

MINUTES OF THE MEETING
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
November 4, 2009

The Academic Policies & Procedures Committee met on Wednesday, November 4, 2009 in the William C. Strickland Conference Room of I.G. Greer Hall (Room 224).

Committee members present: Dr. Jeff Butts (Chair), Dr. Jon Beebe, Mr. John Boyd, Dr. James Ivory, Dr. Leslie Sargent Jones, Mr. Kern Maass, Dr. Ron Marden, Dr. Jeff McBride, Dr. Jon Saken, Dr. Jesse Taylor, Ms. Rachel Stratton, Mr. Andy Ball, and Mr. P.A. Rowe.

Committee members excused: Dr. Dinesh Davé and Dr. Carol Truett.

Committee member absent: Mr. Thomas Brigman.

At 3:08 p.m., Dr. Jeff Butts noted that we have a quorum and he called the meeting to order.

Dr. Butts introduced Dr. Jesse Taylor (Department of Philosophy and Religion) as a new voting member of the AP&P Committee. Dr. Taylor was appointed by the Faculty Senate at their last meeting.

MINUTES:

AP&P Committee minutes from the **April 1, 2009**, **April 29, 2009**, and **October 7, 2009** meetings were approved. (Copies are available at www.app.appstate.edu - click on "Minutes").

VOTE 1 **YES** 13 **NO** 0 **ABSTAIN** 0

ANNOUNCEMENTS:

The General Education Council, at its September 25 and October 30, 2009 meetings, approved the following courses for inclusion in the General Education program. These approvals are presented to the AP&P Committee FOR INFORMATION ONLY:

GEN ED: Historical and Social Perspective (Theme: "Individual and Society")

WGC 2202. Tangents: Culture of Sport (*Eff: Fall, 2009; for the Fall Semester only*)

GEN ED: Fine Arts Designation; Aesthetic Perspective (Theme: "Social Change Through the Arts")

ART 3534. Selected Topics: Social Change Through Art
(*Eff: Fall, 2009; for the 2009-2010 academic year only*)

GEN ED: Junior Writing in the Discipline (WID)

ENV 3100. Issues in Environmental Science (WRITING) (*Effective: Fall, 2010*)

FRE 3045. Translation Techniques (WRITING) (*Effective: Fall, 2010*)

FCS 3102. Family, Child and Professional Interactions: A Focus on Young Children (WRITING)
(*Effective: Fall, 2010*)

NEW BUSINESS - PAPER PROPOSALS:

Dr. Edelma Huntley and Dr. Holly Hirst presented two proposals from the Cratis D. Williams Graduate School. Proposals GS 200910-01 and GS 200910-02 were approved as follows (EFFECTIVE: FALL, 2010):

1. Change the bulletin policy on timing of Program of Study and make Admission to Candidacy optional for non-thesis master's and specialist programs. Revise the graduate catalog description to read as follows:

Timeline for Navigating through a Graduate Degree Program

	Major Steps	Timeframe ("Required" indicates a firm deadline)
1	Apply for admission to a graduate degree program through the Graduate School.	(Required) Deadlines vary depending upon the program; applicants should refer to the Admissions section in this bulletin for more information on the application process.
2	Consult with an academic advisor in the major program.	During registration and about two weeks later; thereafter, at least once each semester.
3	Complete a Program of Study, and submit the approval form to Graduate Records in the Registrar's Office.	The form must be received in the Graduate Records Office prior to completion of 50% of the minimum required hours for the program.
4	Apply to Admission to Candidacy if required, and submit the approval form to Graduate Records in the Registrar's Office.	<p><i>Master's and Specialist Thesis Programs:</i> (Required) Admission to Candidacy must be approved prior to registering for Thesis hours (5999/6999).</p> <p><i>Other Master's and Specialist Programs:</i> Requirements for admission to candidacy vary by program; please see the program description in this bulleting for more information.</p> <p><i>Doctoral Programs:</i> (Required) After satisfactory completion of the Qualifying Exam and Prospectus.</p>

Admission to Candidacy for Degree Seeking Students

Students who have demonstrated their ability to succeed as outlined below may apply for Candidacy, if required, using the Admission to Candidacy form or the Thesis/Dissertation Committee Form, which requires approval of the student's advisory committee and the Departmental Chair or Program Director. Students must be in good standing academically (3.0 GPA minimum) to apply for candidacy. It is the student's responsibility to request to be considered for candidacy if required.

- *Candidacy in a Doctoral Program (required):* Candidacy requires satisfactory completion of the Qualifying Exam and Dissertation Prospectus.
- *Candidacy in a Master's or Specialist Program:*
 - *Thesis programs (required):* Candidacy requires at least one semester of successful graduate study at Appalachian. Admission to Candidacy is contingent upon the recommendation of the applicant's advisory committee, and a student cannot register for thesis hours until candidacy is granted.
 - *Non-thesis programs:* Requirements and deadlines for admission to candidacy vary by program; please see the program description in this bulletin for more information.

Denial or revocation of candidacy: If the student is denied candidacy or if candidacy is revoked, the advisor will inform the student in writing regarding the reasons for this action. If the student does not qualify for candidacy by the deadline set within the program, the student will not normally be permitted to continue as a degree-seeking student.

Program of Study

Degree-seeking students: Students must submit a program of study to the Graduate Records staff in the Registrar's Office after receiving approval from the academic advisor and either the program director or departmental chair. The Program of Study form is available from the Graduate School (www.graduate.appstate.edu). The Graduate Records staff will perform an initial review of the program and then forward the Program of Study form to the Graduate School for final approval. All deviations in required coursework should be explained on the form. The program of study should follow the program listing for the student's major. Students may change concentrations within a program by indicating that change on the Program of Study form. The following is a list of the credit limitations for programs of study for degree-seeking students. Please refer to individual notations in this section for further information on each item.

- The form must be received in the Graduate Records Office prior to completion of 50% of the minimum required hours for the program. Students who do not submit forms by the deadline will be blocked from registering for additional coursework.
- The program of study must include at least the number of hours required for the program as specified in the Bulletin. The program of study should include all coursework as listed; substitutions must be approved by the advisor, program, and Graduate School.
- The program of study may not include more than the allowed number of transfer hours (6 or 9 depending on the type of program). Transfer hours must be approved by the advisor, the program, and the Graduate School, and must have grades of

- “B” or better.
- The program of study may not include more than nine (9) hours of non-degree coursework taken before admission to the degree program. Use of non-degree hours must be approved by the advisor, the program, and the Graduate School.
- The program of study may not include more than 6 hours of independent study or more than 25% of independent study (5500/6500/7500) and selected topics (5530-5549, 6530-6549, 7530-7539) coursework combined.
- The program of study GPA must be at least 3.0, and may not include any courses in which a grade of “F” or “U” was received, and may not include more than three (3) courses with C-level grades.
- All coursework on the program of study must meet the seven (7) year time limitation at the date of graduation.

Also, at the end of each program description, revise the “Other Requirements for the Degree” section as appropriate for each graduate program.

Other Requirements for the Degree: (THESIS REQUIRED EXAMPLE)

- Thesis: Required.
- Candidacy: Required prior to registering for thesis hours; information on the qualifications for candidacy is available from the program.
- Proficiency: None required.
- Comprehensive: Oral thesis defense is required.
- Product of Learning: None required.

Other Requirements for the Degree: (NON-THESIS NO CANDIDACY EXAMPLE)

- Thesis: None required.
- Candidacy: Not required.
- Proficiency: None required.
- Comprehensive: Written and oral comprehensive exams are required.
- Product of Learning: None required.

Other Requirements for the Degree: (NON-THESIS CANDIDACY EXAMPLE)

- Thesis: None required.
- Candidacy: Students will be considered for candidacy upon *((insert condition here))*; information on the qualifications for candidacy is available from the program.
- Proficiency: None required.
- Comprehensive: Written and oral comprehensive exams are required.
- Product of Learning: None required.

2. Change the policy on minimum criteria for full admission to the Graduate School for graduate programs. Revise the graduate catalog description to read as follows:

Admission Status for Degree or Certificate Students

Persons who apply for admission to a program in the Graduate School, if accepted, may be admitted in one of several categories as described below. If a student does not complete program requirements within seven years of being admitted, the admission expires.

REGULAR ADMISSION: To be considered for regular admission to a degree program in the Graduate School at Appalachian, an applicant must meet one of the criteria below, using the test required for admission to the program (GRE, GMAT, or MAT - check the program section for information on which test is required).

Meeting one of these criteria does not guarantee admission to any program; academic departments must also recommend admission after consideration of other factors, including recommendation letters, supplemental materials, size and quality of the applicant pool, etc.

- 3.0 GPA in the last earned degree and official scores from the appropriate admission test(s), OR
- 2.5 GPA in the last earned degree and official scores at the 25% (or percentile) level from the appropriate admission test(s).

The program may request that a GPA in the most recent 60 hours of graded coursework completed be used in place of the GPA in the last earned degree.

PROVISIONAL ADMISSION: In exceptional circumstances, such as significant life/work experience or other non-academic credentials, a program may petition the Graduate School for provisional admission for an applicant who does not meet the criteria for regular admission. That petition must include a rationale and a plan of study for the first semester. Provisional admissions are strictly limited, and any conditions of admission must be met by completion of the first nine hours of enrollment in order for the applicant to continue in a degree program. Provisionally admitted students cannot hold assistantships, scholarships, or tuition scholarships during the first term of enrollment.

TENTATIVE ADMISSION: Students may be admitted either unconditionally or provisionally under a tentative status. Tentative status is given to any student who must complete a specified requirement prior to registration and enrollment, such as completion of the undergraduate degree.

VOTE 2 **YES** 13 **NO** 0 **ABSTAIN** 0

Dr. Dave Haney presented one proposal from University College for the Appalachian Studies Program. Proposal AS 09-1 was approved as follows (EFFECTIVE: FALL, 2010):

1. Add an Honors Program in Appalachian Studies. The catalog description will read as follows:

Honors Program in Appalachian Studies

The Appalachian Studies program maintains an honors track to provide qualified students with an opportunity for advanced research in a seminar setting. Honors courses in the track are open to students who meet the criteria for admission. These courses are available for students at the sophomore, junior, and senior level.

Admission to the honors program in Appalachian Studies requires completion of AS 2410 or AS 2411 and a minimum GPA of 3.45, both overall and in the Appalachian Studies major. In order to remain in the honors track, students must earn at least a “B” in honors courses.

To graduate with “honors in Appalachian Studies,” a student must have a minimum GPA of 3.45, overall and in the Appalachian Studies major, and must take nine semester hours of Appalachian Studies honors credits with a 3.45 average or better, including AS 4510 (Senior Honors Thesis) with honors. Upon admission to the honors track, students will determine their focus-area honors courses in consultation with the advisor. This will become part of their program of study.

The nine semester hours in Appalachian Studies include:

1. Two honors courses in the focus area. These can be appropriate honors courses from another department or a graduate course, if the student has the appropriate preparation. These courses must count in the student’s focus area.
2. AS 4510, Senior Honors Thesis (3 s.h.) (*Prerequisite: AS 2510 or AS 2515 with a grade of “B” or higher.*)

VOTE 3 **YES** 13 **NO** 0 **ABSTAIN** 0

Dr. Heather Hulburt Norris presented proposals from the Walker College of Business for the BSBA degree in International Business and proposals from the MBA Program.

Proposals IP 1.0910 and IP 2.0910 were approved as follows (EFFECTIVE: FALL, 2010):

1. Clarify the catalog description for the “International experience” required of students majoring in the BSBA degree in International Business (337A/52.1101). The revised catalog description will read as follows:
 7. A student must participate in an international experience approved by the Walker College of Business. The experience must have a duration of at least 10 weeks, normally in a non-English speaking country. Exceptions must be approved by the Dean or the Dean’s designee. Generally this requirement will be satisfied through a 6 semester hour international internship or a semester at a foreign university where the student receives the equivalent of 12 semester hours of credit.
2. Revise the list of “Business electives in International Business” under the BSBA degree in International Business (337A/52.1101) by adding MGT 3670 and SCM 3690 as electives for

this major. The revised catalog description will read as follows:

5. The following 15 semester hours of required courses for the International Business major:

Required courses (6 semester hours)

ECO 3410 International Economics
FIN 3350 International Business Transactions

Business electives in International Business (9 semester hours) - select three of the following:

ACC 4730 Accounting and International Business
CIS 3620 Global Information Technologies
ECO 4640 International Economic Policy
FIN 4750 International Business Finance
MGT 3670 International Human Resource Management
MGT 3800 International Management
MKT 4550 International Marketing
SCM 3690 Global Supply Chain and Logistics
Other approved selected topics

VOTE 4 **YES** 12 **NO** 0 **ABSTAIN** 0

A motion was made and seconded to approve proposals MBA 1.0910 through MBA 7.0910 from the MBA Program. **Another motion was then approved to amend the original motion to include Summer, 2010 as the effective date for the MBA course changes.**

VOTE 5 **YES** 12 **NO** 0 **ABSTAIN** 0

Proposals MBA 1.0910 through MBA 7.0910 were approved as amended as follows:
(EFFECTIVE: SUMMER, 2010)

1. Course deletion:
MBA 5670. Ethics and Communication (3).SS.

2. Course additions:
BUS 5001. Foundations in Business Statistics (1).SS.
This course introduces the fundamental statistical tools for business applications using spreadsheets. The topics covered may include concepts of probability, probability distributions, and statistical estimation. Prerequisite: admission to the MBA Program or permission of the program director.

BUS 5002. Foundations in Financial Accounting (1).SS.
This course will develop familiarity with financial statements, including the balance sheet, income statement, statement of stockholders' equity and statement of cash flow. Prerequisite: admission to the MBA Program or permission of the program director.

BUS 5003. Foundations in Economics (1).SS.
This course introduces the student to the microeconomic environment of business decision-making. Topics may include modeling markets with supply and demand analysis and the influence of price, production, cost and technology on a firms' decisions. Prerequisite: admission to the MBA Program or permission of the program director.

BUS 5004. Foundations in Finance (1).SS.

An introduction to the financial concepts needed for the management of a business firm. Topics covered may include the time value of money, bond and stock valuation, capital budgeting, and financial statement analysis. Prerequisite: admission to the MBA Program or permission of the program director.

BUS 5005. Foundations in Marketing (1).SS.

This course introduces the major concepts and tools employed in modern marketing. The course will study marketing from the perspective of for profit and not for profit organizations, domestic and international. Prerequisite: admission to the MBA Program or permission of the program director.

BUS 5006. Foundations in Organizational Behavior (1).SS.

This course applies knowledge from the behavioral sciences to help students understand and solve problems they encounter as managers and group members in organizations. A variety of tools and concepts will be used to increase student awareness of the dynamics of organizational life, to approach organizational problems in unique ways, and to develop individual and group skills for functioning effectively in today's organizations. Prerequisite: admission to the MBA Program or permission of the program director.

MBA 5040. Ethics in Business (1).SS.

This course will examine the components of ethical decision-making, as well as obstacles that can stand in the way of responsible choices. Examples of issues explored include deception, confidentiality, autonomy, coercion, and privacy. Prerequisite: admission to the MBA Program or permission of the program director.

MBA 5050. Business Law (1).SS.

A study of the legal, political and regulatory environment within which business processes take place; how such an environment affects the decisions managers will make. Examples of issues explored include: contracts, employment, product liability, price discrimination, restraint of trade, environmental regulations, securities law, and intellectual property rights. Prerequisite: admission to the MBA Program or permission of the program director.

MBA 5999. Thesis (1-6).On Demand.

Graded on an SP/UP basis until the thesis has been successfully defended and received final approval, at which time all grades will be changed to S. Prerequisite: admission to the MBA Program or permission of the program director.

3. Change the title, course description and prerequisite statement for MBA 5230. Information Systems for Competitive Advantage to read as follows:

MBA 5230. Global Information Systems (3).F.

This course presents students with the concepts and issues inherent in global information technology. The course examines the issues associated with using technology in a global environment, how global systems are developed, how culture, language, etc. impact systems and their development, outsourcing, strategies for global systems development and use, and issues facing Far East, European, Latin America, and Third World countries. Prerequisite: admission to the MBA Program or permission of the program director.

4. Change the course numbering of MBA 5810 to MBA 5820, decrease the credit hours from

(1 s.h.) to (0 s.h.), and change the course description and the prerequisite statement to read as follows: [DELETE MBA 5810 and ADD MBA 5820.]

MBA 5820. Executive Skills (0).S.

This course is designed to help the student develop important business skills, such as resume-building, interviewing, networking and self-promotion. Material will be conveyed to the students through seminars, guest speakers and student projects. Students will also need to complete various assessment exercises. Prerequisite: admission to the MBA Program or permission of the program director. Graded on an S/U basis.

5. Change the course description for MBA 5900 (to reflect the deletion of the full-time work requirement to allow for part-time internships during the semester with the required number of work hours), change the credit hours from (6 s.h.) to (1-6 s.h.), and change the prerequisite statement to read as follows:

MBA 5900. MBA Internship (1-6).On Demand.

An appropriate work experience for students in the MBA Program. Graded on an S/U basis. Prerequisite: admission to the MBA Program or permission of the program director. MBA 5900 may be repeated for a total credit of six semester hours.

6. Revise the MBA admission requirements, update the course requirements, and change the Master of Business Administration (305A/52.0201) from being a major with no concentration to a major with a required concentration (305*/52.0201). Add the following three concentrations: 1) General Management (305B), 2) International Business (305C), and 3) Sustainable Business (305D). (The total number of hours required for the MBA degree increases from 32 s.h. to 36 s.h.) The revised catalog description will read as follows:

PROGRAM OF STUDY FOR THE MASTER OF BUSINESS ADMINISTRATION (Major Code: 305*/52.0201)

Admission Requirements: Baccalaureate degree from an accredited college or university; complete application to the graduate school (www.graduate.appstate.edu), including resume, three letters of recommendation, official GMAT or GRE exam scores, and official transcripts from all colleges attended; and college level course work in statistics, financial accounting, economics, corporate finance, marketing, and organizational behavior. In general, applicants should have a "B" or better average in course prerequisites. Some or all of these courses may be waived if the applicant has received a baccalaureate degree in business or a business minor or if the applicant can document significant relevant work experience or knowledge in a given area.

Minimum Criteria for Unconditional Admission: Contact the MBA program director for guidelines.

Location: On Campus and Off Campus. The Off Campus program follows a part-time extended format. In general, a full-time On Campus student should be able to complete the program in approximately one calendar year, and a half-time Off Campus student should be able to complete the program in approximately two calendar years. Individual graduation times may vary depending on student performance and other circumstances. The MBA program offers rolling admission in the fall, spring and summer.

Course Requirements for the Master of Business Administration (305*)

Required Courses (27 s.h.)

MBA 5040: Ethics in Business (1)

MBA 5050: Business Law (1)

MBA 5110: Economics for Decision-Making (3)

MBA 5200: Problem Analysis and Quantitative Methods (3)

MBA 5220: Operations and Supply Chain Management (3)

MBA 5230: Global Information Systems (3)

MBA 5320: Managerial Accounting (3)

MBA 5420: Marketing Strategy and Applications (3)

MBA 5600: Managerial Finance (3)

MBA 5710: Leadership Skills (1)

MBA 5750: Strategic Management (3)

MBA 5820: Executive Skills (0)

Concentration (CHOOSE ONE) (9 s.h.)

General Management Concentration (305B)

Choose 9 s.h. from the list below; other electives may be chosen with approval of the program director.

COM 5311/MBA 5311: Communication in Conflict Management (3) *[Approved at AP&P 2/3/10]*

MBA 5020: International Seminar (3)

MBA 5900: MBA Internship (1-6)

MBA 5999: Thesis (1-6)

MGT 5040: Employment Law (3)

MGT 5160: Strategic Human Resource Management (3)

MGT 5660: Staffing (3)

MGT 5661: Performance Management (3)

MGT 5671: Training and Development (3)

PSY 5070: Organizational Behavior Management (3)

PSY 5672: Advanced Organizational Psychology (3)

OR

International Business Concentration (305C)

MBA 5020: International Seminar (3)

AND

Choose 6 s.h. from the list below; other electives may be chosen with approval of the program director.

ACC 5230: International Accounting (3)

MBA 5900: MBA Internship (International theme) (1-6)

MBA 5999: Thesis (International theme) (1-6)

MKT 5550: International Marketing (3)

PS 5120: Readings and Research in International Relations (3)

PS 5722: U.S. Foreign Policy (3)

PS 5741: European Governments and Politics (3)

PS 5743: The European Union (3)

PS 5744: Middle East Politics (3)

PS 5745: African Politics (3)

PS 5748: Latin American Politics (3)

OR

Sustainable Business Concentration (305D)

Choose 9 s.h. from the list below; other electives may be chosen with approval of the program director.

ACC 5240/MBA 5240: Accounting for Sustainable Practice (3) *[Approved at AP&P 2/3/10]*

ECO 5621: Advanced Environmental Economics (3)

ECO 5660: Benefit-Cost Analysis (3)

MBA 5020: International Seminar (Sustainable theme) (3)

MBA 5900: MBA Internship (Sustainable theme) (1-6)

MBA 5999: Thesis (Sustainable theme) (1-6)

MGT 5770: Business Ethics (3)

PA 5270: Not-for-Profit Organizations (3)

PA 5271: Grants Strategies and Preparation (3)

SD 5050: Foundations of Sustainable Development (3)

TEC 5149: Entrepreneurship in Technology and Science (3)

Total Semester Hours Required for the Master of Business Administration: 36

VOTE 6

YES 12

NO 0

ABSTAIN 0

Dr. Charles Duke presented one proposal from the Reich College of Education for the Department of Leadership and Educational Studies. Proposal LES 1 was approved as follows:

(EFFECTIVE: FALL, 2010)

1. Course addition:

RES 5060. Qualitative Research Traditions (3).On Demand.

This course reviews the foundations of qualitative design, investigating the history, philosophy and nature of qualitative research. Examples of different types of qualitative research in the social sciences will be discussed. Learners will read and evaluate reports of qualitative research and identify methodological issues. Learners will also be introduced to qualitative methods through informal fieldwork.

VOTE 7 **YES** 12 **NO** 0 **ABSTAIN** 0

NEW BUSINESS - CURRICUNET PROPOSALS

Dr. Butts noted that the remaining proposals on today's agenda have been entered in CurricUNET. He introduced and thanked Kate McFadyen (Graduate Student in Academic Affairs) and Tina Parlier (Registrar's Office) for agreeing to assist us with navigating through the proposals on the projection screen and making changes on-line as we consider each proposal for approval. Mr. Toni Becvinovski is also here and available for questions and help with the laptop computers that have been provided by ITS's Technology Support Services.

Dr. Rainer Goetz presented proposals from the College of Arts and Sciences for the Departments of Biology; Foreign Languages and Literatures; History; Philosophy and Religion; Physics and Astronomy; Sociology; and one proposal to add an undergraduate minor in Classical Civilizations.

Proposals from the Department of Biology were approved as follows (EFFECTIVE: FALL, 2010):

1. Change the course descriptions for BIO 2400 and BIO 2700 to prohibit students from receiving credit for both courses. The revised course descriptions will read as follows:

BIO 2400. Genetics (3).F;S.

This course will cover aspects of transmission genetics, cytogenetics, molecular genetics and the importance of genetics to an understanding of evolution and population dynamics. The genetics of viruses, prokaryotes, and eukaryotes will be studied. Prerequisites: BIO 1801, CHE 1102, and MAT 1025. Lecture three hours. Students cannot receive credit for both BIO 2400 and BIO 2700. (NUMERICAL DATA) (ND Prerequisite: passing the math placement test or successful completion of MAT 0010.)

BIO 2700. Human Genetics (3).F;S.

This course examines the principles of genetics from a human perspective. The history of genetic thought will be discussed, as well as pedigree analysis, genetics of human disease, human population genetics, and selected topics on the Human Genome project, behavior, and multifactorial traits. Prerequisites: BIO 1801, CHE 1102, and MAT 1025. Students cannot receive credit for both BIO 2400 and BIO 2700.

VOTE 8 **YES** 12 **NO** 0 **ABSTAIN** 0

Proposals from the Department of History were approved as follows (EFFECTIVE: FALL, 2010):

1. Course additions:

HIS 3121. History of Ancient Medicine (3).S.

An introduction to the history of ancient Greco-Roman medicine from Hippocrates to Galen, with an emphasis on the interaction between culture and medical practices. The course will examine the relations between doctor and patient and ancient attitudes towards the body,

noting how these factors both reflected and shaped ancient society.

NOTE: Add HIS 3121 to the list of elective options for the undergraduate minor in Medical Humanities (605/30.9999).

HIS 3243. History of American Popular Culture (3).F.Odd-numbered years.

An introduction to the history of popular culture in the United States from the colonial period to the present via music, television, food, film and other manifestations of American popular culture.

VOTE 9

YES 12

NO 0

ABSTAIN 0

Proposals from the Department of Philosophy and Religion were approved as amended as follows (EFFECTIVE: FALL, 2010):

1. Course deletions:

REL 2040. Asian Religious Literature (3).F. (MC) (CORE: HUMANITIES/LITERATURE)

REL 3130. Zen Buddhism (3).S. (WRITING; MULTICULTURAL)

2. Course additions:

REL 2160. Daoism (3).F.Alternate years.

An interdisciplinary examination of the development of Daoism, from Laozi to the contemporary period, in terms of the ways Daoists experience themselves and the world, attempt immortality-oriented self-cultivation practices, and work toward their various individual and socio-political goals.

REL 2170. The Confucian Way (3).F.Alternate years.

An examination of the intellectual history, development, and propagation of the important ideas, practices, and major schools of the Confucian tradition and their influence on Asia and the world.

REL 3140. Chinese Medicine (3).S.

An interdisciplinary exploration and analysis of Chinese medicine, its fundamental theories, and its range of health-oriented and religious applications. Practical experience with the concepts and traditions discussed in this course is strongly encouraged.

REL 3150. Religion, Culture, and the Body (3).S.

A cross-cultural, multi-disciplinary exploration of the body as a malleable and multi-faceted locus of contested ideals that are informed by religion, medicine, and popular culture. We utilize academic studies, religious perspectives, Western viewpoints, global comparisons, and experiential learning to discuss and analyze various perceptions of the human body and the implications these have for personal and social identity creation. (WRITING; MULTICULTURAL; CROSS-DISCIPLINARY)

NOTE: Add REL 3140 and REL 3150 to the list of elective options for the undergraduate minor in Medical Humanities (605/30.9999).

REL 3160. Life and Teachings of Jesus (3).S.Alternate years.

An examination of the historical Jesus of Nazareth, his life, message, and teachings, using the various methods of Biblical Criticism. The class will focus on what can be known about the historical Jesus and different methodologies used in that pursuit.

REL 3170. Religion and Violence (3).S.Alternate years.

Why does the history of world religions admit to several moments of violence? Why do the religious commit acts of violence not only against others but against themselves as well, for example, through acts of sacrifice and penance? Employing a multi-disciplinary approach, the course will address not only the historical, and what could possibly be perceived as the accidental, nature of violence in religion, but also and provocatively the structural role of violence in religion. (WRITING; CROSS-DISCIPLINARY)

REL 3180. American Judaism (3).S.

A study of Judaism in the American environment since 1654, focusing on its unique adaptation to the religious, social, political, and geographic environment of the United States.

REL 3710. Nature of Religion (3).F.

This course introduces the student to what is generally understood to be “the biology of religion.” The course specifically considers the extent to which evolutionary theory illuminates the origins, functions, and continuing vitality of religious belief, behavior, and experience. From individual to multilevel selection theory, from questions concerning the origins of the moral life to the possibility that certain genes code for religious participation, the course pursues the exhaustively natural conditions out of which the religious life emerges.

REL 3730. Nature-Oriented Religions (3).F.Alternate years.

A cross-cultural examination of religious groups - such as Australian Aborigines, Native American traditions, Shinto, and Contemporary Paganism - that are focused primarily on the natural world for their concept of the divine, and which provide conceptual resources for understandings of a healthy relationship with the earth. The theoretical foundations of the course use anthropological theories of religion and critical analytic methods for studying religion.

REL 3740. Religion and Social Theory (3).S.Alternate years.

An examination of the different explanations of the role of religion in the world and its function within human society. The class will focus on the specific application of such theory to real world religious phenomena.

VOTE 10 YES 12 NO 0 ABSTAIN 0

A motion was made and seconded to approve proposals (PHY 2210, PHY 3150, and PHY 4020) from the Department of Physics and Astronomy. (NOTE: The proposal to change PHY 4740 was withdrawn from consideration at today's meeting.) **Another motion was then approved to amend the original motion by adding the CD, ND, and C special designators to PHY 3150.**

VOTE 11 YES 12 NO 0 ABSTAIN 0

Proposals from the Department of Physics and Astronomy were approved as amended as follows: (EFFECTIVE: FALL, 2010)

1. Increase the credit hours for PHY 2210 from (2 s.h.) to (3 s.h.) and change the lecture/lab statement to read as follows:
PHY 2210. Physics Laboratory Techniques and Data Analysis (3).S.
GEN ED: Junior Writing in the Discipline (WID)
A course designed for physics majors emphasizing experimental techniques, measurements, data and error analysis, experimental planning and evaluation, and report writing. Intermediate classical experiments with both oral and written reports. Lecture two hours, laboratory two hours. Corequisite: PHY 2020. (WRITING)
2. Change the title and course description of PHY 3150. Physical Principles of Meteorology; change the prerequisite statement; add a corequisite statement; and add the CD, ND, and C special designators. The course description will read as follows:
PHY 3150. Atmospheric Physics (3).S.Even-numbered years.
An introduction to the principles of atmospheric physics. After a survey of climatology and the hydrologic and carbon cycles, this course focuses on important aspects of atmospheric physics including thermodynamics, radiative transfer, atmospheric chemistry, cloud microphysics, atmospheric and fluid dynamics, weather systems, boundary layer physics, and climate dynamics. Lecture two hours, laboratory two hours. Prerequisites: PHY 1150 and PHY 1151. Corequisite: MAT 3130 or permission of the instructor. (CROSS-DISCIPLINARY; NUMERICAL DATA; COMPUTER) (ND Prerequisite: passing the math placement test or successful completion of MAT 0010.)
3. Change the prerequisite statement for **PHY 4020. Computational Methods in Physics and Engineering** to read as follows: "Prerequisites: PHY 2010 and PHY 2020 (with a grade of "C" or higher in each) and MAT 2130, or permission of the instructor."

(NOTE: The dual-listed course, PHY 5020, does not change.)

VOTE 12 YES 12 NO 0 ABSTAIN 0

One proposal from the College of Arts and Sciences (to add a minor in Classical Civilizations) was approved as follows (EFFECTIVE: FALL, 2010):

1. Add an undergraduate minor in Classical Civilizations (CIP 30.2201) to be housed under the College of Arts and Sciences under "Interdisciplinary Minors." (The total number of hours required for the minor will be 18 s.h.) The catalog description will read as follows:

Minor in Classical Civilizations (xxx/30.2201)

A minor in Classical Civilizations consists of six courses (18 semester hours) and focuses on the culture and history of Greece and Rome. It is designed to introduce students to classics by utilizing a variety of approaches, including historical studies, mythology, languages, and philosophy.

1. **Core Requirements (9 semester hours)**
LAT 1010 Beginning Latin I (3 s.h.)
HIS 2312 Introduction to the Ancient Mediterranean World (3 s.h.)
and
Choose one of the following HIS courses:

- HIS 3122 Classical Greece and the Hellenistic World (3 s.h.)
- HIS 3124 Fall of the Roman Republic (3 s.h.)
- HIS 3125 Rise of the Roman Empire (3 s.h.)
- 2. **Additional Courses (9 semester hours)**
 - ART 2030 Art from Prehistory to 1400 (3 s.h.)
 - FL 2010 Mythology (3 s.h.)
 - HIS 3122 Classical Greece and the Hellenistic World (3 s.h.)*
 - HIS 3124 Fall of the Roman Republic (3 s.h.)*
 - HIS 3125 Rise of the Roman Empire (3 s.h.)*
 - LAT 1020 Beginning Latin II (3 s.h.)
 - LAT 1040 Intermediate Latin I (3 s.h.)
 - LAT 1050 Intermediate Latin II (3 s.h.)
 - PHL 3000 Ancient Philosophy (3 s.h.)

**if not counted as part of the "Core Requirements"*

Only six semester hours taken at the 1000-level can count towards the minor. Additional relevant courses offered as "Selected Topics" may be included as part of the "Additional Courses" for the minor with the approval of the Director of the Classical Civilizations minor. Students may not count courses in both their minor and major.

For additional information, contact Dr. Lisa R. Holliday, Director of the Classical Civilizations minor at (828) 262-6014.

VOTE 13 **YES** 12 **NO** 0 **ABSTAIN** 0

One proposal from the Department of Sociology was approved as follows:
(EFFECTIVE: FALL, 2010)

- 1. Add an On-Line graduate certificate in Sociology (CIP 45.1101). The catalog description will read as follows:

**PROGRAM OF STUDY FOR THE ON-LINE GRADUATE CERTIFICATE IN SOCIOLOGY
(xxx/45.1101)**

Admission Requirements: Baccalaureate degree from an accredited college or university with a minimum undergraduate GPA of 2.75; complete application to the graduate school (www.graduate.appstate.edu) including resume and official transcripts for all colleges attended; writing sample describing the applicant's undergraduate experience (including sociology courses taken), any work and/or volunteer experiences in social/human services, and the applicant's reasons for applying to the Graduate Certificate in Sociology program.

Location: On line

Required Courses (18 s.h.)

- SOC 5025: Advanced General Sociology (3)
- SOC 5110: Research Problems I (3)
- SOC 5200: Sociological Theory (3)
- SOC 5350: Contemporary Social Issues (3)
- SOC 5750: Social Stratification (3)
- SOC 5800: Sociology of the Family (3)

Total Semester Hours Required for the On-Line Graduate Certificate in Sociology: 18 s.h.

VOTE 14 **YES** 12 **NO** 0 **ABSTAIN** 0

One proposal from the Department of Philosophy and Religion was approved as follows:
(EFFECTIVE: FALL, 2010)

1. Revise the course requirements for the Bachelor of Arts degree in Religious Studies (102A/38.0201) to reflect the course additions and deletions as noted above for the Department of Philosophy and Religion (see VOTE 10). (The total number of hours required for the degree, 122 s.h., did not change.) The revised catalog description will read as follows:

The Bachelor of Arts degree in Religious Studies (102A/38.0201) consists of 36 semester hours, 18 of which must be at the 3000 level or above. A candidate for the Bachelor of Arts degree in Religious Studies may count no more than a total of 46 semester hours above general education requirements in Religious Studies.

Students may choose and combine courses from either of the following two focus areas in Religious Studies: Religion and Literature or Religion and Culture. All Religious Studies majors must complete REL 1010 or REL 1110; and REL 3700 and REL 4700.

Religion and Literature Focus Area

REL 1010	Introduction to Religion and Literature (3 s.h.)
REL 2010	Biblical Literature: The Hebrew Scriptures (3 s.h.)
REL 2020	Biblical Literature: The New Testament (3 s.h.)
REL 2030	Islamic Literature (3 s.h.)
REL 3000	Minds, Brain, and Religion (3 s.h.)
REL 3010	Prophecy in Ancient Israelite Literature (3 s.h.)
REL 3020	The Life and Letters of Paul (3 s.h.)
REL 3030	Women in the Biblical Tradition (3 s.h.)
REL 3160	Life and Teachings of Jesus (3 s.h.)
REL 3700	Research and Methods in Religious Studies (3 s.h.)
REL 4015	Biblical Interpretation (3 s.h.)
REL 4700	Senior Seminar (Literature) (3 s.h.)

Religion and Culture Focus Area

REL 1110	Religions of the World (3 s.h.)
REL 2110	Judaism (3 s.h.)
REL 2120	Christianity (3 s.h.)
REL 2130	Islamic Religion and Culture (3 s.h.)
REL 2140	Hinduism (3 s.h.)
REL 2150	Buddhism (3 s.h.)
REL 2160	Daoism (3 s.h.)
REL 2170	The Confucian Way (3 s.h.)
REL 3000	Minds, Brain, and Religion (3 s.h.)
REL 3110	Religion in America (3 s.h.)
REL 3120	African Thought (3 s.h.)
REL 3140	Chinese Medicine (3 s.h.)
REL 3150	Religion, Culture, and the Body (3 s.h.)
REL 3170	Religion and Violence (3 s.h.)
REL 3180	American Judaism (3 s.h.)
REL 3700	Research and Methods in Religious Studies (3 s.h.)
REL 3710	Nature of Religion (3 s.h.)
REL 3720	Study Tour Abroad (3 s.h.)
REL 3730	Nature-Oriented Religions (3 s.h.)
REL 3740	Religion and Social Theory (3 s.h.)
REL 4115	Religion and Cultural Forms (3 s.h.)
REL 4700	Senior Seminar (Culture) (3 s.h.)

VOTE 15

YES 12

NO 0

ABSTAIN 0

Proposals from the Department of Foreign Languages and Literatures were approved as amended as follows (EFFECTIVE: FALL, 2010):

1. Delete the Master of Arts degree in Romance Languages, French (222A/16.0999). [CONTINGENT UPON APPROVAL FROM THE UNC GENERAL ADMINISTRATION]
2. Delete the Master of Arts degree in Romance Languages, Spanish (228A/16.0999). [CONTINGENT UPON APPROVAL FROM THE UNC GENERAL ADMINISTRATION]
3. Delete the Master of Arts degree in Romance Languages, French (Teaching) (223*/16.0999) with concentrations in French, K-12 Teaching (M Level Licensure) (223D)[T] and Community College Teaching/French (223E). [CONTINGENT UPON APPROVAL FROM THE UNC GENERAL ADMINISTRATION]
4. Delete the Master of Arts degree in Romance Languages, Spanish (Teaching) (229*/16.0999) with concentrations in Spanish, K-12 Teaching (M Level Licensure) (229D)[T] and Community College Teaching/Spanish (229E). [CONTINGENT UPON APPROVAL FROM THE UNC GENERAL ADMINISTRATION]
5. Delete/combine the four MA degrees noted above into one new degree: **Add a Master of Arts degree in Romance Languages (xxx*/16.0999)** with four concentrations: 1) French K-12 Teaching (M Level Licensure) (xxxB), 2) French College Teaching (xxxC), 3) Spanish K-12 Teaching (M Level Licensure) (xxxD), and 4) Spanish College Teaching (xxxE). [CONTINGENT UPON APPROVAL FROM THE UNC GENERAL ADMINISTRATION] The total number of hours required for the MA degree, 36 s.h., did not change. Revise the course requirements to read as follows:

PROGRAM OF STUDY FOR THE MASTER OF ARTS IN ROMANCE LANGUAGES (Major Code: xxx*/16.0999)

Admission Requirements: Baccalaureate degree in French, Spanish or a closely related field from an accredited college or university; complete application to the graduate school (www.graduate.appstate.edu) including resume, three letters of recommendation, official GRE general exam scores, and official transcripts from all colleges attended; writing sample in French or Spanish; audiotaped interview for evaluation of oral command of target language (see guidelines at www.fl.appstate.edu); two undergraduate literature courses; and two culture courses. International students must submit a writing sample in English and must pass an oral interview in English.

K-12 Teaching concentration applicants must provide evidence of NC "A" licensure or the equivalent from another state prior to admission.

Minimum Criteria for Unconditional Admission: Cumulative undergraduate GPA: 3.0 or higher; GPA in subject area: 3.2; Official GRE scores from ETS.

Location: On Campus, with some on-line/hybrid offerings

Course Requirements for the Master of Arts in Romance Languages (xxx*)

Required Courses (6 s.h.)

FL 5590: Issues in Teaching Foreign Languages and Cultures (3)

FL 5601: Bilingualism and Second Language Acquisition (3)

Concentration (CHOOSE ONE) (30 s.h.)

French K-12 Teaching (M Level Licensure) Concentration (xxxB)

Leads to NC Teacher Licensure: Requirements for this degree were designed, and have been approved by the appropriate bodies at the state level, to meet the advanced competencies as mandated in the North Carolina Excellent Schools Act for Master-level teacher education programs.

Required Education Courses (9 s.h.):

CI 5045/SPE 5045: Advanced Topics in Diversity (3)

CI 5585/LSA 5585: Teacher Leadership and School Improvement (3)

FL 5525: Product of Learning (3)

Electives (Choose 21 s.h. from the following courses):

FRE 5001: Francophone Children's and Adolescent Literature (3)

FRE 5002: Masterpieces of Francophone Art and Literature (3)

FRE 5003: French Women Writers (3)

FRE 5004: The French Media (3)

FRE 5021: Poetry of French Expression (3)

FRE 5023: Theater and Performance in French (3)

FRE 5025: French Cultural Studies (3)

FRE 5026: Francophone Cultures (3)

FRE 5555: History of the French Language (3)

FRE 5565: Advanced French Expression (3)

0-6 s.h. of graduate electives (FL 5530-5549, FRE 5500, FRE 5530-5549), chosen with the approval of the advisor or the program director

OR

French College Teaching Concentration (xxxC)

Required Higher Education Electives (Choose 6 s.h. from the following courses):

HE 5420: The Community College (3)

HE 5430: Organization and Governance in Higher Education (3)

HE 5440: College and University Teaching (3)

HE 5630: The Adult Learner (3)

HE 6631: Teaching and Learning in Postsecondary Education (3)

Electives (Choose 24 s.h. from the following courses):

FRE 5001: Francophone Children's and Adolescent Literature (3)

FRE 5002: Masterpieces of Francophone Art and Literature (3)

FRE 5003: French Women Writers (3)

FRE 5004: The French Media (3)

FRE 5021: Poetry of French Expression (3)

FRE 5023: Theater and Performance in French (3)

FRE 5025: French Cultural Studies (3)

FRE 5026: Francophone Cultures (3)

FRE 5555: History of the French Language (3)

FRE 5565: Advanced French Expression (3)

0-6 s.h. of graduate electives (FL 5530-5549, FRE 5500, FRE 5530-5549), chosen with the approval of the advisor or the program director

OR

Spanish K-12 Teaching (M Level Licensure) Concentration (xxxD)

Leads to NC Teacher Licensure: Requirements for this degree were designed, and have been approved by the appropriate bodies at the state level, to meet the advanced competencies as mandated in the North Carolina Excellent Schools Act for Master-level teacher education programs.

Required Education Courses (9 s.h.):

CI 5045/SPE 5045: Advanced Topics in Diversity (3)

CI 5585/LSA 5585: Teacher Leadership and School Improvement (3)

FL 5525: Product of Learning (3)

Electives (Choose 21 s.h. from the following courses):

SNH 5001: Hispanic Children's and Adolescent Literature (3)

SNH 5002: Masterpieces of Hispanic Art and Literature (3)

SNH 5003: Hispanic Short Fiction (3)

SNH 5023: Poetry in Spain and Latin America (3)

SNH 5024: Theatre and Performance in the Hispanic World (3)

SNH 5026: Hispanic Cultural Studies (3)

SNH 5027: The Media in Latin America and Spain (3)

SNH 5028: Seminar in Spanish Linguistics (3)

SNH 5075: Migration in Literature and Film (3)

SNH 5555: History of the Spanish Language (3)
SNH 5565: Advanced Spanish Expression (3)
0-6 s.h. of graduate electives (FL 5530-5549, SNH 5500, SNH 5530-5549), chosen with the approval of the advisor or the program director

OR

Spanish College Teaching Concentration (xxxE)

Required Higher Education Electives (Choose 6 s.h. from the following courses):

HE 5420: The Community College (3)
HE 5430: Organization and Governance in Higher Education (3)
HE 5440: College and University Teaching (3)
HE 5630: The Adult Learner (3)
HE 6631: Teaching and Learning in Postsecondary Education (3)

Electives (Choose 24 s.h. from the following courses):

SNH 5001: Francophone Children's and Adolescent Literature (3)
SNH 5002: Masterpieces of Hispanic Art and Literature (3)
SNH 5003: Hispanic Short Fiction (3)
SNH 5023: Poetry in Spain and Latin America (3)
SNH 5024: Theatre and Performance in the Hispanic World (3)
SNH 5026: Hispanic Cultural Studies (3)
SNH 5027: The Media in Latin America and Spain (3)
SNH 5028: Seminar in Spanish Linguistics (3)
SNH 5075: Migration in Literature and Film (3)
SNH 5555: History of the Spanish Language (3)
SNH 5565: Advanced Spanish Expression (3)
0-6 s.h. of graduate electives (FL 5530-5549, SNH 5500, SNH 5530-5549), chosen with the approval of the advisor or the program director

Total Semester Hours Required for the Master of Arts in Romance Languages: 36

Other Requirements for the Master of Arts in Romance Languages:

Thesis: None required

Proficiency: Proficiency in the target language (French or Spanish) is required.

Comprehensive:

- College Teaching concentrations: Each M.A. candidate develops a portfolio of representative work generated in the course of the M.A. program. The portfolio contains fully revised versions of the candidate's best work produced for all classes in the content area, and serves as the basis for a one-hour oral comprehensive examination. Refer to specific guidelines for the portfolio at: www.fl.appstate.edu.
- K-12 Teaching concentrations: Requirement is fulfilled via successful presentation of the Product of Learning.

Product of Learning:

- College Teaching concentrations: Not required.
- K-12 Teaching concentrations: Requirement is fulfilled via successful completion and presentation of the Product of Learning. Refer to specific guidelines for the Product of Learning at: www.fl.appstate.edu.

VOTE 16

YES 12

NO 0

ABSTAIN 0

OLD BUSINESS:

There were no items of "Old Business" to discuss.

OTHER:

Dr. Butts noted that we have completed the items of business on today's agenda.

Regarding CurricUNET, if you have suggestions on how to make this process more effective and/or if you have concerns with navigating, etc. in CurricUNET, please email Dr. Butts and Mr. Toni Becvinovski.

Dr. Butts stated that we will keep refining this process to fit our needs at ASU, and he also thanked Dr. Rainer Goetz for initiating the course modifications and program modifications in CurricUNET for the College of Arts and Sciences.

Dr. Haney expressed a concern about the slow connection with CurricUNET as we moved through the proposals at today's meeting.

Dr. Holly Hirst urged everyone to use the comment sections as you are reviewing proposals so that concerns may be noted and addressed at the AP&P Committee meetings. She also cautioned everyone to remember that comments do become public record in CurricUNET.

There being no further business, Dr. Butts asked the committee members to please LOG OUT of CurricUNET and SHUT DOWN the laptop computers before leaving.

ADJOURNMENT:

The AP&P Committee members voted to adjourn at 4:43 p.m.

VOTE 17

YES 12

NO 0

ABSTAIN 0

ACADEMIC POLICIES AND PROCEDURES COMMITTEE
November 4, 2009
Vote Record

VOTE SYMBOLS	y (YES)							N (NO)							A (ABSTAIN)		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Committee Members

Jon Beebe	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
John Boyd	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Jeff Butts	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Dinesh Davé	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
James Ivory	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Leslie Sargent Jones	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Kern Maass	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Ron Marden	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Jeff McBride	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Jon Saken	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Jesse Taylor	y	y	y	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Carol Truett	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rachel Stratton	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Andy Ball	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y
Thomas Brigman	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
P.A. Rowe	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y	y

The recommendations of the Academic Policies and Procedures Committee, at its November 4, 2009 meeting are approved.

Stanley R. Aeschleman
Stanley R. Aeschleman
Provost and Executive Vice Chancellor

2/26/10
Date
