

MINUTES OF THE MEETING  
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
May 1, 2002

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, May 1, 2002 in Room 224 of I.G. Greer Hall beginning at 3:05 p.m.

Committee members present: Ms. Marianne Adams, Dr. Michael Dotson, Dr. Holly Hirst, Dr. Dan Hurley, Dr. Tom Jamison, Dr. Margot Olson, Dr. David Phoenix, Ms. Amy Weiss, Dr. Dale Wheeler, Dr. Jim Young, and Mr. Jeff Tew.

Committee member excused: Dr. Jon Beebe.

Committee members absent: Sunny Townes, Rachel Bowling, and Zak Giebner.

The March 6, 2002 minutes were approved as distributed.

VOTE 1                      YES 10                      NO 0                      ABSTAIN 0

NEW BUSINESS:

Dr. Ming Land presented proposals from the College of Fine and Applied Arts for the Departments of Family and Consumer Sciences; and Technology.

Proposal FCS-1 from the Department of Family and Consumer Sciences was approved as amended as follows: (EFF. FALL, 2002)

[Please note that revisions were also made to this concentration at the 12/5/01 AP&P Meeting (see Page 9 of those minutes). The new degree requirements will be reflected on the 2002-2003 checksheet.]

1. Revise the course requirements for the concentration in Consumer Education (526D)[T] under the B.S. degree in Family and Consumer Sciences, Secondary Education (526\*/13.1308)[T]. (The total number of hours required for the degree, 127 s.h., did not change.) The catalog description will read as follows:

**A Bachelor of Science degree in Family and Consumer Sciences, Secondary Education**

**Consumer Education** - 61 semester hours which consists of FCS 1000, 1202, 1300, 1400, 2000, 2001, 2101, 2103, 2104, 2202, 2204 OR 4610 (not both), 2600, 3106, 3700, FCS/CI 4131, FCS 4400, 4450, 4609, 4701, ART 1011, COM 2101, FDN 3100, and 3 s.h. of family and consumer sciences electives.

VOTE 2                      YES 11                      NO 0                      ABSTAIN 0

Proposals TEC #1-3 from the Department of Technology were approved as amended as follows: (EFF. SPRING, 2003)

1. Change the course title of TEC 3607, Machine Systems and Controls, as follows; and delete the

course prerequisites.

**TEC 3607. Electro/Mechanical Systems/(3).F.**

2. Change the course title of TEC 3807, Industrial Maintenance and Safety, as follows; and delete the course prerequisites.

**TEC 3807. Safety/(3).S.**

3. Delete the course prerequisite from TEC 4557 and TEC 5557, Manufacturing Production Techniques.

VOTE 3                      YES   11                        NO   0                        ABSTAIN   0  

Dr. Richard Henson presented one proposal from the College of Arts and Sciences for the Department of Biology. Proposal BIO 2002-2 was approved as amended as follows:

(EFF. SPRING, 2003)

1. Revise the course requirements for the B.S. degree in Biology/Ecology and Environmental Biology (205\*/26.0603) with concentrations in Basic Science (205B), Geography and Landscape Ecology (205C), Sustainable Development (205D), and Business (205E) by changing the organic chemistry requirement. (The total number of hours required for the degree did not change.) The revised catalog description will read as follows:

**BACHELOR OF SCIENCE IN BIOLOGY/ECOLOGY AND ENVIRONMENTAL BIOLOGY**

The Bachelor of Science in Biology/Ecology and Environmental Biology requires 128 s.h. including the biology core (BIO 1110, 2000, and 2001); and completion of the following: BIO 3302; 3306; 3436; 3301 or 3308 or 3800 or 4100 or 4555; any four from among BIO 3304, 3310, 3314, 3456, 4551, 4552, 4556, 4557, 4559, 4560, 4601 (must include one plant biology course); additional elective hours in biology to reach a minimum of 34 s.h.; CHE 1101 & 1110; 1102 & 1120; 2101 & 2203,\* or 2210; MAT 1110; STT 2810. Students must also complete requirements for one of four concentrations:.....

\*[Note: The sequence of CHE 2201/2203 and CHE 2202/2204 can substitute for CHE 2101/2203.]

VOTE 4                      YES   11                        NO   0                        ABSTAIN   0  

Dr. Tim Burwell presented proposals from the College of Business for the Department of Finance, Banking and Insurance. Proposals FIN #1-10 were approved as amended as follows:

(EFF. SPRING, 2003)

1. Course deletion:  
FIN 3920. Business Law II/(3).On Demand.
2. Add a new course prefix, LAW, to the Department of Finance, Banking and Insurance.
3. Change the course prefix of FIN 2150 to LAW 2150, and change the course description to read as follows (DELETE: FIN 2150, and ADD: LAW 2150):  
**LAW 2150. Legal Environment of Business/(3).F;S.**

An introduction to the legal process in order to demonstrate its effect on individuals and businesses. A philosophical and historical background of jurisprudence and of the American legal system is supplied as well as a larger in-depth study of the federal and state court systems. Emphasis is also placed on legislative, administrative and common law, stressing specific topics affecting businesses, such as contracts, business crimes and torts, government regulations, environmental protection, and the ethical problems confronting businesses in both the national and international trade settings.

4. Change the course prefixes of FIN 3910, 3930, and 3960 to LAW as follows:  
(DELETE: FIN 3910, 3930, 3960; and ADD: LAW 3910, 3930, 3960)  
**LAW 3910. Business Law I/(3).F;S.**  
**LAW 3930. Hospitality Law/(3).S.**  
**LAW 3960. Insurance Law/(3).On Demand.**
5. Change the course prefix of FIN 4640 to LAW 4640; and ADD: LAW 5640, to be dual listed with LAW 4640. (DELETE FIN 4640; and ADD LAW 4640 and LAW 5640.)  
Course additions:  
**LAW 4640/5640. Business Law for Accountants/(3).F;S.** (Dual listed.)
6. Change the title and course description of FIN 3072, Life and Health Insurance, and approve FIN 3072 for the **W (WRITING)** special designator:  
**FIN 3072. Personal Property, Liability, Life and Health Insurance/(3).F;S.**  
Provides a comprehensive examination of the personal risk management and financial planning uses of personal property and liability insurance, and life and health insurance. Discussion includes homeowners policies and other residential insurance coverages, small business needs for property and liability insurance, life insurance, and health insurance. Also considered are retirement planning, estate planning, and business continuation planning. Prerequisite: FIN 3071. (WRITING)
7. Change the title and course description of FIN 3073, Property and Liability Insurance, as follows:  
**FIN 3073. Commercial Property and Liability Insurance/(3).F;S.**  
Provides and comprehensive examination of commercial property and liability insurance including commercial property and commercial liability risk management; the legal environment of property and liability insurance; and property and liability insurance function, practices and issues.  
Prerequisite: FIN 3071.
8. Change the course number of FIN 3074 to FIN 4580; and ADD: FIN 5580, to be dual listed with FIN 4580. (DELETE FIN 3074; and ADD FIN 4580 and FIN 5580.)  
Course additions:  
**FIN 4580/5580. Financial Planning/(3).S.** (Dual listed.)

9. Change the course description and the prerequisites for FIN 4620 and FIN 5620 as follows:  
**FIN 4620/5620. Investment Management/(3).F;S.**

The course examines traditional and modern approaches to investment analysis and portfolio management. Topics covered include stock selection and evaluation methods, portfolio theory, asset allocation, market efficiency, and portfolio management techniques. Detailed stock analysis projects will be completed and presented. Students will receive hands-on investment experience through the management of the Elbert V. Bowden Student Managed Investment Fund.

Prerequisites: FIN 3890 with a minimum grade of B-, and FIN 3690.

10. Revise the course requirements for the B.S.B.A degree in Risk and Insurance (374A/52.0805) by updating the curriculum to reflect the current needs of the insurance industry and to put more emphasis on insurance courses. (The total number of hours required for the degree did not change.) The revised catalog description will read as follows:

**A Bachelor of Science in Business Administration (BSBA) with a major in risk and insurance** consists of 24 hours in addition to the College of Business core courses required for the BSBA degree. The course requirements for the risk and insurance major are: fifteen semester hours from the structured risk and insurance core, three semester hours from the sub-area, and six semester hours of electives from College of Business courses numbered 3000 or above.

**Risk and Insurance Core:** (15 s.h.)

FIN 3071	Principles of Risk Management and Insurance	3 s.h.
FIN 3072	Personal Property, Liability, Life and Health Insurance	3 s.h.
FIN 3073	Commercial Property and Liability Insurance	3 s.h.
FIN 3690	Financial Management	3 s.h.
FIN 4570	Risk Management	3 s.h.

**Sub-area:** Plus one of the following courses (3 s.h.):

FIN 4580	Financial Planning	3 s.h.
FIN 3890	Survey of Investments	3 s.h.
ACC 3580	Individual Income Taxation	3 s.h.
MKT 3052	Professional Selling	3 s.h.
FIN 3900	Internship*	3 s.h.
LAW 3960	Insurance Law	3 s.h.

\*FIN 3900 Internship is a 6 or 9 semester hour course, but only 3 of these semester hours may apply to meeting the requirements for the major.

11. Revise the course requirements for the B.S.B.A degree in Finance and Banking (326A/52.0801) by adding FIN 4580, Financial Planning, to be used as an elective course within the major. (The total number of hours required for the degree did not change.) (NOTE: A copy of the revised catalog description is on file in the Office of Academic Affairs.)

VOTE 5

YES 11

NO 0

ABSTAIN 0

Dr. Charles Duke presented proposals from the College of Education for the Departments of Leadership and Educational Studies; Curriculum and Instruction; and Language, Reading and Exceptionalities.

Proposals LES #1-6 from the Department of Leadership and Educational Studies were approved as amended as follows (EFF. SPRING, 2003):

1. Course additions:

Add LHE 5850 as a new course, and as an elective for the Master of School Administration (M.S.A.) degree (433A/13.0405)[T].

**LHE 5850. Politics and Public Policy Analysis in Educational Leadership/(3).On Demand.**

Designed to give students a comprehensive view of the transformation of educational problems into policy and the bureaucratic duties of public education administrators. Equip educational leaders with knowledge of policy theory, development, implementation and analysis necessary in the management of public educational institutions and agencies.

Add FDN 5430 and FDN 5630 as new courses, and as electives for the M.A. degree in Educational Media (437\*/13.0501) with a concentration in Instructional Technology Specialist/Computers (437D)[T].

**FDN 5430. Issues in Learning with Computers/(3).On Demand.**

Students will explore selected issues related to the use of computer technology in learning settings from several perspectives and be asked to identify actions that may be effective related to those issues. Topics addressed in the class will be selected from current issues having significant impact in learning settings.

**FDN 5630. Advanced Web Design for Education/(3).On Demand.**

Explores web page designs and elements that support the development of interactive web-based learning activities, tools, techniques, and trends in educational web site design. Appropriate for students with advanced interest and skill in the design of interactive, pedagogically-sound web sites, especially those which support student learning and online courses.

2. Change the semester offering of LIB 5140, Electronic Research, from F.On Demand. to F., and change the prerequisite statement to read as follows: "Prerequisites: LIB 5020 and either LIB 5050 or, with instructor approval, demonstrate computer competency through portfolio presentation."
3. Revise the course requirements for the concentration in School Libraries (465B)[T] under the M.L.S. degree in Library Science, General (465\*/25.0101) by deleting LIB 5050 as a required course, and by changing LIB 5140 from being optional to being a required course. (The total number of hours required for the School Libraries concentration under the M.L.S. degree, 37-39 s.h., did not change.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)

4. Revise the course requirements for the concentration in Public Libraries (465C) under the M.L.S. degree in Library Science, General (465\*/25.0101) by deleting LIB 5050 as a required course, and by changing the number of elective hours from 9 to 12 s.h. (The total number of hours required for the Public Libraries concentration under the M.L.S. degree, 39 s.h., did not change.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)
5. Revise the course requirements for the Master of School Administration (M.S.A.) degree (433A/13.0405)[T] to more closely align our M.S.A. curriculum with the National ISLLC Standards and the corresponding NC Standards. (The total number of hours required for the M.S.A. degree, 42 s.h., did not change.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)

VOTE 6                      YES   11                        NO   0                        ABSTAIN   0  

Proposal CI #1 from the Department of Curriculum and Instruction was approved as follows:  
(EFF. SPRING, 2003)

1. Course addition:  
Add CI 5642 as a new course, and as an elective for the M.A. degree in Educational Media (434\*/13.0501) with a concentration in Instructional Technology Specialist/Media Production (434F).  
**CI 5642. Introduction to Web Page Design and Development for Education/(3).F;S.**  
This course introduces the student to a range of digital tools for the design and production of web based education and information design. This class includes web page development and design, digital graphics, visual design, animation, and issues concerning information design, server, site management, and a review of current research on effective instructional design for web based learning environments.

VOTE 7                      YES   11                        NO   0                        ABSTAIN   0  

**ITEMS FOR INFORMATION ONLY:**

Proposal LRE #7 from the Department of Language, Reading and Exceptionalities was presented as an item FOR INFORMATION ONLY. (EFF. IMMEDIATELY)

1. Approve RE 3902, Emergent Literacy, for the **S (SPEAKING)** special designator.

Following the May 1, 2002 AP&P Committee meeting, another item was submitted from the Department of Language, Reading and Exceptionalities and accepted by Dr. Judith Domer, Dean of Graduate Studies and Research, as an item FOR INFORMATION ONLY. (EFF. FALL, 2002)

2. Course addition: ADD CD 5364, to be dual listed with CD 3364.  
**CD 5364. Audiology/(3).S.**

Dr. Tim Burwell presented one proposal from the College of Business for the Department of Economics. Proposal #ECO 01.01 was approved as follows (EFF. SPRING, 2003):

1. Course deletion:  
ECO 5620. Environmental Economics/(3).F. (was dual listed with ECO 4620.)
2. Change the course number of ECO 4620 to ECO 3620, Environmental Economics; and delete the course prerequisite. (DELETE ECO 4620, and ADD ECO 3620.)  
**ECO 3620. Environmental Economics/(3).F.**

VOTE 8                      YES   11                        NO   0                        ABSTAIN   0  

Dr. Richard Henson presented proposals from the College of Arts and Sciences for the Departments of English; and Political Science/Criminal Justice.

Proposal PS/CJ #2 from the Department of Political Science/Criminal Justice was approved as follows (EFF. SPRING, 2003):

[Note: Proposal PS/CJ #1 was not considered for approval. This proposal regarding PS 3310 needs to be submitted to the Core Curriculum Council for approval of the MC (MULTI-CULTURAL) special designator.]

1. Revise the course requirements for the concentration in Pre-Professional Legal Studies (272J) under the B.S. degree in Political Science (272\*/45.1001) by deleting the internship requirement for this concentration. (The total number of hours required for the degree, 122 s.h., did not change.) (NOTE: A copy of the revised catalog description is on file in the Office of Academic Affairs.)

VOTE 9                      YES   11                        NO   0                        ABSTAIN   0

A packet of 22 proposals (ENG 2001-01 through ENG 2001-22) was presented from the Department of English. Proposals ENG 2001-01 through ENG 2001-07 were approved as follows:  
(EFF. SPRING, 2003)

1. Course additions:

(Note: ENG 3090 has been approved for the W (WRITING) and S (SPEAKING) special designators.)

**ENG 3090. Introduction to Professional Writing/(3).F;S.**

A study of the history, theories, concepts and practices of professional writing. Topics: audience analysis, language, professional writing situations, ethics and communication, workplace culture, research methods, data collection strategies and analysis. (WRITING; SPEAKING)

(Note: ENG 4100 has been approved for the W (WRITING), S (SPEAKING) and C (COMPUTER) special designators.)

**ENG 4100. Documentation/(3).F.**

This course introduces students to a variety of computer writing genres: tutorials, user's guides, reference guides, troubleshooting manuals, online help, online instructional material, life cycle documents, reference cards, and training videos. Prerequisite: ENG 3090. (WRITING; SPEAKING; COMPUTER)

(Note: ENG 4200 has been approved for the W (WRITING) and S (SPEAKING) special designators.)

**ENG 4200. Editing/(3).S.**

This course introduces students to selected concepts and methods of editing, basic editing skills, comprehensive editing processes and principles, and various management and production methods. Prerequisite: ENG 3090 or permission of instructor. (WRITING; SPEAKING)

(Note: ENG 4300 has been approved for the W (WRITING) and S (SPEAKING) special designators.)

**ENG 4300. Seminar in Professional Writing/(3).F.**

A capstone experience. Emphasis on strengthening and revising student examples of professional writing and presentation options, including the creation of an interactive professional writing portfolio. Intense study of the current state of the profession. Prerequisite: ENG 3090, plus six semester hours of credit in the professional writing concentration. (WRITING; SPEAKING)

2. Change the course description of ENG 3100 to read as follows: (Note: ENG 3100 has been approved for the W (WRITING) and S (SPEAKING) special designators.)

**ENG 3100. Business Writing/(3).F;S.**

Emphasis on advanced applied business writing genres: specialized letters and memoranda, resumes, proposals, analytical and fact-finding reports, and other essential forms of professional communication and research. ENG 3090 is recommended as preparation for ENG 3100. (WRITING; SPEAKING)



3. Change the course number of ENG 4700 to ENG 3700, Technical Writing; change the semester offering from S to F;S; and change the course description to read as follows:  
(DELETE ENG 4700, and ADD ENG 3700.) (Note: ENG 3700 has been approved for the W (WRITING) and S (SPEAKING) special designators.)  
**ENG 3700. Technical Writing/(3).F;S.**  
Emphasis on applied technical writing genres: abstracts, instructions, process descriptions, definitions, technical reports, hypertext and other electronic media, web development. ENG 3090 is recommended as preparation for ENG 3700. (WRITING; SPEAKING)
4. Add a concentration in Professional Writing to the B.A. degree in English (233\*/23.0101). The catalog description will read as follows:  
**An optional concentration in Professional Writing (18-21 semester hours) within the B.A. degree in English** (36 semester hours) offers intensive instruction in professional writing. Students must take ENG 3090; at least two of the following courses: ENG 3100, 3700, 4100, 4200; at least one of the following courses: COM 2101, 2106, 3110, 3124, 3152, 3155; and both of the following: ENG 4300, 4900 (counted in the 18-21 semester hours of the concentration and in the 36 semester hours required for the B.A. degree in English).

VOTE 10                      YES   11                        NO   0                        ABSTAIN   0  

Proposals ENG 2001-08 through ENG 2001-10 were approved as follows (EFF. SPRING, 2003):

1. Course deletion:  
ENG 3650. Creative Writing/(3).F.
2. Course additions:  
(Note: ENG 3651 has been approved for the W (WRITING) special designator.)  
**ENG 3651. Creative Writing: Poetry/(3).F;S.**  
An introductory course in the writing of poetry, with emphasis on techniques. This course serves as a prerequisite for ENG 3661, 3662, and 3663. (WRITING)  
  
(Note: ENG 3652 has been approved for the W (WRITING) special designator.)  
**ENG 3652. Creative Writing: Prose (Fiction)/(3).F;S.**  
An introductory course in the writing of fiction and memoir, specifically the short story, with emphasis on techniques. This course serves as a prerequisite for ENG 3661, 3662, and 3663. (WRITING)
3. Change the prerequisite for ENG 3661, ENG 3662, and ENG 3663 to read as follows:  
"Prerequisite: ENG 3651 or 3652."

VOTE 11                      YES   11                        NO   0                        ABSTAIN   0

Proposals ENG 2001-11 through ENG 2001-14 were approved as follows (EFF. SPRING, 2003):

1. Course addition:  
(Note: ENG 3580 has been approved for the W (WRITING) special designator.)  
**ENG 3580. Teaching Composition: Theory, Practice, and Pedagogy/(3).F;S.**  
Theory, practice, and pedagogy in the teaching of writing at the secondary level. Prerequisites: ENG 3300 and ENG 3400. (WRITING)
2. Change the semester offering of ENG 3570 from F. to F;S.; and change the course description to read as follows: (Note: ENG 3570 has been approved for the W (WRITING) and MC (MULTI-CULTURAL) special designators.)  
**ENG 3570. Adolescent Literature/(3).F;S.**  
This course introduces students to the varied and multi-cultural field of adolescent literature. Students focus on various genres, including realistic fiction, romance and adventure, science fiction/fantasy, autobiography, and poetry. Content includes pertinent criticism, important bibliographies, research studies, historical analysis, and articles illustrating the uses of adolescent literature. Students will use the works they read to create curricula appropriate for adolescent readers. (WRITING; MULTI-CULTURAL)
3. Change the course descriptions of ENG/CI 3590; and delete the course prerequisites. The revised course descriptions for ENG 3590 and CI 3590 will read as follows:  
**ENG/CI 3590. Theory and Practice in the Teaching of High School English/(3).F;S.**  
This course gives preservice teachers an opportunity to think about and explore pedagogy and curriculum for Secondary English through reading, discussion, planning, projects, and presentations. Participants will also be asked to consider institutional issues and conditions that impact teaching, as well as needs and concerns of adolescents, societal influences on schools, and conceptions of what constitutes good teaching and learning. This course should be taken the semester prior to student teaching. (Same as CI/ENG 3590). (WRITING; SPEAKING)
4. Revise the course requirements for the B.S. degree in English, Secondary Education (233A/13.1305)[T] by adding ENG 3570 and ENG 3580 as required courses. (The number of hours required for the major increased from 40 to 46 s.h.; however, the total number of hours required for the degree, 122 s.h., did not change.) The revised catalog description will read as follows:  
**The Bachelor of Science degree in English, Secondary Education** consists of 46 semester hours in English above the freshman level, six of which may be applied toward satisfying the core curriculum humanities requirement, with course selection subject to departmental guidelines for teacher education.

Since teacher licensure in English requires a balanced preparation in several areas, each student will be provided information indicating courses appropriate to current state and professional guideline requirements. Required also for the teaching degree are six hours of a foreign language beyond the elementary course level, as well as the professional education courses and other criteria specified by the Reich College of Education. For the requirements in teacher education, refer to the Department of Curriculum and Instruction in this catalog.

To receive further information, the student should report to the Department of English during the first semester of the sophomore year or, for transfer students, during the first semester at Appalachian. The student is expected to work closely with the English education advisor in fulfilling the degree requirements.

VOTE 12                      YES   11                        NO   0                        ABSTAIN   0  

Proposals ENG 2001-15 through ENG 2001-20 were approved as follows (EFF. SPRING, 2003):

1.        Change the course title of ENG 2120, Black Literature; change the semester offering from S. to F;S.; and change the course description to read as follows: (Note: ENG 2120 has been approved for the MC (MULTI-CULTURAL) special designator.)  
**ENG 2120. African-American Literature/(3).F;S.**  
A critical study of the work of outstanding African-American writers. (WRITING; MULTI-CULTURAL) (CORE: HUMANITIES/LITERATURE)
2.        The course, ENG 3400, Advanced Expository Writing, has been approved for the W (WRITING) special designator.
3.        The course, ENG 3710, Studies in Women and Literature, has been approved for the W (WRITING) and MC (MULTI-CULTURAL) special designators.
4.        Change the course title of ENG 4850, Seventeenth Century English Literature, and change the course description to read as follows: (Note: ENG 4850 has been approved for the W (WRITING) special designator.)  
**ENG 4850. Renaissance Literature/(3).S.**  
A study of literature written in England from 1500 to 1660, with each offering limited to selected works. (WRITING)
5.        The Department of English and the Department of Theatre & Dance have consulted and have agreed to cross-list THR 3720, Playwriting, as an English course.  
Change the number and course description of THR 3720 to THR/ENG 3670.  
(DELETE THR 3720; and ADD THR/ENG 3670.)  
**THR/ENG 3670. Playwriting/(3).F.**  
A course in the art and craft of writing for performance. Readings will include plays, performance theory, and performance reviews. The course will be run as a workshop in which every student must be an active participant, evaluating her or his own work and that of others. Assignments will include dramatic and critical writing, oral presentations, workshop evaluations, and performances. (Same as ENG/THR 3670.)

6. Revise the course requirements for the B.A. degree in English (233A/23.0101) to include three 2000-level survey courses (one in British literature, one in American literature, and one in World literature); and four 4000-level courses (at least two of which must be in literature). (The total number of hours required for the degree, 122 s.h., did not change.) The revised catalog description will read as follows:

**A major in English leading to the Bachelor of Arts degree** consists of 36 elective hours in English above the freshman level, six of which may be applied toward satisfying the core curriculum humanities requirement. At least 24 semester hours must be at the 3000-level or above. The 36 semester hours must include three 2000-level survey courses (9 s.h.), one in British literature (ENG 2010, 2020, or an appropriate offering of 2510 or 2515), one in American literature (ENG 2310, 2320, or an appropriate offering of 2510 or 2515), and one in World literature (ENG 2030, 2040, or an appropriate offering of 2510 or 2515), and four courses, (12 s.h.), at the 4000-level, at least two of which must be literature courses. Six hours of a foreign language above the elementary course level are required. Upon acceptance as a major, the student must consult an English advisor for help in planning a program of study appropriate to the student's particular needs and objectives. A candidate for the Bachelor of Arts degree may count NOT more than a total of 40 hours above core curriculum requirements in English.

VOTE 13                      YES   11                        NO   0                        ABSTAIN   0  

Proposals ENG 2001-21 and ENG 2001-22 were approved as follows (EFF. SPRING, 2003):

1. Change the credit hours for ENG 5999 from (2-4 s.h.) to (3-6 s.h.) as follows:  
**ENG 5999. Thesis/(3-6).F;S.**  
Graded on an S/U basis only.
2. Revise the course requirements for the M.A. degree in English (232A/23.0101) by increasing the number of remaining hours from 6 s.h. to 9 s.h., and by requiring 6 s.h. of ENG 5999, Thesis (to be taken over two semesters). (The total number of hours required for the M.A. degree increased from 30 s.h. to 36 s.h.) (NOTE: A copy of the revised graduate catalog description is on file in the Office of Academic Affairs.)

VOTE 14                      YES   11                        NO   0                        ABSTAIN   0  

Dr. Ming Land presented proposals from the College of Fine and Applied Arts for the Departments of Art; and Family and Consumer Sciences. (Two proposals from the Department of Technology were presented under OLD BUSINESS.)

Proposals BFA/P1, P2, and P3 from the Department of Art were approved as amended as follows (EFF. SPRING, 2003):

1. Course additions:

**ART 4326. Photographic Design V/(3).S.**

This course is designed to allow students to work at an advanced level in photography, to enhance the aesthetic, intellectual and visual evolution of personal work and to hone critical skills and awareness of historical and theoretical issues in the field. Prerequisites: ART 2026, ART 2126, and ART 3226.

(Note: ART 4426 has been approved for the **S (SPEAKING)** special designator.)

**ART 4426. Senior Studio/Photography/(3).F;S.**

Senior Studio is the culminating course requirement for the BFA degree in Studio Art. This course is a concluding and major academic experience for the advanced student. The student will be given the chance to demonstrate an emerging intellectual, visual and technical maturity with respect to one's ability to resolve meaningful artistic statements. Students taking the course are expected to create a coherent body of work in a selected area of emphasis, and refine communication skills through three written critical analysis statements and four oral presentations. Participation in the Senior Studio Exhibition is required. Prerequisites: ART 4326, ART 4351, and one course from the list of approved "Photography Options." This is the BFA in Studio Art degree's "capstone" course and must be taken during the student's final semester prior to graduation. (SPEAKING)

2. Revise the course requirements for the B.F.A. degree in Studio Art (513A/50.0702) to include an area of emphasis in photography. (The total number of hours required for the degree, 122 s.h., did not change.) The catalog description will read as follows:

**The Bachelor of Fine Arts degree in Studio Art** includes areas of emphasis in clay, fibers, metalsmithing & jewelry, painting, photography, printmaking, and sculpture and consists of 78 semester hours in studio, art history and electives. The program begins with foundations requirements of ART 1001, 1002, 1003, and the introductory studio level of 15 s.h. including ART 2103, plus 12 s.h. from: ART 2007 or 2107, 2009, 2101 or 2201, 2008, 2025 or 2125, 2026 and 2100. The studio emphasis consists of 30 semester hours including ART 3103, plus 18 semester hours from a primary studio emphasis which includes studio seminar and senior studio. The secondary studio emphasis consists of 9 semester hours above the introductory level. Studio electives of 9 semester hours may be selected from any art studio not used elsewhere in the major and may also include related areas from other departments with the written approval of the advisor. Art History requirements are 12 semester hours including ART 2030 and 2130. There is a computer designator requirement of 3 semester hours, ART 2104. Not included in the 78 s.h. is 2 s.h. minimum of free electives outside the major discipline.

VOTE 15

YES 11

NO 0

ABSTAIN 0

Proposal FCS-1 from the Department of Family and Consumer Sciences was approved as amended as follows: (EFF. SPRING, 2003)

1. Delete the following five concentrations from the B.S. degree in Family and Consumer Sciences, Secondary Education (526\*/13.1308)[T]: 1) Child Care Services (526B); 2) Clothing Services (526C); 3) Food Services (526E); 4) Home Furnishings Services (526F); and 5) Human Services (526G). These FCS occupational concentrations are no longer appropriate methods of obtaining FCS Education teacher licensure. The remaining concentration in Consumer Education (526D)[T] will be the required concentration for this B.S. degree. (See Page 1 of these AP&P minutes for the revised undergraduate catalog description of the concentration in Consumer Education.)

VOTE 16                      YES   11                        NO   0                        ABSTAIN   0  

**OLD BUSINESS:**

Dr. Ming Land and Dr. Mark Estep presented proposals TEC 1 and TEC 2 from the Department of Technology. These two proposals were tabled at the October 3, 2001 AP&P Committee meeting (see Page 6 of the 10/03/01 minutes) with a request that the Department of Technology provide new course syllabi (with some examples of student resumes that are prepared for these two courses). Dr. Estep noted that the revised proposals TEC 1 and 2 that included the requested syllabi and student resumes were distributed for today's meeting. A motion was then approved to remove from the table the consideration of proposals TEC 1 and TEC 2.

VOTE 17                      YES   11                        NO   0                        ABSTAIN   0  

Proposals TEC 1 and TEC 2 were approved as follows: (EFF. FALL, 2002)

1. Change the grading procedure for TEC 3622, Graphic Arts Seminar, from "Graded on S/U basis." to the letter grading of A-F.
2. Change the grading procedure for TEC 4622/5622, Current Trends in Graphic Arts, from "Graded on S/U basis." to the letter grading of A-F.

VOTE 18                      YES   11                        NO   0                        ABSTAIN   0

**OTHER:**

**FOR INFORMATION ONLY (EFF. IMMEDIATELY)**

Listed below are the **special designator** changes that have received final approval from the Core Curriculum Council at their February 22, March 29, and April 26, 2002 meetings:

1. Delete the **W (WRITING)** special designator from the following courses:  
PHY 1103-1104. General Physics/(4-4).F-S.  
PHY 1150-1151. Analytical Physics/(5-5).F-S.
2. Add the **C (COMPUTER)** special designator to the following course:  
FCS 2050. CAD for Apparel Design and Merchandising/(3).F.
3. Add the **W (WRITING)** special designator to the following courses:  
FIN 3072. Life and Health Insurance/(3).F;S.  
ENG 3100. Business Writing/(3).F;S.  
ENG 3400. Advanced Expository Writing/(3).F;S.  
ENG 3570. Adolescent Literature/(3).F.  
ENG 3710. Studies in Women and Literature/(3).F.  
ENG 4700. Technical Writing/(3).S. (**This course # will change to ENG 3700.**)  
ENG 4850. Seventeenth Century English Literature/(3).S.
4. Add the **S (SPEAKING)** special designator to the following courses:  
ENG 3100. Business Writing/(3).F;S.  
ENG 4700. Technical Writing/(3).S. (**This course # will change to ENG 3700.**)  
RE 3902. Emergent Literacy/(3).F;S.
5. Add the **MC (MULTI-CULTURAL)** special designator to the following courses:  
ENG 2120. Black Literature/(3).S.  
ENG 3570. Adolescent Literature/(3).F.  
ENG 3710. Studies in Women and Literature/(3).F.

FOR INFORMATION ONLY (for Registrar purposes)

Effective: July 1, 2002 (Term: 023)

1. Move the following FCS courses to the Department of Technology, adding the new course prefix of INT (Interior Design):

(NOTE: FCS 1300 will remain in FCS, and will also be added as INT 1300.

FCS 1300 and INT 1300 are NOT cross-listed courses.

No change to FCS 1300. Introduction to Interior Design/(3).F;S.

ADD: INT 1300. Introduction to Interior Design/(3).F;S.

Change FCS 2301 to INT 2301. Interior Design Drafting/(3).F;S.

Change FCS 2302 to INT 2302. Interior Design Presentation/(3).F;S.

Change FCS 2303 to INT 2303. CAD for Interiors/(3).F;S. (with the **COMPUTER** designator)

Change FCS 3301 to INT 3301. Residential Interior Design/(3).F;S.

Change FCS 3311 to INT 3311. Commercial Interior Design I/(3).F;S.

Change FCS 3321 to INT 3321. Color and Light in Interior Design/(3).F;S.

Change FCS 3331 to INT 3331. Interior Building Materials and Finishes/(3).F;S.

Cross-list FCS 3350 with INT: INT/FCS 3350. Historic Furnishings and Interiors I/(3).F;S.

Change FCS 3351 to INT 3351. Historic Furnishings and Interiors II/(3).S. (with the **WRITING** designator)

Change FCS 4312 to INT 4312. Senior Studio Design Applications/(3).F;S. (with the **SPEAKING** designator)

Change FCS 4321 to INT 4321. Commercial Interior Design II/(3).F;S.

Change FCS 4323 to INT 4323. Professional Practices for Interior Design/(3).S.

**Note:** There are NO 5000-level courses to be moved from FCS.

2. For the internal academic program inventory, change the Department of Record for the B.S. degree in Interior Design (550A/50.0408) and the undergraduate minor in Interior Design (550/50.0408) from FCS to TEC.

Dr. Parker expressed his appreciation to Dr. David Phoenix, Ms. Amy Weiss, Dr. Dale Wheeler, and Mr. Jeff Tew for their service as members of the AP&P Committee.

The AP&P Committee members voted to adjourn at 4:10 p.m.

VOTE 19

YES 11

NO 0

ABSTAIN 0



ACADEMIC POLICIES AND PROCEDURES COMMITTEE

May 1, 2002

Vote Record

VOTE SYMBOLS	y (YES)							N (NO)					A (ABSTAIN)						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
<u>Committee Members</u>																			
Marianne Adams	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Jon Beebe	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Michael Dotson	-	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Holly Hirst	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Dan Hurley	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Tom Jamison	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Margot Olson	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
David Phoenix	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Amy Weiss	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Dale Wheeler	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Jim Young	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Sunny Townes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rachel Bowling	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Zak Giebner	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jeff Tew	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y

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The recommendations of the Academic Policies and Procedures Committee, at its  
May 1, 2002 meeting are approved.

Harvey R. Durham  
Harvey R. Durham  
Provost and Executive Vice Chancellor

5/31/02  
Date

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