The Academic Policies & Procedures Committee met on Wednesday, April 6, 2011 in the William C. Strickland Conference Room of I.G. Greer Hall (Room 224).

Committee members present: Mr. Kern Maass (Chair), Dr. Jon Beebe, Mr. John Boyd, Dr. Jeff Hirst, Dr. James Ivory, Dr. Jeff McBride, Dr. Ray Russell, Dr. Derek Stanovsky, Dr. Jesse Taylor, Dr. Carol Truett, Ms. Brandy Hopkins, Mr. Thomas Brigman (Parliamentarian). Committee members excused: Dr. Ron Marden and Mr. Ronnie Trogdon. Committee members absent: Dr. Dinesh Davé and Ms. Kim Seufer.

RECOGNITION AND APPRECIATION OF SERVICE:
At 3:03 p.m., Kern Maass noted that we have a quorum and he called the meeting to order. Kern noted that this is the last AP&P Committee meeting of the 2010-2011 academic year. He expressed his appreciation to all of the members for their work on the AP&P Committee this year and he noted that we had processed more than 350 proposals.

He acknowledged and thanked the faculty and student members whose terms are ending after today’s meeting and he encouraged them to serve on this committee again next year if their schedules permit. He recognized: Dr. James Ivory, Dr. Ron Marden (in absentia), Dr. Carol Truett, Mr. John Boyd, Ms. Brandy Hopkins, and Mr. Thomas Brigman.

Kern also introduced and extended a special welcome to Ms. Andrea Wawrzusin. She began her duties on campus today as the new University Registrar.

MINUTES:
The AP&P Committee minutes from the December 1, 2010 meeting were approved with no corrections. (Copies are available at www.app.appstate.edu – click on “Minutes”).

VOTE 1  YES …12…  NO …0…  ABSTAIN …0…

The AP&P Committee minutes from the January 19, 2011 meeting were approved with no corrections. (Copies are available at www.app.appstate.edu – click on “Minutes”).

VOTE 2  YES …12…  NO …0…  ABSTAIN …0…

Kern noted that the AP&P Committee minutes from the February 9, 2011 and March 2, 2011 meetings are not complete at this time. A draft copy of the February minutes has been posted.

ANNOUNCEMENTS:
The General Education Council, at its March 18, 2011 meeting, approved the following GEN ED credit. This approval is presented to the AP&P Committee FOR INFORMATION ONLY:

GEN ED: Aesthetic Perspective (Theme: “How We Tell Stories”) (Effective: Fall, 2012)
IDS 3210. Exploring the Documentary Form (3 s.h.)
NEW BUSINESS:
Dr. Dru Henson presented proposals from the College of Arts and Sciences for the Departments of Computer Science, History, and Sociology.

Proposal CAS_CS_2010_11 from the Department of Computer Science was approved as follows (EFFECTIVE: FALL, 2012):

1. Delete the undergraduate certificate program in Computer Science (219A/11.0701).

VOTE 3 YES ...12... NO ...0... ABSTAIN ...0...

Proposals from the Department of History (5 proposals) were approved as follows: (EFFECTIVE: FALL, 2012)

1. Course deletions:
   HIS 2334. History of the Classical Islamic World (3).F. Even-numbered years. (MC)

   HIS 3334. History of the Modern Middle East (3).S. (W; MC)

2. Course additions:
   **HIS 3335. History of the Middle East from Muhammad to the Present (3).F. Odd-numbered years.**
   History of the Middle East from the sixth century until today. A broad historical survey of the region's religious, socioeconomic, geopolitical and technological development. Topics include the formation of early Islamic states until the Middle East's encounter with the West circa 1800; the region's subsequent experiences with colonization, modernization, social change, war, nationalism; the Arab-Israeli conflict; and political Islam.

   **HIS 3337. History of Women and Gender in the Middle East (3).S. Even-numbered years.**
   History of women and gender in the Middle East from the formation of Islam to the present. Topics include: marriage practices; homosexuality; gendered legal status; social roles and restrictions in Islam; feminism; and the related impacts of modernization, colonization, and decolonization in the Middle East.

   **HIS 3420. History of Western Medicine and Public Health (3).F. Odd-numbered years.**
   This course examines the roots of Western medicine in Classical and traditional Europe. Focusing on the development of medical and public health approaches and occupations in nineteenth- and twentieth-century United States, the course explores cultural, scientific, economic, and political contexts for suffering and healing.

VOTE 4 YES ...12... NO ...0... ABSTAIN ...0...
Proposals from the Department of Sociology (4 proposals) were approved as follows:
(EFFECTIVE: FALL, 2012)

1. Course deletions:
   SOC 4570. The Addictive Process (3).F;S. (Same as HPC 4570.) [Dual-listed with SOC 5570.]
   SOC 5570. The Addictive Process (3).F;S. (Same as HPC 5560.) [Dual-listed with SOC 4570.]
   (Please note that HPC 4570/HPC 5560 are NOT being deleted; and, change the course
descriptions for HPC 4570. The Addictive Process and HPC 5560. The Addictive Process
to reflect the deletion of the cross-listing with SOC 4570/SOC 5570.)

   SOC 4630. Programs and Services for Older Adults (3).F. [Dual-listed with SOC 5630.]
   (Please note that SOC 5630 is NOT being deleted. See revisions in #2. below.)

2. Change the course description of SOC 5630 to read as follows:
   SOC 5630. Programs and Services for Older Adults (3).F.
   This course focuses on both policy and practice issues related to services for older adults.
   Drawing on basic and applied research, the current and long-term impact of an aging
   society on social institutions as well as relevant modes of practice in addressing the needs
   of the older population are emphasized.

3. Revise the program of study for the concentration in Criminology, Deviance and Law
   (284L) under the Bachelor of Science in Sociology (284*/45.1101) to reflect the deletion
   of SOC 4570 and note that HPC 4570 remains as one of the course options.

4. Revise the program of study for the concentration in Family Development (284F) under
   the Bachelor of Science in Sociology (284*/45.1101) as follows: 1) reflect the deletion of
   SOC 4570 and note that HPC 4570 remains as one of the course options; 2) reflect the
   deletion of SOC 4630 and note that SW 4630 remains as one of the course options.

5. Revise the program of study for the concentration in Gerontology (284G) under the
   Bachelor of Science in Sociology (284*/45.1101) to reflect the deletion of SOC 4630 and
   note that SW 4630 remains as one of the course options.

VOTE 5    YES ...12...    NO ...0...    ABSTAIN ...0...

Dr. Heather Hulburt Norris presented proposals from the Walker College of Business for the
Departments of Management and Computer Information Systems, and one proposal from the
College of Business.

Proposal COB_MGT_2010_22 from the Department of Management was approved as follows
(EFFECTIVE: FALL, 2012):

1. Change the course description of MGT 4750 to read as follows:
   MGT 4750. Strategic Management (3).F;S.
   Integrates and draws upon knowledge gained in the core business disciplines to develop a
   holistic perspective of organizations competing in dynamic domestic and global
   environments. The course engages students in understanding how organizations identify
   and create new opportunities to sustain a competitive advantage. Emphasis is placed on
acquiring and demonstrating analytical skills needed to implement successful strategies.
Prerequisites: all College of Business core courses and final semester senior standing.
(This course may not be taken on an individual study basis.) (WRITING; SPEAKING;
CROSS-DISCIPLINARY)

VOTE 6  YES ...12...  NO ...0...  ABSTAIN ...0...

Proposal COB_CIS_2010_16 from the Department of Computer Information Systems was
approved as amended as follows (EFFECTIVE: FALL, 2012):

1. Revise the course requirements for the undergraduate minor in Supply Chain
Management (360/52.0205) by changing the approved electives for the SCM minor to
include MGT 3620 as an option if the student does not select MGT 3670.

Undergraduate Minor in Supply Chain Management (360/52.0205) (for business majors only)
The minor in Supply Chain Management (15 semester hours) is available to business majors only. The
minor provides a multi-disciplinary curriculum in supply chain management to complement functional
business majors within the Walker College of Business. The main goal of supply chain management is to
improve an organization’s profitability while delivering a quality product/service to the customer at the
lowest possible cost. A minimum GPA of 2.0 (overall) is required for the courses included in the supply
chain management minor. Students pursuing a supply chain management minor must select courses as
outlined below.

Required Courses (9 semester hours):
SCM 3660 Principles of Supply Chain Management
SCM 3670 Six Sigma and Quality Management
SCM 3680 Supply Chain Technologies in a Global Environment

Electives (select 6 semester hours from the following courses):
CIS 3610 Project Management
FIN 3071 Principles of Risk Management and Insurance
MGT 3670 International Human Resource Management (or MGT 3620 Human Resource Management)
MKT 3260 Managing Distribution Channels (or MKT 3230 Business-to-Business Marketing)
SCM 3690 Global Supply Chain and Logistics
SCM 3900* Internship (*Only 3 sh. of SCM 3900 will count toward the 6 sh. of electives.)

VOTE 7  YES ...12...  NO ...0...  ABSTAIN ...0...

Proposal COB_BUS_2011_01 from the Walker College of Business was approved as follows
(EFFECTIVE: FALL, 2012):

1. Delete the W (WRITING) special designator from BUS 1050. The course description
will continue to read as follows:
BUS 1050, Introduction to Business (3).F;S.
The focus of this course is to familiarize students with a general understanding of business, the importance
of the consumer and the interrelatedness of business functional areas. (CROSS-DISCIPLINARY)

VOTE 8  YES ...12...  NO ...0...  ABSTAIN ...0...
Dr. Jill R. Ehnenn, Chair of the Faculty Senate and Associate Professor in the Department of English, presented a recommendation from the Faculty Senate to add a student workload statement to the “Standards of Scholarship” section of the Undergraduate Bulletin. This recommendation also included a request for a Fall, 2011 effective date so that the new statement could be included in the 2011-2012 Undergraduate Bulletin.

Dr. Ehnenn noted that the Faculty Senate unanimously passed the following resolution at their meeting on March 14, 2011, which suggests ways to address declining student time devoted to studying outside the classroom.

FACULTY SENATE RESOLUTION ON STUDENT WORKLOAD
(Approved March 14, 2011)
Whereas, Appalachian faculty members, in communicating expectations to students, are greatly assisted by strong, institutionally-backed policy statements – for example, on disability rights, plagiarism and class attendance, and

Whereas, Widely-discussed recent findings on the number of hours per week that students devote to studying show a continuing decrease in these hours, and

Whereas, The most recent study of Appalachian students on this topic confirms the general pattern, and

Whereas, Appalachian’s new interdisciplinary General Education program places new and demanding expectations on our students in the areas of creative and critical thinking; effective communication; local-to-global connection-making; and citizenship, and

Whereas, This same program stresses the time-intensive necessity for students to “read actively and analytically at the college level and synthesize and apply information and ideas from their reading across disciplines,” and

Whereas, The First Year Seminar Program “introduces students to the rigor of academic study at the University level through interdisciplinary engagement with a variety of disciplines and perspectives [emphasis added],” and

Whereas, The 2010-2011 Advising Planner - provided to all new students at Orientation - states on page13 that “For every hour in which you enroll you need to spend approximately two to three hours outside of class studying. This may be different from your high school or previous college schedule, so carefully consider your study habits, work commitments, and goals when determining your schedule;” therefore, be it

Resolved, That (1) the elaborated version of this existing language provided below be inserted into the 2011-2012 Undergraduate Bulletin in the section entitled “Standards of Scholarship”; (2) faculty members be encouraged by the Faculty Senate to include this language in all syllabi; and (3) the Office of Institutional Research be encouraged to disseminate more widely and with greater publicity any of its research findings that bear on this critical issue.

Elaborated version: In its mission statement, Appalachian State University aims at "providing undergraduate students a rigorous liberal education that emphasizes transferable skills and preparation for professional careers" as well as "maintaining a faculty whose members serve as excellent teachers and scholarly mentors for their students." Such rigor means that the foremost activity of Appalachian students is an intense engagement with their courses. In practical terms,
students should expect to spend two to three hours of studying for every hour of class time. Hence, a fifteen hour academic load might reasonably require between 30 and 45 hours per week of out-of-class work.

Following a lengthy discussion, the recommendation from the Faculty Senate (Faculty_Senate_memo_040611) was approved as follows (EFFECTIVE: FALL, 2011):

1. Add a student workload statement (see the first paragraph below) to the “Standards of Scholarship” section under Academic Regulations in the 2011-2012 Undergraduate Bulletin. The revised catalog description will read as follows:

**Standards of Scholarship**

In its mission statement, Appalachian State University aims at "providing undergraduate students a rigorous liberal education that emphasizes transferable skills and preparation for professional careers" as well as "maintaining a faculty whose members serve as excellent teachers and scholarly mentors for their students." Such rigor means that the foremost activity of Appalachian students is an intense engagement with their courses. In practical terms, students should expect to spend two to three hours of studying for every hour of class time. Hence, a fifteen hour academic load might reasonably require between 30 and 45 hours per week of out-of-class work.

In all work for a degree, scholarly performance is expected. The student is expected to demonstrate academic competence, intellectual honesty and responsibility, a willingness to do more than the minimum required, and the ability to think critically and constructively. State statutes concerning standards of scholarship are as follows:

14-118.2. Assisting, etc., in obtaining academic credit by fraudulent means.

(a) It shall be unlawful for any person, firm, corporation or association to assist any student, or advertise, offer or attempt to assist any student, in obtaining or in attempting to obtain, by fraudulent means, any academic credit, or any diploma, certificate or other instrument purporting to confer any literary, scientific, professional, technical or other degree in any course of study in any university, college, academy or other educational institution. The activity prohibited by this subsection includes, but is not limited to, preparing or advertising, offering, or attempting to prepare a term paper, thesis, or dissertation for another and impersonating or advertising, offering or attempting to impersonate another in taking or attempting to take an examination.

(b) Any person, firm, corporation or association violating any of the provisions of this section shall be guilty of a misdemeanor punishable by a fine of not to exceed five hundred dollars ($500.00), imprisonment for not more than six months, or both. Provided, however, the provisions of this section shall not apply to the acts of one student in assisting another student as herein defined if the former is duly registered in an educational institution and is subject to the disciplinary authority thereof. (1963, c.781; 1969, c.1224, s.7.)

VOTE 9  YES …9…  NO …2…  ABSTAIN …1…
Kern Maass asked the AP&P Committee members (as posted on the AsULearn site on 4/1/11) for special consideration of a proposal from the College of Fine and Applied Arts for the Department of Military Science and Leadership to change MSL 1101.

Kern explained that this proposal (to change the title, description and credit hours for MSL 1101) got lost in the CurricUNET transition at the beginning of this academic year. Part C of this proposal was approved by the General Education Council on 1/21/11 to add GEN ED: Wellness Literacy credit; however, the AP&P proposal form Part A was overlooked and it did not come forward to the AP&P Committee for approval until now. Kern also noted that the Registrar’s Office has been consulted about this oversight and they are willing to implement these changes for Fall, 2011 upon approval by the AP&P Committee.

Kern introduced Major B. Clay Jackson (Assistant Professor of Military Science and Leadership) and noted that Major Jackson is available to address any questions or concerns about this request.

Proposal FAA_MSL_2010_1 from the Department of Military Science and Leadership was approved as follows (EFFECTIVE: FALL, 2011):

1. Change the title of MSL 1101. Army Physical Fitness I to MSL 1101. Army Physical Fitness, increase the credit hours from (1 s.h.) to (2 s.h.), change the semester offering from F. to F;S., add the GEN ED: Wellness Literacy attribute (as approved by the General Education Council on 1/21/11 with a Fall 2011 effective date), and update the course description to read as follows:

   **MSL 1101. Army Physical Fitness (2).F;S.**
   
   **GEN ED: Wellness Literacy**
   
   This course trains students in the physical fitness standards identified by the U.S. Army. This includes education on how constructive personal choices promote fitness, health, and wellness. The course prepares Army ROTC cadets to meet and exceed the physical requirements of the Army, but is also open to non-ROTC students. (CORE: PHYSICAL ACTIVITY/WELLNESS)

VOTE 10  YES …12…  NO …0…  ABSTAIN …0…

ADJOURNMENT:
The AP&P Committee members voted to adjourn at 3:54 p.m.

VOTE 11  YES …12…  NO …0…  ABSTAIN …0…
The recommendations from the April 6, 2011 Academic Policies and Procedures Committee meeting are approved.

Lorin A. Baumhover

June 22, 2011

Lorin A. Baumhover
Interim Provost & Executive Vice Chancellor