

Graduate Academic Policies and Procedures Meeting Agenda

January 25, 2021

3:00 -5:00 PM

Meeting Location: [Zoom](#)

1. Call to order – Chairperson, Susan Staub
2. Approval of the minutes of the November 16, 2020 Graduate AP&P meeting
3. Announcements/FIOs:
4. New Business:
 - A. Curriculum Proposals:

Beaver College of Health Sciences

- | | |
|-------------------------|---|
| G_HS_NHM_2020_1 | Add a new course (NUT 5510 Environmental Health) to the course offerings for the MS in Nutrition. <u>Motion from Curriculum Subcommittee to approve.</u> |
| G_HS_NHM_2020_2 | 1) Replace "Elective in Environmental Health" in the Program of Study for MS_841C (MS in Nutrition, Concentration in Public Health Nutrition) with proposed new NUT 5510 Environmental Health.
2) Provide option to include the Dietetic Internship as part of the Program of Study for the PHN concentration, for eligible students. <u>Motion required from GAPP floor.</u> |
| G_HS_NHM_2020_3 | Add a course, Professional Development, to the MS-DI program. <u>Motion from Curriculum Subcommittee to approve.</u> |
| G_HS_NHM_2020_4 | Change POS to include NUT 5120: Professional Development, to replace elective credits. <u>Motion from Curriculum Subcommittee to approve.</u> |
| G_HS_NHM_2020_7 | Delete HCM 5710 - Health Care Data Management. <u>Motion from Curriculum Subcommittee to approve.</u> |
| G_HS_NHM_2020_8 | Delete HCM 5735 - Health Care Operations Management. <u>Motion from Curriculum Subcommittee to approve.</u> |
| G_HS_NHM_2020_09 | Add the course, HCM 5960 - Cases in Healthcare Management. <u>Motion from Curriculum Subcommittee to approve pending revisions submitted.</u> |

- G_HS_NHM_2020_10** Revise the Program of Study for the Master of Health Administration (MHA) -Information Systems concentration, (Program Code: MHA_855B), to include the deletion of HCM 5710, Health Care Data Management, and the addition of 'Cases in Healthcare Management.' **Motion from Curriculum Subcommittee to approve pending revisions submitted.**
- G_HS_NHM_2020_11** Revise the Program of Study for the Master of Health Administration (MHA) -Leadership concentration, (Program Code: MHA_855C) to include the deletion of HCM 5735, Health Care Data Management, and the addition of 'Cases in Healthcare Management.' **Motion from Curriculum Subcommittee to approve pending revisions submitted.**
- G_HS_NUR_2020_1** Change the grading scale in Nursing 5901, Advanced Clinical Practicum from A-F to Satisfactory/Unsatisfactory. **Motion from Curriculum Subcommittee to approve.**
- GU_HS_SW_2020_1** Add SW 5002 Child Welfare Competencies as a dual listed class with SW 4002, Child Welfare Competencies. Change course description for SW 4002. **Motion from Curriculum Subcommittee to approve.**
- GU_HS_SW_2020_2** Add SW 5555, Death, Dying, and Living, as a graduate course that is dual listed with the undergraduate course, SW 4555, Death, Dying, and Living. Update course description for SW 4555. **Motion from Curriculum Subcommittee to approve.**
- G_HS_RPE_2020_7** Add course HPE 5230: Assessment in Health and Physical Education. **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

College of Arts and Sciences

Department of Government and Justice Studies

- G_CAS_GJS_2020_2** Replace PLN 5460 Environmental Policy and Planning with PA 5180 Policy Analysis and Program Evaluation in the Environmental Politics & Policy Analysis Concentration for the Political Science MA Program (MA_267F). **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

G_COB_MSADA_2020_4 Create a program of study for a Dual Degree arrangement between the Master of Science in Applied Data Analytics (MS) Interdisciplinary concentration and Master of Public Administration (MPA) Public Management concentration. **Motion from Curriculum Subcommittee to approve pending revisions.**

G_COB_MSADA_2020_5 Create a program of study for a Dual Degree arrangement between the Master of Science in Applied Data Analytics (MS) Interdisciplinary concentration and Master of Public Administration (MPA) Not-for-Profit Management concentration. **Motion from Curriculum Subcommittee to approve pending revisions.**

G_COB_MSADA_2020_6 Create a program of study for a Dual Degree arrangement between the Master of Science in Applied Data Analytics (MS) Interdisciplinary concentration and Master of Public Administration (MPA) Town, City and County Management concentration. **Motion from Curriculum Subcommittee to approve pending revisions.**

Department of History

G_CAS_HIS_2020_1 Change the title of HIS 5586 from "Introduction to Historic Preservation" to "Historic Preservation" **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

G_CAS_HIS_2020_2 Change the concentration-specific requirements for Museum Studies concentration. Remove HIS 5650 - Museum Education from the concentration requirement, and keep it as an on-demand course. **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

G_CAS_HIS_2020_3 Change the concentration-specific requirements for Historic Preservation concentration. Remove HIS 5587 - Philosophy of Historic Preservation from the concentration requirement, and keep it as an on-demand course. **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

Department of Psychology

G_COB/CAS_MSADA/IOHRM_2020_7

Create a program of study for a Dual Degree arrangement between the Master of Science in Applied Data Analytics (MS) Interdisciplinary concentration and Master of Arts (MA) in Industrial-Organizational Psychology and Human

Resource Management. **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

Department of Biology

G_CAS_BIO_2020_1 Increase the number of credit hours for BIO 5650 Bioinformatics. **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

Hayes School of Music

G_MUS_MUS_2020_4 Create a new course: MUS 5010 Research Methods in Music Therapy (3). **Motion from Curriculum Subcommittee to approve.**

G_MUS_MUS_2020_5 Create a new course: MUS 5063 Ethical Thinking and Anti-Oppressive Practices in Music Therapy (3). **Motion from Curriculum Subcommittee to approve.**

Reich College of Education

GU_COE_2020_1 Create EDU course subject prefix for Professional Education CORE
Subject: EDU
College: ED (College of Education)
Dept: COE (College of Education)
Motion from Curriculum Subcommittee to approve.

G_COE_2020_2 Add a new course EDU 5900: Graduate Student Teaching with Professional Education Core (EDU) for clinical internship requirement for graduate programs and residency licensure programs.
*EDU 5900 will replace CI 5900 on POS's listed in 6a
*EDU Prefix created (GU_COE_2020_1)
Motion from Curriculum Subcommittee to approve.

Curriculum and Instruction

G_COE_CI_2020_1 Add a new post baccalaureate graduate certificate in elementary education to the graduate programs in elementary education. Elementary Education Graduate Certificate [GCERT_422A]. Add POS to the graduate bulletin. **Motion**

from Curriculum Subcommittee to approve pending revisions submitted.

- G_COE_CI_2020_2 Add one new course. This proposal is to add CI 5000, Principles of Curriculum and Instruction to the Elementary Education Graduate Certificate_422A program of study. **Motion from Curriculum Subcommittee to approve.**
- G_COE_CI_2020_4 Update the course description for CI 5070 and change the semester offering. **Motion from Curriculum Subcommittee to approve.**
- G_COE_CI_2020_5 Update the course description for CI 5075 and change the semester offering. **Motion from Curriculum Subcommittee to approve.**
- G_COE_CI_2020_6 Update the course description for CI 5080 and change the semester offering. **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

Educational Leadership

- G_COE_EDL_2020_1 Change Program of study: Remove: Students are required to register for 3 hours of Dissertation for two consecutive semesters, followed by at least 1 hour for every semester thereafter until the dissertation is completed.
- Add: Students are required to register for 6 hours of Dissertation, followed by at least 1 hour of GRD 7989 for every semester thereafter until the dissertation is completed. **Motion from Curriculum Subcommittee to approve.**

Human Development and Psychological Counseling

- GU_COE_HPC_2020_1 Remove HPC 4840/5840 Human Relations and Interaction (dual listed) **Motion from Curriculum Subcommittee to approve.**
- GU_COE_HPC_2020_2 Remove HPC 4900/5000 Internship in Public Schools (dual listed) **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_1 Remove HPC 5100 Counseling Techniques for Teachers of Young Adolescents **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_2 Remove HPC 5273. Mediation and Divorce Therapy **Motion from Curriculum Subcommittee to approve.**

- G_COE_HPC_2020_3 Remove HPC 5315 Elementary/Middle Grades School Counseling **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_4 Remove HPC 5680. Counseling the Aging **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_5 Remove HPC 5700 Teaching Sex Education Within a Family Context. **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_6 Remove HPC 5710 Helping the Troubled Employee **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_7 Remove HPC 5850 Theory and Practice of Reality Therapy **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_8 Remove HPC 6162 Systemic Gestalt Therapy **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_9 Add HPC 5550 Equine Assisted Therapy **Motion from Curriculum Subcommittee to approve pending revisions submitted.**
- G_COE_HPC_2020_10 Add HPC 5555 The Neurobiology of Addiction **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_11 Add HPC 5565 Introduction to Play Therapy **Motion from Curriculum Subcommittee to approve pending revisions submitted.**
- G_COE_HPC_2020_12 Add HPC 6550 Research Methods in Marriage and Family Therapy **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_13 Change course title for HPC 5110 Multicultural Counseling. **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_14 Change course description for HPC 5120 Introduction to Clinical Mental Health Counseling **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_15 Change course title, description, and when offered for HPC 5140 Psychological and Educational Testing **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_16 Change the course title, description, and when offered for HPC 5210 Life and Career Planning. **Motion from**

Curriculum Subcommittee to approve.

- G_COE_HPC_2020_17** Change course offering, prerequisite, and description for HPC 5225 The Helping Relationship **Motion from Curriculum Subcommittee to approve pending revisions submitted.**
- G_COE_HPC_2020_18** Change course title for HPC 5272 Individual and Family Development **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_19** Change course description for HPC 5310. Introduction to Professional School Counseling **Motion from Curriculum Subcommittee to approve pending revisions submitted.**
- G_COE_HPC_2020_20** Change course description and prerequisites for HPC 5900 Practicum **Motion required from GAPP floor.**
- G_COE_HPC_2020_21** Change course title and description for HPC 6270 Marriage and Family Counseling: Clinical Issues **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_22** Change course title and description HPC 6272 Marital and Couples Therapy **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_23** Change course title and offering for HPC 6290 Child and Adolescent Therapy **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_24** Change course description for HPC 6451 Clinical Mental Health Counseling Seminar **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_25** Change course title and description for HPC 6525 Advanced Systemic Multicultural Counseling **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_26** Change course description for HPC 6710 Human Sexuality **Motion from Curriculum Subcommittee to approve.**
- G_COE_HPC_2020_27** Change course description, prerequisites, credit hours and when offered for HPC 6900 Internship. **Motion required from GAPP floor.**
- G_COE_HPC_2020_30** Remove HPC 5340 Research in Student Affairs Administration **Motion from Curriculum Subcommittee to approve.**

- G_COE_HPC_2020_31** Remove HPC 5440 Student Affairs and the Great Outdoors
Motion from Curriculum Subcommittee to approve.
- G_COE_HPC_2020_32** Remove HPC 5460 Professional Practice in Student Affairs Administration
Motion from Curriculum Subcommittee to approve.
- G_COE_HPC_2020_33** Change the course title and description for HPC 5190 Helping Skills in Students Affairs Practice
Motion from Curriculum Subcommittee to approve pending revisions submitted.
- G_COE_HPC_2020_34** Change course title, prerequisite, description, and when offered for HPC 6330 Assessment and Program Evaluation in Student Affairs
Motion from Curriculum Subcommittee to approve.
- G_COE_HPC_2020_35** Add HPC 6420 Contemporary Issues in Student Affairs Administration
Motion from Curriculum Subcommittee to approve.

Reading and Special Education

- G_COE_RESE_2020_2** Change Program of Study for the post-baccalaureate graduate certificate in special education -- Special Education Graduate Certificate [GCERT_720A]***. Add POS changes to the graduate bulletin.
Deleting SPE 5600 from the POS and adding SPE/CI 5240
Deleting SPE 5636 from the POS and adding SPE 5250
Adding EDU 5900 to the POS and increasing the requirements from 24 to 27 hours to complete CERT_720A.
*Update POS: Change Title, description, admission requirement statement and hours. **Motion required from GAPP floor.**
- G_COE_RESE_2020_3** Add Graduate Course SPE/CI 5240 Mathematics for Special Education Teachers to the list of graduate courses in the graduate bulletin for special education and for curriculum and instruction. This course is cross listed with SPE (special education) and CI (curriculum and instruction). This course will also be added to the POS for Special Education Graduate Certificate [GCERT_720A]***
(See G_COE_RESE_2020_2.)
Proposed abbreviation for registrar: Math for Special Educ Teachers **Motion required from GAPP floor.**
- G_COE_RESE_2020_4** Add Graduate Course SPE 5250 Teaching Mathematics to Students with Learning Disabilities to the list of graduate courses in the graduate bulletin for special education. This

course will also be added to the POS for Special Education Graduate Certificate [GCERT_720A]*** (See G_COE_RESE_2020_2.)
Proposed abbreviation for registrar: Teach Math to Students with Learn Disability **Motion required from GAPP floor.**

G_COE_RESE_2020_5 Change title: Graduate Course SPE 5901- Internship to SPE 5901-Practicum
Change the credit hours from 3 credit hours to 1-3 hours
Update the language to distinguish candidate (Appalachian student) from student (K-12 student). This course is part of the required courses for the POS for Special Education Graduate Certificate [GCERT_720A]***
(See G_COE_RESE_2020_2.) **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

G_COE_RESE_2020_6 Change program of study for Special Education MA (MA_476A)
Choose one course from the practicum course options (3 Hours)
SPE 5901 - Practicum (3)
RE 5725 - Practicum in the Clinical Teaching of Reading (3)
RE 5735 - Practicum in the Teaching of Severely Disabled Readers (3)
Change required hours from 18 to 21 and reduce the elective hours from 15 to 12. **Motion from Curriculum Subcommittee to approve pending revisions submitted.**

G_COE_RESE_2020_7 Change the program of study for Autism Graduate Minor (445) and graduate bulletin by adding and deleting courses:
Change the name from Autism Spectrum Disorders to Autism Graduate Minor.
Delete the research options
Add to the selection of Autism courses
The total hours for the minor remain the same (9 hours)
New program code required: 474 *Required because of name change **Motion required from GAPP floor.**

B. Policy Proposals:

G_GRAD_2020_4 Change the Bulletin language for Admission Requirements to:
1. Remove the language stipulating that standardized exam scores are required for scholarship consideration.
2. Update the language specifying categories of applicants for whom the standardized exam requirement will be waived.

C. Joint Subcommittee:

1. Recommended revisions to the AP&P form: updates to Part A, Items 3a, 3b, 3c, 5, 6a, 8, 9, & 12; updates to Part B, Items 1b, 7, 8, & 10
2. Recommended updates to the AP&P Manual: (1) minor changes to wording, (2) update to the Operating Procedures to clarify who should review proposals prior to consideration by the APP Committees

5. Old Business:

6. Discussion Items:

A. Updates from the Graduate School – Marie Hoepfl

7. Adjournment