

MINUTES OF THE MEETING
OF THE UNDERGRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
April 29, 2020

The Undergraduate AP&P Committee met on Wednesday, April 29, 2020 at 3:00 p.m. via Zoom.

Committee members present: Dr. Jon Beebe, Dr. C. A. Debelius, Dr. Shanan Fitts, Dr. Christina Hayes, Dr. Jeff Hirst, Dr. Joe Klein, Dr. Steve Leon, Dr. Ellen Cowan, Dr. Courtney McGahee, Mr. Jason Miller, Dr. Tanga Mohr, Dr. Lisa Poling, Dr. Shannon Shanely, Dr. Teressa Sumrall, Mr. John Wiswell, Mr. Connor Schaline

Committee members excused:

Committee members unexcused: Mr. Michael Davis

At 3:00 p.m., Dr. Tanga Mohr noted the quorum was met and she called the meeting to order.

*REMINDER: Curriculum changes approved at the April 29, 2020 UAP&P Committee meeting will be **EFFECTIVE: FALL 2020.***

Approval of Minutes

April 1, 2020

VOTE 1 – To approve the April 1, 2020 minutes - PASSED

Subcommittee

The AP&P Joint Subcommittee submitted recommendations for changes to the AP&P Manual. See proposed AP&P Manual changes at the end of the minutes.

VOTE 2 – To approve the recommendations from the AP&P Joint Subcommittee - PASSED

Announcements/FIOs

- FIO - Semester Offerings Changes
 - FER 3000 changed from Fall; Spring to Spring
- “For Information Only” memo/list approved by the General Education Council on April 24, 2020. The memo of actions is at the end of the minutes.

Unfinished Business - None

New Business – There are no curriculum proposals

Other

Dr. Mohr thanked committee members with terms ending (Joe Klein, Charles Debelius, Shanan Fitts, Christina Hayes, and John Wiswell) and thanked Charles Debelius, Christina Hayes, and John Wiswell for agreeing to serve an additional three year term.

Adjournment

Vote 3 - To approve the motion to adjourn – PASSED

UNDERGRADUATE ACADEMIC POLICIES AND PROCEDURES COMMITTEE
April 29, 2020
 Unofficial Vote Record

Committee Members	1	2	3	4	5	6	7	8	9	10	11	12	13
Jon Beebe	Y	Y	Y										
C. A. Debelius	Y	Y	Y										
Shanan Fitts	Y	Y	Y										
Christina Hayes	Y	Y	Y										
Jeff Hirst	Y	Y	Y										
Joe Klein	Y	Y	Y										
Steve Leon	Y	Y	Y										
Ellen Cowan (sub Levine)	Y	Y	Y										
Courtney McGahee	Y	Y	Y										
Jason Miller	Y	Y	Y										
Tanga Mohr	Y	Y	Y										
Lisa Poling	Y	Y	Y										
Shannon Shanely	Y	Y	Y										
Teressa Sumrall	Y	Y	Y										
John Wiswell	Y	Y	Y										
Michael Davis	-	-	-										
Connor Schlaline	Y	Y	Y										

The recommendations from the April 29, 2020 Undergraduate Academic Policies and Procedures Committee meeting are approved.

Heather Hulburt Norris

5/21/2020

Heather Hulburt Norris
 Interim Provost and Executive Vice Chancellor

Date

Recommendations to the AP&P Manual from the AP&P Joint Subcommittee

Meeting Minutes AP&P Joint Subcommittee December 2, 2019

AP&P Joint Subcommittee

A Joint Subcommittee consisting of representatives from both Undergraduate and Graduate Academic Policies and Procedures (AP&P) Committees will be tasked with considering and recommending changes to the AP&P Manual, the AP&P proposal forms, and AP&P procedures.

The Joint Subcommittee will include a minimum of two representatives each from the Undergraduate and Graduate AP&P committees; the University Registrar and Associate Registrar; the Undergraduate AP&P Specialist; and a representative from the School of Graduate Studies. The chairpersons of Undergraduate AP&P and Graduate AP&P will co-chair the Joint Subcommittee. Meetings will be called on an as-needed basis.

Changes recommended by the Joint Subcommittee must be approved by both AP&P Committees.

Program of Study Change Procedures

When revising programs of study (majors, minors, concentrations, certificates or Second Academic Concentrations), submit a single, marked-up program of study using track changes. For more information, refer to the Proposal Development resources on the AP&P website.

TO: AP&P
FROM: Ted Zerucha, Director, General Education
Date: April 29, 2020
RE: General Education Council meeting – April 24, 2020

The General Education Council met for its regularly scheduled meeting on April 24, 2020 via Zoom. The following actions were taken:

VOTE 1: Approval of January 24, 2020 minutes

Yes: 14 No: 0 Abstain: 1 ***Minutes approved as written.***

VOTE 2: Approval of the final version of the “Making local to global connections” rubric to be used at this year’s assessment summit

Yes: 15 No: 0 Abstain: 0 ***Motion carried.***

VOTE 3: Approval of the “Thinking critically and creatively” metric/numeric criterion

Yes: 15 No: 0 Abstain: 0 ***Motion carried.***

VOTE 4: Approval of the “Thinking critically and creatively” continuous improvement plan

Yes: 15 No: 0 Abstain: 0 ***Motion carried.***