

MINUTES OF THE MEETING  
OF THE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
November 5, 2008

The Academic Policies & Procedures Committee met on Wednesday, November 5, 2008 in the William C. Strickland Conference Room of I.G. Greer Hall. (*Note: The November 5 meeting recessed at 5:30 p.m. and was continued at the December 3, 2008 AP&P Committee meeting.*) Committee members present: Dr. Jeff Butts (Chair), Dr. Jon Beebe, Dr. Dinesh Dave, Dr. Rodney Duke, Dr. James Ivory\*, Mr. Mark Malloy, Dr. Ron Marden, Dr. Jon Saken, Dr. Kay Taylor, Dr. Carol Truett, Ms. Christy DeStefano, Mr. Andy Ball, Mr. Thomas Brigman (Parliamentarian), and Ms. Kat Gardzalla. (*\*Dr. James Ivory was appointed to the AP&P Committee by the Faculty Senate at their November 10, 2008 meeting.*) Committee member excused: Mr. John Boyd.

At 3:00 p.m., Dr. Jeff Butts noted that we have a quorum and he called the meeting to order.

MINUTES:

The April 30, 2008 AP&P Committee Minutes were approved as distributed. Please note that Provost Aeschleman approved VOTE 1 and VOTES 3 through 16, however, a final decision regarding VOTE 2 (the request to add a Bachelor of Science degree in Wine Production and Management and the OVN courses) is pending budget considerations.

**VOTE 1**                    **YES**   13                      **NO**   0                      **ABSTAIN**   0  

The October 1, 2008 AP&P Committee Minutes were approved as distributed.

**VOTE 2**                    **YES**   13                      **NO**   0                      **ABSTAIN**   0  

ANNOUNCEMENTS:

Dr. Butts commented very briefly on the three memos that the AP&P Committee members received with the agenda for today's meeting:

- The SUBCOMMITTEE FOR ANNUAL REVIEW OF POLICIES AND PROCEDURES was appointed on October 10, 2008 and Dr. Rodney Duke has agreed to chair that subcommittee for this academic year.
- A memo was sent to Dr. Michael Ramey, Chair of the Faculty Senate, on October 13, 2008 requesting the Senate's consideration of changes to sections in the *Faculty Handbook* concerning the AP&P Committee (Chapter II and Chapter VII, Section 7.3.4.2).
- On October 6, 2008, a memo was transmitted to the Faculty Senate (per email to Dr. Michael Ramey) asking them to disband the Core Curriculum Committee and transfer its authority concerning the old core curriculum to the AP&P Committee.

NEW BUSINESS:

Dr. Glenda Treadaway presented proposals from the College of Fine and Applied Arts for the Departments of Communication; Family and Consumer Sciences; Health, Leisure and Exercise Science; and Theatre and Dance.

Proposals COM-FAA-2007-49 and 50, and COM-FAA-2008-52 and 53 from the Department of Communication were approved as amended as follows (EFFECTIVE: FALL, 2009):

1. Change the course description and the prerequisite statement for COM 2316 as follows:  
**COM 2316. Audio Production I (3).F;S.**  
Audio Production I is a lecture/laboratory course designed to introduce the electronic media/broadcast student to the basic science of sound and audio along with terminology and audio production procedures used in radio, television, and other forms of converged media. Students are instructed in the use of professional state-of-the-art audio production equipment for producing commercials and various types of electronic media programming. Other forms of audio production techniques are also presented, such as preparing audio tracks for video production and general techniques of producing remote broadcasts. Corequisite or prerequisite: COM 2300. Prerequisite: registration is restricted to students admitted to the B.S. degree in Communication, Electronic Media/Broadcasting.
2. Change the course description and the prerequisite statement for COM 3306 as follows:  
**COM 3306. Audio Production II (3).F;S.**  
Audio Production II is an extension of the material covered in Audio Production I. The course is designed to further electronic media/broadcast students' knowledge of the terminology, production procedures, and equipment used in all electronic media production including radio, Internet, and audio for video. Prerequisites: COM 2316; registration is restricted to students admitted to the B.S. degree in Communication, Electronic Media/Broadcasting.
3. Change the course description and the prerequisite statement for COM 4316 as follows:  
**COM 4316. Video Production I (3).F;S.**  
The course introduces the student to the basic techniques of producing single camera, non-fiction programs. Students will produce programs that fall within a variety of genres, including news, public affairs, documentary, essay/commentary, PSAs and promotional. The course examines both the technical and analytical aspects of the production process. Areas covered include concept and storyline development, treatments, scripting, planning, camera techniques, lighting, editing, and exposure to non-fiction styles and genres. Prerequisites: COM 2316 and COM 3316; registration is restricted to students admitted to the B.S. degree in Communication, Electronic Media/Broadcasting.
4. Change the course description and the prerequisite statement for COM 4416 as follows:  
**COM 4416. Video Production II (3).F;S.**  
The course is designed to give upper-level video production students an opportunity to produce professional quality, non-fiction programs, including news, public affairs, documentary, essay/commentary, magazine format, and promotional videos. The course expands on the production skills covered in Video Production I and provides more in-depth analysis of the production process. The course covers advanced production techniques, advanced edit techniques, budgets, copyright, grant writing, distribution, marketing, and career options. Prerequisites: COM 2316, COM 3316, and COM 4316; registration is restricted to students admitted to the B.S. degree in Communication, Electronic Media/Broadcasting.

VOTE 3

YES 13

NO 0

ABSTAIN 0

Proposals FCS-FAA-2006-12 and FCS-FAA-2007-30, 31 and 32 from the Department of Family and Consumer Sciences were approved as amended as follows (EFFECTIVE: FALL, 2009):

1. Change the course description and the prerequisite statement for FCS 3003 to read as follows:  
**FCS 3003. Fashion Merchandising (3).S.**  
An introduction to and exploration of the fashion industry in which the interrelated nature, development, and operation of the textile and apparel industry within a fashion merchandising context is studied. Lecture three hours. Prerequisite: FCS 2000. (WRITING)
2. Change the title and course description of FCS 4000. Textiles Merchandising: Apparel and Furnishings to read as follows:  
**FCS 4000. Textiles and Apparel Merchandising (3).F.**  
The student will utilize principles and elements of design and other factors influencing textiles and apparel to acquire and demonstrate merchandising competencies. Observation, analysis and the application of art are utilized and demonstrated through required projects. Lecture three hours. Prerequisites: FCS 2000, FCS 2002, FCS 2050, and ART 1011.
3. Change the title and course description of FCS 4002. Merchandise Display and Promotion to read as follows:  
**FCS 4002. Visual Merchandising, Display and Promotion (3).S.**  
A study of visual merchandising and promotion within the context of the fashion industry. Creative opportunities are provided to develop skills through individual and group promotional activities and projects. Lecture two hours, laboratory two hours. Prerequisites: FCS 2002 and FCS 3003.
4. Change the title, course description and prerequisite statement for FCS 4003. Fashion Buying and Merchandising to read as follows:  
**FCS 4003. Fashion Buying and Retail Math (3).F.**  
This course provides the basics of financial merchandise management and decision making for profitable apparel, textile and retail businesses. Merchandise buying is viewed from a qualitative and quantitative perspective. Lecture three hours. Prerequisites: FCS 3003 and ACC 2100.

**VOTE 4**                      **YES**   13                        **NO**   0                        **ABSTAIN**   0  

A motion was made and seconded to consider proposals HLE-FAA-2006-19 and 20 from the Department of Health, Leisure and Exercise Science to add two new courses, PE 1051 and PE 1052. **Another motion was then approved to amend the original motion by including the CORE: PHYSICAL ACTIVITY/WELLNESS credit for both of these new courses, as noted below.**

**VOTE 5**                      **YES**   13                        **NO**   0                        **ABSTAIN**   0  

Proposals HLE-FAA-2006-19 and 20 were approved as amended as follows:  
(EFFECTIVE: FALL, 2009)

1. Course additions:  
[Note: PE 1051 and PE 1052 received final approval from the AP&P Committee for **CORE:**

**PHYSICAL ACTIVITY/WELLNESS** credit because the Core Curriculum Committee is no longer active. A request has been submitted to the Faculty Senate to disband the Core Curriculum Committee.]

Add the following courses to the “Individual/Dual Sports Courses” area of the catalog under the “Physical Education - Core Curriculum (Activity Courses)” section. See Page 351 of the 2008-2009 Undergraduate Bulletin.

**\*PE 1051. Beginning Tai Chi (1).S.** (\*Note: PE 1051 changes to PE 1748 at 12/3/08 AP&P.)

Graded on an S/U basis.

(CORE: PHYSICAL ACTIVITY/WELLNESS)

**\*PE 1052. Introduction to Fly Fishing (1).S.** (\*Note: PE 1052 changes to PE 1727 at 12/3/08 AP&P.)

Graded on an S/U basis.

(CORE: PHYSICAL ACTIVITY/WELLNESS)

**VOTE 6**

**YES 13**

**NO 0**

**ABSTAIN 0**

A motion was made and seconded to consider proposals TD-FAA-2008-24, 26, 27, and 28 from the Department of Theatre and Dance to add four new courses (DAN 2010, DAN 2020, THR 2010, and THR 2020). Several members voiced concerns about these proposals because they have not yet been approved by the General Education Council and they asked the departmental chair, Ms. Marianne Adams if the department would still plan to offer these new courses if they don't get approved for General Education credit. Ms. Adams responded that these courses were created and planned to meet the criteria for the new General Education curriculum so if they are not approved, the department will continue to work on the courses in order to receive General Education credit. Dr. Butts explained that the AP&P Committee is the final approving body for all new courses, so if these courses are approved today, the minutes will be revised to reflect the General Education credit in the course descriptions. Dr. Butts also explained that the General Education Council will be the approving body for determining which courses (new and existing courses) will be included in the General Education curriculum. Each month, or as appropriate, the General Education Council will submit a list of courses approved for General Education credit to the AP&P Committee FOR INFORMATION ONLY to be noted in the AP&P Minutes. **A motion was made and seconded to amend the original motion by stipulating that approval of these four new THR and DAN courses is conditional on the acceptance and approval by the General Education Council. The motion to amend failed.**

**VOTE 7**

**YES 0**

**NO 13**

**ABSTAIN 0**

Ms. Marianne Adams also responded to additional questions from the AP&P members about the proposed “On Demand” semester offering for the new courses in Theatre and Dance by explaining that the courses will be offered as needed based on enrollment projections after the new general education curriculum is in place. It was noted that the Department and the College can submit a request to change the semester offering from “On Demand.” to “Fall” and/or “Spring” by sending an email to Lesa Felker in Academic Affairs and to Tina Parlier in the Registrar's Office to be noted in the catalog and in the Banner course listings. Departmental chairs and program directors will have another opportunity to change the semester offerings in the course listings whenever the draft copy of their sections of the catalog is sent to them to review before the next catalog is finalized.

Proposals TD-FAA-2008-24, 26, 27, and 28 from the Department of Theatre and Dance were approved as amended as follows (EFFECTIVE: FALL, 2009):

1. Course additions:

**THR 2010. Analyzing Style and Form: Theatre (3).F;S.**

*GEN ED: Fine Arts Designation; Aesthetic Perspective (Theme: "Analyzing Style and Form")*

In this course, students will analyze styles and forms of theatre from various cultures and historical eras. They will also examine how their own personal, historical, and cultural perspectives affect their responses to artistic performance.

**THR 2020. World Culture and Performance Studies (3).On Demand.**

*GEN ED: Local to Global Perspective (Theme: "Performance of Culture")*

This course applies insights from performance art, theatre, dance and other art forms. Its interdisciplinary approach will allow students to have the opportunities to study the unique role of "performance" in various aspects of our society as well as the world today. The class will explore the concept of performance, and special attention will be paid to issues of multiculturalism and the cultural, political, historical, social, economic and technological contexts of performance studies.

**DAN 2010. Analyzing Style and Form: Dance (3).F;S.**

*GEN ED: Fine Arts Designation; Aesthetic Perspective (Theme: "Analyzing Style and Form")*

This course will explore the meaning, history, and aesthetics of dance. It will include cross-cultural comparisons and the influence of other art forms throughout the history of dance. The course will be primarily lecture with demonstrations, video, and some experiential work.

**DAN 2020. World Dance (3).On Demand.**

*GEN ED: Local to Global Perspective (Theme: "Performance of Culture")*

This course will explore dance as a vital contribution to cultural understanding from various regions and cultures around the world including the Americas, Africa, Europe, Asia and Oceania.

**VOTE 8**                      **YES**   13                        **NO**   0                        **ABSTAIN**   0  

Dr. Bill Harbinson presented one proposal from the Hayes School of Music.  
Proposal MUS 9-0809 was approved as follows (EFFECTIVE: FALL, 2009):

1. Course addition:

**MUS 2022. Cultivating Creative Expression Through Music (3).F;S.**

*GEN ED: Fine Arts Designation; Aesthetic Perspective (Theme: "Cultivating Creative Expression")*

Students will create works of music using various media, reflecting on the creative process, the influence of culture, and the dynamic and reciprocal interactions among the artist, instructor, and student. Lecture/studio three hours. (CORE: HUMANITIES)

**VOTE 9**                      **YES**   13                        **NO**   0                        **ABSTAIN**   0

Dr. Rainer Goetz presented proposals from the College of Arts and Sciences for the Center for Judaic, Holocaust and Peace Studies and for the Department of Geography and Planning.

Dr. Goetz noted that the proposals from the Department of Foreign Languages and Literatures that were included on the agenda are being withdrawn from consideration at today's meeting. Committee members were asked to hold their copies of the FLL proposals until the next AP&P Committee meeting (the December 3 meeting).

Proposal CAS-2008-1 from the Center for Judaic, Holocaust and Peace Studies was approved as amended as follows (EFFECTIVE: FALL, 2009):

*(NOTE: For clarification purposes, it was noted that the new minor in Judaic, Holocaust and Peace Studies will be housed under the College of Arts and Sciences. The Centers and Institutes policy specifically states that "in no case may centers or institutes at Appalachian State University offer academic courses, have jurisdiction over academic curricula, offer faculty appointments, or originate promotion or tenure for faculty.")*

1. Add an undergraduate minor in Judaic, Holocaust and Peace Studies (CIP 30.2101) to be housed under the College of Arts and Sciences. (The total number of hours required for the minor will be 18 s.h.) The proposed catalog description will read as follows:

**Minor in Judaic, Holocaust and Peace Studies (xxx/30.2101)**

A student may earn an undergraduate minor in Judaic, Holocaust and Peace Studies by successful completion of an interdisciplinary program of 18 semester hours as follows:

1. **Core Requirement (12 semester hours)**

Students must select 12 semester hours of courses from ONE of the following three areas (Judaic Studies, Holocaust Studies, or Peace Studies):

**Judaic Studies**

HIS 3334 History of the Modern Middle East (3 s.h.)

HIS 3336 The Revolutionary Middle East (3 s.h.)

REL 1110 Religions of the World (3 s.h.)

REL 2010 Biblical Literature: The Hebrew Scriptures (3 s.h.)

REL 3010 Prophecy in Ancient Israelite Literature (3 s.h.)

REL 3030 Women in the Biblical Tradition (3 s.h.)

Selected Topics courses (3530-3549) with Judaica as the subject (w/ consent of advisor)

**Holocaust Studies**

GER 3050 German Culture and Civilization Before 1900 (3 s.h.)

GER 3055 Culture and Civilization of Modern Germany (3 s.h.)

HIS 2315 European History 1789 to present (3 s.h.)

HIS 3152 Germany in Europe, 1918-present (3 s.h.)

HIS 3153 The Road to Hitler (3 s.h.)

HIS 3154. The Nazi Holocaust (3 s.h.)

Selected Topics courses (3530-3549) with the Holocaust as the subject (w/consent of advisor)

**Peace Studies**

ANT 2400 North American Indians (3 s.h.)

ANT 2420 Gender, Race and Class (3 s.h.)

ANT 4220/PS 4220 Globalization (3 s.h.)

ANT 4570/SD 4570 Sustainable Development in the Modern World System (3 s.h.)  
COM 2310 Communication Ethics (3 s.h.)  
COM 3124 Intercultural Communication (3 s.h.)  
ENG 2040 World Literature (3 s.h.)  
ENG 2120 African-American Literature (3 s.h.)  
ENG 2130 Ethnic American Literature (3 s.h.)  
ENG 4570 Studies in American Indian Literature (3 s.h.)  
ENG 4580 Studies in African-American Literature (3 s.h.)  
ENG 4585 Studies in Ethnic American Literature (3 s.h.)  
GHY 1040 Introduction to Human Geography (3 s.h.)  
GHY 4230 Political Geography (3 s.h.)  
HIS 2301 History of Colonial Latin America (3 s.h.)  
HIS 2302 History of Modern Latin America (3 s.h.)  
HIS 2334 History of the Classical Islamic World (3 s.h.)  
HIS 2421 History of Africa to 1850 (3 s.h.)  
HIS 2422 History of Africa since 1850 (3 s.h.)  
HIS 3332 History of Modern India (3 s.h.)  
HIS 3334 History of the Modern Middle East (3 s.h.)  
HIS 3336 The Revolutionary Middle East (3 s.h.)  
HPC 4840 Human Relations and Interaction (3 s.h.)  
PHL 2000 Philosophy, Society, and Ethics (3 s.h.)  
PHL 4300 Ethical Theory (3 s.h.) (prq. or consent)  
PS 1200 Current Political Issues (3 s.h.)  
PS 2120 International Politics and Foreign Policy (3 s.h.)  
PS 3121/CJ 3121 International Terrorism (3 s.h.)  
PS 3320 Global Conflict and Mediation: The UN (3 s.h.)  
PS 4742 Politics of Developing Nations (3 s.h.)  
PS 4744 Middle East Politics (3 s.h.)  
PSY 2402 Social Psychology (3 s.h.)  
SOC 4250 Collective Behavior and Social Change (3 s.h.)  
SOC 4560 Race and Minority Relations (3 s.h.)  
SOC 4750 Social Stratification (3 s.h.)  
Selected Topics courses (3530-3549) with Peace Studies as the subject (w/ consent of advisor)

2. **Electives (6 semester hours required)**

Choose two courses, one from each of the areas listed above excluding the one chosen as the core requirement area.

For additional information, contact Dr. Rennie Brantz in the Center for Judaic, Holocaust and Peace Studies at (828) 262-2311.

**VOTE 10**

**YES 13**

**NO 0**

**ABSTAIN 0**

Proposals GHY/PLN 2007-6 through 13 from the Department of Geography and Planning were approved as amended as follows (EFFECTIVE: FALL, 2009):

1. Course additions:

**GHY 4530-4549. Selected Topics (3).On Demand.**

**GHY 5858. Directed Research (3).On Demand.**

Directed research on a topic selected by the student in consultation with the instructor. The student will write a research paper and present findings orally on the selected topic. Students may not repeat GHY 5858 for credit. Prerequisite: approval of the instructor. (Same as PLN 5858.)

**GHY 5998. Thesis Preparation (1-3).F;S.**

The student develops the thesis proposal, carries out research for the thesis topic, and meets regularly with the thesis advisor to develop the thesis. First half of a two-semester thesis requirement; the student also must complete GHY 5999. GHY 5998 may be repeated, but only three semester hours of credit may be applied to a graduate Program of Study. Graded on an S/U basis.

**PLN 4530-4549. Selected Topics (3).On Demand.**

**PLN 5441. Planning Studio (3).S.**

Application of planning skills and knowledge to a project. Each studio will have a project focus that may vary (but typically will include comprehensive planning, physical design, economic development, or spatial planning). A real location, fieldwork, and problem-solving are integral parts of this course. Prerequisite: PLN 5431.

**PLN 5858. Directed Research (3).On Demand.**

Directed research on a topic selected by the student in consultation with the instructor. The student will write a research paper and present findings orally on the selected topic. Students may not repeat PLN 5858 for credit. Prerequisite: approval of the instructor. (Same as GHY 5858.)

2. Change the credit hours for GHY 5999 from (4 s.h.) to (1-3 s.h.), add a prerequisite statement, and change the course description to read as follows:

**GHY 5999. Thesis (1-3).F;S.**

Second half of a two-semester thesis requirement; the student must first complete GHY 5998. GHY 5999 may be repeated, but only three semester hours of credit may be applied to a graduate Program of Study. Prerequisite: GHY 5998. Graded on an S/U basis.

3. Revise the course requirements for the Master of Arts degree in Geography (237A/45.0701) (Thesis Option) to read as follows: (The total number of hours required for this M.A. degree, 30 s.h., did not change.)

**Course Requirements for the Master of Arts in Geography (THESIS) (237A)**

**Required Courses (12 s.h.)**

- GHY 5000: Research Themes and Methods (3)
- GHY 5800: Advanced Quantitative and Qualitative Methods in Geography (3)
- GHY 5998: Thesis Preparation (3)
- GHY 5999: Thesis (3)

**Electives (18 s.h.)**

- 18 s.h. of approved graduate electives (other than GHY 5989, GHY 5998 or GHY 5999)
- Total Semester Hours Required (30 semester hours)

4. Revise the course requirements for the Master of Arts degree in Geography (237\*/45.0701) (Non-Thesis Option) with concentrations in General Geography (237B), Planning (237C),

and Geographic Information Science (237D) to read as follows: (The total number of hours required for this M.A. degree, 36 s.h., did not change.)

**Course Requirements for the Master of Arts in Geography (NON-THESIS) (237\*)**

Required Courses (6 s.h.)

- GHY 5000: Research Themes and Methods (3)
- GHY 5800: Advanced Quantitative and Qualitative Methods in Geography (3)

Concentrations (CHOOSE ONE) (30 s.h.)

**General Geography (237B):**

- Choose one of
  - GHY 5858/PLN 5858: Directed Research (3)
  - GHY 5900: \*Internship in Geography (6)
- 24 to 27 s.h. of approved graduate electives

OR

**Geographic Information Science (237D):**

- GHY 5150: Seminar in GIScience (3)
- GHY 5810: Digital Image Processing (3)
- GHY 5812: Advanced GIS (3)
- GHY 5814: Principles of GeoComputation (3)
- GHY 5900: \*Internship in Geography (6-9)
- 9-12 s.h. of approved graduate electives

OR

**Planning (237C):**

- GHY 5400/PLN 5400: Planning Theory and Process (3)
- PLN 5431: Planning Methods and Techniques (3)
- PLN 5730: Land Use controls, Planning Law, and Ethics (3)
- Choose one of
  - PLN 5858/GHY 5858: Directed Research (3)
  - GHY 5900: \*Internship in Geography (6)
- 9 s.h. of approved planning graduate electives
- 6 to 9 s.h. of interdisciplinary graduate electives

Total Semester Hours Required (36 semester hours)

5. Revise the course requirements for the graduate minor in Geography (241/45.0701) to read as follows: (The total number of hours required for this graduate minor, changed from 9-12 s.h. to 9 s.h.)

**GRADUATE MINOR IN GEOGRAPHY (241/45.0701)**

A graduate minor in Geography consists of 9 s.h. of graduate courses, including GHY 5000: Research Themes and Methods (3 s.h.) plus 6 s.h. of electives (3-6 s.h. chosen from GHY courses, excluding GHY 5989; and/or 0-3 s.h. chosen from PLN courses).

**VOTE 11**

**YES 13**

**NO 0**

**ABSTAIN 0**

OLD BUSINESS:

There were no items of "Old Business" to discuss.

OTHER:

Dr. Butts introduced a motion to stipulate ENG 2001 (Introduction to Writing Across the Curriculum) as a prerequisite for existing courses that are approved by the General Education Council with credit for junior level writing in the discipline. Upon approval, this request would allow the prerequisite to be added automatically so that departments/programs will not need to submit a proposal to AP&P to add that prerequisite when no other changes are being made to courses approved for junior level writing in the discipline.

Dr. Mike Mayfield and Carter Hammett-McGarry suggested the addition of “or its equivalent” to that prerequisite to take care of transfers who have actually had a sophomore writing course, plus any other ASU sophomore writing courses that may be approved in the future.

**A motion was approved as amended to add the “Prerequisite: ENG 2001 or its equivalent.” statement to courses that are approved by the General Education Council with credit for junior level writing in the discipline. (EFFECTIVE: FALL, 2011)\***

[\*NOTE: At the AP&P Committee meeting held on February 4, 2009, a motion was approved to delay the implementation of that prerequisite from Fall, 2009 until Fall, 2011 (as noted above).]

**VOTE 12                      YES   13                        NO   0                        ABSTAIN   0**

The next item on the agenda was to discuss the request to include a faculty representative from University College as a voting member of the AP&P Committee.

A motion was made and seconded to ask the Faculty Senate to revise Section 7.3.4.2 of the *Faculty Handbook* by increasing the number of voting members on the AP&P Committee from 15 to 16 (12 faculty and 4 students) to allow for a voting faculty representative from University College to be appointed by the Faculty Senate.

Following discussions, the motion was amended to clarify that the AP&P faculty voting membership must include at least one faculty representative from each college or school (except for the Graduate School) and the Library.

Upon approval by the Faculty Senate, Section 7.3.4.2 of the *Faculty Handbook* will read as follows:

**7.3.4.2 Academic Policies and Procedures Committee**

- a. Members on Committee: 16 - 12 faculty and 4 students. The student membership (one-year terms) shall include one graduate and three undergraduate students as voting members. The students will serve as liaison between the Academic Policies and Procedures Committee and the Student Government Association. The faculty voting membership of AP&P shall include at least one faculty member from each college or school (with the exception of the Graduate School) and the Library with additional faculty members based on the current proportions of full-time equivalent (FTE) faculty. The term for appointment of faculty is three years. The ex-officio (non-voting) membership of AP&P should include one person from each of the following areas: Dean’s Office in each college/school, Provost’s Office, Registrar, and Academic Advising. The Provost and Executive Vice Chancellor, or his/her designee, will convene the first meeting and facilitate the selection of a chair, or co-chairs, from among the voting faculty committee members.
- b. Report to: The Provost and Executive Vice Chancellor

- c. Areas of responsibility: The major area of responsibility shall be the curriculum. Other areas are: academic policy; advanced placement; graduation requirements; appeals concerning academic matters from any college, school, department, program, member of the faculty, or student; and matters referred to it by the Provost and Executive Vice Chancellor or the Chancellor.

**VOTE 13**                    **YES**   12                      **NO**   1                      **ABSTAIN**   0  

At 4:50 p.m., an additional item of business was presented by Dr. Jon Beebe.

Dr. Beebe referred to a memo that had been distributed by email to the AP&P membership yesterday (11/04/08) and he noted that copies of that memo have also been provided for today’s meeting. In the memo, Dr. Beebe expressed reservations concerning the implementation of the General Education curriculum and he urged the AP&P Committee members to vote for a postponement of the implementation from Fall, 2009 until Fall, 2010. He noted that the reasons for requesting a delay in the implementation are stated in the memo and he asked for feedback and comments from others.

A motion was made and seconded to delay implementation of the new General Education curriculum until Fall, 2010.

At 5:00 p.m., **a motion was approved to extend the meeting until 5:30 p.m.**

**VOTE 14**                    **YES**   10                      **NO**   3                      **ABSTAIN**   0  

Dr. Dave Haney responded to each of the six concerns that were stated in Dr. Beebe’s memo. Discussions continued but no action was taken at today’s meeting.

The November 5 meeting of the AP&P Committee recessed at 5:30 p.m. with a motion on the floor. Dr. Butts noted that this discussion will be continued as the first item of business at our next scheduled meeting on Wednesday, December 3, 2008.

No adjournment.

\*\*\*\*\*

Continuation of the November 5, 2008 AP&P Committee Meeting on 12/03/08

The Academic Policies & Procedures Committee met on Wednesday, December 3, 2008 in the William C. Strickland Conference Room of I.G. Greer Hall to continue discussions from the November 5, 2008 AP&P Committee meeting and to consider the items of “New Business” that were submitted for the December 3 agenda.

Committee members present: Dr. Jeff Butts (Chair), Dr. Jon Beebe, Dr. Rodney Duke, Dr. James Ivory, Mr. Mark Malloy, Dr. Ron Marden, Dr. Jon Saken, Dr. Kay Taylor, Dr. Carol Truett, Ms. Christy DeStefano, Mr. Andy Ball, Mr. Thomas Brigman (Parliamentarian), and Ms. Kat Gardzalla. Committee members excused: Mr. John Boyd and Dr. Dinesh Dave.

Dr. Jeff Butts called the meeting to order at 3:05 p.m. and he reminded everyone that our first item of business is to continue the discussions from our November 5 meeting regarding the motion on



ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
**November 5, 2008**  
 Vote Record

VOTE SYMBOLS	y (YES)							N (NO)							A (ABSTAIN)	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
<u>Committee Members</u>																
Jon Beebe	y	y	y	y	y	y	N	y	y	y	y	y	y	y	y	
John Boyd	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Jeff Butts	y	y	y	y	y	y	N	y	y	y	y	y	N	y	N	y
Dinesh Dave	y	y	y	y	y	y	N	y	y	y	y	y	y	y	-	-
Rodney Duke	y	y	y	y	y	y	N	y	y	y	y	y	y	N	N	y
James Ivory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N	y
Mark Malloy	y	y	y	y	y	y	N	y	y	y	y	y	y	y	y	y
Ron Marden	y	y	y	y	y	y	N	y	y	y	y	y	y	N	N	y
Jon Saken	y	y	y	y	y	y	N	y	y	y	y	y	y	y	y	y
Kay Taylor	y	y	y	y	y	y	N	y	y	y	y	y	y	y	N	y
Carol Truett	y	y	y	y	y	y	N	y	y	y	y	y	y	y	y	y
Christy DeStefano	y	y	y	y	y	y	N	y	y	y	y	y	y	y	y	y
Andy Ball	y	y	y	y	y	y	N	y	y	y	y	y	y	y	y	y
Thomas Brigman	y	y	y	y	y	y	N	y	y	y	y	y	y	y	y	y
Kat Gardzalla	y	y	y	y	y	y	N	y	y	y	y	y	y	N	y	-

\*\*\*\*\*  
 The recommendations of the Academic Policies and Procedures Committee, at its November 5, 2008 meeting are accepted. VOTES 1-14 and 16 are approved. VOTE 15 (the recommendation to delay implementation of the new General Education curriculum until Fall, 2010) was not approved.

Stanley R. Aeschleman  
 Stanley R. Aeschleman  
 Provost and Executive Vice Chancellor

8/24/09  
 Date

\*\*\*\*\*