

# Graduate Academic Policies and Procedures

## Meeting Minutes

September 16, 2024

3:00 - 5:00 PM

Meeting Location: 224 IG Greer

Voting Members Present: Gary Boye, Matt Estep, Melody Schwantes, Jennifer Howard, Alan Needle, Darci Gardner, Andrew Windham, Jamie Yarbrough, Dan Poling, Maddy Wilson, Matt Estep, Quinn Morris, Tammy Haley, Scot Justice

Administrative Members Present: Jason Miller, Mark Bradbury, Gary McCullough, Maureen Cathey, Wesley Kapp, Dontrell Parson, Jason Xiong, Eric Berry, Ross Gosky, Ashley Colquitt

Voting and Administrative Members Absent: Kristl Davison

1. Call to order – Dr. Ashley Colquitt, Associate Vice Provost & Dean of the School of Graduate Studies at 3:03pm
2. Introduction of committee members, administrative members, and guests – Dr. Ashley Colquitt
3. Overview of structure and role of GAPP
  - A. Subcommittee structure – Ross Gosky & Ashley Colquitt
  - B. Members' roles and responsibilities – Ross Gosky
4. Eric Berry - update on plans for implementation of Modern Campus Curriculog – workshops should be offered in the spring to learn the new software for proposals in fall 2025.
5. Election of 2024-2025 committee chairperson and deputy chairperson.

Scot Justice nominated for chair. Scot Justice accepted nomination. Approval for Scot Justice as chair by majority vote, one abstention. **Motion 1 approved.**

Matt Estep nominated as deputy chair. Matt Estep accepted nomination. Approval for Matt Estep as deputy chair by majority vote, one abstention. **Motion 2 approved.**

6. Approval of the Minutes of the April 22, 2024, Graduate AP&P Meeting. Minutes of the April 22, 2024 meeting approved as is by majority vote, 4 abstentions. **Motion 3 approved.**
7. Announcements
8. New Business
  - A. Subcommittee membership assignments
  - B. Policy- Jennifer Howard, Jamie Yarbrough, Dan Poling, Matt Estep, Maddy Wilson, Andrew Windham, Tammy Haley
  - C. Curriculum- Scot Justice, Gary McCullough, Alan Needle, Darci Gardner, Kristl

Davison, Melody Schwantes, Quinn Morris

9. Discussion Items

A. Updates from the Graduate School – Ashley Colquitt & Ross Gosky

10. Adjournment/Move to subcommittee breakout meetings (appoint chairpersons). 3:40pm