

Graduate Academic Policies and Procedures Meeting Minutes

April 18, 2022

3:00 - 5:00 PM

Meeting Location: 224 IG Greer

Present: (Members): Boye, Frye, Gillespie, Hirst, Justice, Ledford, Mansure, Staub, Stickford, Williams, Yarbrough (Administrative): Berry, Gosky, Hoepfl, Iyer, McCullough

Absent: Taylor, Whitaker, Windham

1. Call to order – Chairperson, Dr. Ray Williams

Called to order at 3:02 pm.

2. Introduction of visitors and guests

No visitors or guests.

3. Approval of the minutes of the March 21, 2022 Graduate AP&P meeting

Hirst moved, Justice seconded, to approve the meeting minutes. By show of hands, approved unanimously.

4. Announcements/FIOs

5. New Business

A. Policy Proposals for the Graduate Bulletin

G_GRAD_2021_12

CHANGE the "Individual Study" policy in the Graduate Bulletin to update outmoded language.
Motion from the floor required.

Hirst moved, Mansure seconded, to approve. Some discussion about adding the phrase “or designee” after department chair and college dean. By show of hands, unanimously approved.

G_GRAD_2021_13

ADD a recommended template to be used by programs proposing a graduate dual-degree offering.
Motion to approve from the Policy Subcommittee.

Ledford noted that the Policy Subcommittee has been working on this all year. Having a

template will provide “nuts and bolts” instructions for proposers. Iyer noted that having prepared several dual degree proposals in recent years that it would have been very helpful to have this template. By show of hands, approved unanimously.

B. Policy Proposals from the Joint Subcommittee

- i. Update the AP&P Manual language regarding Course Syllabi requirements and Dual-Listed Course Proposals requirements. **Motion to approve from the Joint Subcommittee.**

By show of hands, approved unanimously, with recommendation that hyperlinks to the Faculty Handbook and Academic Affairs be included in the new item at the top.

- ii. Update the AP&P proposal form, Part A and Part B as follows:
 - a. Added a line for Departmental Honors to #5 on Part A
 - b. Changed #12 Part A to include a, b, c selection options; removed the same question #10 on Part B
 - c. Added #13 to Part A to collect information needed by SACSCOC
 - d. Added #5d to Part B to collect information about licensure or certification**Motion to approve from the Joint Subcommittee.**

Two corrections needed in Item 12 B: “No” should not be in all caps, and “providing” is misspelled. By show of hands, approved unanimously.

6. Discussion Items

A. Updates from the Graduate School – Dr. Marie Hoepfl & Dr. Ross Gosky

- Awards event
- New hires in the Graduate School
- Thank you

7. Adjournment

Mansure moved. Meeting adjourned 3:40 pm