

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
November 2, 2011

The Academic Policies & Procedures Committee met on Wednesday, November 2, 2011 in the William C. Strickland Conference Room of I.G. Greer Hall (Room 224).

Committee members present: Mr. Kern Maass (Chair), Dr. Jon Beebe, Dr. Karen Caldwell, Dr. Dinesh Davé, Dr. Lisa Curtin Grizzard, Dr. Ellie Hoffman, Dr. Jeff McBride, Dr. Ben Powell, Dr. Ray Russell, Dr. René Salinas, Dr. Jesse Taylor (Parliamentarian), Mrs. Betsy Williams, Dr. Chris Yang, Mr. Joe Gill, Ms. Alex McPherson, and Mr. Dalton Miller.
Committee members excused: Dr. Joe Klein and Mr. West Caudle.
Committee member absent: Dr. Derek Stanovsky.

At 3:00 p.m., Kern Maass welcomed everyone and he called the meeting to order. He introduced Dr. Ben Powell (Department of Management) as a new voting member of the AP&P Committee. Dr. Powell was appointed by the Faculty Senate at their last meeting.

MINUTES:

The AP&P Committee minutes from the **October 5, 2011** meeting were approved with no corrections. (*Copies are available at www.app.appstate.edu – click on “Minutes.”*)

VOTE 1 YES ...15... NO ...0... ABSTAIN ...0...

ANNOUNCEMENTS:

The General Education Council, at its meeting on October 21, 2011, approved the following items. These approvals are presented to the AP&P Committee FOR INFORMATION ONLY:

GEN ED: Fine Arts Designation

- DAN 2020. World Dance (3 s.h.) (*Effective: Fall, 2012*)
- DAN 3430. Dance History (3 s.h.) (*Effective: Fall, 2012*)
- THR 2017. Theatre for Social Change (3 s.h.) (*Effective: Fall, 2012*)
- THR 2020. World Culture and Performance Studies (3 s.h.) (*Effective: Fall, 2012*)

NEW BUSINESS:

Susan Davies presented one proposal from Enrollment Management to request the approval of a new policy to academically suspend undergraduate degree-seeking full-time students who earn a 0.0 GPA in their first semester of enrollment. She explained that this new policy is an effort to improve retention by setting higher academic expectations for students. The Student Achievement Team has been discussing this for the past three years with various committees. Additional background information and data are provided in the rationale and attachments to this proposal. It was approved by the Deans' Council on September 7, 2011.

Dr. Mike Mayfield pointed out that the data analysis included with this proposal illustrates that most of these students drop out on their own or they are academically suspended after their third semester. He also noted that there would be opportunities for appeal.

Lynne Waugh asked about the appeals committee or board and Susan Davies responded that once this policy is approved, further plans and procedures for the Appeals Board will be discussed. She noted that the University Registrar will address any questions about the appeals process and will also convene an Appeals Board to review any special circumstances and offer students an opportunity to continue for a subsequent semester.

Proposal *Deans Council 2011_1_to_AP&P* from Enrollment Management was approved as follows (EFFECTIVE: FALL, 2012):

1. Adjust the academic regulations of the university to academically suspend any undergraduate degree-seeking full-time student enrolled in her/his first semester (fall or spring) if she/he receives a GPA of 0.0. The Student Achievement Team has researched these students and determined that it is in their and our best interest for academic suspension to occur sooner (after the first semester) rather than later (after the third semester). Raising academic expectations has, in the past, improved student performance.

The revised catalog description on page 48 of the current *2011-2012 Undergraduate Bulletin* under “Academic Regulations” will read as follows (with the new text denoted by underlining on the next page):

Academic Standing (Probation and Suspension Policy)

To continue at Appalachian in good academic standing, undergraduate students must earn, as a minimum, the following cumulative grade-point averages (GPAs) during the periods indicated:

	Minimum Cumulative GPA
At the completion of 1 to 15 attempted hours:	1.75
At the completion of 16 to 30 attempted hours:	1.90
At the completion of 31 attempted hours, and thereafter:	2.00

The term “attempted hours” is defined as all coursework taken while enrolled at Appalachian State University at the undergraduate level--i.e., all courses passed, all courses failed, and all repeats of courses. “Attempted hours” also includes all coursework categorized as “transfer” - i.e., coursework transferred from other collegiate institutions, “AP” and “CLEP” credit from the College Entrance Examination Board, “International Baccalaureate” credit, institutional placement credit, credit awarded for military experience, and institutional “Credit for Life Experience.”

Failure to earn the minimum grade-point averages indicated above will automatically place the student on **academic probation** during the fall or spring semester that follows. (Note: The cumulative grade-point average earned at Appalachian is computed ONLY on the basis of coursework taken at Appalachian; i.e., grades earned on coursework taken at other collegiate institutions or by correspondence are not computed in or allowed to affect the grade-point average at Appalachian, and therefore not used to determine academic standing.)

While on **academic probation**, however, a student will, within the limits prescribed below, be allowed to continue:

1. An undergraduate, whether admitted as a freshman, a transfer, or a special (non-degree seeking) student, will be allowed to enroll for a maximum of two (2) fall or spring semesters while on academic probation.
2. The Dean of the student’s college or school, or the Director of University College Advising, may choose to attach specific requirements while the student is enrolled on academic probation. These

requirements may include, but are not limited to, special advising sessions, a limitation on the number of credit hours taken, a requirement that certain courses be repeated, enrollment in developmental courses, etc.

The exception to the minimum GPA policy applies to some **students earning a 0.0 GPA**. Any undergraduate degree-seeking full-time student enrolled in her/his first semester (fall or spring) at Appalachian State University will be **academically suspended** if she/he receives a GPA of 0.0 (including "I" incomplete grades) for that semester and must return under the forgiveness policy outlined below. Full-time students are defined for these purposes as students who are registered for 12 or more hours at the end of drop/add.

A student may appeal this type of academic suspension in writing to the University Registrar prior to the subsequent term. A date for the appeal deadline will be set prior to each term. The University Registrar will convene an Appeals Board. The Board's decision will be based on (1) the student's letter of appeal which must include the reason for poor academic performance, (2) documentation of extenuating circumstances, and (3) a plan for improving academic performance. Student conduct records will be reviewed by the Board in making their decision. The Board's decision is final.

If the student uses the two semesters of academic probation mentioned above, but fails to earn a cumulative grade-point average sufficient to place her or him in good academic standing, the student will then be **academically suspended**. At that point, the student's only recourse is to enroll during the University's summer terms until such time that the cumulative grade-point average places her or him in good academic standing. (Since grades earned and hours attempted during the summer are calculated in the student's academic status, it should be remembered that the grades earned and hours attempted during the summer may not only return the student to good academic standing, they may also place or continue the student in academic difficulty. A summer term does not, however, count as one of the two semesters allowed while on academic probation. Undergraduate students in academic difficulty - whether on probation or suspension - may always attend Appalachian during the summer.)

The University has academic "Forgiveness Policies" (described under the Office of Admissions section of this catalog) which allow an undergraduate student to re-apply for admission even though she or he has been academically suspended. Understand, however, that these policies have both minimum waiting periods and academic stipulations which must be met before the student is allowed to re-enroll in an academic term other than the summer.)

VOTE 2 YES ...15... NO ...0... ABSTAIN ...0...

Proposals were presented from the College of Arts and Sciences for the Departments of Government and Justice Studies, History, and Sociology.

[NOTE: Proposal *CAS_BIO_2011_1* from the Department of Biology (to add GS 3300. Educational Applications of Science Concepts) was withdrawn from today's meeting and will be resubmitted at the appropriate time.]

One memo FOR INFORMATION ONLY from the Department of Government and Justice Studies was presented as follows (EFFECTIVE: FALL, 2012):

1. Change the semester offering for PS 5150. Seminar in Public Policy from On Demand to F.Alternate years.

Proposals from the Department of History (2 proposals) were approved as amended as follows:
(EFFECTIVE: FALL, 2012)

1. Change the title, semester offering, and course description of HIS 3141. Britain 1600 to 1850: The Rise of the British Empire (3).F.Even-numbered years. to read as follows:

HIS 3141. Britain to 1688 (3).On Demand.

This survey course introduces students to the history of Britain to the “Glorious Revolution” of 1688.

2. Change the title, semester offering, and course description of HIS 3142. Britain Since 1850: Imperial and Post-Imperial Culture (3).F.Odd-numbered years. to read as follows:

HIS 3142. Britain since 1688 (3).On Demand.

This survey course introduces students to the history of Britain since the “Glorious Revolution” of 1688. (WRITING)

VOTE 3 YES ...15... NO ...0... ABSTAIN ...0...

Proposals *CAS_SOC_2011_01*, *CAS_SOC_2011_02*, and *CAS_SOC_2011_03* from the Department of Sociology were presented and discussed, but following questions from Jenny Primm pertaining to the proposed programs of study, Dr. Ed Folts asked for these proposals to be tabled so that he could have them revised and then re-submitted for the December AP&P Committee meeting. These three proposals were withdrawn instead of tabled since a motion was not made before the discussions began.

One memo FOR INFORMATION ONLY from the Reich College of Education for the Department of Curriculum and Instruction was presented as follows:
(EFFECTIVE: FALL, 2012):

1. Change the course numbering of CI 4950/CI 5950 to CI 4825/CI 5825 as follows:
[DELETE CI 4950/CI 5950 and ADD CI 4825/CI 5825.]

CI 4825. Non-fiction Film and Video (3).F;S.

Students view and analyze a variety of non-fiction films and videos in terms of both form and content. Emphasis is placed on understanding the wide range of purposes for which non-fiction programs are made, and on examining the variety of techniques used to achieve those purposes. Students also engage in some hands-on experiences attempting to capture reality on videotape as part of an effort to explore what happens to reality when it is shaped into a film or video. [Dual-listed with CI 5825.] Dual-listed courses require senior standing; juniors may enroll with permission of the department.

CI 5825. Non-fiction Film and Video (3).F;S.

Students view and analyze a variety of non-fiction films and videos in terms of both form and content. Emphasis is placed on understanding the wide range of purposes for which non-fiction programs are made, and on examining the variety of techniques used to achieve those purposes. Students also engage in some hands-on experiences attempting to capture reality on videotape as part of an effort to explore what happens to reality when it is shaped into a film or video. [Dual-listed with CI 4825.]

2. Change the course numbering of CI 4960/CI 5960 to CI 4860/CI 5860 as follows:
[DELETE CI 4960/CI 5960 and ADD CI 4860/CI 5860.]

CI 4860. Audio Documentary Production (3).S.

In this course, students listen to and analyze a variety of non-fiction audio programs in terms of both form and content. Emphasis is placed on understanding the wide range of purposes for which non-fiction programs are made, and on examining the variety of techniques used to achieve those purposes. The class will explore the advantages and disadvantages of creating and distributing documentaries in an audio format. Students also engage in some hands-on experiences creating sound documentaries using a variety of digital audio hardware and software. The short audio documentaries produced by each member of the class will be podcast. [Dual-listed with CI 5860.] Dual-listed courses require senior standing; juniors may enroll with permission of the department.

CI 5860. Audio Documentary Production (3).S.

In this course, students listen to and analyze a variety of non-fiction audio programs in terms of both form and content. Emphasis is placed on understanding the wide range of purposes for which non-fiction programs are made, and on examining the variety of techniques used to achieve those purposes. The class will explore the advantages and disadvantages of creating and distributing documentaries in an audio format. Students also engage in some hands-on experiences creating sound documentaries using a variety of digital audio hardware and software. The short audio documentaries produced by each member of the class will be podcast. [Dual-listed with CI 4860.]

There were no other items of business.

ADJOURNMENT:

The AP&P Committee members voted to adjourn at 3:15 p.m.

VOTE 4

YES ...14...

NO ...0...

ABSTAIN ...0...

**ACADEMIC POLICIES AND PROCEDURES COMMITTEE
November 2, 2011 Vote Record**

Vote Symbols: Y (Yes) N (No) A (Abstain)

AP&P Voting Members	1	2	3	4								
Jon Beebe	Y	Y	Y	Y								
Karen Caldwell	Y	Y	Y	Y								
Dinesh Davé	Y	Y	Y	Y								
Lisa Curtin Grizzard	Y	Y	Y	Y								
Ellie Hoffman	Y	Y	Y	Y								
Joe Klein	-	-	-	-								
Kern Maass	Y	Y	Y	Y								
Jeff McBride	Y	Y	Y	Y								
Ben Powell	Y	Y	Y	Y								
Ray Russell	Y	Y	Y	Y								
René Salinas	Y	Y	Y	Y								
Derek Stanovsky	-	-	-	-								
Jesse Taylor	Y	Y	Y	Y								
Betsy Williams	-	-	-	-								
Chris Yang	Y	Y	Y	Y								
Joe Gill	Y	Y	Y	Y								
West Caudle	-	-	-	-								
Alex McPherson	Y	Y	Y	-								
Dalton Miller	Y	Y	Y	Y								

The recommendations from the November 2, 2011 Academic Policies and Procedures Committee meeting are approved.

Lori Stewart Gonzalez

Lori Stewart Gonzalez
Provost & Executive Vice Chancellor

12/16/11

Date