

MINUTES OF THE MEETING
OF THE UNDERGRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
October 2, 2019

The Undergraduate AP&P Committee met on Wednesday, October 2, 2019 at 3:00 p.m. in the William C. Strickland Conference Room of I.G. Greer Hall.

Committee members present: Dr. Christina Hayes, Dr. Jeff Hirst, Dr. Joe Klein, Dr. Steve Leon, Dr. Courtney McGahee, Mr. Jason Miller, Dr. Tanga Mohr, Dr. Lisa Poling, Dr. Shannon Shanely, Dr. Teresa Sumrall, Mr. John Wiswell, Mr. Michael Davis

Committee members excused: Dr. Jon Beebe, Dr. Shanan Fitts, Dr. Jamie Levine

Committee members not excused: Dr. C. A. Debelius

At 3:01 p.m., Dr. Mark Ginn noted that we had a quorum and he called the meeting to order. Dr. Ginn introduced new and returning members.

Election of Chair

A motion was made and seconded to nominate Dr. Tanga Mohr as chair.

A motion was made to close nominations.

VOTE 1 – To close nominations – PASSED

VOTE 2 - To approve Tanga Mohr as chair - PASSED

Appoint a Parliamentarian

Dr. Ginn appointed Jon Beebe as parliamentarian.

Subcommittees

Mr. Jason Miller, Dr. Jeff Hirst, Dr. Jon Beebe, Debbie Race, Eric Berry, and Julie Hayes volunteered to serve on the Joint AP&P Subcommittee.

Approval of Minutes

May 1, 2019

VOTE 3 - To approve minutes from May 1, 2019 - PASSED

Announcements/FIOs

- FIO - The General Education Council met on September 27, 2019. No proposals were submitted for curriculum votes. The memo of actions is at the end of the minutes.
- FIO - In November 2018, the Undergraduate Policies and Procedures committee approved the name change of Numerical Data (ND) Prerequisite to Demonstrated Readiness for College-level Math. The Registrar's Office updated several course

prerequisite statements to reflect the name change. A memo with a list of the courses is at the end of the minutes.

- FIO – The tuition surcharge was repealed with the passing of Senate Bill 225. The 2019-2020 Undergraduate Bulletin was updated accordingly.
- FIO – Due to the increase in transcript fees charged to Appalachian State University by the National Student Clearing House, the transcript fee must be increased to \$7.50. The Registrar's Office will make updates accordingly.
- FIO – The wrong attachment was recorded in the December 4, 2013 minutes for proposal UC_GE_2013_1 which revised the General Education curriculum. The October 2, 2019 minutes will record the correct curriculum that was approved by General Education Council October 25, 2013, University College Council November 4, 2013, and AP&P December 4, 2013. The correct curriculum is at the end of the minutes.
- FIO - Semester Offerings Changes

MAT 4930 / MAT 5935 changed from On Demand to Spring
STT 3250 changed from Spring to Fall; Spring
STT 3851 changed from Spring to Fall; Spring

New Business

ORDER OF PRESENTATION (Total 2)
Deans Council (2)

Proposals from Deans Council (2)

U_DeansCouncil_2019_1 Change the Audit Policy in the Undergraduate Bulletin to read as follows:
Students enrolled at the University or students admitted with satisfactory records of experience and education may enroll for specific courses as auditors. Students who audit courses must register in the Registrar's Office, pay regular tuition and fees, be regular in attendance, but will not receive grades or credit. A "Request to Audit" form, available on the Registrar's Office website, must be completed by the student, approved by the faculty member teaching the class, and submitted to the Registrar's Office by no later than the end of the "Drop-Add Period" indicated on the published academic calendar. If a student does not regularly attend an audited course, the instructor may submit a written request for an administrative drop.

For students auditing a course who later decide they want to earn credit, the student must submit the request in writing to the faculty member teaching the course to obtain approval. The request and approval must be submitted to the Registrar's Office by no later than the end of the "Drop-Add Period" indicated on the published academic calendar.

U_DeansCouncil_2019_2 Add twelve courses to Banner that are equivalent to twelve Wilkes Community College Courses.

WCAG 1100 - Animal Science
WCAG 1110 - Basic Farm Maintenance
WCAG 1160 - Intro to the Equine Industry
WCAG 1200 - Beef Production
WCAG 1300 - Poultry Production
WCAG 1340 - Greenhouse Operations
WCAG 1400 - Agriculture Chemicals
WCAG 1600 - Plant Materials I
WCAG 1610 - Plant Materials II
WCAG 1660 - Soil Science
WCAG 1680 - Plant Propagation
WCAG 2350 - Greenhouse Production

VOTE 4 – To approve the proposals from Deans Council - Passed

Old Business

Other

Adjournment

VOTE 5 – To approve the motion to adjourn – PASSED

UNDERGRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
October 2, 2019
 Unofficial Vote Record

| Committee Members | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|--------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-----------|-----------|-----------|
| Jon Beebe | - | - | - | - | - | | | | | | | | |
| C. A. Debelius | - | - | - | - | - | | | | | | | | |
| Shanan Fitts | - | - | - | - | - | | | | | | | | |
| Christina Hayes | Y | Y | Y | Y | Y | | | | | | | | |
| Jeff Hirst | Y | Y | Y | Y | Y | | | | | | | | |
| Joe Klein | Y | Y | Y | Y | Y | | | | | | | | |
| Steve Leon | Y | Y | Y | Y | Y | | | | | | | | |
| Jamie Levine | - | - | - | - | - | | | | | | | | |
| Courtney McGahee | Y | Y | Y | Y | Y | | | | | | | | |
| Jason Miller | Y | Y | Y | Y | Y | | | | | | | | |
| Tanga Mohr | Y | Y | Y | Y | Y | | | | | | | | |
| Lisa Poling | Y | Y | Y | Y | Y | | | | | | | | |
| Shannon Shanely | Y | Y | Y | Y | Y | | | | | | | | |
| Teressa Sumrall | Y | Y | Y | Y | Y | | | | | | | | |
| John Wiswell | Y | Y | Y | Y | Y | | | | | | | | |
| Michael Davis | Y | Y | Y | Y | Y | | | | | | | | |
| SGA Student | - | - | - | - | - | | | | | | | | |

The recommendations from the October 2, 2019 Undergraduate Academic Policies and Procedures Committee meeting are approved.

Darrell P. Kruger

10.8.2019

Darrell P. Kruger

Date

Provost and Executive Vice Chancellor

TO: AP&P
FROM: Ted Zerucha, Director, General Education
DATE: September 30, 2019
RE: Actions of the General Education Council September 27, 2019

The General Education Council met at its regularly scheduled monthly meeting on September 27, 2019. The following action was taken:

VOTE 1: March 15, 2019 Minutes - Approved as written.

Yes: 10 No: 0 Abstain: 4

No other votes were taken. All other agenda items were discussion only.

MEMORANDUM

TO: Department Chairs, Associate Deans, Deans
FROM: Registrar's Office
DATE: January 10, 2019
RE: ND Prerequisite Name Change

In November 2018, the Undergraduate Policies and Procedures committee approved the following change to the Academic Regulations:

From:

Numerical Data (ND) Prerequisite: The Numerical Data (ND) prerequisite can be met by having any of the following: Credit for any math or statistics course, passing score on the Math Placement test, ACT Math score of 22 or above, or SAT Math Score of 550 or above.

To:

Demonstrated Readiness for College-level Math Prerequisite: Students can demonstrate readiness for college level math by having any of the following: Credit for any math or statistics course, passing score on the Math Placement test, ACT Math score of 22 or above, or SAT Math Score of 550 or above.

In Banner, all prerequisite statements that read "ND Prerequisite: passing the math placement test or successful completion of MAT 0010" will be updated to read "Prerequisite: Demonstrated Readiness for College-level Math"

In the Acalog bulletin, the words "Demonstrated Readiness for College-level Math" will be highlighted as a permalink which when clicked will open a window referring them to the Academic Regulations section where the prerequisite is defined.

The following courses will be updated to reflect the new prerequisite statement:

| | | | | |
|----------|----------|----------|----------|----------|
| ACC 2100 | BIO 1205 | GHY 4812 | MAT 2510 | PLN 3800 |
| ACC 2110 | BIO 2400 | GLY 1101 | MAT 3310 | PS 3115 |
| ACC 3100 | BIO 2410 | GLY 1102 | MAT 3510 | PSY 3100 |
| ACC 3110 | BIO 3301 | GLY 1103 | MKT 4620 | PSY 4660 |
| ACC 3150 | BIO 3302 | GLY 1105 | PHO 1022 | RES 4600 |
| ACC 3200 | BIO 3320 | GLY 1510 | PHO 2022 | RM 4110 |
| ACC 3560 | BIO 3800 | GLY 1511 | PHO 3042 | SD 2610 |
| ACC 3580 | BIO 4555 | GLY 3025 | PHY 1101 | STT 1810 |
| ACC 4550 | BIO 4601 | GLY 3150 | PHY 1102 | STT 2810 |
| ACC 4580 | CIS 3750 | GLY 3333 | PHY 1103 | STT 2820 |
| ACC 4710 | CJ 3115 | GRA 4512 | PHY 1104 | STT 3820 |
| ANT 3120 | E S 2020 | HPE 3230 | PHY 1150 | STT 3830 |
| ANT 3200 | ECO 2040 | MAT 1010 | PHY 1151 | STT 3850 |
| ANT 3250 | ECO 2100 | MAT 1020 | PHY 1810 | STT 4811 |
| ANT 3405 | ECO 2200 | MAT 1025 | PHY 1812 | STT 4812 |
| ANT 4330 | ECO 4740 | MAT 1030 | PHY 1814 | STT 4830 |
| AST 1001 | FER 4100 | MAT 1035 | PHY 3150 | STT 4840 |
| AST 1002 | GHY 2310 | MAT 1110 | PHY 4845 | SW 3850 |
| BIO 1201 | GHY 2812 | MAT 1120 | PHY 4860 | SW 3870 |
| BIO 1202 | GHY 3800 | MAT 2030 | PLN 2812 | TEC 1023 |
| BIO 1203 | GHY 3812 | MAT 2130 | PLN 3432 | WRC 1010 |
| BIO 1204 | GHY 4810 | | | |

If you have any questions, please contact the Registrar's Office.

Attachment to AP&P Part A Form
Proposed Revisions to the General Education Curriculum

1. Eliminate Perspectives umbrella
2. Eliminate Aesthetic Perspective, Historical and Social Perspective, and Local to Global Perspective requirements (21 s.h.)
3. Retain Science Inquiry as a component of the curriculum (8 s.h.) in its existing form
4. Create the Integrative Learning Experience (9 s.h.)
 - 4.1. Rationale: The Integrative Learning Experience gives students the opportunity to study a focused, thematic topic from multiple disciplinary perspectives. Each student chooses one theme and completes nine semester hours of coursework from at least two different disciplines within that theme. Each instructor within a theme examines their thematic topic using the distinct knowledge and methodology of their discipline. Each instructor also helps students develop greater competency in one or more of the four General Education goal areas: Thinking Critically and Creatively; Communicating Effectively; Making Local to Global Connections; and Understanding Responsibilities of Community Membership. The goal of this multidisciplinary structure is to help students develop the intellectual habits of seeking out diverse perspectives on issues or problems and integrating a variety of information into their decision-making and creative processes.
 - 4.2. The Integrative Learning Experience will be bound by the following parameters:
 - 4.2.1. Students take all 9 s.h. within one theme of their choice.
 - 4.2.2. Each student must take courses from at least two subject prefixes within his/her chosen theme.
 - 4.2.3. All courses within the theme must share at least one common learning outcome.
 - 4.2.4. A theme may contain no more than eight courses.
 - 4.2.5. Departments can apply for a Fine Arts, Historical Studies, Literary Studies, or Social Science Designation for these courses (one course may not carry more than one designation.)
 - 4.2.6. Themes may include either a gateway or culminating course (but not both), providing that the following conditions are met:
 - 4.2.6.1. The ILE Faculty Coordinating Committee and General Education Council must be satisfied that there is a compelling pedagogical reason for the proposed structure.
 - 4.2.6.2. All departments proposing courses for the theme must agree to the proposed enrollment structure and chairs must signify their department's agreement on the theme proposal form.
 - 4.2.6.3. On the theme proposal form, departments involved in the theme will articulate and commit to an enrollment management plan that will ensure students who start the theme will be able to finish in a timely manner.
 - 4.2.6.4. Initially, only courses with a total enrollment of no more than 80 students per semester will be considered for inclusion in themes with gateway or culminating courses.
 - 4.2.6.5. One discipline can have a maximum of two gateway or culminating courses in themes.
 - 4.2.7. An individual course can carry credit for only one theme in the Integrative Learning Experience.
5. Create the Liberal Studies Experience (12 s.h.)
 - 5.1. Description: The Liberal Studies Experience gives students an opportunity to explore several disciplines from across the campus. Each student chooses 12 semester hour of courses from at least three disciplines. Each instructor helps students develop greater

competency in one or more of the four General Education goal areas: Thinking Critically and Creatively; Communicating Effectively; Making Local to Global Connections; and Understanding Responsibilities of Community Membership. The goal of the Liberal Studies Experience is to provide students with a broad and varied curriculum where they can explore many different perspectives on the human experience.

- 5.2. The Liberal Studies Experience will be bound by the following parameters:
 - 5.2.1. Courses within this component are stand-alone and not connected by themes or other linkages (although two sections of distinct courses could be linked into a learning community if the instructors wish it and their Department Chairs and the Office of General Education determine that the linkage would not negatively impact enrollment patterns)
 - 5.2.2. Each student must take courses from at least three subject prefixes within the list of courses approved for Liberal Studies Experience credit
 - 5.2.3. The Liberal Studies Experience can include any courses that are suitable for a general student audience and that can commit to addressing and assessing one or more of the four goals of the General Education Program
 - 5.2.4. Departments can apply for a Fine Arts, Historical Studies, Literary Studies, or Social Science Designation for these courses (one course may not carry more than one designation.)
 - 5.2.5. An individual course cannot carry credit in both the Integrative Learning Experience and the Liberal Studies Experience.
6. Create a Social Science Designation requirement (3 s.h.)