College of Arts and Sciences (AS).
    - iii. Move the <u>undergraduate minor in Appalachian Music: Roots and</u> <u>Influences (100/05.0199)</u> in the Appalachian Studies Program (AS) from University College to the College of Arts and Sciences (AS).
    - iv. Move the <u>undergraduate minor in Appalachian Studies (204/05.0199)</u> in the Appalachian Studies Program (AS) from University College to the College of Arts and Sciences (AS).
    - v. Move the <u>MA in Appalachian Studies (204\*/05.0199) with concentrations</u> in the Appalachian Culture Area (204B), Appalachian Music: Roots and <u>Influences (204D), and Sustainable Development (204C)</u> in the Appalachian Studies Program (AS) from University College to the College of Arts and Sciences (AS).

- vi. Move the <u>graduate minor in Appalachian Studies (203/05.0199)</u> in the Appalachian Studies Program (AS) from University College to the College of Arts and Sciences (AS).
- vii. Move the <u>graduate certificate in Appalachian Studies (200A/05.0199)</u> in the Appalachian Studies Program (AS) from University College to the College of Arts and Sciences (AS).
- b. Move the <u>Global Studies Program (GLS)</u>, the <u>Interdisciplinary Studies Program</u> (<u>IDS</u>), and the <u>Women's Studies Program (WS</u>) from University College to the College of Arts and Sciences. Those three programs will be merged into one new department in the College of Arts and Sciences. The name of that department has not yet been determined.
  - i. Move all **GLS (Global Studies) undergraduate courses** in the Global Studies Program (GLS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
  - ii. Move all **IDS (Interdisciplinary Studies) undergraduate and graduate courses** in the Interdisciplinary Studies Program (IDS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
  - iii. Move all WS (Women's Studies) undergraduate and graduate courses in the Women's Studies Program (WS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
  - iv. Move the <u>BA in Global Studies (601A/30.2001)</u> in the Global Studies Program (GLS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
  - v. Move the <u>undergraduate minor in Global Studies (601/30.2001)</u> in the Global Studies Program (GLS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
  - vi. Move the <u>undergraduate certificate program: Global Connections</u> (612A/30.2001) in the Global Studies Program (GLS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
  - vii. Move the <u>BA in Interdisciplinary Studies (250\*/24.0101) with</u> <u>concentrations in American Studies (250B), Environmental Policy and</u> <u>Planning (250D), Individually Designed (250E), Internet Studies (250Q),</u> <u>Labor Studies (250S), and Liberal Studies: Modern Period (250L)</u> in the Interdisciplinary Studies Program (IDS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
  - viii. Move the <u>undergraduate minor in Africana Studies (611/05.0201)</u> in the Interdisciplinary Studies Program (IDS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
  - ix. Move the <u>undergraduate minor in Interdisciplinary Studies (112/24.0101)</u> in the Interdisciplinary Studies Program (IDS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).

- x. Move the <u>undergraduate minor in Internet Studies (250/24.0101)</u> in the Interdisciplinary Studies Program (IDS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- xi. Move the <u>undergraduate minor in Labor Studies (249/24.0101)</u> in the Interdisciplinary Studies Program (IDS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- xii. Move the <u>undergraduate minor in Non-Profit Management (609/52.0206)</u> in the Interdisciplinary Studies Program (IDS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- xiii. Move the <u>undergraduate certificate program: Non-Profit Management</u> (609A/52.0206) in the Interdisciplinary Studies Program (IDS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- xiv. Move the <u>BA in Women's Studies (602A/05.0207)</u> in the Women's Studies Program (WS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- xv. Move the <u>undergraduate minor in Girls' Studies (607/05.0207)</u> in the Women's Studies Program (WS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- xvi. Move the <u>undergraduate minor in LGBT Studies (606/05.0208)</u> in the Women's Studies Program (WS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- xvii. Move the <u>undergraduate minor in Women's Studies (175/05.0207)</u> in the Women's Studies Program (WS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- xviii. Move the <u>graduate certificate in Women's Studies (130A/05.0207)</u> in the Women's Studies Program (WS) from University College to the new Department of XXXX (TBD) in the College of Arts and Sciences (AS).
- c. Move the <u>Watauga Global Community (WGC)</u> program from University College to the College of Arts and Sciences.
  - i. Move all WGC (Watauga Global Community) undergraduate courses in the Watauga Global Community (WGC) program from University College to the College of Arts and Sciences (AS).
  - Move the <u>undergraduate certificate program: Experiential</u>, <u>Interdisciplinary Education (xxx/24.0199)</u> in the Watauga Global Community (WGC) program from University College to the College of Arts and Sciences (AS). (Note that this new certificate program was approved at AP&P on 12/5/12 and the API code has not yet been assigned.)

# NEW BUSINESS

Dr. Mike Mayfield presented the proposals from University College for the Sustainable Development Program.

Proposals from the Sustainable Development Program were approved as follows: (EFFECTIVE: FALL 2013)

## UC\_SD\_2012\_2:

Change the semester offering for SD 5100 Agroecology Practices, Systems, and Philosophies from Spring to On Demand and remove the dual-listing from SD 4100/SD 5100.

## UC\_SD\_2012\_3:

Change the semester offering for SD 5300 from Spring to On Demand.

## UC\_SD\_2012\_4:

Add the following prerequisite statement to SD 4401 Applications in Sustainable Development: Prerequisite: SD 3375 or SD 3400.

## UC\_SD\_2012\_5:

Revise the program of study for the <u>BS in Sustainable Development (604\*) with a</u> <u>concentration in Community, Regional, and Global Development (604C)</u> with the following change:

 Under section III B. Electives, add GHY 4200 Urban Geography and WS 3400 Women, Food, and Nature

#### UC\_SD\_2012\_6:

Change SD 3100 Principles of Agroecology to remove the lab and change the credit hours from 4 s.h. to 3 s.h.

# SD 3100. Principles of Agroecology (3).F;S.

This course will focus attention on agricultural systems from an ecological perspective and how such systems can contribute to a more sustainable society. Topics covered in the class will include basic ecological concepts (i.e., the biological, chemical, and physical factors and their interactions) and their application to agricultural systems, production and consumption aspects of food systems, and will address ways to facilitate the promotion of sustainable agriculture. Lecture three hours.

#### UC\_SD\_2012\_7:

Change SD 3200 Agroforestry and Farm Forestry Systems to remove the lab, change the credit hours from 4 s.h. to 3 s.h., and add "Prerequisite or corequisite: SD 3100."

# UC\_SD\_2012\_8:

Change SD 3250 Livestock Production and Management to remove the lab and change the credit hours from 4 s.h. to 3 s.h.

#### UC\_SD\_2012\_9:

Change SD 4100 Agroecology Practices, Systems, and Philosophies to remove the lab, change the credit hours from 4 s.h. to 3 s.h., remove the dual-listing from SD 4100/SD 5100, and change the prerequisite to delete "or permission of the instructor."

# SD 4100. Agroecology Practices, Systems, and Philosophies (3).S.

This course will provide an in-depth exploration of (1) the ethical and philosophical roots of conventional and alternative agriculture; and (2) the biological, economic and social

aspects of different agricultural systems and practices developed in response to perceived shortcomings of conventional modern agriculture. Alternative practices and systems to be compared and contrasted in this course include nature farming, permaculture, biodynamic agriculture, biointensive gardening, and agroforestry (additional systems and practices may be added or substituted based on class interest and consensus). Prerequisite: SD 3100.

## UC\_SD\_2012\_10:

Course Addition:

# SD 3125. Applied Farm Operations I (3).F;S.

This course is a field experience based on the Sustainable Development Teaching and Research farm. Students will be actively engaged in many aspects of a small, diversified farm operation from production through harvesting and marketing of vegetables, field crops, fruits and livestock, as well as maintenance and upkeep of farm infrastructure in order to learn the art and science of small scale sustainable, ecological agriculture. Prerequisite or Corequisite: SD 3100. Open to Sustainable Development majors only.

## UC\_SD\_2012\_11:

Course Addition:

# SD 4125. Applied Farm Operations II (3).F;S.

This is the second required course in the Applied Farm Operations sequence. This course is an advanced field experience at the Sustainable Development Teaching and Research Farm. Students will work as crew leaders on the farm, assisting with skills training and facilitating farm activities while increasing their knowledge of the art, science and management aspects of small scale sustainable, ecological agriculture. Open to Sustainable Development majors in the Agroecology and Sustainable Agriculture concentration only. Prerequisites: SD 3100 and SD 3125. Prerequisites or corequisites: SD 3150 and SD 3250.

# UC\_SD\_2012\_12:

Revise the programs of study for the <u>BA in Sustainable Development (603A)</u> and the <u>BS</u> in <u>Sustainable Development (604\*)</u> with concentrations in <u>(604B, 604C, 604D)</u> to make the following changes under the Required SD Core section:

- Change the semester hours from 23 s.h. to 25 s.h.
- Change the credit hours for SD 3100 from 4 s.h. to 3 s.h.
- Add SD 3125. Applied Farm Operations I

# UC\_SD\_2012\_13:

Revise the program of study for the <u>BA in Sustainable Development (603A)</u> to reflect the following:

- Change the semester hours for the Major Requirements section from 44-45 s.h. to 46-47 s.h.
- Change the electives from 7-10 s.h. to 5-8 s.h.
- Plus, include the changes from proposal UC\_SD\_2012\_12 above

#### UC\_SD\_2012\_14:

Revise the <u>undergraduate minor in Sustainable Development (294)</u> to reflect the following:

- Change the semester hours under the Required section from 10 s.h. to 9-10 s.h.
- Change the total semester hours from 19-21 s.h. to 18-21 s.h.
- Change the credit hours for SD 3100 from 4 s.h. to 3 s.h.

UC\_SD\_2012\_15:

Revise the program of study for the <u>BS in Sustainable Development (604\*) with a</u> concentration in Agroecology and Sustainable Agriculture (604B.)

- Change the semester hours for the Major Requirements from 63-68 s.h. to 66-71 s.h.
- Change the semester hours for the Agroecology and Sustainable Agriculture Concentration from 40-45 s.h. to 41-46 s.h.
- Change the Required Agro Core semester hours from 25-26 s.h. to 26-27 s.h.
- Change the credit hours for SD 3250 from 4 s.h. to 3 s.h.
- Change the credit hours for SD 4100 from 4 s.h. to 3 s.h.
- Add SD 4125. Applied Farm Operations II
- Change the electives from 10-15 s.h. to 7-12 s.h.
- Plus, include the changes from proposal UC\_SD\_2012\_12 above

VOTE 3	YES <u>13</u>	NO <u>0</u>	ABSTAIN <u>0</u>
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Dr. Dru Henson presented the proposals from the College of Arts and Sciences for the Department of Chemistry.

A motion was made and seconded to consider the two proposals from the Department of Chemistry (CAS\_CHE\_2012\_04 and CAS\_CHE\_2012\_05).

Another motion was then made and seconded to divide the question (to remove proposal CAS\_CHE\_2012\_04 from consideration) after concerns were discussed about adding ES 2031/ES 2032 to the list of "II.D. Other Science" course options on the program of study for the BS in Chemistry with a concentration in Preprofessional and Paramedical (214E). It was noted that the Chair of the HLES Department had been emailed, but no response was received. The motion to divide the question failed.

VOTE 4	YES <u>0</u>	NO <u>13</u>	ABSTAIN <u>0</u>
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A motion was made and seconded to amend proposal CAS\_CHE\_2012\_04 by removing ES 2031/ES 2032 from the list of "II.D. Other Science" course options on the program of study for the BS in Chemistry with a concentration in Preprofessional and Paramedical (214E). A motion to call the question was approved.

VOTE 5	YES <u>12</u>	NO <u>1</u>	ABSTAIN <u>0</u>
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The previous motion to accept the amendment made to proposal CAS\_CHE\_2012\_04 was approved.

VOTE 6	YES <u>13</u>	NO <u>0</u>	ABSTAIN <u>0</u>
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The proposals from the Department of Chemistry were approved as amended as follows: (EFFECTIVE: FALL 2013)

CAS\_CHE\_2012\_04:

Revise the program of study for the <u>BS in Chemistry (214\*) with a concentration in</u> <u>Preprofessional and Paramedical (214E)</u> to reflect the following:

Under section II. E. add BIO 2700 Human Genetics as an alternate choice for BIO 2400 Genetics

- Under section II. E. delete BIO 3309 Developmental Biology
- Under section II. E. change "Recommended" to "Choose 4 hours from the following:" and add the following courses: BIO 2600, BIO 2610, BIO 4568

# CAS\_CHE\_2012\_05:

Revise the program of study for the <u>BS in Chemistry (214\*) with a concentration in</u> <u>Certified Chemist (214B)</u> to reflect the following:

• Under section II. E. change CS 1440 Computer Science to CS 1445 Intro to Programming with Interdisciplinary Applications

VOTE 7	YES <u>13</u>	NO <u>0</u>	ABSTAIN <u>0</u>
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# <u>OTHER</u>

Kern Maass announced that if anyone was not aware and has any questions or comments about the Faculty Senate's plan to call for a vote of confidence for Dr. Lori Gonzalez and Dr. Tony Carey, to contact your Faculty Senate representative.

### **ADJOURNMENT**

The AP&P Committee members voted to adjourn at 3:50 p.m.

VOTE 8	YES <u>13</u>	NO <u>0</u>	ABSTAIN <u>0</u>
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#### Page 9 – AP&P Committee Minutes – 3/20/13

#### ACADEMIC POLICIES AND PROCEDURES COMMITTEE March 20, 2013 Vote Record

Vote Symbols:		Y ()	(es)					<u>N (No)</u>	)		A (Abs	<u>stain)</u>
Committee Members	1	2	3	4	5	6	7	8				
Jon Beebe	Y	Y	Y	Ν	Y	Y	Y	Y				
Karen Caldwell	-	-	-	-	-	-	-	-				
Dinesh Davé	-	-	-	-	-	-	-	-				
Lisa Curtin Grizzard	Y	Y	Y	Ν	Y	Y	Y	Y				
Kim Hall	Y	Y	Y	Ν	Y	Y	Y	Υ				
Jeff Hirst	Y	Y	Y	Ν	Y	Y	Y	Y				
Ellie Hoffman	Y	Y	Y	Ν	Y	Y	Y	Υ				
Joe Klein	Y	Y	Y	Ν	Y	Y	Y	Y				
Kern Maass	Y	Y	Y	Ν	Y	Y	Y	Υ				
Edgar Peck	Y	Y	Y	Ν	Y	Y	Y	Y				
Ben Powell	Y	Y	Y	Ν	Y	Y	Y	Y				
Ray Russell	Y	Y	Y	Ν	Y	Y	Y	Y				
Derek Stanovsky	-	-	-	-	-	-	-	-				
Betsy Williams	Y	Y	Y	Ν	Ν	Y	Y	Υ				
Chris Yang	Y	Y	Y	Ν	Y	Y	Y	Y				
Jennifer Prince	-	-	-	-	-	-	-	-				
Alyssa Frizzelle	-	-	-	-	-	-	-	-				
Dylan Russell	Y	Y	Y	Ν	Y	Y	Y	Y				
John Secrest	-	-	-	-	-	-	-	-				

The recommendations from the March 20, 2013 Academic Policies and Procedures Committee meeting are approved.

<u>Lorí Stewart Gonzalez</u> <u>4/4/13</u> Lori Stewart Gonzalez Date Provost and Executive Vice Chancellor