

**APPALACHIAN STATE UNIVERSITY  
GRADUATE COUNCIL  
Minutes of the Meeting Held November 17, 2008**

**Present:** John Abbott, William Brewer, Don Cox, Keith Davis, Pollyanne Frantz, Sammie Garner, Dave Haney, William Harbinson, Dru Henson, Holly Hirst, Marie Hoepfl, Edelma Huntley, Jim Killacky, Susan McCracken, Nina Jo Moore (for Glenda Treadaway), Seaton Tarrant, Chris Thaxton, Neva Specht, Jenny Ware

**Absent/Excused:** Tom Fisher, Alecia Jackson, Mike Kernodle, Nancy Schneeloch-Bingham, James Westerman

**Absent/Unexcused:** Charles Duke, Randy Edwards, Lynn Stallworth

**Guests:** Richard Carp, Cathy Clark

1. Dr. Huntley welcomed everyone to the November meeting.
2. The minutes of the October 20 meeting were unanimously approved as distributed.
3. **Reports/Announcements from the Dean** – Dr. Huntley
  - There was an update of the Graduate School’s understanding of what the planning process will be as related to new graduate programs. General Administration and the Board of Governors will track areas of innovation in the state as a way of determining priorities for new programs. There will be representatives from the 16 campuses selected. Provosts identify undergraduate representatives; Graduate Deans identify graduate representatives. One of three recommendations will be made: 1) there is a need and the campus can proceed with planning; 2) there is need in the state but this needs to be met by expanding existing programs in the state; or 3) there is no need. Committees will determine need, relationship to existing programs, and how the request fits priorities of UNC Tomorrow. Panels will replace the Permission to Plan process. Data to be provided include labor stats on employment trends/opportunities, NC priorities and needs, cost of starting new programs, cost of expanding existing programs, external funding to support programs.
  - Many more details need to be worked out. There should be more information available following the January UNC Graduate Council
  - Dr. Haney will represent ASU on a UNC-GA accreditation council.
4. **Reports/Announcements from Graduate Studies** – Dr. Hirst
  - ASU received instructions for reviewing low enrollment programs. A committee will review and make recommendations. Recommendations include: 1) continue the program with low enrollment; 2) continue the program but increase enrollment, such as combining

with something else; 3) discontinue the program. The committee will have report at the January Graduate Council meeting.

- Increased screening. Students with criminal issues are required to submit to a criminal background check. This has not yielded anything to warrant review by the full committee. About 30 required background checks.
- Updating the Web. The web site is being brought into the new format. Please review the web site and give feedback. The Office of Research and Sponsored programs went live last month.

#### 5. **Reports/Announcements from Sponsored Programs – McCracken**

- Proposal submissions are down \$1.5M over last year and in number submitted. **NOTE: LINK TO DOCUMENT “OCTOBER REPORT TO THE GRADUATE COUNCIL” from NOVEMBER AGENDA.**
- Awards are up almost \$1M from last year. For additional information, visit: <http://www.orsp.appstate.edu/grants/awards/awards09/oct09award.html>. Two October awards to note
  - Nita Matzen, Dick Riedl, Robert Sanders, Stephen Bronack, Amelia Cheney: NSF funding of STEM and ICT Instructional Worlds: The 3D Experience
  - Rahman Tashakkori, Barry Kurtz, Nichole Bennett, Nicole, Katrina Palmer, Phillip Russell: NSV funding of Appalachian Undergraduate Academy of Science
- For an analysis by college/unit, visit: [http://www.orsp.appstate.edu/grants/awards/documents/YTD\\_09.pdf](http://www.orsp.appstate.edu/grants/awards/documents/YTD_09.pdf).
- ORSP is trying to streamline its process, make the Internal Processing Form more user-friendly, and clarify policy of indirect/facility costs. Suggestions are welcome.
- The results of a consultant’s visit were to increase personnel in post award. These positions are funded by the indirect budget.

#### 6. **Reports/Announcements from Sponsored Programs – Pollyanne Frantz**

- Dr. Tom Blackburn conducted individual consultations and a workshop on October 30-31. This event was attended by 10 faculty and 3 graduate students. Persons on a waiting list could have attended if the Proposal Development office was notified of cancellations.
- For a report on activities of Research Development Officers, visit: [http://www.graduate.appstate.edu/facultystaff/council/agendas/nov08/Frantz\\_GC\\_Nov.pdf](http://www.graduate.appstate.edu/facultystaff/council/agendas/nov08/Frantz_GC_Nov.pdf)
- There will be a new faculty research workshop in January.
- Community of science workshops can be held for individuals or groups and will address databases.

#### 7. **Academic Policies Committee – Holly Hirst**

##### **Human Development and Psychological Counseling**

*HPC 1. Delete the College Counseling concentration (496B) from the Master of Arts in College Student Development (Major Code 496\*/13.1102)*

**MOTION 1:** Approve HPC1 as submitted (delete the College Counseling concentration from the College Student Development MA)

**VOTE:** Motion carried unanimously. No opposition.

### **Foreign Languages and Literatures**

*FLL-08-1. Change the course description of F L 3010, 3020, 4550, 4551, 4555 to include ENG 3610 as an alternative prerequisite.*

**MOTION 2:** Approve FFL-08-1 as submitted (change the prerequisites for FL 5550, FL 5551, FL 5555).

**VOTE:** Motion carried unanimously. No opposition.

### **History**

*HIS 6. Change the name of HIS 5406 from “Readings Seminar in Asian History” to “Readings Seminar in African/Middle Eastern/Asian History.”*

*HIS 7. Add HIS 5407: Research Seminar in African/Middle Eastern/Asian History.*

*HIS 8. Change the name of HIS 5208 from Seminar in Appalachian History to Readings Seminar in Appalachian History.*

*HIS 9. Add HIS 5209: Research Seminar in Appalachian History.*

*HIS 10. Change the degree requirements for the MA, History.*

*HIS 11. Change the degree requirements for the MA, History, Education.*

*HIS 12. Change the degree requirements for the MA, Public History.*

**MOTION 3:** Approve HIS-6 through HIS-12 – make changes and additions to readings and research courses and the associated changes to the degree programs – with the following changes:

HIS-6:

Bulletin description will be adjusted to read: HIS 5406. Readings Seminar in African/Middle Eastern/Asian History/(3).On Demand. Variable Content. Barring duplication a student may repeat the course. Course will emphasize significant fields of historical study in the areas of African, Middle Eastern, or Asian history. Strong emphasis will be placed on current scholarship and bibliography.

In addition, correct all readings and research seminar courses to begin with the language: "Variable Content. Barring duplication, a student may repeat the course."

HIS-8: The bulletin description will be adjusted to read: HIS 5208. Readings Seminar in Appalachian History/(3).F;S. Variable content. Barring duplication a student may repeat the course. Course will emphasize significant fields of historical study in the area of Appalachian history. Strong emphasis will be placed on current scholarship and bibliography.

HIS-9: Fix the bulletin description so it says "a student may repeat the course" instead of "a study may repeat the course."

HIS-11: (A) Strike the statement "Capstone/Capstone Experience: Product of Learning." (B) Change LHE to LSA. The prefix on that course changed last year.

The committee recommended changes which were approved by the Arts and Sciences Dean. All are repeatable up to 9 s.h. Students are limited in how many they can choose from a list: 6 s.h. reading, 6 s.h. research, or other limitations. This can be handled through advising or a cap enforced in Banner Student.

**VOTE:** Motion carried unanimously. No opposition.

8. **Announcement from the Academic Policy Committee** – Holly Hirst. The committee hopes to make policy recommendations related to Admission to Candidacy and Program of Study at the January meeting.
9. **Faculty Development Committee** – Bill Brewer. Based on feedback, the committee revised and distributed drafts for credentials, membership criteria, and timelines for Graduate Faculty membership.

**MOTION:** It was moved (Hoepfl) and seconded (Davis) that the committee finalize the documents and makes a recommendation to the Council for the January meeting.

**VOTE:** Motion carried unanimously. No opposition.

10. **Student Affairs Committee** – Dr. Garner

- The committee reviewed 14 candidates for three awards. Recipients are Meredith Doster (Govt. & Justice Studies) for the Joyce Lawrence Award, Kendra Maxwell (Biology) for the Zigli Award, and Ashley Williams (Biology) for the Domer Award.
- **MOTION:** It was moved (Killacky) and seconded (Specht) that the wording on the diploma received by graduate students be changed as presented.

**Discussion:** Change Board of Trustees to the Board of Governors of the University of North Carolina.

**VOTE:** Motion carried unanimously. No opposition.

11. It was moved (Cox) that the meeting be adjourned.