Graduate Academic Policies and Procedures Committee
Meeting Minutes
March 21, 2022

The Graduate AP&P Committee met via Zoom on Monday, March 21, 2022 at 3:00 p.m.

Voting members: Gary Boye, Emily Gillespie, Holly Hirst, Scot Justice, Katherine Ledford, Victor Mansure, Ray Williams, Susan Staub, Jonathon Stickford, Andrew Windham, Jamie Yarbrough, Jerianne Taylor

Administrative Members: Ross Gosky, Laura Padgett, Wes Armstrong, Tammy Haley, LeeAnn Barnes, Lakshmi Iyer, Terry McClannon, Dontrell Parson, Mark Bradbury, Marie Hoepfl, Eric Berry, Adryona Nelson, Gary McCullough, Jason Miller

Absent: Beth Frye, Brian Whitaker, Karen Fletcher

1. CALL TO ORDER

Chairperson Ray Williams called the meeting to order at 3:01 pm and asked members and guests to sign in on the chat. Ross Gosky posted the voting sheet link in the chat.

2. APPROVAL OF THE MINUTES

Approval of the minutes of the January 24 and February 21, 2022 Graduate AP&P meetings

MOTION 1: Chairperson Williams suggested voting on the January and February minutes together. A motion was made (Hirst) and seconded (Justice) to approve. A vote was taken. MOTION PASSED.

3. OLD BUSINESS

A. Curriculum Proposals

G_COE_LES_2021_26
Update Program of Study for Library Science, MLS and Educational Media - Instructional Technology K-12 Facilitation Concentration, Dual MA (Program Code: MLS_465A, MA_400C). See attached POS: -Change concentration name and program code - Change Media, Technology and Learning Design required courses and required hours - Change Shared required courses and hours.

MOTION 2: A motion to approve came forward from the Curriculum Subcommittee. Terry McClannon will send Laura the updated proposal with dates for approvals included. A vote was taken. **MOTION PASSED.**

B. Policy Proposals (Tabled at the February 21, 2022 meeting)

G_GRAD_2021_3
ADD a new policy to the Graduate Bulletin that establishes guidelines for adding a
degree or certificate program to an existing program.

MOTION 3: A motion was made (Mansure) and seconded (Justice) to remove both proposals
from the table. Williams, Hoepfl and Hirst provide information regarding the proposals. A
motion came forward from the Policy Subcommittee to approve. A vote was taken.
MOTION PASSED.

G_GRAD_2021_4
CHANGE the "Certificate Programs" policy in the Graduate Bulletin to update language
and to include the procedures and rules for adding a certificate to an existing certificate or
degree program of study.

MOTION 4: A motion came forward from the Policy Subcommittee to approve. A vote was
taken. **MOTION PASSED.**

4. NEW BUSINESS

A. Policy Proposals

G_GRAD_2021_8
CHANGE the "Admission to Candidacy for Degree Seeking Students" policy in the Graduate
Bulletin to update language.

MOTION 5: A motion came forward from the Policy Subcommittee to approve. A vote was
taken. **MOTION PASSED.**

G_GRAD_2021_9
CHANGE the "Comprehensive Examination" policy in the Graduate Bulletin to update
language.

MOTION 6: A motion came forward from the Policy Subcommittee to approve. A vote was
taken. **MOTION PASSED.**

G_GRAD_2021_10
CHANGE the "Qualifying Examination" policy in the Graduate Bulletin to update language.

MOTION 7: A motion came forward from the Policy Subcommittee to approve. A vote was
taken. **MOTION PASSED.**

Provost approved May 26, 2022
Effective Fall 2022 unless otherwise noted.

G_GRAD_2021_11
CHANGE the "Product of Learning" policy in the Graduate Bulletin to update language.

MOTION 8: A motion was made (Mansure) and seconded (Justice) to approve. A vote was taken. **MOTION PASSED.**

5. DISCUSSION ITEMS

A. Format for dual-listed course proposals
    Dr. Hoepfl stated this is a commonly focused on area of concern on graduate curriculum proposals. Dr. Mansure added that the approval process is much easier when the curriculum subcommittee has one syllabus that has clearly outlined criteria of how the undergraduate and graduate expectations are different. This will likely come back to GAPP at the next meeting in April.

B. Updates from the Graduate School – Dr. Marie Hoepfl & Dr. Ross Gosky
    - Dr. Hoepfl announced the Graduate Student & Faculty Award Celebration - April 12th, 5 - 6:30 pm, Solarium
    - Fellowship application reviews are underway
    - On the horizon - Graduate Faculty sections of Faculty Handbook are being reviewed
    - If your program is thinking about exam waivers, please reach out to us in the Graduate School
    - If you are thinking about adopting the Accelerated Masters in your program, please reach out to the Graduate School
    - 224 IG Greer has been booked in case we decide to have the April meeting in person
    - The Bookstore is extending the textbook rental program to graduate students beginning in Fall 2022

C. **MOTION 9:** Chairperson Williams suggested that the April meeting be held in person in 224 IG Greer. A motion was made (Mansure) and seconded (Justice) to approve. A vote was taken. **MOTION PASSED.**

6. ADJOURNMENT

A motion was made (HIRST) and seconded (JUSTICE) to adjourn the meeting. **MOTION PASSED.**

Graduate Academic Policies and Procedures Committee
Addendum to the Minutes
March 21, 2022

G_COE_LES_2021_26

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*See document in attached addendum folder.

G_GRAD_2021_3

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*See document in attached addendum folder.

G_GRAD_2021_4

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