

MINUTES OF THE MEETING  
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
April 26, 2006

The Academic Policies and Procedures Committee met on Wednesday, April 26, 2006 in Room 224 of I.G. Greer Hall beginning at 3:15 p.m.

Committee members present: Dr. Jeff Butts (Chair), Ms. Eleanor Cook, Dr. Mike Dotson, Dr. Dan Hurley, Mr. Mark Malloy, Dr. Ron Marden, Ms. Sammye Sigmann, Ms. Lari Garren, Mr. Joseph Henderson, and Mr. Jason Radford.

Committee members excused: Dr. Jon Beebe, Mr. John Boyd, Dr. Eric Groce, and Dr. Julie Horton.

Committee member absent: Mr. Justin Viens (Parliamentarian).

At 3:15 p.m., Dr. Jeff Butts noted that at least one more member was needed for the quorum, and he explained that Ms. Eleanor Cook had notified him that she could attend, but that she would be late. Dr. Butts started the meeting in anticipation of reaching a quorum before the items under "New Business" could be considered.

MINUTES:

Dr. Butts noted that the April 5, 2006 Minutes were not finished in time to be considered for approval today. They will be distributed as soon as possible.

RECOGNITION AND APPRECIATION OF SERVICE:

Dr. Butts recognized the faculty and student members whose terms are ending on this committee after today's meeting, and he expressed his appreciation to them for serving on the AP&P Committee - [Faculty members: Dr. Mike Dotson (noting that Dr. Dotson has now served two consecutive three-year terms on this committee), Ms. Sammye Sigmann (served a three-year term), Dr. Eric Groce and Mr. Mark Malloy (they both served during the 2005-2006 academic year as replacements for faculty members who could not finish out their three-year term appointments); and the student members: Ms. Lari Garren, Mr. Jason Radford, Mr. Justin Viens, and Mr. Joseph Henderson (all serving one-year term appointments)].

Dr. Butts also thanked all of the continuing members of the AP&P Committee and the various subcommittees for their time spent on curriculum proposals and other work related to this committee. He encouraged all faculty and student members who may be available for the 2006-2007 academic year to contact the Faculty Senate and/or the SGA if they are interested in being appointed to serve as voting members on the AP&P Committee.

ANNOUNCEMENTS:

1. **CORRECTION to the Minutes of November 30, 2005:**  
(Page 22, number 1. at bottom of the page) The effective date for the deletion of: **CI 4400. Interdisciplinary Internship/(3).F. (WRITING; SPEAKING)** should be changed to (EFF. SPRING, 2010) rather than Fall, 2006 as stated in those minutes. The department will need to offer CI 4400 for the students who entered under the current degree requirements, before Fall, 2006. Students entering in the Fall 2006 or later will be required to take the replacement course, CI 4490.

2. **CORRECTION to the Minutes of February 1, 2006:**  
(Pages 11 and 12, numbers 1.-5.) The effective date for the proposals Psy 1 through Psy 7 from the Department of Psychology should be changed to (EFF. FALL, 2006) rather than Spring, 2007 as stated in those minutes.
3. Listed below are the **SPECIAL DESIGNATOR** actions that received final approval from the Core Curriculum Council at their meetings on March 31 and April 21, 2006. There were no other changes made to these courses. When courses are presented to the AP&P Committee for additional changes, the designator approvals will be noted along with those changes in the AP&P minutes. The following items are presented at the AP&P Committee meeting FOR INFORMATION ONLY: **(EFF. FALL, 2006)**  
  
Delete the **W (WRITING)** special designator from the following course:  
ENG 2170. Introduction to Film/(3).F;S.  
  
Add the **W (WRITING)** special designator to the following course:  
PS 3320. Global Conflict and Mediation: The UN/(3).F.  
  
Add the **S (SPEAKING)** special designator to the following course:  
PS 3320. Global Conflict and Mediation: The UN/(3).F.
4. DEPARTMENT OF LANGUAGE, READING and EXCEPTIONALITIES  
The request to change the title of the **M.A. degree in Special Education: Cross Categorical (495A/13.1001) [T]** to an **M.A. degree in Special Education;** and the request to change this degree from being a degree with no concentrations to being a degree that requires one of the following three concentrations: Emotional/Behavioral Disorders, Intellectual Disabilities (Mental Retardation), and Learning Disabilities was approved by the Board of Governors on 4/11/06, per letter dated 4/13/06 from the UNC-General Administration. (See Page 15 of the November 2, 2005 AP&P Committee Meeting minutes.) (EFF. SPRING, 2006)
5. DEPARTMENT OF PSYCHOLOGY  
The request to delete the **M.A. degree in Health Psychology (296A/51.2310)** was approved by the Board of Governors on 4/11/06, per letter dated 4/13/06 from the UNC-General Administration. (See Page 12 of the February 1, 2006 AP&P Committee Meeting minutes.) (EFF. FALL, 2006)
6. DEPARTMENT OF PSYCHOLOGY  
The request to change the title of the **M.A. degree in Clinical Psychology (217A/42.0201)** to an **M.A. degree in Clinical Health Psychology** was approved by the Board of Governors on 4/11/06, per letter dated 4/13/06 from the UNC-General Administration. (See Page 12 of the February 1, 2006 AP&P Committee Meeting minutes.) (EFF. FALL, 2006)
7. DEPARTMENT OF TECHNOLOGY  
The request to add a **B.S. degree in Appropriate Technology** was approved by the Board of Governors on 4/11/06, per letter dated 4/13/06 from the UNC-General Administration. (See Page 20 of the November 30, 2005 AP&P Committee Meeting minutes.) (EFF. FALL, 2006)

8. DEPARTMENT OF TECHNOLOGY

The request to add a B.S. degree in Technical Photography was approved by the Board of Governors on 4/11/06, per letter dated 4/13/06 from the UNC-General Administration. (See Page 5 of the November 30, 2005 AP&P Committee Meeting minutes.) (EFF. FALL, 2006)

FACULTY SENATE ACTIONS:

Following the announcements noted in numbers 1.-8. above, Dr. Butts updated the AP&P members regarding actions taken at the Faculty Senate meeting on Monday, April 24, 2006. He reminded the members that **Sections A. and B.** of the proposed *Academic Governance Handbook* had been transmitted to the Faculty Senate for their review and action.

At the April 24 Faculty Senate meeting, “**Section B. The Academic Policies and Procedures Committee**” was recommended for approval with several changes to the text that was approved by AP&P, some of which included: changing the membership composition to include a representative from the Library as one of the “voting” members of the AP&P Committee; and the text was also revised to clarify that *ex officio* members are “non-voting” members.

The Senate did not approve the guidelines in “**Section A. Academic Governance.**” There was a lot of confusion at the Senate meeting about this section, and there were numerous questions about the recommended changes. Since that section of the *Academic Governance Handbook* is also Chapter II in the *Faculty Handbook*, it will require further review by the Faculty Senate. A subcommittee will be appointed to address the Senate members’ concerns.

Dr. Butts noted that the proposed *Academic Governance Handbook* is almost a complete document. After **Sections A. and B.** have been finalized and approved by the Faculty Senate, the Provost, and the Chancellor, then the final copy will be submitted to the Board of Trustees for their approval. Dr. Butts and/or other Senate members will keep the AP&P Committee updated regarding these issues.

NEW BUSINESS:

At 3:40 p.m., Dr. Butts was pleased to announce that we had a quorum. The items under “New Business” were considered for approval.

Dr. Mark Estepp presented proposals from the College of Fine and Applied Arts for the Departments of Communication; and Nursing.

Proposals NUR-FAA-2006-1 through NUR-FAA-2006-12 from the Department of Nursing were approved as amended as follows (EFF. FALL, 2006\*):

(\*NOTE: As requested by Dr. Karen Reesman, the motion to approve this packet of proposals included the approval of a Fall, 2006 effective date which was an exception to the Spring, 2007 date as noted on the agenda for the April 26, 2006 meeting.)

1. Course deletions:

- \*NUR 3020. Pathophysiology/(4).F;S.
- NUR 3031. Health Assessment Lab/(2).F;S.
- NUR 3040. Pharmacology/(3).F;S.

NUR 4060. Acute Care Nursing/(2).F;S. (**SPEAKING**)

NUR 4061. Evidenced-Based Practice in Acute Nursing Care of Adults/(3).F;S. (**WRITING**)

NUR 4070. Community Health Nursing/(2).F;S.

NUR 4071. Evidenced-Based Practice in Community Health Nursing/(3).F;S. (**WRITING**)

\*NUR 4092. Patient Education/(3).F;S.

[\*NOTE: The course numbers, NUR 3020 and NUR 4092, are being deleted as noted above, but the Department of Nursing has been given permission to use these specific numbers again (see #3. and #8. below) because these courses have not been taught since they were added to the course inventory at the AP&P meeting held on April 27, 2005.]

2. Change the title of NUR 3010, Introduction to Professional Nursing Practice, increase the number of credit hours from (2 s.h.) to (3 s.h.), and change the course description to read as follows:  
**NUR 3010. Concepts of Professional Nursing/(3).F;S.**  
This course lays the foundation for the technically prepared nurse to begin the transition to professional nursing. Students are introduced to an expanded knowledge about nursing practice and health care related to differentiated nursing practice, community-based nursing (such as School Health Nursing, Parish and Spiritual Care Nursing, etc.) and critical thinking, clinical reasoning, therapeutic interventions, role of research and evidenced-based practice, as well as trends in nursing (such as Nursing Informatics, Nursing Care of the Older Adult, etc.) and health care delivery. Prerequisite: admission to the nursing program.
3. Change the course numbering of NUR 3030 to NUR 3020, increase the number of credit hours from (2 s.h.) to (3 s.h.), change the course description, and change the prerequisite/corequisite statements to read as follows: [DELETE NUR 3030 and ADD NUR 3020. (Please note that this course number, NUR 3030, will be used again as noted in #9. below.),]  
**NUR 3020. Health Assessment/(3).F;S.**  
This course presents the concepts of health assessment, coupled with the nursing process, in order for students to assess, identify, evaluate and document findings; plan intervention(s), and establish plan(s) to evaluate interventions provided for health, at risk, and altered findings. These concepts will be applied to examination skills in collecting data, e.g.: health history, physical examination, etc.; documenting data, interpreting data, planning intervention(s), and planning evaluation(s) of results when assessing individuals' health, on the continuum of health to illness, which includes at risk and altered conditions. Prerequisite: admission to the nursing program. Prerequisite or corequisite: NUR 3010 (with a grade of "C" or higher).
4. Change the course numbering and title of NUR 3050, Introduction to Theory and Research in Nursing to NUR 4010, change the course description, and change the prerequisite statement to read as follows:  
**NUR 4010. Nursing Research/(3).F;S.**  
This course examines the role of research and theory in nursing practice and health care. In addition, it will provide an overview and an analysis of research methodologies and theoretical approaches with a continued look and a more in-depth study of evidenced-based nursing practice. Prerequisites: admission to the nursing program; and NUR 3010, NUR 3020, NUR 3030, and STT 2810 or ECO 2100 (with a grade of "C" or higher in each).
5. Change the course numbering and title of NUR 4080, Health Care Management to NUR 4030, and change the prerequisite/corequisite statements to read as follows:

**NUR 4030. Nursing Leadership and Management/(3).F;S.**

This course provides an analysis of the leader role in nursing and health care delivery. Includes management and leadership principles as well as change and communication theories, political strategies, personal and professional financial considerations, and economic and cost factors. Prerequisites: admission to the nursing program, senior standing, and an overall GPA of 2.50 in nursing courses. Prerequisite(s) or corequisite(s): NUR 4010 and NUR 4020 (with a grade of "C" or higher in each).

6. Change the title of NUR 4090, Health Care: A Global Approach, change the course description; and change the prerequisite statement to read as follows:

**NUR 4090. Transcultural and Global Nursing/(3).F;S.**

This course compares and contrasts health care delivery systems and nursing education in the United States with those in selected industrial and developing countries' systems. Prerequisites: admission to the nursing program; and NUR 3010, NUR 3020, NUR 3030, and NUR 4020 (with a grade of "C" or higher in each).

7. Change the title of NUR 4091, Nursing in the Rural Community, and change the prerequisite statement to read as follows:

**NUR 4091. Nursing Care of Rural Communities/(3).F;S.**

This course examines the knowledge and skills in adapting nursing practice to the rural community. Requires the completion of a 30-hour practicum. Prerequisites: admission to the nursing program; and NUR 3010, NUR 3020, NUR 3030, NUR 4010, and NUR 4020 (with a grade of "C" or higher in each).

8. Change the course numbering and title of NUR 4093, Health Informatics to NUR 4092, and change the prerequisite statement to read as follows:

**NUR 4092. Nursing Informatics/(3).F;S.**

This course examines the impact of computerization, from the patient's enrollment in a health plan to her/his utilization of services. Topics include clinical computer support and the necessary systems linkages (ranging from meal ordering to clinical charting), and non-clinical computer support, including financial, outcomes, demographic data, and office management systems. Emphasis is placed upon the integration of these various computer support functions and the impact on the efficiency and effectiveness of the health care operation. The components of good software and hardware purchasing decisions, including the ability to determine the necessity for upgrades and system changes, are reviewed. System maintenance and replacement issues are also examined. Prerequisites: admission to the nursing program; and NUR 3010, NUR 3020, and NUR 3030 (with a grade of "C" or higher in each).

9. Course additions:

**NUR 3030. Nursing Care of Older Adults/(3).F;S.**

This course covers past, present, and predicted trends of older adults and the nursing care of older adults related to their needs. The course explores common and chronic problems, special concerns, health promotion, safety, ethical and legal issues, and resources in relation to differentiated, evidenced-based nursing practice and primary, secondary, and tertiary prevention. The nurse uses this differentiated practice in order to have a positive impact on patient outcomes related to the use of Geriatric Best Practices which include reduced morbidity, e.g., less delirium, falls, use of physical restraints; shorter lengths of hospital stays, fewer readmissions to the hospital and longer time between discharge and

readmission; and higher patient and family satisfaction. Prerequisite: admission to the nursing program. Prerequisite(s) or corequisite(s): NUR 3010 and NUR 3020 (with a grade of "C" or higher in each).

[Note: NUR 4020 was approved for the **W (WRITING)** special designator at the 4/21/06 Core Curriculum Council meeting.]

**NUR 4020. Nursing Care of Communities/(3).F;S.**

In this course, students focus on partnering with a community in order to promote the health of an identified population. Students implement evidenced-based nursing care with a selected population utilizing epidemiological methods, and interdisciplinary collaboration. Prerequisites: admission to the nursing program; and NUR 3010, NUR 3020, and NUR 3030 (with a grade of "C" or higher in each). (WRITING)

[Note: NUR 4031 was approved for the **W (WRITING)** special designator at the 4/21/06 Core Curriculum Council meeting.]

**NUR 4031. Nursing Leadership and Management Practicum/(8).F;S.**

This capstone course is focused on the preparation of the student for completing the transition to professional nursing practice. The course includes 240 hours of clinical experience with a preceptor and under the supervision of Department of Nursing faculty. (Students will receive a letter grade in this course.) Prerequisites: admission to the nursing program; senior standing; and NUR 4010, NUR 4020 (with a grade of "C" or higher in each). Prerequisite or corequisite: NUR 4030 (with a grade of "C" or higher).(WRITING)

**NUR 4530-4549. Selected Topics/(1-4).On Demand.**

10. Revise the course requirements for the **B.S. degree in Nursing (RN to BSN) (563A/51.1601)** to reflect the course changes as noted in numbers 1.-9. above, and to decrease the total number of hours required for this degree from 124 s.h. to 122 s.h. The revised catalog description will read as follows:

**BACHELOR OF SCIENCE DEGREE IN NURSING FOR RN'S (RN to BSN)**

*[For students who have already earned an Associate Degree in Nursing or a Diploma in Nursing, and have passed the national licensing exam (NCLEX) for registered nurses (RN).]*

The RN to BSN program is designed to provide a registered nurse (RN) the opportunity to earn a Bachelor of Science degree in Nursing (BSN) through full or part-time enrollment. This program recognizes prior learning and clinical competencies as part of the undergraduate curriculum. The undergraduate program reflects a transition from technical competency to professional competency in light of societal needs for nursing services as well as changes in the role of the nurse in the health care delivery system as a result of technological and practice pattern advances. The focus of the program is to prepare a nurse generalist with the knowledge, skills and competencies necessary for professional practice as a practitioner and manager in a variety of settings.

The RN to BSN program requires the student to apply for admission to the curriculum. Criteria for admission include: submission of a program application, admission to Appalachian State University by meeting the general requirements for admission as a transfer student, provision of evidence of an earned Associate Degree (ADN) or Diploma in Nursing from an accredited institution, possession of a current, active, and unrestricted license to practice nursing in North Carolina and/or compact state, and maintenance of current CPR certification, TB (or x-ray) testing, and hepatitis B vaccinations, and all immunizations required by the University.

The Bachelor of Science degree in Nursing for RN's (RN to BSN) consists of 122 s.h. which includes 42 semester hours of core curriculum requirements. Major requirements consists of 78 semester hours, which includes 32 s.h. of junior and senior level nursing courses: NUR 3010\*, NUR 3020\*, NUR 3030, NUR 4010, NUR 4020, NUR 4030, NUR 4031, and two electives to be selected from NUR 4090, NUR 4091, NUR 4092; and 16 s.h. of cognate courses (support courses for the major) consisting of BIO 3308, PSY 2301, STT 2810 or ECO 2100, and 6 s.h. to be chosen from BIO 2800, CJ 1100, CS 1410#, 2-6 s.h. of any computer course(s), FCS 2202, HP 2200, HP 3700, HP 4300, PHL 1040, PSY 2401, PSY 4562, PSY 4653, SNH 1010#, SNH 1020#, SNH 1030#, SNH 1040#, SNH 1050#, SNH 1060#, SOC 1000, SOC 1100, SOC 1110, SOC 3100, SOC 3600, SW 2020, SW 4555, or other electives approved by the Chair of the Department of Nursing. Two semester hours of free electives outside the major are required.

NOTE: In order to matriculate through the nursing program, the student must: maintain an unrestricted, current RN license to practice in North Carolina; achieve a grade of "C" or higher in each nursing course before proceeding to the next nursing course; maintain a cumulative GPA of 2.0 or higher and an overall GPA of 2.50 in nursing courses at the end of the junior year and every semester thereafter; maintain current CPR certification, TB (or x-ray) testing, and hepatitis B vaccinations; and adhere to all policies of the University, the nursing program, and clinical agencies. Only one nursing course may be repeated (one time) during matriculation through the nursing curriculum.

- \* *The student will receive 30 hours of credit for prior learning and clinical competencies upon completion of NUR 3010 and NUR 3020 with a grade of "C" or higher in each.*  
# *Highly recommended course.*

**VOTE 1**                      **YES** 10                      **NO** 0                      **ABSTAIN** 0

Proposals COM-FAA-2005-1 through COM-FAA-2005-8 from the Department of Communication were approved as amended as follows (EFF. FALL, 2007):

1. Change the prerequisite statement for COM 2610, Print Newswriting to read as follows: "Prerequisites: keyboarding skills appropriate to news room expectations, COM 2600, must be an admitted journalism major or communication minor, or consent of the instructor."
2. Change the prerequisite statement for COM 3302, Copywriting for Advertising to read as follows: "Prerequisites: COM 2700 and must be an admitted advertising major or communication minor."
3. Add a prerequisite statement to COM 3318, Public Relations Principles to read as follows: "Prerequisite: must be an admitted public relations major or communication minor."
4. Change the title of COM 3320, Broadcast Production, delete the lecture/lab hours statement, and change the course description to read as follows:  
**COM 3320. Digital Media Production/(3).F;S.**  
A course for non-electronic media/broadcasting majors. Introduces students to the terminology, equipment and operating procedures used in the digital production of material for audio and video. Includes audio and visual laboratories.
5. Add a prerequisite statement to COM 3640, Media Planning to read as follows: "Prerequisite: must be an admitted advertising major or communication minor."

6. Change the prerequisite statement for COM 4400, Advertising Campaigns to read as follows: "Prerequisites: senior standing, COM 2700, COM 3302 or COM 3640, or permission of the instructor."
7. Change the admissions standards for the Department of Communication to allow the department to limit the enrollment in majors that are equipment intensive (e.g., Advertising and Electronic Media/Broadcasting majors). The catalog description will read as follows:

**ADMISSION TO THE DEPARTMENT OF COMMUNICATION**

The Department of Communication seeks to admit students who are dedicated to pursuing a degree in the varied fields of communication.

Consideration of resources places a restriction on the number of students the Department can serve. For this reason, applicants who have met all current University requirements for the declaration of a major will be considered for admission to one of the Department's five Bachelor of Science degrees in Communication -- Advertising, Electronic Media/Broadcasting, Journalism, Organizational/Public, or Public Relations -- no later than February 15 for the following fall semester, or October 1 for the following spring semester.

Declaration of a major begins the process of applying for admission, but is not the same as admittance into the Department.

If more students apply for admission than resources can accommodate, selections will be made based on overall GPA and GPA in COM 1200. In the event of ties, the selection committee will ask students to submit a writing sample.

8. Revise the catalog description of the undergraduate minor in Communication to read as follows:

**MINOR IN COMMUNICATION**

Students who are not admitted to the Department may take only 18 semester hours in Communication. Students pursuing a Communication Minor must take 18 semester hours which must include COM 1200 and two of the other three core courses (COM 2101, COM 2300, COM 2310). The remaining three courses (3 s.h. each) may not be counted toward a minor in Communication unless approved by the Assistant Departmental Chair.

9. Revise the course requirements for the B.S. degree in Communication, Advertising (507A/09.0903) as follows: 1) add COM 3200 or IDS 3250, and COM 4040 to the list of required major courses; 2) add three sequences of courses (a Business with Non-Business or General Business Minor emphasis, a Business with Marketing Minor emphasis, or a Creative Emphasis) from which students must choose one of those 12 s.h. options; and 3) include the elective courses (6 s.h. required) in the catalog description. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

**The Bachelor of Science degree in Communication, Advertising** consists of 57 semester hours, including a core of 12 semester hours (COM 1200, COM 2101, COM 2300, and COM 2310); 27 semester hours of major courses [COM 2700, COM 3155, COM 3200 or IDS 3250, COM 3305, COM 3928, COM 4040, COM 4400, MKT 3050 ("C" minimum) and MKT 4610]; 12 semester hours from one of three sequence options (Business with Non-Business or General Business minor: COM 3640, COM 4300, COM 4413 or COM 3152, and MKT 3220), or (Business with Marketing minor: COM 3640, COM 4300, COM 4413 or COM 3152, and MGT 3010), or (Creative Emphasis:



COM 2618, COM 3010 or COM 3320 or GRA 3102, COM 3302, and GRA 3512); and six semester hours selected from COM 2110, COM 2121, COM 2600, COM 3010, COM 3100, COM 3124, COM 3152, COM 3300, COM 3302, COM 3320, COM 3530-3549, COM 3915, COM 4420, CI 3530-3549 Selected Topics (Advanced Video Production), CIS 2025, ENG 2170, ENG 3090, ENG 3100, GRA 3102, GRA 3512, GRA 4512, HOS 2000, MGT 3630, MKT 3240, PSY 2402, SOC 3750, and SOC 4750. In addition, students are required to take ECO 2030 as a core curriculum requirement. Not included in the 57 semester hours of major requirements is the three semester hour minimum of free electives outside the major discipline. A minor is required.

**VOTE 2**                      **YES**   9                        **NO**   0                        **ABSTAIN**   1  

Dr. Richard Henson presented proposals from the College of Arts and Sciences for the Departments of Biology; Chemistry; English; Interdisciplinary Studies; Mathematical Sciences; and Political Science/Criminal Justice.

[**NOTES:** (1) The proposal (PHY AST 05-25) that had been distributed from the Department of Physics and Astronomy was not considered at today's meeting. Dr. Tony Calami requested that consideration of that proposal be postponed until the first meeting of the AP&P Committee in the Fall of 2006. (2) The proposal (SW #10) that had been distributed from the Department of Sociology and Social Work was withdrawn from consideration at today's meeting. Dr. Ed Folts requested that it be pulled from the agenda because it did not receive approval from the Core Curriculum Council at their meeting on 4/21/06. The Department plans to have further discussions regarding this proposal before they re-submit at a later date.]

Proposal BIO 2006-4 from the Department of Biology was approved as follows:  
(EFF. SPRING, 2007)

1. Course addition:  
**BIO 2700. Human Genetics/(3).F;S.**  
This course examines the principles of genetics from a human perspective. The history of genetic thought will be discussed, as well as pedigree analysis, genetics of human disease, human population genetics, and selected topics on the Human Genome project, behavior and multifactorial traits. This course may not substitute for the genetics requirement for Biology majors (BIO 3306). Prerequisites: BIO 1101, CHE 1102, and MAT 1025.

**VOTE 3**                      **YES**  10                       **NO**   0                       **ABSTAIN**   0 

Proposals CHE 2005-01, 02, and 03 from the Department of Chemistry were approved as amended as follows, with the effective dates\* as noted below:

(\*NOTE: As requested by Dr. Claudia Cartaya-Marin, the motion to approve this packet of proposals included the approval of a Summer, 2006 effective date for Proposal #01, which was an exception to the Spring, 2007 date as noted on the agenda for the April 26, 2006 meeting. Proposals 02 and 03 will be effective Spring, 2007.)

- (EFF. SUMMER, 2006):
1. Course addition:  
**CHE 4900. Internship in Chemistry/(1-12).F;S.**  
Independent, supervised work in applied chemistry at an approved industrial, quality control, analysis, or production facility. Appropriate entities include, but are not limited to,

commercial businesses and governmental agencies. May be taken for a maximum of 12 semester hours, with a maximum of 6 semester hours credit per summer session. Only three of those hours will count toward major requirements. Graded on an S/U basis.

(EFF. SPRING, 2007):

2. Change the prerequisite/corequisite statements for CHE 2204, Organic Chemistry Laboratory II to read as follows: "Prerequisites: CHE 2201 and CHE 2203 (with a minimum grade of "C-" in each). Corequisite or prerequisite: CHE 2202."

(EFF. SPRING, 2007):

3. Revise the course requirements for the concentration in Forensic Science (214H) under the B.S. degree in Chemistry (214\*/40.0501) by deleting CJ 2150 and CJ 3305/ANT 3305 from the list of required courses; and by adding CJ 3551 and CJ 3552 as required courses. (The total number of hours required for this degree, 122 s.h., did not change.) The revised catalog description will read as follows:

**Forensic Science Concentration.** The required courses are CHE 2202, CHE 2204, CHE 3560, CHE 3561, CHE 4580, CHE 4581; CJ 1100, CJ 3400, CJ 3405, CJ 3551, CJ 3552; BIO 1110, BIO 3800; and STT 2810.

**VOTE 4**                      **YES** 10                      **NO** 0                      **ABSTAIN** 0

Proposal ENG 05-06 5 from the Department of English was approved as amended as follows:

(EFF. SPRING, 2007) (Note: Proposal ENG 05-06 6 is noted "For Information Only" on Page 2 of these minutes under special designator actions only.)

1. Revise the course requirements for the concentration in Secondary School Teaching (235S)[T] under the M.A. degree in English, Education (235\*/13.1305) to reflect a number of course additions and deletions, and to create categories for new courses in ethnic American literature, transnational literature, and adolescent literature, which are areas of increasing importance for secondary school teachers and students. (The total number of hours required for the M.A. degree, 39 s.h., did not change.) [NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.]

**VOTE 5**                      **YES** 10                      **NO** 0                      **ABSTAIN** 0

Proposals IDS 01, IDS 02, and IDS 04 from the Department of Interdisciplinary Studies were approved as amended as follows (EFF. SPRING, 2007):

1. Course deletions:  
IDS 3200. Science and Culture/(3).S. (**CROSS-DISCIPLINARY**)  
IDS 4100. Artists and Cultures/(3).On Demand. (**WRITING; CROSS-DISCIPLINARY**)
2. Course additions:  
[Note: IDS 2450 was approved for the **CD (CROSS-DISCIPLINARY)** special designator at the 4/21/06 Core Curriculum Council meeting.]  
**IDS 2450. Introduction to Not-for-Profit Organizations/(3).F.On Demand.**  
This course will explore many facets of nonprofit organizations including organizational structure, laws, and regulations in nonprofit, employment and working conditions, entry

methods into nonprofit careers, and segments of the nonprofit world of work. This course will also explore guiding principles, philosophy and the mission of nonprofit organizations from an interdisciplinary approach, studying them from a societal, historical, political, legislative, and economic point of view. (CROSS-DISCIPLINARY)

[Note: IDS 2460 was approved for the **W (WRITING) and CD (CROSS-DISCIPLINARY)** special designators at the 4/21/06 Core Curriculum Council meeting.]

**IDS 2460. Savannah, Georgia/(3).F.**

This course, which involves travel to Savannah over Fall Break, will introduce students to the history, architecture, religious/spiritual heritage, folklore (based in art, music, cuisine, folk culture), and some community organization efforts of Savannah, Georgia. Students will have the opportunity to engage in reading and discussion prior to the Fall Break trip during which they will begin to develop projects that apply their reading to their experience. (SPEAKING; CROSS-DISCIPLINARY)

**VOTE 6**

**YES   9**

**NO   0**

**ABSTAIN   0**

Two sets of proposals (Package 1: MAT-06, MAT-07, MAT-08 and Package 2: MAT-09, MAT-10, MAT-11) from the Department of Mathematical Sciences were approved as amended as follows: (Note: Package 1 was approved with a Spring, 2007 effective date; and Package 2 was approved with a Fall, 2007 effective date.)

(EFF. SPRING, 2007):

1. Course additions:

**MAT 5971. Number Systems and Algebra for Middle Grades Teachers/(3).On Demand.**

Designed primarily for teachers of mathematics at Grades 6-8, this course is a deep and connected study of number and operations, and of algebra, including rational numbers, proportional reasoning, and linear relations. Emphasis will be on rich tasks using representational tools and models to explore mathematical relationships. Problem solving, reasoning and proof, and mathematical communication will also be emphasized. Does not count for the Master of Arts in Mathematics. Prerequisite: enrollment in the Master of Arts in Middle Grades Education program, or permission of the instructor.

**MAT 5972. Geometry and Measurement for Middle Grades Teachers/(3).On Demand.**

Designed primarily for teachers of mathematics at Grades 6-8, this course is a deep and connected study of geometry and measurement, including the van Hiele model of geometric learning; shape, size, and symmetry; perimeter, area, surface area, and volume; classical and transformational geometry; the golden ratio, tessellations, and spherical geometry. Emphasis will be on rich tasks using representational tools and models to explore mathematical relationships. Problem solving, reasoning and proof, and mathematical communication will also be emphasized. Does not count for the Master of Arts in Mathematics. Prerequisite: enrollment in the Master of Arts in Middle Grades Education program, or permission of the instructor.

**MAT 5973. Data Analysis and Probability for Middle Grades Teachers/(3).On Demand.**

Designed primarily for teachers of mathematics at Grades 6-8, this course is a deep and

connected study of data analysis and probability, including data collection, organization, and display; measures of spread and center; inferences and predictions based on data; and basic concepts of probability. Emphasis will be on rich tasks using representational tools and models to explore mathematical relationships. Problem solving, reasoning and proof, and mathematical communication will also be emphasized. Does not count for the Master of Arts in Mathematics. Prerequisite: enrollment in the Master of Arts in Middle Grades Education program, or permission of the instructor.

(EFF. FALL, 2007):

2. Course additions:

**MAT 3330. Financial Mathematics/(3).F.**

The objective of this course is to help students learn about the theory of interest as covered on the Casualty Actuarial Society (CAS)/Society of Actuaries (SOA) Course 2 examination. Topics include mathematical theory of compound interest, force of interest, annuities, equations of value, yield rates, amortization, sinking funds, bonds, depreciation, and other topics in finance. The concepts and models that will be discussed are a key part of modern actuarial science. Prerequisite: MAT 1120 or permission of the instructor.

[Note: MAT 4330 was approved for the **W (WRITING)** special designator at the 3/31/06 Core Curriculum Council meeting.]

**MAT 4330. Senior Seminar in Actuarial Sciences/(2).S.**

A course designed to provide majors in Actuarial Sciences the opportunity to study actuarial problems from a variety of sources. The emphasis will be on the oral and written presentation of results. The course should prepare the student for making the transition from academic courses to actuarial practice. Students taking this course should have completed most of the Actuarial Sciences curriculum. Students are also encouraged to register for at least one Society of Actuaries professional exam during this course. Prerequisite: MAT 3330. Corequisite: STT 4865. (WRITING)

(EFF. FALL, 2007):

3. Add a **Bachelor of Science degree in Actuarial Sciences (CIP Code 52.1304).**

[CONTINGENT UPON APPROVAL FROM GENERAL ADMINISTRATION.] (The total number of hours required for the B.S. degree in Actuarial Sciences will be 122 s.h.) The proposed catalog description will read as follows:

**B.S. ACTUARIAL SCIENCES**

1. MAT 1110, MAT 1120, MAT 2130, MAT 2240, MAT 3330, MAT 4330
2. STT 3830, STT 3850, STT 4860, STT 4865
3. ACC 1100, ECO 2030, ECO 2040, ECO 4750, FIN 3071, FIN 3072, FIN 3680, FIN 3690, FIN 3890, FIN 4770, LAW 2150
4. Three (3) semester hours of approved electives in Mathematical Sciences or Business (no more than three additional elective hours can be taken in Business).\*\*

\*\* Must be approved by advisory committee.

VOTE 7

YES 9

NO 0

ABSTAIN 0

Proposals PS/CJ #1-4 and #6 from the Department of Political Science/Criminal Justice were approved as amended as follows (EFF. SPRING, 2007):

(Note: Proposal PS/CJ #5 is noted "For Information Only" on Page 2 of these minutes under special designator actions only.)

1. Course additions:

[Note: CJ 3888 and PS 3888 were approved for the MC (MULTI-CULTURAL) special designator at the 3/31/06 Core Curriculum Council meeting.]

**CJ 3888. Diversity in Justice and Public Affairs/(3).F.**

Critically examines race/ethnicity, gender, religion, sexual orientation, physical or mental ability and other diversity issues within criminal justice, and public affairs. This includes perspectives analyzing human rights, biological diversity, philosophical ethics, linguistic diversity, cultural diversity, and other relevant differences. (Same as PS 3888.) (MULTI-CULTURAL)

**PS 3888. Diversity in Justice and Public Affairs/(3).F.**

Critically examines race/ethnicity, gender, religion, sexual orientation, physical or mental ability and other diversity issues within criminal justice, and public affairs. This includes perspectives analyzing human rights, biological diversity, philosophical ethics, linguistic diversity, cultural diversity, and other relevant differences. (Same as CJ 3888.) (MULTI-CULTURAL)

**PS 4670. Environmental Politics/(3).S.**

This course will examine the role that politics and government play in dealing with environmental issues. Its focus is primarily on the U.S. approach to environmental protection, but some attention will be devoted to international environmental relationships such as the Kyoto Protocol. The course will cover the history of environmental policy, the legal and institutional arrangements for environmental protection, major environmental policy actors, current environmental controversies, and global environmental concerns.

**PS 5271. Grants Strategies and Preparation/(3).F.Alternate years.**

Overview of the grants arena in the U.S., with emphasis on the techniques of proposal preparation. Topics include the history of the grants system, types of grants sources of grant funding, application process, and contract administration. Practical exercises in identifying funding opportunities, preparing elements of a grant application, and scoring completed proposals are incorporated.

2. Add a concentration in Emergency Management to the Master of Public Administration (MPA) degree (279\*/44.0401). (The total number of hours required for the MPA degree is 42 s.h.) [NOTE: A copy of the graduate catalog description is on file in the Office of Academic Affairs.]
3. Add a concentration in Not-for-Profit Management to the Master of Public Administration (MPA) degree (279\*/44.0401). (The total number of hours required for the MPA degree is 42 s.h.) [NOTE: A copy of the graduate catalog description is on file in the Office of Academic Affairs.]

VOTE 8

YES 9

NO 0

ABSTAIN 0

OTHER:

Dr. Butts noted his appreciation to the committee members for being able to complete the items listed under “New Business” on today’s agenda. He also made note of the time (5:00 p.m.) and he asked Mr. Don Rankins and Dr. Dan Hurley to go ahead and distribute copies of a report from the SUBCOMMITTEE FOR ANNUAL REVIEW OF POLICIES AND PROCEDURES. The subcommittee (Mr. Don Rankins, Chair; Dr. Dan Hurley; and Mr. Jason Radford) met on April 25, 2006 regarding their three assigned tasks: 1) to revise the AP&P Proposal Form to eliminate consultations with the “Computer Center” and “Audio-Visual Services” and add a required consultation with the Office of the Registrar; 2) determination of appropriate deadlines for the effective dates of AP&P Proposals; and 3) recommendation of a process which will bring the membership of the AP&P into compliance with our newly adopted governance manual while at the same time allowing existing members to serve the remainder of their appointed terms.

There was not enough time to discuss the report at today’s meeting, therefore, no action was taken. Dr. Butts accepted the copies as a formal transmittal from the subcommittee, and he asked the AP&P members to review that report and be prepared to consider these recommendations at the next AP&P Committee meeting. [NOTE: Copies of their report (on file in the Office of Academic Affairs) will be distributed with the agenda for the first AP&P Committee meeting that is scheduled for the Fall, 2006 semester.]

ADJOURNMENT:

The AP&P Committee members voted to adjourn at 5:05 p.m.

**VOTE 9                      YES   9                        NO   0                        ABSTAIN   0**

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

**April 26, 2006**

Vote Record

VOTE SYMBOLS	y (YES)					N (NO)			A (ABSTAIN)	
	1	2	3	4	5	6	7	8	9	
<hr/>										
<u>Committee Members</u>										
Jon Beebe	-	-	-	-	-	-	-	-	-	-
John Boyd	-	-	-	-	-	-	-	-	-	-
Jeff Butts	y	y	y	y	y	y	y	y	y	y
Eleanor Cook	y	y	y	y	y	y	y	y	y	y
Mike Dotson	y	y	y	y	y	y	y	y	y	y
Eric Groce	-	-	-	-	-	-	-	-	-	-
Julie Horton	-	-	-	-	-	-	-	-	-	-
Dan Hurley	y	y	y	y	y	y	y	y	y	y
Mark Malloy	y	y	y	y	y	y	y	y	y	y
Ron Marden	y	y	y	y	y	y	y	y	y	y
Sammye Sigmann	y	y	y	y	y	y	y	y	y	y
Lari Garren	y	A	y	y	y	-	-	-	-	-
Joseph Henderson	y	y	y	y	y	y	y	y	y	y
Jason Radford	y	y	y	y	y	y	y	y	y	y
Justin Viens	-	-	-	-	-	-	-	-	-	-

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The recommendations of the Academic Policies and Procedures Committee, at its April 26, 2006 meeting are approved.

Stanley R. Aeschleman

Stanley R. Aeschleman

Provost and Executive Vice Chancellor

5/29/06

Date

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