

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
April 1, 2009

The Academic Policies and Procedures Committee met on Wednesday, April 1, 2009 in the William C. Strickland Conference Room of I.G. Greer Hall (Room 224).

Committee members present: Dr. Jeff Butts (Chair), Dr. Jon Beebe, Mr. John Boyd, Dr. Dinesh Davé, Dr. Rodney Duke, Dr. James Ivory, Mr. Mark Malloy, Dr. Ron Marden, Dr. Jon Saken, Dr. Kay Taylor, Ms. Hildreth Davis, Mr. Andy Ball, Mr. Thomas Brigman, and Ms. Kat Gardzalla. Committee member excused: Dr. Carol Truett.

At 3:10 p.m., Dr. Jeff Butts noted that we have a quorum and he called the meeting to order.

MINUTES:

Dr. Butts noted that draft copies of the minutes from November through February are posted on the AP&P Committee's web site: www.app.appstate.edu. Final copies of the minutes will be completed and posted as soon as possible.

ANNOUNCEMENTS:

The General Education Council, at its March 20, 2009 meeting, approved the following courses for inclusion in the General Education program (*EFFECTIVE: FALL, 2009, unless otherwise noted below with a Spring, 2010 effective date*). These approvals are presented to the AP&P Committee FOR INFORMATION ONLY:

GEN ED: Junior Writing

- GRA 3622. Graphic Communications Seminar (WRITING)
- INT 3320. Environment and Human Behavior (WRITING)
- MAT 3110. Introduction to Modern Algebra (WRITING)
- MAT 3220. Introduction to Real Analysis I (WRITING)
- PS 3001. Writing in Political Science (WRITING) (*Effective: Spring, 2010*)
- STT 3851. Statistical Data Analysis II (WRITING)
- TEC 3009. Introduction to the Technology Teaching Profession (WRITING)
- TEC 3442. Issues in Contemporary Photography (WRITING)
- TEC 3728. Residential Architecture (WRITING)

GEN ED: Capstone Experience

- ENG 4170. Film Theory and Criticism
- ENG 4300. Seminar in Professional Writing
- ENG 4510. Senior Honors Thesis
- ENG 4550. Senior Seminar in Creative Writing
- INT 4900. Internship
- MAT 4330. Senior Seminar in Actuarial Sciences
- MAT 4510. Senior Honors Thesis
- STT 4870. Senior Seminar in Statistics
- TEC 4638. Contemporary Problems in Appropriate Technology
- TEC 4900. Internship
- *ENG 4571. Capstone in American Indian Literature (*Effective: Spring, 2010*)
- *ENG 4581. Capstone in African-American Literature (*Effective: Spring, 2010*)
- *ENG 4586. Capstone in Ethnic American Literature (*Effective: Spring, 2010*)

- *ENG 4592. Capstone in World Literature (*Effective: Spring, 2010*)
- *ENG 4711. Capstone in Women and Literature (*Effective: Spring, 2010*)
- *ENG 4721. Capstone in Appalachian Literature (*Effective: Spring, 2010*)
- *ENG 4731. Capstone in the Novel (*Effective: Spring, 2010*)
- *ENG 4761. Capstone in Literary Criticism (*Effective: Spring, 2010*)
- *ENG 4771. Capstone in Early American Literature (*Effective: Spring, 2010*)
- *ENG 4781. Capstone in Nineteenth Century American Literature (*Effective: Spring, 2010*)
- *ENG 4791. Capstone in Twentieth Century American Literature: 1900-1945 (*Eff: Spring, 2010*)
- *ENG 4796. Capstone in Twentieth Century American Literature: 1945-present (*Eff: Spring, 2010*)
- *ENG 4811. Capstone in Folklore (*Effective: Spring, 2010*)
- *ENG 4815. Rachel Rivers Coffey Colloquium in Creative Writing (*Effective: Spring, 2010*)
- *ENG 4821. Capstone in Early English Literature (*Effective: Spring, 2010*)
- *ENG 4831. Capstone in Shakespeare I (Comedies/Histories) (*Effective: Spring, 2010*)
- *ENG 4841. Capstone in Shakespeare II (Tragedies) (*Effective: Spring, 2010*)
- *ENG 4851. Capstone in Renaissance Literature (*Effective: Spring, 2010*)
- *ENG 4861. Capstone in Restoration and Eighteenth Century Literature (*Effective: Spring, 2010*)
- *ENG 4871. Capstone in English Romantic Literature (*Effective: Spring, 2010*)
- *ENG 4881. Capstone in Victorian Literature (*Effective: Spring, 2010*)
- *ENG 4891. Capstone in Twentieth Century British Literature: 1900-1945 (*Effective: Spring, 2010*)
- *ENG 4896. Capstone in Twentieth Century British Literature: 1945-present (*Eff: Spring, 2010*)
- *MAT 4040. Mathematics Capstone (*Effective: Spring, 2010*)

* New courses approved on 4/29/09 - See the April 29, 2009 AP&P Minutes.

GEN ED: Aesthetic Perspective (Theme: “Social Change Through the Arts”)

Remove ART 1011. Design Fundamentals I

[Please note that ART 3534. *Selected Topics: Social Change Through Art* will be used for this perspective and theme for the 2009-2010 academic year.]

GEN ED: Aesthetic Perspective (Theme: “Shaping the Human Environment”)

COM 3531. *Selected Topics: Mass Media and Society (Effective: Spring, 2010)*

FCS 1000. *Apparel and Consumer Behavior (Effective: Spring, 2010)*

IND 2012. *Product Design (Effective: Spring, 2010)*

GEN ED: Historical and Social Perspective (Theme: “Appalachia”)

AS 2301/GLY 2301. *The History of Coal from the Pennsylvanian to the Present (Eff: Spring, 2010)*

GLY 2301/AS 2301. *The History of Coal from the Pennsylvanian to the Present (Eff: Spring, 2010)*

GEN ED: Quantitative Literacy

CS 1445. *Introduction to Programming with Interdisciplinary Applications (Effective: Spring, 2010)*

NEW BUSINESS:

Dr. Glenda Treadaway presented proposals from the College of Fine and Applied Arts for the Department of Nursing. Dr. Treadaway introduced Dr. Wanda Stutts (Chair of ASU’s Department of Nursing) and Dr. Margaret (Peggy) Opitz (Educational Consultant in Nursing).

Proposals NUR-FAA-2009-26, 28-48, and 50 from the Department of Nursing were approved as amended as follows (*EFFECTIVE: FALL, 2010, contingent upon the approval of the proposed Bachelor of Science degree in Nursing (Pre-licensure BSN Curriculum)*):

1. Course additions: (*EFFECTIVE: FALL, 2010, contingent upon the approval of the proposed Bachelor of Science degree in Nursing (Pre-licensure BSN Curriculum)*)

NUR 2002. Introduction to Professional Nursing (3).SS.

This course presents selected nursing concepts, theoretical principles and nursing skills needed to care for individuals and families across the life span. Laboratory simulation experiences are used to develop communication and technical skills prior to attending clinical. Emphasis is placed on the student's development as a safe and caring provider of care. Lecture 30 contact hours, laboratory/clinical 45 contact hours. Prerequisite: admission to the Pre-licensure Bachelor of Science in Nursing (BSN) degree program.

NUR 3100. Adult Health Nursing I (3).F.

This course focuses on the role of the professional nurse as provider of care and member of the interprofessional health care team. Emphasis is on the general principles of health promotion, maintenance, illness care, and rehabilitation in caring for selected adult patients with common alterations in health care needs. The nursing process is reinforced as a basis for nursing care. Lecture three hours. Prerequisite: NUR 2002. Corequisites: NUR 3110, NUR 3120, NUR 3122, and NUR 3124.

NUR 3102. Adult Health Nursing II (3).S.

This course continues the development of students in the roles of provider of care and designer, coordinator, and manager of care. Emphasis is placed on caring for older adults. Students integrate previous knowledge and skills related to common alterations in health care needs in the care of patients and their families experiencing acute and chronic alterations in health care needs. Lecture three hours. Prerequisites: NUR 3100, NUR 3110, NUR 3120, NUR 3122, and NUR 3124. Corequisites: NUR 3112, NUR 3126, NUR 3128, and NUR 3130.

NUR 3110. Adult Health Nursing I Clinical (3).F.

This clinical course provides the beginning student with opportunities to implement the role of provider of care through the application of the nursing process with patients experiencing common alterations in health care needs across the adult life span in a clinical setting. Clinical/laboratory experience consists of 126 contact hours. Prerequisite: NUR 2002. Corequisites: NUR 3100, NUR 3120, NUR 3122, and NUR 3124. Graded on an S/U basis.

NUR 3112. Adult Health Nursing II Clinical (3).S.

This clinical course provides the student with opportunities to implement the role of provider of care and designer, coordinator, and manager of care. The nursing process is applied in the care of patients and their families who are experiencing acute and chronic alterations in health care needs. Emphasis is placed on caring for the older adult in a clinical setting. Clinical/laboratory experience consists of 126 contact hours. Prerequisites: NUR 3100, NUR 3110, NUR 3120, NUR 3122, and NUR 3124. Corequisites: NUR 3102, NUR 3126, NUR 3128, and NUR 3130. Graded on an S/U basis.

NUR 3120. Health Assessment Across the Life Span (4).F.

This course examines how the nurse integrates evidence-based knowledge and skills of health assessment into the roles of provider of care and designer, coordinator, and manager of care. Through the presentation of the concepts of health assessment, coupled with the nursing process, this course emphasizes assessment, identification and documentation of normal and abnormal physical and psychosocial findings across the life span, with an appreciation of different cultural factors that may influence health. Lecture three hours,

laboratory three hours. Prerequisite: NUR 2002. Corequisites: NUR 3100, NUR 3110, NUR 3122, and NUR 3124.

NUR 3122. Pharmacology in Nursing (2).F.

This course examines nursing management of medication therapy across the life span. Nursing process, pharmacodynamics, pharmacokinetics, and pharmacotherapeutics are presented as the foundation for safe and effective medication management. Emphasis is placed on dosage calculation, administration technique, patient safety, patient monitoring, patient teaching, and legal and ethical considerations. Medication administration procedure and documentation are practiced through lab simulation. The professional nursing roles of manager of care, coordinator of care, and provider of care are explored, specific to managing medication therapy. Lecture two hours. Prerequisite: NUR 2002. Corequisites: NUR 3100, NUR 3110, NUR 3120, and NUR 3124.

NUR 3124. Foundations of Professional Nursing (3).F.

This course explores the role of the professional nurse as provider of care; designer, coordinator, and manager of care; and member of a profession. Nursing history and processes are discussed. Students receive an introduction to theory, practice, and research concepts. Evidence-based practice, research, critical thinking, and ethical/legal principals are introduced. The nursing process and principles that guide practice are analyzed. Lecture three hours. Prerequisite: NUR 2002. Corequisites: NUR 3100, NUR 3110, NUR 3120, and NUR 3122. (WRITING)

NUR 3126. Mental Health Nursing (3).S.

The course describes the role of the nurse as provider of care; designer, coordinator, and manager of care; and member of a profession related to meeting the mental health nursing needs of individuals experiencing alternations in mental health, in the context of families and communities. Promotion and restoration of mental health and prevention of mental illness are explored in individuals across the life span. Theories of mental health/illness and approaches to the care of persons with selected mental illness/emotional needs are examined. The focus is on holistic, patient-centered, and evidence-based care of the patient with mental health nursing needs. Lecture three hours. Prerequisites: NUR 3100, NUR 3110, NUR 3120, NUR 3122, and NUR 3124. Corequisites: NUR 3102, NUR 3112, NUR 3128, and NUR 3130.

NUR 3128. Mental Health Nursing Clinical (3).S.

This course assists the student in learning practical applications of the content taught in NUR 3126, Mental Health Nursing. These applications are inherent in the roles of the professional nurse as provider of care; designer, coordinator, and manager of care; and member of a profession. The focus is on evidence-based, holistic approaches to care of the patient in the area of selected mental, emotional, and cognitive alterations. Clinical /laboratory experience consists of 126 contact hours. Prerequisites: NUR 3100, NUR 3110, NUR 3120, NUR 3122, and NUR 3124. Corequisites: NUR 3102, NUR 3112, NUR 3126, and NUR 3130. Graded on an S/U basis.

NUR 3130. Trends and Issues in Nursing (2).S.

In this course, students explore and analyze economic, ethical, legal, policy, and regulatory issues affecting nursing. This course enhances students' acquisition of the roles of designer, coordinator, and manager of care; and member of a profession. Students learn and practice

advocacy skills for vulnerable populations. Topics include financial and economic issues in health care, the functions of government agencies in the development and enforcement of health care policies, bioethical issues, and the roles of various regulatory agencies in the nursing and health care fields. Lecture two hours. Prerequisites: NUR 3100, NUR 3110, NUR 3120, NUR 3122, and NUR 3124. Corequisites: NUR 3102, NUR 3112, NUR 3126, and NUR 3128.

NUR 4100. Introduction to Nursing Research (3).F.

This course examines the role of research and theory in nursing practice and health care. In addition, it provides an overview and an analysis of research methodologies and theoretical approaches with a continued look at evidence-based nursing practice. The roles of the professional nurse as provider of care; designer, coordinator, and manager of care; and member of a profession as they relate to the application of nursing research in practice are explored. Lecture three hours. Prerequisites: completion of all 3000 level nursing courses required for the BSN program. Corequisites: NUR 4120, NUR 4122, NUR 4124, and NUR 4126.

NUR 4110. Adult Health Nursing III (2).S.

This course is a 7 ½ week concentrated course in which students continue to develop the three nursing roles: provider of care; designer, coordinator, and manager of care; and member of a profession. Emphasis is on complex alternations in the health status of adults and the impact on their families. It builds on knowledge and skills from NUR 3100 and NUR 3102, Adult Health Nursing I and II. Lecture two hours. Prerequisites: NUR 4100, NUR 4120, NUR 4122, NUR 4124, and NUR 4126. Corequisites: NUR 4112, NUR 4128, and NUR 4130.

NUR 4112. Adult Health Nursing III Clinical (2).S.

This 7 ½ week clinical course provides opportunities for students to apply the nursing process and assume the roles of provider of care; designer, coordinator, and manager of care; and member of a profession in caring for adults and their families who are experiencing complex alternations in their health status across the adult life span. Settings include high acuity and/or highly technical environments including critical care units and emergency departments. Clinical/laboratory experience consists of 84 contact hours (12 hours of clinical for 6 weeks plus 12 hours of laboratory simulation). Prerequisites: NUR 4100, NUR 4120, NUR 4122, NUR 4124, and NUR 4126. Corequisites: NUR 4110, NUR 4128, and NUR 4130. Graded on an S/U basis.

NUR 4120. Nursing Care of Families and Communities (3).F.

Students concentrate on the nurse's roles of provider of care; designer, coordinator, and manager of care; and member of a profession. Students use evidence-based practice resources to promote optimal health in individuals, families, groups, and the community. Emphasis is placed on vulnerable and diverse populations. Current public health problems, epidemiology, trends in healthcare delivery, and community resources are examined. Students analyze the sociocultural, political, economic, ethical, and environmental factors that influence community and global health. Students learn how to partner and interact with the interprofessional health care team within community agencies. Lecture three hours. Prerequisites: completion of all 3000 level nursing courses required for the BSN program. Corequisites: NUR 4100, NUR 4122, NUR 4124, and NUR 4126.

NUR 4122. Nursing Care of Families and Communities Clinical (3).F.

In this course, students implement the nursing roles of provider of care; designer, coordinator, and manager of care; and member of a profession. Students apply evidence-based practice resources to provide holistic nursing care for individuals, families, groups, and communities. The focus is on assisting vulnerable and/or diverse populations to achieve optimal health goals and outcomes. Knowledge of current public health problems, epidemiology, trends in healthcare delivery, and community resources are applied. Students analyze the sociocultural, political, economic, ethical, and environmental factors that influence community and global health. Students partner and interact with the interprofessional health care team and community agencies to positively influence community health care. Clinical/laboratory experience consists of 126 contact hours. Prerequisites: completion of all 3000 level nursing courses required for the BSN program. Corequisites: NUR 4100, NUR 4120, NUR 4124, and NUR 4126. Graded on an S/U basis.

NUR 4124. Nursing Care of Childbearing Families, Women, and Children (3).F.

This course focuses on the roles of the professional nurse as provider of care; designer, coordinator, and manager of care; and member of a profession in caring for diverse families, women during childbearing years, and children from utero through adolescence. Students learn how to provide nursing care that is patient-centered, holistic, evidence-based, and culturally competent. Nursing and family theory as well as communication theory are examined in the context of caring for childbearing families, women and children. Lecture three hours. Prerequisites: completion of all 3000 level nursing courses required for the BSN program. Corequisites: NUR 4100, NUR 4120, NUR 4122, and NUR 4126.

NUR 4126. Nursing Care of Childbearing Families, Women, and Children Clinical (3).F.

This course focuses on the roles of the professional nurse as provider of care; designer, coordinator, and manager of care; and member of a profession. Students provide patient-centered, holistic, culturally competent, and evidence-based care to families, women during their childbearing years, and children from utero through adolescence. Nursing and family theories provide guidance and understanding of patient diversity in a variety of settings. Sound communication techniques are emphasized. Clinical/laboratory experience consists of 126 contact hours. Prerequisites: completion of all 3000 level nursing courses required for the BSN program. Corequisites: NUR 4100, NUR 4120, NUR 4122, and NUR 4124. Graded on an S/U basis.

NUR 4128. Leadership and Management in Nursing (3).S.

This course emphasizes professional practice in the leadership and management of nursing care, and concentrates on the roles of the nurse as provider of care; designer, coordinator, and manager of care; and member of a profession. The focus includes theories, research, and issues related to leadership, change, and management of nursing practice in the context of healthcare delivery. Lecture three hours. Prerequisites: NUR 4100, NUR 4120, NUR 4122, NUR 4124, and NUR 4126. Corequisites: NUR 4110, NUR 4112, and NUR 4130.

NUR 4130. Professional Nursing Capstone (3).S.

This capstone course is offered over a 7 ½ week block and is designed to prepare students for professional nursing practice in the role of a generalist. The course includes 18 hours of clinical per week for 7 weeks plus 9 hours of laboratory simulation for a total of 135 contact hours. Students are provided an opportunity to integrate knowledge and skills from previous coursework and experiences in order to demonstrate how successfully and to what extent

they have achieved course and program outcomes. Students meet this expectation through a) developing learning contracts tailored to their own learning needs and interests, and b) engaging in activities that display a mastery of previous learning applied to new situations. Students will assume the following nursing roles: provider of care; designer, coordinator, and manager of care; and member of a profession. Prerequisites: NUR 4100, NUR 4120, NUR 4122, NUR 4124, and NUR 4126. Corequisites: NUR 4110, NUR 4112, and NUR 4128. Graded on an S/U basis.

2. Add a **Bachelor of Science in Nursing degree (Pre-licensure BSN Curriculum) (CIP Code 51.1601)**. [CONTINGENT UPON APPROVAL FROM THE UNC GENERAL ADMINISTRATION AND THE BOARD OF GOVERNORS (EFFECTIVE: FALL, 2010)] (The total number of hours required for the Pre-licensure BSN degree will be 124 s.h.) The proposed catalog description will read as follows:

Bachelor of Science in Nursing (Pre-licensure BSN Curriculum)

[This program is for students who have the educational goal of obtaining the Bachelor of Science in Nursing degree in order to be eligible to sit for the National Council Licensing Examination (NCLEX) to become a registered nurse (RN).]

Admission Criteria

Students must be admitted to the University and the College of Health Sciences and Allied Professions prior to applying for admission to the Bachelor of Science (BSN) degree program. Students may declare a major upon completion of 30 semester hours, including credit for ENG 1000 and UCO 1200 or equivalent courses; however, students are not eligible to apply for admission to the upper division nursing major until 45 semester hours have been completed. The application deadline for summer admission is February 15. Applicants should obtain the application form from the Department of Nursing. Criteria for admission to the nursing major include: admission to Appalachian State University and the College of Health Sciences and Allied Professions; a completed application to the Department of Nursing; a cumulative GPA of 2.75 or above on a 4.0 scale; and completion of the Test of Essential Academic Skills (TEAS) with scores at or above the national program mean as established by the Assessment Technologies Institute (ATI). Refer to www.nursing.appstate.edu for information regarding testing.

Acceptance to the University and the College of Health Sciences and Allied Professions, completion of preliminary course work, GPA, and satisfactory TEAS scores do not guarantee admission to the BSN program. Admission of students is a competitive process. Not all applicants who meet the minimum requirements can be accommodated; therefore, applicants whose credentials present the best qualifications of those meeting requirements will be selected.

Progression Policies

To progress through the BSN program, the student must achieve a grade of "C" or higher in each nursing (NUR) course before proceeding to the next nursing course; maintain a cumulative GPA of 2.5 or higher in nursing courses at the end of the junior year and each semester thereafter; maintain current CPR certification at the healthcare provider level; maintain annual tuberculosis screening; meet all current health and immunization requirements of the Department of Nursing; and adhere to all policies of the University, the Nursing Department, and the clinical agencies. Only one nursing course may be repeated (one time) for credit during progression through the nursing curriculum.

Non-progression in the nursing program also results when:

- A final course grade of "U" (Unsatisfactory) is received in a clinical course
- A student is denied clinical access by the clinical agency based upon review of a criminal background check or other screening outcomes such as the results of a urine drug screen

- A student refuses to comply with policies and procedures of Appalachian State University's Department of Nursing and/or the clinical agency
- A student engages in unsafe practice

A student who does not progress in the nursing program may apply for readmission only once. Readmission is a competitive process. It is not automatic. To be readmitted, students must be in full compliance with all program academic requirements at the time of readmission. A student who is dismissed for unsafe practice is not eligible to reapply. Refer to www.nursing.appstate.edu for information regarding what constitutes unsafe practice.

Transfer Credit

All students who receive a baccalaureate degree granted by Appalachian State University are required to complete a minimum of 60 semester hours at a senior college or university. All nursing courses must be taken at Appalachian State University. The Comprehensive Articulation Agreement (CAA) with North Carolina community colleges and other relevant university policies will be followed in evaluating non-nursing credits from North Carolina community colleges.

The Bachelor of Science in Nursing (BSN) pre-licensure program (xxxA/51.1601) consists of 124 semester hours. Of these, 44 semester hours are general education requirements. Major requirements include the following foundation courses that also satisfy general education requirements: CHE 1101, CHE 1110, CHE 1102, CHE 1120, FCS 2202, PHL 2000, PSY 1200 and SOC 1000.

The remaining hours of major requirements for the BSN program include the following: CS 1410, STT 1810, PSY 2301, BIO xxxx, BIO xxxx, and BIO xxxx (two human anatomy and physiology courses with labs and an introductory microbiology course, currently being developed), NUR 2002, NUR 3100, NUR 3102, NUR 3110, NUR 3112, NUR 3120, NUR 3122, NUR 3124, NUR 3126, NUR 3128, NUR 3130, NUR 4100, NUR 4110, NUR 4112, NUR 4120, NUR 4122, NUR 4124, NUR 4126, NUR 4128, and NUR 4130. The program requires a minimum grade of "C" for each of the courses listed above. Two semester hours of free electives outside the major are also required.

3. **(EFFECTIVE: FALL, 2009)** - Revise the course requirements for the **Bachelor of Science in Nursing degree (RN to BSN) (563A/51.1601)** to reflect general education requirements. The Physical Activity/ Wellness requirement of 2 s.h. will no longer be waived for students who transfer 30 s.h. or more. The total number of hours required for this degree increased from 122 s.h. to 124 s.h. The revised catalog description will read as follows:

Bachelor of Science in Nursing Degree (RN to BSN)

[For students who have already earned an Associate Degree in Nursing or a Diploma in Nursing, and have passed the national licensing exam (NCLEX) for registered nurses (RN).]

The Appalachian State University Bachelor of Science in Nursing degree (RN to BSN program) is accredited by the Commission on Collegiate Nursing Education (CCNE).

The RN to BSN program is designed to provide a registered nurse (RN) the opportunity to earn a Bachelor of Science degree in Nursing (BSN). This program recognizes prior learning and clinical competencies as part of the undergraduate curriculum. The undergraduate program reflects a transition to professional nursing practice.

Admission Criteria

Criteria for admission to the RN to BSN program include: submission of an application; admission to Appalachian State University by meeting the general requirements for admission as a transfer student; provision of evidence of an earned Associate Degree in Nursing (ADN) or a Diploma in

Nursing from an accredited institution; possession of a current unrestricted and unencumbered license to practice nursing in North Carolina and/or compact state; a minimum cumulative GPA of 2.5 on a 4.0 scale calculated over all college coursework; and completion of the majority of general education and/or cognate courses with no more than six of those non-nursing courses remaining to be completed prior to admission.

Progression Policies

In order to matriculate through the RN to BSN program, the student must maintain a current unrestricted and unencumbered RN license to practice in North Carolina; achieve a grade of "C" or higher in each nursing course before proceeding to the next nursing course; maintain a cumulative GPA of 2.5 or higher and an overall GPA of 2.5 in nursing courses at the end of the junior year and every semester thereafter; maintain current CPR certification, annual TB screening, and Hepatitis B vaccinations; and adhere to all policies of the University, the nursing program, and clinical agencies. Only one nursing course may be repeated (one time) during matriculation through the nursing curriculum. All non-nursing courses must be completed the semester prior to graduation.

The Bachelor of Science in Nursing degree (RN to BSN) (563A/51.1601) consists of 124 semester hours including 44 s.h. of general education requirements. Major requirements consist of 78 semester hours which include the following: 30 s.h. of required junior and senior level nursing courses – NUR 3000, NUR 3011, NUR 3021, NUR 3031, NUR 4011, NUR 4021, NUR 4029, and NUR 4032; 18 s.h. of cognate courses (support courses for the major) including a microbiology course, a human growth and development course, a statistics course, and additional elective hours to meet the cognate requirement of 18 semester hours; students receive 30 semester hours of credit for prior learning and clinical competencies upon completion of the first semester of the senior year. Two semester hours of free electives outside the major are also required.

VOTE 1 YES 13 NO 0 ABSTAIN 0

Dr. Rainer Goetz presented proposals from the College of Arts and Sciences for the Departments of Chemistry; and Government and Justice Studies.

[Dr. Goetz noted that the proposals from the Department of Foreign Languages and Literatures (FLL-08-10, FLL-08-11, and FLL-08-12) that were distributed for the April 1 AP&P meeting have been postponed until the April 29 AP&P Committee meeting. The AP&P Committee members were asked to keep their copies of these proposals and bring them back to the April 29 meeting.]

Proposals CHE 2008-9 through CHE 2008-13 from the Department of Chemistry were approved as amended as follows:

1. Course additions: (EFFECTIVE: SPRING, 2010)
CHE 2000. Sophomore Research (1).F;S.
Independent research under the direct supervision of a faculty member. Three hours per week of laboratory work, regular progress reports, and a final written report are required. Prerequisite: CHE 1120 or permission of the instructor.

CHE 3400. Junior Research (1).F;S.
Independent research under the direct supervision of a faculty member. Three hours per week of laboratory work, regular progress reports, and a final written report are required. Prerequisite: CHE 2000 or permission of the instructor.

2. (EFFECTIVE: SPRING, 2010)

Change the course description and prerequisite statement for CHE 4000 to read as follows:

CHE 4000. Chemistry Seminar (1).F;S.

GEN ED: Capstone Experience

A senior capstone experience on the presentation and discussion of current chemical topics.

Oral and written reports are required. Prerequisites: CHE 3000 and CHE 3303.

(SPEAKING)

3. (EFFECTIVE: SPRING, 2010)

Change CHE 4900 by adding "Prerequisite: CHE 3303." to the course description as follows:

CHE 4900. Internship in Chemistry (1-12).F;S.

GEN ED: Capstone Experience

Independent, supervised work in applied chemistry at an approved industrial, quality control, analysis, or production facility. Appropriate entities include, but are not limited to, commercial businesses and governmental agencies. May be taken for a maximum of 12 semester hours, with a maximum of 6 semester hours credit per summer session. Only three of those hours will count toward major requirements. Prerequisite: CHE 3303. Graded on an S/U basis.

4. (EFFECTIVE: FALL, 2010)

Revise the checksheets and catalog descriptions for all of the degrees in Chemistry to reflect the addition of capstone courses in the major and to reflect the BIO course number changes. (The total number of hours for each of these degrees, 122 s.h., did not change.) The revised catalog descriptions will read as follows:

The Bachelor of Arts degree in Chemistry (216A/40.0501) consists of 32 semester hours above the 1000 level. The required courses are: CHE 2201 and CHE 2203, CHE 2202 and CHE 2204, CHE 2210 and CHE 2211, CHE 3000, CHE 3301, CHE 3302, CHE 3303 (Junior Writing in the Discipline), CHE 3304, CHE 3404, CHE 3405, CHE 4000 (Capstone), CHE 4400 and five semester hours elected from other chemistry courses. CHE 3520 and CHE 4610 are not accepted. The chemistry major must take PHY 1150-PHY 1151; an additional six to eight hours in either astronomy, geology, biology, or physics (courses at the 1000 level and PHY 3350 are not accepted); MAT 1110 and MAT 1120. CHE 3560, CHE 3561, Instrumental Methods of Analysis, and CHE 4580, Biochemistry I, are strongly recommended. If CHE 3560, CHE 3561 and CHE 4580 are chosen, this degree is approved by the American Chemical Society's Committee on Professional Training. A candidate for the Bachelor of Arts degree in Chemistry may count no more than a total of 46 semester hours above general education requirements in Chemistry.

The Bachelor of Science degree in Chemistry (214*/40.0501) consists of at least 23 semester hours above the freshman level. The required courses are: CHE 2201 and CHE 2203, CHE 2210 and CHE 2211, CHE 3000, CHE 3301, CHE 3303 (Junior Writing in the Discipline), CHE 3404, a senior capstone course, and seven hours selected from other chemistry courses. The chemistry major must take PHY 1150-PHY 1151; an additional six to eight hours in either astronomy, biology, geology, or physics (courses at the 1000 level and PHY 3350 are not accepted); and MAT 1110 and MAT 1120.

The student must also select a concentration in a career support area. This concentration must be approved by the department upon entering the Bachelor of Science degree in Chemistry. The concentrations currently available are listed below:

Certified Chemist concentration (214B). The required courses, in addition to those listed above, are CHE 2202, CHE 2204, CHE 3302, CHE 3304, CHE 3405, CHE 4000 (Capstone), CHE 4400 or CHE 4510, CHE 3560, CHE 3561 and CHE 4580. CHE 3520 and CHE 4610 are not accepted. A course in computer programming is strongly recommended. This degree has been approved by the American Chemical Society's Committee on Professional Training.

Environmental concentration (214G). CHE 2202, CHE 2204 and CHE 3560, CHE 3561 must be selected for the chemistry core and BIO 1801 and GLY 1101 will fulfill the “other sciences” requirement. Other courses required for the concentration are: CHE 4620 (Capstone), BIO 3302, GLY 1103, PHY 3140, STT 2810, ECO 3620, GHY 1010, and PS 2130. The following course is recommended: PS 3280. Recommended electives are: PHL 1100, GHY 3100, GHY 3110, GHY 3310, GHY 3320, GHY 3820, GHY 4820, GLY 4630, CHE 3302, CHE 3304, and CS 1440.

Forensic Science concentration (214H). The required courses are: CHE 2202, CHE 2204, CHE 3560, CHE 3561, CHE 4000 (Capstone), CHE 4580, CHE 4581, CJ 1100, CJ 3400, CJ 3405, CJ 3551, CJ 3552; BIO 1801, BIO 3800; and STT 2810.

Individually Designed concentrations (214F). Additional concentrations to prepare the chemistry major to pursue other career opportunities may be developed in consultation with the chair of the Department of Chemistry and must be individually approved.

Marketing and Business concentration (214D). Additional required chemistry courses are: CHE 2202, CHE 2204, and CHE 4000 (Capstone). Required marketing and business courses: ACC 2100, ECO 2030, MKT 3050, MKT 3220, MKT 3230, and MKT 3900. Recommended electives: ACC 2110, ECO 2040, ECO 2100, LAW 2150, MKT 4620. Completing the required marketing courses listed above with an overall GPA of at least 2.00 qualifies a student to minor in Marketing.

Preprofessional and Paramedical concentration (214E). CHE 2202 and CHE 2204, CHE 4000 (Capstone), and CHE 4580 must be selected. The required biology courses are: BIO 1801, BIO 2001, BIO 2400, BIO 2410, BIO 3301, BIO 3308, and BIO 3309; and BIO 3314 and BIO 3800 are recommended. (Appropriate substitutions may be made with the approval of the departmental chair.)

The Bachelor of Science degree in Chemistry, Secondary Education (215A/13.1323)[T] with teacher licensure consists of at least 24 semester hours above the freshman level. The required courses are either CHE 2101 and CHE 2203; or CHE 2201 and CHE 2203, and CHE 2202 and CHE 2204; CHE 2210 and CHE 2211, CHE 3000, CHE 3301, CHE 3303 (Junior Writing in the Discipline), CHE 3404, CHE 3521, and additional hours selected from other chemistry courses to make a total of at least 24 semester hours. CHE 4580, Biochemistry I, is recommended. The senior capstone course is CI 4900. Experience as a tutor through the Learning Assistance Program or the Supplemental Instruction Program is strongly recommended. The chemistry major must take PHY 1150-PHY 1151; BIO 1801 and GLY 1101; MAT 1110 and MAT 1120; and GS 4403 and RE 4630 (minimum grade of “C” required in GS 4403 and RE 4630). This program also provides an endorsement in physical science. In order to obtain a secondary science endorsement, a total of at least twelve semester hours must be taken in either biology or geology or physics. Each additional science endorsement requires at least twelve semester hours of coursework in a specific science area. For information on the professional education requirements for secondary education licensure, see the Department of Curriculum and Instruction.

VOTE 2

YES 13

NO 0

ABSTAIN 0

Proposals GJS-11, GJS-12, and GJS-13 from the Department of Government and Justice Studies were approved as amended as follows:

1. Course additions: (EFFECTIVE: SPRING, 2010)

PS 3001. Writing in Political Science (3).F;S.

GEN ED: Junior Writing

This course concentrates on different writing traditions within political science. It requires students to apply the rhetorical knowledge gained in previous writing courses to the discipline of political science. Students will be expected to read and analyze texts in one or more of the sub-disciplines of political science as well as write effectively in one or more of the writing traditions of political science (e.g., research paper, policy analysis, briefing memo, text review). In addition to effective communication, the course emphasizes critical

thinking, local to global connections, and community responsibility within the context of political science. Prerequisite: must be majoring in political science. (WRITING)

PS 4800. Political Science Capstone (1).F;S.

GEN ED: Capstone Experience

The capstone course offers students an opportunity to synthesize the knowledge, approaches, and results from political science with the foundation established in the general education program through participation in a department-wide student paper competition. Students select a paper previously written in a political science class, revise it based upon faculty and fellow student input, and then submit the paper for consideration by the political science faculty, who will award prizes for “Best Paper in Political Science” as well as runner-ups. Prerequisite: must be majoring in political science.

2. (EFFECTIVE: FALL, 2010)

Revise the course requirements for the Bachelor of Arts degree in Political Science (271A/45.1001) by deleting PS 1000 (3 s.h.) from the list of required courses, and by adding PS 3001 (3 s.h.) and PS 4800 (1 s.h.) to satisfy the junior writing and capstone general education requirements. The major requirements increased from 34 to 35 s.h. and electives changed from 18-26 to 17-25 s.h. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

The Bachelor of Arts degree in Political Science (271A/45.1001) consists of 35 semester hours including PS 1100, PS 3001, PS 3115, PS 4800, and at least one course in four of the following areas: (1) Theory and Methodology; (2) International Relations; (3) American Politics and Government; (4) Comparative Government; (5) Public Law and Judicial Behavior; (6) Public Administration; (7) Political Behavior; (8) Public Policy. The area in which any particular course may be credited is indicated by the third digit of the course number. For example, PS 3660 is credited to area (6) Public Administration. The remaining 12 hours are elective. To earn the Bachelor of Arts degree a student must complete six hours of the second year of a foreign language. Normally, an internship will not be offered for students seeking a Bachelor of Arts degree. A candidate for the Bachelor of Arts degree in Political Science may count no more than a total of 46 semester hours above general education requirements in political science. Statistics, STT 1810, is required.

3. (EFFECTIVE: FALL, 2010)

Revise the course requirements for the Bachelor of Science degree in Political Science (272*/45.1001) with concentrations in American Politics (272C), International and Comparative Politics (272D), Media, Politics and Campaigns (272E), Pre-Professional Legal Studies (272J), Public Management (272H), Public Policy (272G), and Town, City, County Management (272I) by adding PS 3001 (3 s.h.) and PS 4800 (1 s.h.) to satisfy the junior writing and capstone general education requirements. The major requirements increased from 61 to 65 s.h. and electives changed from 17 to 13 s.h. for five of the concentrations and the major requirements increased from 61-67 s.h. to 65-71 s.h. and electives changed from 11-17 s.h. to 7-13 s.h. for two of the concentrations. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

The Bachelor of Science degree in Political Science (non-teaching) (272*/45.1001) with a specified concentration consists of a minimum of 65 semester hours in a chosen area. This includes:

1. Selection of one of the following seven concentrations: American Politics (272C); International and Comparative Politics (272D); Media, Politics and Campaigns (272E); Pre-Professional Legal Studies (272J); Public Management (272H); Public Policy (272G); and Town, City, County Management (272I)

2. Thirty-five (35) semester hours of core courses and electives in political science. Each concentration has specific required core courses in political science. The Town, City, County Management concentration requires an internship. [To be eligible for an internship in the Bachelor of Science degree in Political Science, students must have senior standing (or 90 semester hours of coursework).]
3. A minimum of 30 semester hours in a career-oriented area with courses selected from several departments and disciplines. Courses will be chosen with the consent of the advisor. Statistics, STT 1810 is required.

VOTE 3 **YES** 13 **NO** 0 **ABSTAIN** 0

The next item on the agenda was a request from the General Education Council asking to have the W (WRITING) special designator assigned to the following courses that have received approval for GEN ED: Junior Writing in the Discipline credit. This will assist continuing students who enroll in the courses to meet their designator requirements as part of the old core curriculum.

A motion was approved to stipulate that courses approved for GEN ED: Junior Writing in the Discipline credit will automatically receive the W (WRITING) special designator.

VOTE 4 **YES** 13 **NO** 0 **ABSTAIN** 0

Add the W (WRITING) special designator to the following courses (EFFECTIVE: FALL, 2009):

GEN ED: Junior Writing

- ANT 3670. Economic Anthropology (WRITING)
- ART 3400. Women Artists (WRITING)
- ART 3600. History of Modern Art (WRITING)
- ART 3630. African Art (WRITING)
- ART 3700. Oceanic Art (WRITING)
- ART 3730. Native Arts of the Americas (WRITING)
- ART 3800. Art Since 1945 (WRITING)
- ART 4730. Asian Art (WRITING)
- AS 3000. Diversity in Appalachia (WRITING)
- BIO 3314. Comparative Vertebrate Zoology (WRITING)
- CD 3366. Communication Development (WRITING)
- CI 3030/MAT 3030. Investigating Mathematics and Learning (WRITING)
- CI 3900. Middle Grades Internship (WRITING)
- CJ 3001. Writing in Criminal Justice (WRITING)
- COM 3120. Rhetoric and Religious Discourse (WRITING)
- COM 3151. Gender Communication (WRITING)
- COM 3312. Crisis Communication (WRITING)
- COM 3549. Selected Topics in Analyses (WRITING)
- CS 3100. Junior Seminar (WRITING)
- FCS 4400. Professional Seminar (WRITING)
- GHY 3000. Communicating Geographic Information (WRITING)
- HIS 3000. Writing History (WRITING)
- HP 2100. Health Program Planning and Evaluation I (WRITING)
- MAT 3030/CI 3030. Investigating Mathematics and Learning (WRITING)
- MUS 3002. Music Theory V (WRITING)
- PE 3003. Planning, Implementation, and Assessment of the Elementary Curriculum (WRITING)
- PHL 3015. Medical Ethics (WRITING)
- PS 3001. Writing in Political Science (WRITING)
- SPE 4570. Advocacy and Legislation in Special Education (WRITING)

STT 3851. Statistical Data Analysis II (WRITING)
TEC 3009. Introduction to the Technology Teaching Profession (WRITING)
TEC 3442. Issues in Contemporary Photography (WRITING)
TEC 3728. Residential Architecture (WRITING)

OTHER:

Report from the Subcommittee for Annual Review of Policies and Procedures

Dr. Butts reminded everyone that the following two items were presented and discussed briefly at the March 4, 2009 AP&P Committee meeting. Those discussions continued at today's meeting.

- **A proposed policy regarding the use of cell phones in class (*Policy Regarding the Use of Electronic Devices in the Classroom*).**

The subcommittee was asked to take the input from the discussions regarding the proposed cell phone policy and come back to the AP&P Committee with modifications. There was a suggestion that the policy recommendation should include some statement that all faculty are responsible to ensure that the AppState Alert system is available in some form during classes. Another suggestion was that a statement about cell phones disrupting classes could be included in the Code of Student Conduct. It was noted that in addition to the AP&P Committee, this topic should also be considered and discussed in several other campus groups (such as the Student Government Association, the Office of Student Development, the University Attorney's Office, the Faculty Senate, the University Safety Committee, and the Office of Student Conduct) before any final action is taken.

- **A talking points document regarding issues in undergraduate programs (*Undergraduate Liberal Education and Specialist Program Issues*).**

Dr. Rodney Duke explained that he had initiated this document as a way to address a number of items. One issue, for example, is that we need written policies on what constitutes specific degree types (BA, BS, etc.). Other concerns to be discussed: licensure requirements, accreditation standards, on-campus versus off-campus programs and courses, distinctions between gen ed courses and major courses, total number of hours required to complete degree programs in four years, double counting hours (review specific courses to determine why they are required for particular degree options), the growing requirements for professional programs versus liberal arts education programs, and the need to establish written guidelines for other procedural issues. Dr. Duke asked the members to review this document, share it with others, and come back to this committee for further discussions at the next AP&P Committee meeting.

Dr. Butts thanked the committee members and others for a good discussion today and he encouraged everyone to send additional feedback or input on these issues to him at buttsja@appstate.edu or to Dr. Rodney Duke at dukerk@appstate.edu to be shared with this committee at our next meeting.

ADJOURNMENT:

The AP&P Committee members voted to adjourn at 4:50 p.m.

VOTE 5

YES 13

NO 0

ABSTAIN 0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE
April 1, 2009
 Vote Record

VOTE SYMBOLS y (YES) N (NO) A (ABSTAIN)

1 2 3 4 5

Committee Members

Jon Beebe	y	y	y	y	y
John Boyd	y	y	y	y	y
Jeff Butts	y	y	y	y	y
Dinesh Davé	y	y	y	y	y
Rodney Duke	y	y	y	y	y
James Ivory	y	y	y	y	y
Mark Malloy	y	y	y	y	y
Ron Marden	y	y	y	y	y
Jon Saken	y	y	y	y	y
Kay Taylor	y	y	y	y	y
Carol Truett	-	-	-	-	-
Hildreth Davis	y	y	y	y	-
Andy Ball	y	y	y	y	y
Thomas Brigman	-	-	-	-	y
Kat Gardzalla	y	y	y	y	y

The recommendations of the Academic Policies and Procedures Committee, at its April 1, 2009 meeting are approved.

Stanley R. Aeschleman
 Stanley R. Aeschleman
 Provost and Executive Vice Chancellor

10/29/09
 Date
