

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
November 1, 2000

The Academic Policies and Procedures Committee held its regular monthly meeting on Wednesday, November 1, 2000 in Room 224 of I.G. Greer Hall beginning at 3:04 p.m. Committee members present: Dr. Michael Dotson, Dr. Holly Hirst, Dr. Dan Hurley, Dr. Kenneth Lurie, Dr. Frank Mohler, Dr. Claire Olander, Dr. David Phoenix, Ms. Amy Weiss, Dr. Jim Young, Ms. Joanna Clary, Ms. Katlin McGalliard, and Mr. Jeff Tew.

Committee members excused: Ms. Marianne Adams, Dr. Tom Jamison, and Ms. Lizette Rodriguez.

The October 4, 2000 minutes were approved as distributed.

VOTE 1 YES 11 NO 0 ABSTAIN 0

Dr. Linda Bennett presented one proposal from the College of Arts and Sciences for the Department of Biology. Proposal BIO-7-2000 was approved as follows (EFF. FALL, 2001):

1. Increase the credit hours for BIO 3314 from (3 s.h.) to (4 s.h.) and change the course description as follows:
 BIO 3314. Comparative Vertebrate Zoology/(4).S.
 The origin, evolution, anatomy, physiology, taxonomy, and natural history of the vertebrates. Lecture three hours, laboratory three hours.

VOTE 2 YES 11 NO 0 ABSTAIN 0

Dr. Pat Reighard presented proposals from the College of Fine and Applied Arts for the Departments of Art; and Health, Leisure and Exercise Science.

At the May 3, 2000 AP&P Committee Meeting, the Departments of Art; and Curriculum and Instruction presented a joint proposal #ART/CI 2020. Their proposal was tabled at that meeting until it could be re-submitted with the course syllabi. It was noted that this proposal has been included in the packet being presented today from the Department of Art (Proposal ART #4). A motion was approved to remove proposal #ART/CI 2020 from the table.

VOTE 3 YES 12 NO 0 ABSTAIN 0

Proposals ART #1-2 and #4-8 from the Department of Art were approved as amended as follows (EFF. FALL, 2001):

1. Change the course number of ART/CI 2020 (Art in the Elementary School) to ART/CI 3021, increase the credit hours from (2 s.h.) to (3 s.h.), change the title and the course description,

and add a prerequisite as follows:

ART/CI 3021. Visual Art in the Elementary School/(3).F;S.

A general orientation to visual art teaching/learning for the elementary level classroom teacher. Students will study the broad subject of visual art (aesthetics, history, criticism, and studio) and will acquire the ability to devise and evaluate worthwhile art lessons that are comprehensive, integrated, and multi-cultural in nature. Students will create and teach their own visual arts lesson, devise a curriculum, engage in studio activities, etc. Two hours per week lecture; two hours per week studio. Prerequisite: ART 2011. (Same as ART/CI 3021.)

2. Change the course description and approve ART 3102 for the **C (COMPUTER)** special designator:

ART 3102. Graphic Design II/(3).F;S.

Third course in graphic design sequence stressing creative problem solving techniques as applied to layout, color and typography. An introduction to the Macintosh microcomputer with emphasis on applications used for design, layout and illustration. Prerequisites: ART 1002, 1102, 2102 and TEC 1012. Lecture and studio four hours. (COMPUTER)

3. Change the prerequisites for ART 3202, Graphic Design III, by adding ART 2104. The prerequisite will read as follows: "Prerequisites: ART 2026, 2103, 2104 and 3102."
4. Change the prerequisites for ART 3422, Art Education: Pre-School Through Age 12, by deleting ART 2421. The prerequisite will read as follows: "Prerequisites: ART 1001, 1002, 1003, and two beginning studio courses."

5. Revise the course requirements for the B.S. degree in Art Education (K-12) (502A/13.1302)[T]. (The total number of hours required for the degree, 122 s.h., did not change.) The catalog description will read as follows:

A Bachelor of Science degree in Art Education (K-12) (with teacher licensure) consists of 57 semester hours which includes: studio courses (ART 1001, 1002, 1003, 2007 or 2107, 2008, 2009, 2025, 2026, 2100, 2101 or 2201); art history courses (ART 2030, 2130, 4030, and select 3 s.h. from ART 3400, 3630, 3730, 4730 or other with approval of advisor); art education courses (ART 3422, 4421, 4422); and six semester hours of art electives not used elsewhere in the major to be chosen from: ART 1102, 1202, 2102, 3102, 2103, 3103, 2007, 2107, 3007, 3107, 4307, 2101, 2201, 3101, 3201, 4301, 2125, 3225, 3325, 3100, 3200, 3008, 3208, 3009, 3109, 2126, 3226, 2230, 3330, 3400, 3430, 3630, 3730, 4730, 3530-3549, 2104, 4521, 4551, 4012, 4014. In addition, the art education major must take three semester hours outside the major discipline, and satisfy specified professional education requirements. For the requirements leading to K-12 special licensure, see the Department of Curriculum and Instruction.

6. Revise the course requirements for the B.F.A. degree in Graphic Design (511A/50.0402). (The total number of hours required for the degree, 122 s.h., did not change.) The catalog description will read as follows:

The Bachelor of Fine Arts degree in Graphic Design consists of 75 semester hours in studio, art history, and related areas beginning with a foundations/studio requirement of ART 1001, 1002, 1003, 1102, 2103, and nine hours from ART 2008, 2025, 2100, 2007 or 2107, 2009, 2101 or 2201. The studio major in graphic design further consists of intermediate studios in TEC 1012; ART 2026, 2102, 2104, 3102; advanced studios in ART 2125, 3202, 3226, 4102, 4202; and six hours special

topics in graphic design from ART 1202, 2104, 3602, 4602. At least three hours of professional development electives must be taken from ENG 3100; COM 2101, 2110; and others with written approval of the advisor. Twelve hours of art history must include ART 2030, 2130, 2230, and 3 hours from ART 3330, 3400, 3430, 3630, 3730, 4014, 4030, 4602, 4730. Also, students must successfully complete senior portfolio review. Not included in the 75 s.h. are 2 s.h. minimum of free electives outside the major discipline.

7. Delete the candidacy portfolio review that is required for all art degrees; and add a candidacy portfolio review for students majoring in the BFA degree in Graphic Design. Revise the undergraduate catalog by deleting the section: "III. CANDIDACY PORTFOLIO REVIEW (For admittance into a particular degree track):" and add the following section:

III. CANDIDACY PORTFOLIO REVIEW/GRAPHIC DESIGN (For admittance into the Bachelor of Fine Arts degree in Graphic Design).

Art majors seeking the Bachelor of Fine Arts degree in Graphic Design must submit their work to the Candidacy Portfolio Review in order to gain entrance into the BFA Graphic Design program. This second review usually occurs during a student's third semester at Appalachian (possibly earlier for transfer students), after completion of foundation requirements (ART 1001, 1002, 1003, and 1102) plus ART 2030, 2130, and one beginning 2000 level studio course. Students seeking the BFA degree in Graphic Design must pass the Candidacy Portfolio Review before taking any 3000 level studio course. Students who do not pass this review may use their earned art credits as electives or as requirements towards another degree in art or towards a minor in art. Students may also repeat courses and/or continue to take 2000 level studio courses and re-submit to the Candidacy Portfolio Review one time only. The Candidacy Portfolio Review takes place on Reading Day at the end of the fall and spring semesters.

VOTE 4

YES 12

NO 0

ABSTAIN 0

Proposals HLES AT #1-10 from the Department of Health, Leisure and Exercise Science were approved as amended as follows (EFF. FALL, 2001):

1. Course additions:

AT 2200. Athletic Training Clinical Laboratory I/(1).S.

A guided, practical experience for the entry level student athletic trainer. Experiences will include, but not be limited to, general athletic training room operation and instruction in the use and application of therapeutic modalities, rehabilitation equipment, and prophylactic taping. Prerequisite: Acceptance into the CAAHEP accredited Athletic Training program. One hour laboratory. Graded on S/U basis.

AT 2400. Advanced Anatomy and Physiology/(4).S.

A course designed to expand on the knowledge gained in ES 2000, Human Anatomy and Physiology. This course will also discuss application of anatomy and physiology to the pathogenesis of disease and disabilities as they relate to allied health professionals. Prerequisites: AT 1600 and ES 2000. Three hours lecture and two hours laboratory.

AT 3000. Athletic Training Clinical Laboratory II/(1).F.

A guided, practical clinical experience for the second semester student athletic trainer. Experiences will include, but not be limited to, instruction in and the application of techniques used to assess injuries/illnesses. Prerequisite: AT 2200. One hour laboratory. Graded on S/U basis.

AT 3400. Athletic Training Clinical Laboratory III/(1).S.

A guided, practical experience for the third semester student athletic trainer. Experience will include, but not be limited to, principles of organization and administration within the athletic training setting. Prerequisites: AT 2200 and 3000. One hour laboratory. Graded on S/U basis.

AT 4000. Athletic Training Clinical Laboratory IV/(1).F;S.

A guided, practical experience for the advanced level student athletic trainer. Experiences will include, but not be limited to, insurance filing, budgeting, clinical education of student athletic trainers at lower level labs, and alternate athletic training experiences. Prerequisites: AT 2200, 3000, 3400. May be repeated for a total of four semester hours credit. One hour laboratory. Graded on S/U basis.

2. Change the prerequisites for AT 3600, Athletic Injury Assessment I, by adding AT 2400. The prerequisite will read as follows: "Prerequisites: AT 1600, 2400, and ES 2000."
3. Change the prerequisites for AT 3615, Athletic Injury Assessment II, by adding AT 2400. The prerequisite will read as follows: "Prerequisites: AT 1600, 2400, 3600, and ES 2000."
4. Change the prerequisites for AT 3620, Rehabilitation of Athletic Injuries, by adding AT 2400. The prerequisite will read as follows: "Prerequisites: AT 1600, 2400, and ES 2000."
5. Change the prerequisites for AT 4025, Advanced Athletic Training, by adding AT 2400. The prerequisite will read as follows: "Prerequisites: AT 1600, 2400, 3215, 3600, 3610, 3615, 3620, and ES 2000."
6. Revise the course requirements for the B.S. degree in Athletic Training (565A/31.0503). (The total number of hours required for the degree, 122-128 s.h., did not change.) The catalog description will read as follows:

ATHLETIC TRAINING

The Bachelor of Science degree in Athletic Training will provide the undergraduate student with a blend of academic coursework and clinical experience in appropriate athletic training settings. It is the intention of this degree to prepare students to practice athletic training in a high school, college/university, professional, industrial, or clinical setting.

A Bachelor of Science degree in Athletic Training consists of 64 semester hours as follows: AT 1600, 2100, 2200, 2400, 3000, 3215, 3400, 3600, 3610, 3615, 3620, 4000, 4025; ES 2000, 2010, 3550; PE 4002; HP 1105, HP/HED 3100; BIO 1101; STT 2810; CHE 1101, 1110 and 1102, 1120; CS 1410; and COM 1100 (C minimum required). In addition to the 64 semester hours, the following courses must be taken in the core curriculum: PHY 1103, 1104; MAT 1025; ANT 1215; PSY 1200; PE 1013 and 1014. Also, two semester hours minimum of free electives outside the major discipline are required. The athletic training student must meet proficiencies in speech, CPR, and two lifetime activities. In addition, the student must spend a minimum of four semesters (minimum 800 hours) in the training room, gaining clinical experience under the supervision of a NATA certified trainer. A minor, to be approved by the academic advisor, is required.

The Athletic Training program requires the student to apply for admission to the curriculum. Criteria for admission include: submission of a program application, a 2.5 cumulative GPA from

Appalachian State University, a minimum of 30 hours of active observation in Appalachian State University's athletic training rooms, three letters of recommendation, a case study, a goal statement, an insight statement, a physical screen and a personal interview. Students must maintain a 2.5 GPA and must earn a grade of "C" or better in AT 1600, 2200, 2400, 3000, 3215, 3400, 3610, 3615, 3620, 4000, and 4025. The Athletic Training program is a CAAHEP accredited program that prepares the student for the NATA Certification Examination and North Carolina Licensure. Contact the director of the Athletic Training curriculum in the Department of Health, Leisure and Exercise Science for further information.

VOTE 5 YES 12 NO 0 ABSTAIN 0

OLD BUSINESS:

Dr. Parker noted that the next item on the agenda is to consider the two recommendations from the **AP&P Subcommittee to Study Graduating with Honors**. The subcommittee's first recommendation is stated as follows:

- (1) We recommend that the award of Latin honors (*cum laude*, *magna cum laude*, and *summa cum laude*) be changed to a system based on class rank rather than GPA. For instance, the top X percent of the graduating class would receive *summa cum laude* honors, the next X percent would receive *magna cum laude* honors etc. The value of X would be determined by the AP&P. The change would maintain the award of honors at a constant percentage of the graduating class and confer greater distinction on students who achieve at a high level.

Following discussion, a motion was approved to table part (1) (noted above) until we can be provided with additional data.

VOTE 6 YES 12 NO 0 ABSTAIN 0

The second recommendation from the **AP&P Subcommittee to Study Graduating with Honors** is stated as follows:

- (2) **We recommend that the Spring Honors Convocation described on pp.80-81 of the 1999-2001 General Bulletin be discontinued.** The number of students qualifying for this convocation has grown so rapidly that the event is no longer, in fact, a convocation, but rather a reception. In addition, the number of honors recognition ceremonies has multiplied to the point that this event has lost meaning. The discontinuation would start after spring of 2003 so that it would not affect students entering under the current *General Bulletin*.

This recommendation will discontinue an Honors Convocation held at the University level, however, the members strongly suggest that we continue to hold recognition ceremonies at the college/school levels. With that noted, a motion was then approved to accept part (2) as noted above.

VOTE 7 YES 11 NO 0 ABSTAIN 1

OTHER:

Effective Dates for AP&P Proposals:

Dr. Parker reaffirmed the policy regarding effective dates for curricular changes that was approved by this committee at the February 6, 1991 meeting:

“It was proposed that two deadline dates be set up for implementation dates of proposals: Proposals would need to have final approval from Dr. Harvey Durham by January 15 in order to be effective for the Summer and Fall orientations and early advising; and proposals would need to have final approval by September 1 in order to be effective for the Spring orientation and early advising. A motion was approved that these dates be adopted and publicized to the Appalachian community.”

Regarding this matter, Mr. Brooks McLeod noted that checksheets for each undergraduate degree are revised and printed for one academic year at a time to be used by advisors in General Studies and in departments. When degree changes are approved, they should not be effective mid-year, but should be implemented in the fall of each academic year.

Revise the AP&P Proposal Form:

Dr. Parker appointed a subcommittee to look at revising the AP&P Proposal form. He asked Dr. Linda Bennett to chair and convene this subcommittee, and he asked the following to serve on the subcommittee: Dr. Dan Hurley, Dr. Holly Hirst, Dr. Michael Dotson, and Lesa Felker.

ANNOUNCEMENT:

The deadline for acceptance of proposals for catalog changes to be included in the 2001-2002, 2002-2003 GENERAL BULLETIN is the JANUARY 10, 2001 AP&P COMMITTEE MEETING, **and the deadline for acceptance of proposals for graduate catalog changes to be included in the 2001-2002, 2002-2003 GRADUATE BULLETIN is the February 7, 2001 AP&P COMMITTEE MEETING.**

The AP&P Committee members voted to adjourn at 4:15 p.m.

VOTE 8 YES 12 NO 0 ABSTAIN 0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

November 1, 2000

Vote Record

VOTE SYMBOLS	y (YES)				N (NO)				A (ABSTAIN)
	1	2	3	4	5	6	7	8	
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<u>Committee Members</u>									
Marianne Adams	-	-	-	-	-	-	-	-	-
Michael Dotson	-	-	y	y	y	y	y	y	y
Holly Hirst	y	y	y	y	y	y	y	y	y
Dan Hurley	y	y	y	y	y	y	y	y	y
Tom Jamison	-	-	-	-	-	-	-	-	-
Kenneth Lurie	y	y	y	y	y	y	y	y	y
Frank Mohler	y	y	y	y	y	y	y	y	y
Claire Olander	y	y	y	y	y	y	y	y	y
David Phoenix	y	y	y	y	y	y	y	y	y
Amy Weiss	y	y	y	y	y	y	y	y	y
Jim Young	y	y	y	y	y	y	y	y	y
Lizette Rodriguez	-	-	-	-	-	-	-	-	-
Joanna Clary	y	y	y	y	y	y	y	y	y
Katlin McGalliard	y	y	y	y	y	y	y	y	y
Jeff Tew	y	y	y	y	y	y	A	y	

The recommendations of the Academic Policies and Procedures Committee, at its November 1, 2000 meeting are approved **with the exception of VOTE 7, the motion to discontinue the Spring Honors Convocation, and this will be considered at a later date.**

Harvey R. Durham
Harvey R. Durham
Provost and Executive Vice Chancellor

11/17/00
Date
