

Provost approved May 26, 2022  
Effective Fall 2022 unless otherwise noted.

**MINUTES OF THE MEETING  
GRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE  
November 15, 2021**

The Graduate AP&P Committee met via Zoom on Monday, November 15, 2021 at 3:00 p.m.

Members present: Ray Williams, Victor Mansure, Katherine Ledford, Holly Hirst, Tammy Haley, Jonathon Stickford, Scot Justice, Susan Staub, Gary Boye, Brian Whitaker, Adryona Nelson, Dontrell Parson, Terry McClannon, Lakshmi Iyer, Marie Hoepfl, Laura Padgett, Jerianne Taylor, Andrew Windham

Guests: Lynn Stallworth

Absent: Karen Fletcher, LeeAnn Barnes, Eric Berry, Jamie Yarbrough

**1. CALL TO ORDER**

Chairperson Williams called the meeting to order at 3:01 pm.

**2. INTRODUCTION OF GUESTS**

Dr. Lynn Stallworth from the Department of Accounting introduced herself and was there to answer questions regarding the Accounting proposals.

**3. APPROVAL OF THE MINUTES**

**MOTION 1:** A motion was made (Justice) and seconded (Mansure) to approve the minutes of the October 18, 2021 GAPP meeting. There was no discussion. A vote was taken.

**MOTION PASSED.**

**4. NEW BUSINESS**

**Curriculum Proposals**

**Walker College of Business**

**G\_COB\_ACC\_2021\_2**      Change the program of study for the Accounting – General concentration to define a 6 sh shared core.

**G\_COB\_ACC\_2021\_3**      Change the program of study for the Accounting – General concentration to define a 6 sh shared core.

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**MOTION 2:** A motion was made (Hirst) to approve proposals 2 and 3 together. It was seconded (Justice). Lynn Stallworth shared that these two proposals came from the recommendation of the curriculum subcommittee. A vote was taken. **MOTION PASSED** with 11 votes.

### College of Arts & Sciences

**GU\_CAS\_MAT\_2021\_11** Change the course bulletin description of MAT 5965, to change the dual-listed status of the course and its prerequisites.

**GU\_CAS\_MAT\_2021\_13** Change the course bulletin description for MAT 5935, to change the dual-listed status and its prerequisites.

**MOTION 3:** A motion to approve these proposals was brought forth from the Curriculum Subcommittee. Chairperson Williams suggested voting on the two proposals together. A vote was taken. **MOTION PASSED** with 11 votes.

### Policy Proposals

**G\_GRAD\_2021\_1** Change the Bulletin language for Dual Degree requirements to: (1) Update wording for greater accuracy. (2) Incorporate language to provide the option for a unified standardized exam requirement. (3) Incorporate language that addresses instances where a student with a previously-earned graduate degree pursues a dual degree at Appalachian State. **Motion from the Policy Subcommittee.**

**MOTION 4:** A motion to approve was brought forth from the Policy Subcommittee. Dr. Hoepfl shared that the committee has been working on these for some time. Dr. Ledford shared that these have been circulated to the Program Directors for feedback. A vote was taken. **MOTION PASSED** with 11 votes.

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## **G\_GRAD\_2021\_2**

Change the Bulletin language for Second Master's Degree requirements to: (1) Update wording for greater accuracy. (2) Establish a maximum reduction in hours for a second master's degree based on the overall number of credits required for the degree. (3) Clarify the approval process for reducing the number of hours required for a second master's degree. **Motion from the Policy Subcommittee.**

**MOTION 5:** A motion to approve was brought forth from the Policy Subcommittee. Dr. Hoepfl shared an overview of the policy updates. A vote was taken. **MOTION PASSED** with 11 votes.

## **5. OLD BUSINESS**

Chairperson Williams asked the committee members if they would like to continue using Zoom for GAPP meetings for the spring semester. Discussion ensued. Most members shared their concerns for meeting in person in the spring due to the ongoing pandemic and prediction of higher numbers following the holidays.

**MOTION 6:** A motion was made (Mansure) and seconded (Hirst) to hold the Spring 2022 meetings in Zoom format. A vote was taken. **MOTION PASSED** with 11 votes.

## **6. DISCUSSION ITEMS**

- a. Updates from the Graduate School – Dr. Marie Hoepfl
  1. Dr. Hoepfl reminded members that if they haven't been receiving her weekly updates to please let her know.
  2. Graduate commencement planners decided all graduate students will be participating in the 5:00 pm service. She asked that member share this with departments.
  3. There are 6 Harkrader Research Awards of \$2000 each for faculty working with graduate assistants. Apply if you are interested.
  4. The period for GRAM applications just ended. Applicants will be notified in the next few weeks if they receive an award.
  5. The next program directors meeting will take place on November 29th via Zoom.
  6. Applications are being accepted for the position of Acting Associate Dean of the School of Graduate Studies. Applications will be reviewed at the beginning of December.

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## 7. ADJOURNMENT

Dr. Williams asked for a motion to adjourn. A motion was made (Mansure) and seconded (Justice). A vote was taken. **MOTION PASSED** with 11 votes.

### ADDENDUM TO THE MINUTES OF THE MEETING GRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE November 15, 2021

#### G\_COB\_ACC\_2021\_2

*Change the program of study for the Accounting – General concentration to define a 6 sh shared core.*

#### G\_COB\_ACC2021\_2 Appendix A: Changed Bulletin Copy – General Concentration

## Program of Study for the Master of Science in Accounting

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**Admission Requirements:** Baccalaureate degree from an accredited college or university; [complete application to the Graduate School](#); official GMAT exam scores, unless waived; undergraduate course work in Accounting Principles, Economics, Statistics, Behavioral Science, and Finance; undergraduate accounting courses in Intermediate Accounting, Cost Accounting, Accounting Systems, Individual Income Taxation, and Auditing. In extenuating circumstances, an applicant may obtain permission to remove deficiencies in coursework after entering the graduate program. Admission is competitive.

To be considered for admission, applicants must meet the [criteria for admission to the Graduate School](#). Meeting these criteria does not guarantee acceptance.

**Standardized Exam Waiver Eligibility:** The standardized exam requirement may be waived for applicants who:

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- Hold an undergraduate degree in accounting with a GPA of 3.3 or higher from a regionally accredited school and have included at least two of three letters of recommendation from professors for upperlevel courses in their discipline; **OR**
- Hold membership in Beta Gamma Sigma; **OR**
- Have five or more years of professional work or military experience; **OR**
- Hold professional certification with a quantitative focus such as CPA, CFA, CMA, etc.

The GMAT waiver is only available to candidates who have not taken the GMAT within the past five years.

**Accelerated Admissions Option:** This program offers an [accelerated admission](#) option for undergraduate students currently enrolled at Appalachian State University.

**Location:** On Campus

## Additional Information about Standardized Exam Waiver Eligibility

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Any standardized exam waiver for a graduate degree program at Appalachian State requires that applicants hold a minimum cumulative undergraduate GPA of 3.0 or higher in their last earned degree (undergraduate or graduate; some programs have established higher GPA requirements). No exam waiver is automatic but will require review and approval by the Graduate School upon submission of a complete application. An approved waiver request does not guarantee acceptance into the program. A denied waiver request does not mean that a candidate is denied admission to the program, only that a standardized exam score is needed to more fully evaluate the application. Standardized test scores may be required for scholarship consideration.

## Course Requirements for the Master of Science in Accounting

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### Total Required (Minimum 30 Hours)

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#### Required Courses (6 Hours)

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- [ACC 5350 - Accounting Capstone Seminar \(3\)](#)
- ACC 5260 – Advanced Excel and Oracle ERP Analytics for Business (3)

### Concentration Requirements (12 Hours)

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- [ACC 5310 - Auditing Theory Seminar \(3\)](#)
- [ACC 5390 - Contemporary Issues in Accounting \(3\)](#)
- [ACC 5590 - Advanced Accounting Topics \(3\)](#)

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- Three hours outside the Department of Accounting approved by the Program Director (3)

### G\_COB\_ACC\_2021\_3

*Change the program of study for the Accounting – General concentration to define a 6 sh shared core.*

### G\_COB\_ACC2021\_3 Appendix A: New Bulletin Copy – Tax Concentration

## Program of Study for the Master of Science in Accounting

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**Admission Requirements:** Baccalaureate degree from an accredited college or university; [complete application to the Graduate School](#); official GMAT exam scores, unless waived; undergraduate course work in Accounting Principles, Economics, Statistics, Behavioral Science, and Finance; undergraduate accounting courses in Intermediate Accounting, Cost Accounting, Accounting Systems, Individual Income Taxation, and Auditing. In extenuating circumstances, an applicant may obtain permission to remove deficiencies in coursework after entering the graduate program. Admission is competitive.

To be considered for admission, applicants must meet the [criteria for admission to the Graduate School](#). Meeting these criteria does not guarantee acceptance.

**Standardized Exam Waiver Eligibility:** The standardized exam requirement may be waived for applicants who:

- Hold an undergraduate degree in accounting with a GPA of 3.3 or higher from a regionally accredited school and have included at least two of three letters of recommendation from professors for upperlevel courses in their discipline; **OR**
- Hold membership in Beta Gamma Sigma; **OR**
- Have five or more years of professional work or military experience; **OR**
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**Accelerated Admissions Option:** This program offers an [accelerated admission](#) option for undergraduate students currently enrolled at Appalachian State University.

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## Course Requirements for the Master of Science in Accounting

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### Total Required (Minimum 30 Hours)

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#### Required Courses (6 Hours)

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- [ACC 5350 - Accounting Capstone Seminar \(3\)](#)
- ACC 5260 – Advanced Excel and Oracle ERP Analytics for Business (3)

### Concentration Requirements (12 Hours)

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- [ACC 5280 - Partnerships and S Corporations \(3\)](#)
- [ACC 5580 - Tax Research and Communication \(3\)](#)
- ACC 5xxx: Tax Elective approved by the Program Director (3)
- Three hours outside the Department of Accounting approved by the Program Director (3)

#### GU\_CAS\_MAT\_2021\_06

*Change the course description of STT 4830 to include the correct prerequisite of STT 3250,  
Change the course description of STT 5830 to include the correct prerequisite of STT 3250,  
Remove the Demonstrated Readiness for College-level math prerequisite.  
The prerequisites will change from MAT 2240 and STT 3830 to MAT 2240 and STT 3250.*

#### CURRENT CATALOG COPY:

STT 4830 - Linear Regression Models (3)

When Offered: Fall

An introduction to least squares estimation in simple and multiple regression models. The matrix approach is used in the more general multiple regression model. Considerable attention is given to the analysis of variance, aptness of the model tests, residual analysis, the effects of multicollinearity, and variable selection procedures.

Prerequisites: MAT 2240 and STT 3830. Demonstrated Readiness for College-level Math. [Dual-listed with STT 5830.] Dual-listed courses require senior standing; juniors may enroll with permission of the department.

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### STT 5830 - Linear Regression Models (3)

When Offered: Fall

An introduction to least squares estimation in simple and multiple regression models. The matrix approach is used in the more general multiple regression model. Considerable attention is given to the analysis of variance, aptness of the model tests, residual analysis, the effects of multicollinearity, and variable selection procedures.

Prerequisites: MAT 2240 (Intro to Linear Algebra) and STT 3830 (Statistical Methods II) or equivalent. [Dual-listed with STT 4830.]

### **PROPOSED CATALOG COPY:**

### STT 4830 - Linear Regression Models (3)

When Offered: Fall

An introduction to least squares estimation in simple and multiple regression models. The matrix approach is used in the more general multiple regression model. Considerable attention is given to the analysis of variance, aptness of the model tests, residual analysis, the effects of multicollinearity, and variable selection procedures.

**Prerequisites: MAT 2240 and STT 3250.**

[Dual-listed with STT 5830.] Dual-listed courses require senior standing; juniors may enroll with permission of the department.

### STT 5830 - Linear Regression Models (3)

When Offered: Fall

An introduction to least squares estimation in simple and multiple regression models. The matrix approach is used in the more general multiple regression model. Considerable attention is given to the analysis of variance, aptness of the model tests, residual analysis, the effects of multicollinearity, and variable selection procedures.

**Prerequisites: MAT 2240 (Intro to Linear Algebra) and STT 3250 (Fundamentals of Probability) or equivalent.**

[Dual-listed with STT 4830.]

***Note: the above reflects the changes requested by the Graduate School and accepted by the Department: To include course descriptions for both courses and to include titles of courses in the graduate course description.***

### **GU\_CAS\_MAT\_2021\_11**

***Change the course bulletin description of MAT 5965, to change the dual-listed status of the course and its prerequisites.***

### MAT 5965 Informal Geometry (3)

When Offered: On Demand

This course is an informal treatment of the geometric concepts in the elementary and middle school mathematics curriculum. The topics include but are not limited to polygons, angles, area, perimeter, circles, congruence, similarity, tilings, transformations, symmetry, and polyhedra. this course does not count in the program of study for the Masters of Arts in Mathematics.



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Prerequisite: MAT 2910 (Introduction to the Logic and Structure of Mathematics I) or permission of the instructor.

**Notes:**

**This proposal was approved by the Professional Education Council as is, no changes were recommended.**

(email communication to Katie Mawhinney on 9/24/2021)

**Changes recommended by the Graduate School and made by the Department:**

Add the course title for the prerequisite in the graduate descriptions? It should immediately follow the number in parenthesis: Mat 2910 (put title here).

In the proposed course description for MAT 5965, please remove the statement "This course does not count in the program for mathematics majors or minors." Change the "It does not count in the program of study for the Master of Arts in Mathematics." to "This course does not count in the program of study for the Master of Arts in Mathematics."

(email communication to Katie Mawhinney on 10/4/2021)

**U\_CAS\_MAT\_2021\_13**

*Change the course bulletin description for MAT 5935, to change the dual-listed status and its prerequisites.*

MAT 5935 Basic Concepts of Probability and Statistics (3)

When Offered: On Demand

This course examines the concepts underlying the elementary and middle school curriculum in probability and statistics. Probability models will be studied using both mathematical approaches and simulations. Statistics will be presented as a problem solving process involving question formulation, data collection, data analysis and the interpretation of results. This course does not count in the program of study for the Masters of Arts in Mathematics.

Prerequisite: MAT 2910 (Introduction to the Logic and Structure of Mathematics I) or permission of the instructor.

**Note:**

**This proposal was approved by the Professional Education Council as is, no changes were recommended.**

(email communication to Katie Mawhinney on 9/24/2021)

**-Changes recommended by the Graduate School and made by the Department:**

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Add the course title for the prerequisite in the graduate descriptions? It should immediately follow the number in parenthesis: Mat 2910 (put title here).

In the proposed course description for MAT 5935, please change the statement “Does not count in the program for mathematics majors or minors” to “This course does not count in the program of study for the MA mathematics program.”

(email communication to Katie Mawhinney on 10/4/2021