

Provost approved 11/25/2025.

Effective Fall 2026 unless otherwise noted.

Graduate Academic Policies and Procedures Final Meeting Minutes

October 20, 2025

3:30 - 5:00 PM

Meeting Location: 387 John E. Thomas Hall

Voting Members Present: Hiu-Wah Au, Gary Boye, Matt Estep, Darci Gardner, Jennifer Howard, Scot Justice, Quinn Morris, Alan Needle, Abby Silvers, Andrew Windham, Jamie Yarbrough

Non-voting members present: Dief Alexander, Eric Berry, Ashley Colquitt, Ross Gosky, Adam Hege, Wesley Kapp, Cathy Marcum, Terry McClannon, Jason Miller

Voting members absent: Kristl Davison, Alex McAllister, Dan Poling

Non-voting members absent: Victoria Carlberg, Karen Fischer, Soo Goh, James Ivory, Adryona Nelson, Dontrell Parson, Jason Xiong

Guests: Angie Daugherty

1. Call to order – Dr. Scot Justice, Committee Chair, called the meeting to order.
2. Introduction of Guests – None.
3. Approval of the Minutes of September 2025, Graduate AP&P Meeting.

Vote (1): Approved by majority vote.
MOTION 1 PASSED.

4. Announcements – None.
5. New Business

- Curriculum Proposals

Reich College of Education

Subcommittee Motion: Approve a Modification to
MSA_433A_1

*Propose change to Plan of Study for School Administration MSA – replacing
FDN 5840 with SPE 5650*

Discussion: An amendment was passed to remove Boone Campus modality from the proposal as the program is only offered online.

Amendment passed by majority vote

Vote (2): Approved my majority vote
MOTION 2 PASSED.

6. Discussion Items

A. Updates from the Graduate School - Dr. Ashley Colquitt & Dr. Ross Gosky

Applications for the Graduate Research Assistant Mentee (GRAM) program for 2025/26 have opened with a due date of November 15th for awards made in the spring.

Nominations from programs for students to the Cratis D. Williams Society are due to Dr Gosky by November 1st.

Applications for the Graduate Student Government Association Travel Grants and Research / Creative Projects Materials Grants are due by October 31st.

For the week beginning Monday October 20th, applications for graduate study are free with no application fee.

Two financial aid workshops will be held in the spring semester on October 21st and November 11th. Participants can register on Engage. Both sessions will be recorded for those unable to attend.

Three-Minute Thesis applications close on October 24th. Students awarded a GRAM are encouraged to compete.

Internal guidelines for dual listed courses recommend where possible graduate students should make up 30% of registered students where appropriate to ensure that instruction and content is at the level required for graduate study.

The committee was asked to consider whether voting members of the committee should have a designated alternate in case of advance notice of absence from a meeting of a voting member. This can be considered at a future meeting and a recommendation provided to Faculty Senate if agreed.

An amendment was made to the April 2025 Committee Minutes. The Doctor of Nursing Practice program which listed the credit hours for NURS 7900 as two credit hours should have listed one credit hour and was corrected.

7. Dr. Scot Justice adjourned the meeting 3:46pm.